



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2016
Item No.: 14
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary: Please see attachments.

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery
- d. Cannery – Commercial Operations
- e. Prince Edward County Public Schools
- f. Tourism

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



Animal Control Monthly Report

"June 2016"

Dogs		Wildlife	
Surrendered	11	Handled	0
Picked Up	17	Euthanized	0
Claimed By Owner	5	Rabies Case	0
Adopted	2		
Died in Kennel	0	Livestock	
Euthanized	8	Returned to Owner	0
Transferred to SPCA	12	Died in Kennel	0
Dead on Arrival	1	Adopted	0
Escaped from Shelter	0	Fees Collected	\$0.00
Seized	0		
Fees Collected	\$215.00	Other Companion Animals	
		Returned to Owner	0
Cats			
Surrendered	10	Number of Calls to Shelter	143
Picked Up	0	Summons Issued	1
Claimed By Owner	0	Warrants Served	14
Adopted	0	Days in Court	1
Euthanized	5	Nuisance Dogs	5
Died in Kennel	0	Dangerous Dogs	0
Transferred to SPCA	5		
Dead on Arrival	0		
Fees Collected	\$0.00	Total Fees Collected	\$215.00
Bill the Town of Farmville			
0 cat housed (0 days each)			
Total	\$0.00		

Mark Cronk, Animal Control Officer

BUILDING OFFICIAL

Permits Issued Report
6/01/2016 Through 6/30/2016

ADDITIONS	- Issued		2
	- Value		\$6,100.00
	- Permit Fees		\$150.00
	- 2.00% STATE TAX		\$3.00
	- Fees Collected		\$.00
COMMERCIAL	- Issued		1
	- Value		\$70,000.00
	- Permit Fees		\$201.60
	- 2.00% STATE TAX		\$4.03
	- Fees Collected		\$.00
ONE & TWO FAMILY DWELLING	- Issued		4
	- Value		\$610,000.00
	- Permit Fees		\$1,604.00
	- 2.00% STATE TAX		\$32.08
	- Fees Collected		\$.00
ELECTRICAL	- Issued		12
	- Value		\$22,200.00
	- Permit Fees		\$650.00
	- 2.00% STATE TAX		\$13.00
	- Fees Collected		\$.00
MECHANICAL	- Issued		7
	- Value		\$15,275.00
	- Permit Fees		\$350.00
	- 2.00% STATE TAX		\$7.00
	- Fees Collected		\$.00
MECHANICAL/GAS	- Issued		2
	- Value		\$1,925.00
	- Permit Fees		\$100.00
	- 2.00% STATE TAX		\$2.00
	- Fees Collected		\$.00
MANUFACTURED HOMES	- Issued		3
	- Value		\$42,500.00
	- Permit Fees		\$359.20
	- 2.00% STATE TAX		\$7.18
	- Fees Collected		\$.00
PLUMBING	- Issued		10
	- Value		\$12,750.00
	- Permit Fees		\$550.00
	- 2.00% STATE TAX		\$11.00
	- Fees Collected		\$.00
REMODELING	- Issued		1
	- Value		\$41,800.00
	- Permit Fees		\$144.00
	- 2.00% STATE TAX		\$2.88
	- Fees Collected		\$.00
IN LIEU OF SOIL & EROSION	- Issued		1
	- Value		\$.00
	- Permit Fees		\$.00
	- Fees Collected		\$.00
Total Permits - Issued			43
Total Permits - Value			\$822,550.00
Total Permits - Permit Fees			\$4,108.80
Total Permits - Sales Tax 2%			<u>\$ 82.17</u>
			\$ 4,190.97

INSPECTIONS FOR JUNE 2016 = 67

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

Patty Gulick
Cannery Manager
434-223-8664

June 2016 Cannery Report

Cannery report is as follows:

403 (qts.)	@.48 =	\$193.44
102 (pts.)	@.40 =	\$ 40.80
3 Gallons	@1.25=	\$ 3.75
13 Patrons usage	@1.00 =	\$ 13.00
30% out of County =		\$ 0.00
Non-processing fees =		\$ 10.00
34 LBS. Meat Cut	@.25=	\$ 8.50

Total

\$269.49

P. Gulick

kef



Brian Serway
Project Director
(540) 797-9639

June 2016 Summary

Last month, PBS's Virginia Homegrown program showcased the Cannery on their weekly program. We solidified processing with The Fishin' Pig to do their first set of BBQ sauce test batching at the Cannery. We also created test batches for our new Tomato Soup and Mushroom Vinaigrette, which we will be passing out to local farmers in the coming weeks.

June Revenue: \$523.70

Interested parties: 3

Clients: 4

Days Used for Commercial Activity: 8

Products Created:

- Strawberry Jam
- Tomato Soup
- Mushroom Vinaigrette
- Blackberry Jam

Other services provided:

- Featured and interviewed on PBS Virginia Homegrown program, showcasing the cannery and production. Video link: <http://video.ideastations.org/video/2365793990/>
- Gave tour to new Farmville residents
- Spoke at the Business of Food Conference
- Tabled Virginia State University's Field Day event, targeting specialty crop farmers.

