



COUNTY OF PRINCE EDWARD, VIRGINIA www.co.prince-edward.va.us
P.O. Box 382, Farmville, VA 23901
Phone : 434-392-8838 Email : building@co.prince-edward.va.us
Building Official: Phillip A. Moore

BUILDING APPLICATION

Zoning approval - Permit Application #: _____ (Attach copy)

Applicant / Contractors Name: _____

Mailing Address _____ City _____ State _____ Zip _____

Applicants phone# _____ Emails Address: _____

Landowner Name (as appears on deed): _____

Mailing Address _____ City _____ State _____ Zip _____

Owners phone # _____ Email address: _____

Prerequisites to obtaining permit: Taxes have been paid in full to the treasurer's department: YES _____ Spoke to: _____ on ____ / ____ / ____ If taxes are owed no application can be submitted until paid

Site Address (Road Name): _____

(E-911/Site Address will be established through the Building Office)

TURN BY TURN DIRECTIONS TO JOB SITE FROM FARMVILLE: (nearest 911 marker)

Type of Improvement: (Manufactured Home - year, make, model & VIN #)
Description: Example: 48' x 28' home with 40' x 8' porch and 10' x 10' deck

Construction Type

New Residence	New Commercial
Addition / Deck / Porch	Remodel Commercial
Remodel	Electrical / Plumbing / HVAC
Garage / Shed / Barn	Sign / Tent
Demolition	Tower: New / Co-locate
Manufactured Home	Pool / Hot Tub

Estimated Value of each project:

Main: _____ Elect: _____ Plumb: _____
Mech: _____ Gas: _____ Fireplace: _____

—
— If not in list above please —
Indicate job to the right ->

New Structure/Remodel Information:

Finished Square Feet:	Unfinished Sq. Ft.:	Foundation type:	Conditioned Crawl: Yes or No
Number of Stories:	Type of Siding:	Type of Heat:	Number of Bedrooms:
Number of Bathrooms:	Basement: Yes or No	Garage: Yes or No	Garage sq. ft.
Garage Attached: Yes or No	Porches sq ft.	Porches Sq. Ft.	Decks Sq. Ft.
Decks Sq. Ft.	Fireplace: Yes or No	Type of Fireplace:	Carport: Yes or No

Tax Map #: _____ District: _____ Acres: _____

Utility Company: _____ Existing Structures to be removed: _____

Is the owner acting as their own contractor: Yes or No.

Contractor Name: _____ **Address** _____ **Phone #** _____ **State License Number/Expiration Date** _____

Building:			
Electrical:			
Plumbing:			
Mechanical:			
Mechanical Gas:			
Fireplace:			

Mechanics Lien Information: Is there a Mechanics Lien Agent? Yes, or None designated ☐

MLA Company Name:	Address:
Phone:	Email:

Affidavit for Virginia Contractor's Licensing Law – Please Read

I affirm that I am the owner/agent of a certain tract above located in Prince Edward County and that I have applied for a permit to erect a structure on said land and/or repair/improve structure on said land. I certify that I have the consensus/approval of all property owners to apply for this permit.

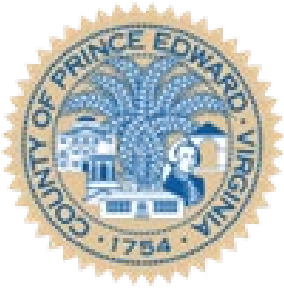
I affirm that I am aware of provisions of Title 54.1 Chapter 11, Code of Virginia that requires a contractor to be properly licensed before he may bid or undertake contracting work of \$1,000 or more. I further certify that I am familiar with the responsibilities of an awarding authority specified in Section 54.1111 of the Code which prohibits any awarding authority from issuing permits or allowing the issuance of such permits to any contractor not properly licensed under the provisions of the Code, and that to do so would constitute the commission of a misdemeanor.

This permit becomes null and void if work or construction authorized is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced.

It is my responsibility to ensure adherence to all zoning, building and erosion/sediment control regulations applicable in this jurisdiction. I understand that state law prohibits illegal contracting. All contractors need a state and county license.

Signature of Owner/Authorized Agent _____ Date: _____

Print Name: _____



COMMUNITY DEVELOPMENT DEPARTMENT

Mr. Douglas Stanley
County and Zoning Administrator

Robert Love, Director of
Planning and Community
Development

Phillip Moore, Building Official

Mackenzie Tate, Senior Permit
Technician, Certified

**Please complete and sign for all projects to construct decks, porches,
balconies, etc.**

Key Deck Requirements

To ensure full compliance with the VRC, the following major elements of the code must be met:

- **Footings & Frost Line:** Footings must be properly sized for loads and dug down to a depth of 24 inches in most deck applications.
- **Proper deck beam bearing and attachment per figures R507.5.1(1) and R507.5.1(2),** see section R507.5
- **Ledger Attachments & Fasteners:** Decks must not be attached to cantilevered floors or brick veneers. Only approved hot-dipped galvanized or stainless-steel fasteners and hardware can be used.
- **Guardrails:** Guardrails are required for decks that are more than 30 inches above the grade below at any point within 36 inches of the edge of the deck.

