



County of Prince Edward FY 2025 - 2026 Budget Schedule

DATE	ACTIVITY	TIME/LOCATION
January 17, 2025	Budget Preparation Guide distributed to County Departments and Constitutional Offices	
January 17, 2025	Donation Request forms distributed	
Feb. 3-21, 2025	Budget work sessions between Departments and County Administrator	
February 18, 2025	Board of Supervisors Budget Planning Meeting (Davenport Presentation)	5:30 p.m. Board of Supervisors Room
February 21, 2025	Budget worksheets submitted to County Administrator	
March 7, 2025	Revenue estimated completed by County Administrator	
March 11, 2025	Presentation of County Administrator's proposed budget to Board of Supervisors School Superintendent budget presentation to Board of Supervisors and School Board	5:30 p.m. Board of Supervisors Room
March 18, 2025	Board of Supervisors budget work session – presentations by outside agencies	2:00 p.m. Board of Supervisors Room
March 25, 2025	Board of Supervisors Budget Work Session Board of Supervisors authorizes Public Hearing for April 15th on Tax Rates (Ad date – April 4th)	5:30 p.m. Board of Supervisors Room
April 8, 2025	Board of Supervisors Budget Work Session (if needed) Board of Supervisors authorizes Public Hearing on County & School Budgets for April 22nd (Ad dates – April 11th & 16th) VDOT 6-Year Plan	5:30 p.m. 3 rd Floor Conference Room
April 8, 2025	April BOS Meeting	7:00 p.m. Board of Supervisors Room
April 15, 2025	Board of Supervisors Budget Work Session (If needed)	5:30 p.m. 3 rd Floor Conference Room
April 15, 2025	Public Hearing on Tax Rates	7:00 p.m. 3 rd Floor Conference Room
April 22, 2025	Public Hearing on County & School Budgets	7:00 p.m. Board of Supervisors Room
April 29, 2025	Budget Work Session, Adoption of County & School Budgets & Tax Rates	7:00 p.m. Board of Supervisors Room
June 10, 2025	Approval of Appropriations	7:00 p.m. Board of Supervisors Room

Adopted by the Board of Supervisors at its meeting on **November 7, 2024**.
Subject to change, by action of the Board of Supervisors. **Revised 3/25/2025**