

## CPMT STANDING AGENDA

- Approval of previous minutes
- Funding information
- Collection of parental contributions
- Utilization Management (local and statewide data)
- Long range planning/measurable performance
- Funding of monthly FAPT cases

- Closed Session:

***"Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia."***

***"I move that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered."***

Old Business:

Parent Representative Ad/Recruitment

New Business:

Closure

Prince Edward County  
Community Policy and Management Team (CPMT)  
January 16, 2025

Members Present: Jena Fowlkes, School Representative- CPMT Chairperson  
Aileen Lewis, Court Services Representative  
Kimberley Allen, DSS Representative  
Karen Townsend, Health Department Representative  
Le'Tina Giles, Parent Representative  
Kinsey Allen, Crossroads Services Board Representative  
Doug Stanley, PE County Board of Supervisors Representative

Members Absent: Samantha Bain, Private Provider Representative

Non-Voting Members: Lelia Cristo, CSA Coordinator/FAPT Chairperson  
Cheryl Stimpson, CSA Coordinator

The CPMT Meeting for January 16, 2025, began at 10:06 am. Kimberley Allen, with a second from Doug Stanley, recommended approval of the December 2024 minutes. All other members approved the minutes, as well.

Standing Agenda Items:

- a. Funding Information: CSA Coordinator provided funding information to all members; attached. It was explained that a supplement would have to be requested.
- b. Collection of Parental Contributions: Based on the new requirements for parental co-payment, we do not currently have any parents responsible for co-payment.
- c. Utilization Management: CPMT members were provided with a copy of the Case Due Dates spreadsheet.
- d. Long Range Planning/Measurable Performance: None for this month

Closed Session:

Jena Fowlkes moved that Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia. The motion was seconded by Doug Stanley and approved by

unanimous vote. Lelia Cristo presented recommendations from the January 2024 FAPT meeting. Ms. Fowlkes moved that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed, or considered. This motion was seconded by Kimberley Allen and approved by a roll-call vote: Allen, aye; Giles, aye; Townsend, aye; Fowlkes, aye; Lewis, aye; Stanley, aye; Allen, aye; (this is the only vote that is a roll call). Upon motion by Doug Stanley with second by Karen Townsend, the CPMT approved funding all cases as presented with the changes previously mentioned.

#### Old Business:

CSA Coordinator Position: Doug Stanley updated the CPMT to let them know that the Board of Supervisors approved the shared CSA Coordinator with Buckingham County. Mr. Stanley explained Buckingham was going to post the job but was trying fine tune details first. He stated he would keep us apprised with any updates.

Long Range Planning: The CPMT-FAPT Strategic Plan FY2023-2026 will be completed in March.

CSA Joint Meeting: CPMT decided that it would be best to do the annual meeting between FAPT & CPMT in March or April when the new CSA Coordinator could participate.

#### New Business:

None

There being no further business, the meeting adjourned at 10:31am with a recommendation from Doug Stanley and a second from Kinsey Allen. All members unanimously agreed. The next CPMT meeting is scheduled for February 13, 2025, at 10:00 am in the 3<sup>rd</sup> Floor Conference Room of the Courthouse.