April 15, 2014

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 15th day of April, 2014; at 3:00 p.m., there were present:

Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Also present: Wade Bartlett, County Administrator; and Sarah Elam Puckett, Assistant County Administrator.

Chairman Simpson called the meeting to order as a reconvened meeting for the purpose of a work session.

In Re: Review of Revenues

Mr. Bartlett stated that during the previous week, the County received the Comparative Report of Local Government Revenues and Expenditures for FY13. This report is compiled and printed by the Auditor of Public Accounts. The report shows that Prince Edward County’s Maintenance and Operation Expenditures Per Capita are lower than all but two of the Commonwealth’s other 95 counties. A review of the report finds that all our neighboring counties expend more per capita. For Prince Edward County’s per capita expenditure to match the next lowest rate for our adjoining counties we would have to increase our spending by $2,346,651. To expend the average of our seven adjoining counties, Prince Edward County would have to increase spending by $8,841,381. This statistic is merely a means by which to gage if your expenditure rate is in line with state-wide norms. Prince Edward County’s rate plainly shows the Board of Supervisors has done an exceptional job of holding costs down.
Mr. Bartlett recommended an increase in rates for commercial food production at the Cannery. He stated that currently, rates are $6 per hour for Prince Edward County residents and businesses; $8 an hour for Tobacco Commission Region residents and businesses; and $10 per hour for all others. Mr. Bartlett recommended the increase set at $10 per hour for Prince Edward County residents and businesses; $16 per hour for Tobacco Commission Region residents and businesses; $20 per hour for all others that include a locally grown ingredient; and $30 per hour for products that do not include a locally grown ingredient.

Mr. Bartlett stated this change is estimated to generate an additional $3,500 in revenues.

In Re: Review of Expenditures

Mr. Bartlett stated the County has received updated VRS rates and Group Life Insurance rates. The VRS rate decreased from 12.25% to 11.4% while the Group Life Insurance increased from 1.19% to 1.32%. The end result is a decrease in expense of approximately $24,635; this is not reflected in the proposed budget.

Mr. Bartlett reported the proposed budget does not contain the $8,500 match for the Rescue Squad Assistance Fund Grant approved by the Board; the dues required to join the Virginia’s Growth Alliance, of approximately $23,368; nor the request from the VIRSO Recreation & Community Center for $10,000.

Mr. Bartlett reported the failure of the General Assembly to adopt a state budget has produced many unknowns and stated the normal process required a locality to approve an annual budget for the schools by May 1 or 30 days of the receipt by the County of the estimates of state funds, whichever is later. The Superintendent of Public Instruction has 15 days following the final adjournment of the General Assembly to provide the budget estimates.

Supervisor Timmons raised questions regarding the Virso Recreation & Community Center and the Recreation Fund; Mrs. Sarah Elam Puckett, Assistant County Administrator, stated the fund was set up with the proceeds from the sale of the old Worsham School to be used for recreation in the various districts. Mr. Bartlett stated the Fund has approximately $20,000; four districts already spent their allotted funds. After further discussion, Supervisor Timmons suggested providing matching funds which would assure the County the money is used properly.
Supervisor Townsend stated the Virso Recreation & Community Center pays taxes and there must be a base to attract members and setting up the Center requires a start. He added this is for the youth in that area and most cannot come to Farmville to use the YMCA as it is too great a distance, and that any amount donated from the Recreation Fund would be appreciated. Discussion followed.

Mr. Bartlett stated it is a Recreation Fund, but the audit rolls it into the General Fund. It can be increased if the Board desires.

Further discussion followed.

Supervisor Timmons made a motion to provide $5,000 from the Recreation Fund to kick-start the Center, then appropriate matching funds up to an additional $5,000.

Supervisor Townsend made a substitute motion to approve the appropriation of $8,000 and up to an additional $2,000 in matching funds.

After some discussion, Supervisor Townsend rescinded his substitute motion and Supervisor Timmons rescinded his motion.

Supervisor Wilck said Dalton Elder indicated he would not be surprised if Prince Edward County cut its donation as their Fire Department received $11,000 from Appomattox and $6,000 for insurance.

Supervisor Jones questioned the expense of the reassessment. Mr. Bartlett stated the cost is based on the number of parcels. He stated $213,000 was budgeted; in FY15, it will be closed out and there are funds for the Board of Equalization of $26,000. The large portion is in this year’s budget.

Mr. Bartlett then stated there were three items that were questioned during the previous meeting: (1) ODEMSTA, which was recommended not to receive funding because the funding was used to pay the lease on the tower on Leigh Mountain; (2) YMCA, in which the Board requested further information; and (3) the Free Clinic, in which the Board requested further information.

Supervisor Jones questioned the Farmville-Prince Edward Community Library funding at $208,500; this was lowered from their request to eliminate the 3.5% salary increase request.

Supervisor Wilck stated Ellery Sedgwick is willing to match the $23,000 the County provides to the YMCA for the summer camp. Discussion followed.

