

Community Policy and Management Team (CPMT)  
September 18, 2025

Members Present: Kimberly Allen, DSS Representative- Acting CPMT Chairperson  
Rian Sledge, Crossroads Services Board Representative  
Samantha Bain, Private Provider Representative  
Aileen Lewis, Court Services Representative  
Karen Townsend, Health Department Representative  
LeTina Giles, Parent Representative

Members Absent: Donna Woodson, School Representative- CPMT Chairperson  
Doug Stanley, PE County Board of Supervisors Representative

Non-Voting Members: Kimberly Glover, CSA Coordinator  
Alania Griff, CSU Intern

The CPMT Meeting for September 18, 2025, began at 10:09 am. Aileen Lewis, with a second from Samantha Bain, recommended approval of the August 2025 minutes. All other members approved the minutes, as well.

Standing Agenda Items:

- a. Funding Information: CSA Coordinator provided funding information to all members; attached.
- b. Collection of Parental Contributions: Based on the new requirements for parental co-payment, we do not currently have any parents responsible for co-payment.
- c. Utilization Management: CPMT members were provided with a copy of the Case Due Dates spreadsheet.
- d. Long Range Planning/Measurable Performance: None for this month

Closed Session:

Kimberely Allen moved that Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia. The motion was seconded by Samantha Bain and approved by unanimous vote. Ms. Allen moved that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed, or considered. This motion was seconded by Aileen Lewis and approved by a roll-call vote: Allen, aye; Lewis, aye; Sledge, aye; Bain, aye; Giles, aye; Townsend, aye (this is the only vote that is a roll call). Upon motion by Aileen Lewis with second by LeTina Giles, the CPMT approved funding all cases as presented with the changes previously mentioned.

Old Business:

CSA Joint Meeting: FAPT & CPMT Joint Retreat is TODAY 😊

New Business:

None at this time

There being no further business, the meeting adjourned at 10:33am with a recommendation from Samantha Bain, and a second from Letina Giles. All members unanimously agreed. The next CPMT meeting is scheduled for October 23, 2025 at 10:00 am in the 3<sup>rd</sup> Floor Conference Room of the Courthouse.