For full regulatory details, you can reference the currently adopted Virginia Residential Code.

Code Compliance Statement:

I understand that I am required to meet all specifications and aspects of the currently adopted **Virginia Residential Code (VRC)**, including all provisions under Chapter 5 section 507 for exterior decks. I acknowledge the responsibility to construct the deck in strict compliance with all local deck requirements, including but not limited to footing and structural sizing, ledger board attachment, proper beam to post attachment, guardrail, stair safety loads, and hardware specifications.

Signature: _____ Date: _____



Agreement in Lieu of an Erosion and Sediment Control Plan
(For Construction of a Single Family Residence)

Land-Disturbing Permit #: _____

Subdivision: _____

Building Permit #: _____

Lot Number: _____

Landowner: _____

Address: _____

Phone: _____ Email: _____

In lieu of submission of an erosion and sediment control plan for the construction of this single family dwelling, I agree that I will take responsibility to ensure that no erosion occurs as a result of the land disturbing activity related to the construction of the house and that no off site damages occur such as sedimentation to a neighboring property or waterway.

I further agree to comply with any reasonable requirements determined necessary by employees of Prince Edward County, representing the Erosion and Sediment Control Program Administrator. Such requirements shall be based on the conservation standards contained in the Virginia Erosion and Sediment Control Handbook, and shall represent the minimum practices necessary to provide adequate control of erosion and sedimentation on or resulting from this project.

The following are stated as a minimum:

- Where construction vehicles access routes intersect paved or public roads provisions shall be made to prevent the transport of sediment by vehicular tracking
- All denuded area on the lot shall be stabilized within 7 days of final grading with permanent vegetation or a protective ground cover suitable for the time of year.
- Measures intended to trap sediment shall be constructed as a first step in any land-disturbing activity and shall be made functional before upslope disturbance takes place.

I further understand that failure to comply with such requirements within three working days following notice by the representatives of Prince Edward County could result in citation for violation of the Prince Edward County Erosion and Sediment Control Ordinance. If a violation occurs then I must correct the violation and provide the name of a Responsible Land Disturber who will be in charge of and responsible for the land disturbing activity. At the time of violation, a complete Erosion and Sediment Control Plan may be deemed necessary.

Signature of Landowner: _____

Party Responsible for Erosion and
Sediment Control (if different from Landowner): _____

Approved by: _____ Date: _____

Fee \$25



ASBESTOS & DEMOLITION ABATEMENT CERTIFICATION

For compliance with Virginia Uniform Statewide Building Code

Prince Edward County
111 N. South St 3rd Floor Farmville, VA 23901

THIS FORM SHALL BE COMPLETED BY ALL APPLICATIONS FOR BUILDING PERMITS TO RENOVATE OR DEMOLISH A BUILDING OR STRUCTURE OR PORTIONS THEREOF. THE OWNER OR AN AUTHORIZED AGENT OF THE OWNER MUST SIGN THIS FORM AND BOTH OF THE APPLICABLE BOXES MUST BE CHECKED.

ADDRESS WHERE WORK WILL BE PERFORMED:

AS OWNER OR OWNER'S AGENT OF THE ABOVE BUILDING, I CERTIFY THAT:

- ☐ **Buildings built after January 1, 1985:** The building permit for the original construction of the building listed above was issued after January 1, 1985; therefore, the building is not subject to asbestos certification requirements.
- ☐ The combined amount of regulated asbestos-containing material involved in the renovation or demolition is less than 260 linear feet on pipes, or less than 160 square feet on the other facility components, or less than 35 cubic feet off facility components where length or area could not be measured previously, and is therefore, exempt from asbestos inspection requirements,
- ☐ The affected portions of the above building have been inspected for the presence of asbestos by an individual licensed to perform such inspection pursuant to the Virginia Uniform Statewide Building Code (VUSBC) and that no asbestos-containing materials were found.
- ☐ The affected portions of the above building have been inspected for the presence of asbestos by an individual licensed to perform such inspection pursuant to the VUSBC and that appropriate response actions will be taken with the requirements of NESHAPS and the asbestos worker requirements established by OSHA
- ☐ The above building is a single-family dwelling, or is a residential building containing four or fewer dwelling units, which *will not be used either as a commercial building or as a public development project, and is therefore, exempt from asbestos inspection requirements.*
- ☐ The building permit application is only for repair or replacement of roofing, floor covering, or siding materials. The materials to be repaired or replaced are assumed to contain friable asbestos and the appropriate response actions will be accomplished by a licensed asbestos contractor or a licensed asbestos roofing, flooring, siding contractor.

ATTENTION: THIS OPTION IS NOT PERMITTED FOR SCHOOLS PER THE VUSBC.

IN ADDITION TO THE ABOVE, I ALSO CERTIFY THAT:

- ☐ Any asbestos abatement area will not be occupied until all response actions have been completed and final levels for re-occupancy of the abatement area shall be 0.01 or fewer asbestos fibers per cubic centimeter if determined by Phase Contrast Microscopy analysis of 70 or fewer per square millimeter if determined by Transmission Electron Microscopy analysis.
- ☐ If the structure is to be demolished, the owner or owner's agent has obtained a release from all utilities having service connections to the building stating that all service connections and appurtenant equipment have been removed or sealed or plugged in a safe manner. The owner or owner's agent has given written notice to the owners of adjoining lots and to the owner of other lots affected by the temporary removal of utility wire or other facilities caused by the demolition as applicable.