The Board then reviewed the requests for donations.
<table>
<thead>
<tr>
<th>Organization</th>
<th>Amount</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Virginia Legal Aid</td>
<td>$1750</td>
<td>Unanimous</td>
</tr>
<tr>
<td>STEPS</td>
<td>$25,000</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Crossroads Community Services</td>
<td>$62,643</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Longwood Small Business</td>
<td>$7,500</td>
<td>Unanimous</td>
</tr>
<tr>
<td>PE-FYA</td>
<td>$25,000</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Habitat for Humanity</td>
<td>$4,750</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Madeline’s House</td>
<td>$7,500</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Farmville Chamber of Commerce</td>
<td>$6,350</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Downtown Farmville</td>
<td>$10,000</td>
<td>Unanimous</td>
</tr>
<tr>
<td>New Horizons</td>
<td>0</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Farmville/Prince Edward Library</td>
<td>$208,500</td>
<td>Aye: Howard M. Campbell, Pattie Cooper-Jones, C. R. Timmons, Jerry R. Townsend, Jim Wilck</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Nay: Robert M. Jones, Howard F. Simpson, Charles W. McKay</td>
</tr>
<tr>
<td>Heart of Virginia Festival</td>
<td>$2,850</td>
<td>Unanimous</td>
</tr>
<tr>
<td>R. R. Moton Museum</td>
<td>$10,000</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Piedmont Soil &amp; Water District</td>
<td>$6,840-Operations, $5,000-Dam Maint.</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Old Dominion RC&amp;D</td>
<td>(TBD)</td>
<td>Unanimous</td>
</tr>
<tr>
<td>SCOPE / Meals on Wheels</td>
<td>$5,000</td>
<td>Unanimous</td>
</tr>
<tr>
<td>FACES</td>
<td>$4,275</td>
<td>Unanimous</td>
</tr>
<tr>
<td>YMCA</td>
<td>$20,000 Summer Prgm, $25,000 Co Pgrm, $23,000 Summer Camp</td>
<td>Unanimous</td>
</tr>
</tbody>
</table>

Supervisor Timmons questioned the partnership with the YMCA and the increase in funding. Mr. Bartlett stated the YMCA provides a summer camp for the youth; there had been other programs during the summer but they failed and the YMCA picked up the project. The first year 116 youth signed up with a daily attendance of 75-85.

Discussion followed on the loan to the YMCA and the amount being appropriated to the YMCA for programs and summer camp.

Supervisor Jones made a motion to appropriate $20,000 for the Summer Program, $25,000 for the County Program and $23,000 for the Summer Camp. After some discussion, Supervisor Jones withdrew his motion.
Piedmont Area Transit $10,000 Unanimous

Special Olympics $1,000 Unanimous

Piedmont Senior Resources $2,018 Unanimous

Heart of Virginia Free Clinic $10,000

Aye: Howard M. Campbell
Pattie Cooper-Jones
Charles W. McKay
Howard F. Simpson
C. R. Timmons
Jerry R. Townsend
Jim Wilck

Nay: Robert M. Jones

Longwood Visual Arts $2,494 Unanimous

Pamplin Community Center $475 Unanimous

Town of Farmville 911 Center

Pamplin Volunteer EMS $7,700 Unanimous

Hampden-Sydney 1st Responder $5,500 Unanimous

Old Dominion EMS Alliance $0 Unanimous

PE County After Prom $950 Unanimous

Fuqua After-Prom $475 Unanimous

Tri-County Life Learners $3,000 Unanimous

Jolly Glee Sr. Citizens $1,500 Unanimous

Commonwealth Regional Council $15,700 Unanimous

SVCC $5,014 Unanimous

American Red Cross $0

Heart of Virginia Fireworks $2,500 Unanimous

Supervisor Timmons stated he requested Mr. Bartlett to review the budget for further reductions in spending; a review of the possible savings followed.

<table>
<thead>
<tr>
<th>Board of Supervisors</th>
<th>Advertising</th>
<th>$ 5,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Administrator</td>
<td>Professional service</td>
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<tr>
<td>Legal</td>
<td>Salary</td>
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<tr>
<td>Treasurer</td>
<td>Maintenance Service contract</td>
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<td></td>
<td>Advertising</td>
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<tr>
<td></td>
<td>Travel – Mileage</td>
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</tr>
<tr>
<td></td>
<td>Non-capital</td>
<td></td>
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<tr>
<td></td>
<td>ADP</td>
<td>2,000</td>
</tr>
<tr>
<td>Circuit Court</td>
<td>Travel – Convention</td>
<td>2,000</td>
</tr>
<tr>
<td></td>
<td>Non-capital equipment</td>
<td>500</td>
</tr>
<tr>
<td>General District Court</td>
<td>Professional service</td>
<td>3,200</td>
</tr>
<tr>
<td>Clerk of Circuit Court</td>
<td>Repairs/Maintenance</td>
<td>If get TTF funds could be reduced</td>
</tr>
</tbody>
</table>
Discussion then followed on other possible reductions in expenditures for the VACo conference, the Board of Supervisors pay, the convenience sites, and through attrition.

Chairman Simpson called for a straw vote on the possible savings as presented by Mr. Bartlett to reduce the line items by the listed amounts; the motion carried:

Aye: Howard M. Campbell
     Pattie Cooper-Jones
     Robert M. Jones
     Charles W. McKay
     Howard F. Simpson
     C. Robert Timmons, Jr.
     Jerry R. Townsend
     Jim R. Wilck

Nay: None
On motion of Supervisor McKay and adopted by the following vote:

Aye:  Howard M. Campbell  Nay:  None
      Pattie Cooper-Jones
      Robert M. Jones
      Charles W. McKay
      Howard F. Simpson
      C. Robert Timmons, Jr.
      Jerry R. Townsend
      Jim R. Wilck

the meeting was recessed at 5:19 p.m. until Tuesday, April 22, 2014 at 7:00 p.m. in the Board of Supervisors Room.