**Prince Edward County Public Schools
2015-2016
Comparative Receipts and Expenditures
Year to Date**

Month of June 2016

Receipts:	Fiscal 2015			Fiscal 2016			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	2,851,560	2,846,185	99.81	2,856,772	2,862,139	100.19	0.38
Basic Aid	6,347,663	5,952,592	93.78	5,965,221	5,744,695	96.30	2.53
Other State	<u>5,098,964</u>	<u>4,612,779</u>	90.47	<u>4,998,282</u>	<u>4,796,850</u>	95.97	5.50
Total State	14,298,187	13,411,555	93.80	13,820,275	13,403,684	96.99	3.19
Federal Funds	1,784,679	1,709,688	95.80	1,959,570	1,492,477	76.16	-19.63
Local Funds	8,346,800	8,261,556	98.98	8,317,182	8,273,904	99.48	0.50
Cash Book	<u>494,319</u>	<u>622,575</u>	125.95	<u>454,310</u>	<u>538,354</u>	118.50	-7.45
Total Revenue	\$24,923,985	\$24,005,375	96.31	\$24,551,337	\$23,708,418	96.57	0.25
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	18,009,187	17,395,222	96.59	17,476,125	16,908,818	96.75	0.16
Administration	1,490,026	1,417,618	95.14	1,519,865	1,440,906	94.80	-0.34
Transportation	2,005,291	1,869,827	93.24	2,054,749	1,985,026	96.61	3.36
Maintenance	1,730,860	1,697,220	98.06	1,814,303	1,690,918	93.20	-4.86
Facilities	229,029	228,989	99.98	189,020	189,020	100.00	0.02
Debt Service	468,812	466,412	99.49	458,763	456,362	99.48	-0.01
Technology	<u>990,780</u>	<u>930,085</u>	93.87	<u>1,038,512</u>	<u>1,037,369</u>	99.89	6.02
Total Expenditures	\$24,923,985	\$24,005,375	96.31	\$24,551,337	\$23,708,418	96.57	0.25

**Prince Edward County Public Schools
Summary Financial Report
June 2016**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	Variance Actual Under (Over) <u>Budget</u>	YTD as a Percent of <u>Budget</u>
From the State:					
State Sales Tax	\$ 244,098	\$ 2,862,139	\$ 2,856,772	\$ (5,367)	100.19
Basic School Aid	\$ 520,138	\$ 5,744,695	\$ 5,965,221	\$ 220,526	96.30
All Other	\$ 675,702	\$ 4,796,850	\$ 4,998,282	\$ 201,432	95.97
Total State	\$ 1,439,938	\$ 13,403,684	\$ 13,820,275	\$ 416,591	96.99
From the Federal Gov't.	\$ 305,373	\$ 1,492,477	\$ 1,959,570	\$ 467,093	76.16
General Fund (County)	\$ 2,680,558	\$ 8,273,904	\$ 8,317,182	\$ 43,278	99.48
Cash Book -Local	\$ 89,893	\$ 538,354	\$ 454,310	\$ (84,044)	118.50
Total Revenues	\$ 4,515,761	\$ 23,708,418	\$ 24,551,337	\$ 842,919	96.57

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	Expended & Encumbered (Over) Under <u>Budget</u>	Expen. & Encumbrance as a % of <u>Budget</u>
1000-Instruction	\$ 2,959,875	\$ 16,908,818	\$ 19,430	\$ 17,476,125	\$ 547,877	96.86
2000-Admin.,Health/Atten.	\$ 322,615	\$ 1,440,906	\$ -	\$ 1,519,865	\$ 78,959	94.80
3000-Transportation	\$ 660,495	\$ 1,985,026	\$ -	\$ 2,054,749	\$ 69,723	96.61
4000-Operation/Maintenanc	\$ 270,221	\$ 1,690,918	\$ -	\$ 1,814,303	\$ 123,385	93.20
6000-Facilities	\$ 106,072	\$ 189,020	\$ -	\$ 189,020	\$ -	100.00
7000 - Debt. Service	\$ -	\$ 456,362	\$ -	\$ 458,763	\$ 2,401	99.48
8000 - Technology	\$ 196,483	\$ 1,037,369	\$ -	\$ 1,038,512	\$ 1,143	99.89
Total Expenditures	\$ 4,515,761	\$ 23,708,418	\$ 19,430	\$ 24,551,337	\$823,488	96.65

**Prince Edward County Public Schools
2015-2016
Comparative Receipts and Expenditures
Food Service Department
Year to Date**