While proper completion of this form satisfies the VUSBC for permit issuance. There are other applicable renovation and demolition regulatory requirements administered by The Virginia Department of Labor and Industry. Fines can be as much as \$25,000. Information and Assistance is available by contacting (804) 371-3104 ext. 124. Asbestos inspections and abatement at licensed daycare centers are further regulated by the Virginia Department of Social Services Division of Licensing. For more information, contact the Virginia Department of Social Services, Central Licensing (804) 662-9743.

Signature of Owner or Applicant: _____ **Date:** _____

Blue indicates remodels only

Code of Virginia

§ 36-99.7. Asbestos inspection in buildings to be renovated or demolished; exceptions.

A. A local building department shall not issue a building permit allowing a building for which an initial building permit was issued before January 1, 1985, to be renovated or demolished until the local building department receives certification from the owner or his agent that the affected portions of the building have been inspected for the presence of asbestos by an individual licensed to perform such inspections pursuant to § [54.1-503](#) (see below) and that no asbestos-containing materials were found or that appropriate response actions will be undertaken in accordance with the requirements of the Clean Air Act National Emission Standard for the Hazardous Air Pollutant (NESHAPS) (40 CFR 61, Subpart M), and the asbestos worker protection requirements established by the U.S. Occupational Safety and Health Administration for construction workers (29 CFR 1926.1101). Local educational agencies that are subject to the requirements established by the Environmental Protection Agency under the Asbestos Hazard Emergency Response Act (AHERA) shall also certify compliance with 40 CFR 763 and subsequent amendments thereto.

B. To meet the inspection requirements of subsection A except with respect to schools, asbestos inspection of renovation projects consisting only of repair or replacement of roofing, floorcovering, or siding materials may be satisfied by a statement that the materials to be repaired or replaced are assumed to contain friable asbestos and that asbestos installation, removal, or encapsulation will be accomplished by a licensed asbestos contractor.

C. The provisions of this section shall not apply to single-family dwellings or residential housing with four or fewer units, unless the renovation or demolition of such buildings is for commercial or public development purposes. The provisions of this section shall not apply if the combined amount of regulated asbestos-containing material involved in the renovation or demolition is less than 260 linear feet on pipes or less than 160 square feet on other facility components or less than thirty-five cubic feet off facility components where the length or area could not be measured previously.

D. An abatement area shall not be reoccupied until the building official receives certification from the owner that the response actions have been completed and final clearances have been measured. The final clearance levels for reoccupancy of the abatement area shall be 0.01 or fewer asbestos fibers per cubic centimeter if determined by Phase Contrast Microscopy analysis (PCM) or 70 or fewer structures per square millimeter if determined by Transmission Electron Microscopy analysis (TEM).

Code of Virginia

§ 54.1-503. LICENSES REQUIRED.

A. It shall be unlawful for any person who does not have an asbestos contractor's license to contract with another person, for compensation, to carry out an asbestos project or to perform any work on an asbestos project. It shall be unlawful for any person who does not have an asbestos project designer's license to develop an asbestos project design. It shall be unlawful for any person who does not have an asbestos inspector's license to conduct an asbestos inspection. It shall be unlawful for any person who does not have an asbestos management planner's license to develop an asbestos management plan. It shall be unlawful for any person who does not have a license as an asbestos project monitor to act as project monitor on an asbestos project.

B. It shall be unlawful for any person who does not possess a valid asbestos analytical laboratory license issued by the Board to communicate the findings of an analysis, verbally or in writing, for a fee, performed on material known or suspected to contain asbestos for the purpose of determining the presence or absence of asbestos.

C. It shall be unlawful for any person who does not possess a license as a lead contractor to contract with another person to perform lead abatement activities or to perform any lead abatement activity or work on a lead abatement project. It shall be unlawful for any person who does not possess a lead supervisor's license to act as a lead supervisor on a lead abatement project. It shall be unlawful for any person who does not possess a lead worker's license to act as a lead worker on a lead abatement project. It shall be unlawful for any person who does not possess a lead project designer's license to develop a lead project design. It shall be unlawful for any person who does not possess a lead inspector's license to conduct a lead inspection. It shall be unlawful for any person who does not possess a lead risk assessor's license to conduct a lead risk assessment. It shall be unlawful for any person who does not possess a lead inspector's or lead risk assessor's license to conduct lead abatement clearance testing.

D. It shall be unlawful for any individual who does not possess a license as a home inspector issued by the Board to perform a home inspection for compensation on a residential building. It shall be unlawful for any individual who does not possess a home inspector license with the new residential structure endorsement to conduct a home inspection for compensation on any new residential structure. For purposes of this chapter, "new residential structure" means a residential structure for which the first conveyance of record title to a purchaser has not occurred, or of which a purchaser has not taken possession, whichever occurs later.