

Prince Edward County

Community Policy and Management Team (CPMT)
November 20, 2025

Members Present: Kimberly Allen, DSS Representative- Acting CPMT Chairperson
Rian Sledge, Crossroads Services Board Representative
Jena Fowlkes, School Representative
Samantha Bain, Private Provider Representative
Aileen Lewis, Court Services Representative
LeTina Giles, Parent Representative
Karen Townsend, Health Department Representative

Members Absent: Doug Stanley, PE County Board of Supervisors Representative

Non-Voting Members: Kimberly Glover, CSA Coordinator

The CPMT Meeting for November 20, 2025, began at 10:05 am. Samantha Bain, with a second from Karen Townsend, recommended approval of the October 2025 minutes. All other members approved the minutes, as well.

Standing Agenda Items:

- a. Funding Information: CSA Coordinator provided funding information to all members; attached.
- b. Collection of Parental Contributions: Based on the new requirements for parental co-payment, we do not currently have any parents responsible for co-payment.
- c. Utilization Management: CPMT members were provided with a copy of the Case Due Dates spreadsheet.
- d. Long Range Planning/Measurable Performance: none at this time

Closed Session:

Kimberely Allen moved that Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia. The motion was seconded by Samantha Bain and approved by unanimous vote. Ms. Allen moved that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed, or considered. This motion was seconded by Aileen Lewis and approved by a roll-call vote: Allen, aye; :Lewis,

aye; Sledge, aye; Bain, aye; Fowlkes, aye; Townsend, aye; Giles, aye (this is the only vote that is a roll call). Upon motion by Samantha Bain with second by Aileen Lewis, the CPMT approved funding all cases as presented with the changes previously mentioned.

Old Business:

None at this time

New Business:

- Chairperson for 2026- will vote next CPMT meeting
- December's CPMT meeting time will move to 9:30a due to County's Holiday Party

There being no further business, the meeting adjourned at 10:43am with a recommendation from Samantha Bain, and a second from Karen Townsend. All members unanimously agreed. The next CPMT meeting is scheduled for December 18, 2025 at 9:30 am in the 3rd Floor Conference Room of the Courthouse.