Month of June 2016

Receipts:	Fiscal 2015			Fiscal 2016			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	23,710	17,699	74.65	20,452	28,879	141.20	66.56
Fresh Fruit & Vegetable	60,000	52,517	87.53	60,000	52,687	87.81	0.28
Total State	83,710	70,215	83.88	80,452	81,566	101.38	17.51
Federal Reimbursement	750,000	750,876	100.12	766,651	794,844	103.68	3.56
Cash Book - Local	241,324	252,729	104.73	241,324	196,528	81.44	-23.29
Total Revenue	\$1,075,034	\$1,073,820	99.89	\$1,088,427	\$1,072,937	98.58	-1.31
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	353,500	353,500	100.00	351,138	342,313	97.49	-2.51
Fringe Benefits	119,537	119,537	100.00	143,396	124,014	86.48	-13.52
Purchased Services	70,887	70,887	100.00	59,821	39,919	66.73	-33.27
Refunds	159	159	100.00	112	89	79.06	-20.94
Travel	2,155	434	20.14	2,500	1,074	42.96	22.82
Materials & Supplies	19,513	19,513	100.00	34,035	34,035	100.00	0.00
Food Supplies	470,159	464,755	98.85	435,245	426,974	98.10	-0.75
Repairs & Maintenance	7,561	7,561	0.00	6,769	4,630	0.00	0.00
Furniture/Equipment	31,562	31,562	100.00	55,411	55,411	100.00	0.00
Total Expenditures	\$1,075,034	\$1,067,908	99.34	\$1,088,427	\$1,028,459	94.49	-4.85

Prince Edward County Public Schools
2015-2016
Food Service Department
Summary Financial Report
June 2016

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 1,476	\$ 28,879	\$ 20,452	\$ (8,427)	141.20
Fresh Fruit & Vegetable	\$ -	\$ 52,687	\$ 60,000	\$ 7,313	0.00
Total State Funds	\$ 1,476	\$ 81,566	\$ 80,452	\$ (1,114)	101.38
Federal Reimbursement	\$ 85,575	\$ 794,844	\$ 766,651	\$ (28,193)	103.68
Cash Book - Local	\$ 4,401	\$ 196,528	\$ 241,324	\$ 44,796	81.44
Total Revenues	\$ 91,453	\$ 1,072,937	\$ 1,088,427	\$ 15,490	98.58

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 54,154	\$ 342,313	\$ -	\$ 351,138	\$ 8,824	97.49
Fringe Benefits	\$ 21,071	\$ 124,014	\$ -	\$ 143,396	\$ 19,382	86.48
Purchased Services	\$ 4,215	\$ 39,919	\$ -	\$ 59,821	\$ 19,902	66.73
Refunds	\$ -	\$ 89	\$ -	\$ 112	\$ 23	79.06
Travel	\$ 124	\$ 1,074	\$ -	\$ 2,500	\$ 1,426	42.96
Materials & Supplies	\$ 6,297	\$ 34,035	\$ -	\$ 34,035	\$ -	100.00
Food Supplies	\$ 43,679	\$ 426,974	\$ -	\$ 435,245	\$ 8,271	98.10
Repairs & Maintenance	\$ 31	\$ 4,630	\$ -	\$ 6,769	\$ 2,139	68.39
Furniture/Equipment	\$ -	\$ 55,411	\$ -	\$ 55,411	\$ -	100.00
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$129,570	\$ 1,028,459	\$ -	\$ 1,088,427	\$59,968	94.49

Tourism & Visitor Center Monthly Report for June 2016

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2016	1,487	265	30	1,782	297.0
2015	4,120	610	166	4,896	408.0
Stacked Arms Pins: This Month: 160 YTD: 773					Total / 6 Months Total / ALL of 2015
Requests for Information:					Virginia's Retreat Passport Program: Passports redeemed this month: 4 Passports redeemed YTD: 129

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tablet/Cell Web Hits	Monthly Totals:
June 2016	96	113	16	372	1886	2,483
June 2015	92	178	18	588	1642	2,518
% Difference	4.35%	-36.52%	-11.11%	-36.73%	-14.86%	-1.39%

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tablet/Cell Web Hits	Total YTD Inquiries:
TOTAL YTD 2016 YTD	561	828	74	1,782	11,834	15,079
2015 YTD	509	1,585	180	2,952	3,383	8,609
% Difference	10.22%	-47.76%	-58.89%	-39.63%	249.81%	75.15%

Report to July Board of Supervisors:

- Farmville Music Daze saw increased visitation to the area for the Bluegrass music being played in the restaurants and on the streets of downtown Farmville. The Heart of Your Adventure meets in July to work on what needs to be improved to continue to grow music in our region. The venues all seem to have enjoyed the opportunity, expressing interest in future Music Daze events.
- Writing and posting new itineraries on the tourism websites, giving potential visitors solid ideas on how to spend their time when they arrive. They can be found at <http://bestpartofthecivilwar.org/plan-your-campaign/>. The Farmville/Prince Edward County itineraries will also be posted on theheartofyouradventure.com.
- We continue to see increased activity via the tourism websites on cell and tablet visits; we take an increasing number of phone requests for information. So, while the number of visitors was down for June - possibly weather related - the quality of visitors was up. The visitors we saw spent more time learning about all we have to offer in the area.
- Additionally, twenty sets of visitors were in the Visitor Center looking for information about the region as they had decided to move to Prince Edward County..