

April 8, 2025

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 8<sup>th</sup> day of April, 2025, at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Victor "Bill" Jenkins

E. Harrison Jones

Odessa H. Pride

Cannon Watson

Absent: Jerry R. Townsend

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Terri Atkins Wilson, County Attorney; Robert Love, Director of Planning and Community Development; Cheryl Stimpson, Director of Finance; and Crystal Baker, Finance Manager.

Chairman Jenkins called the April meeting to order.

Supervisor Pride offered the invocation and led the Pledge of Allegiance.

#### In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

The Prince Edward County Employee of the Month for April, 2025 is Esther Jackson. Esther was assigned to the County's Community Development Office in March of 2023 through the Senior Community Service Employment Program, a community, work-based job training program for older Americans, which is administered by STEPS. Esther serves as an example to us all, and we are fortunate to have such a delightful and invaluable member on our Community Development team. She is always cheerful, willing and ready. She completes all assignments on schedule and promptly raises questions to maintain projects assigned and underway. Esther exudes an incredible level of happiness; she is eager to learn new skills and to help others. Congratulations Esther and thank you for your hard work and dedication.

The Board congratulated Prince Edward County's February Team of the month, Rodney Scott and Nathan Price. These Cannery rock stars supported the Piedmont Health District and numerous other agencies during their two-day venison stew cooking and canning project. Over 800 quarts and 100 plus gallons of stew were cooked and canned and donated to FACES for distribution to those in need throughout our region. Nominator, Amy Beaton, with the Piedmont Health District, wrote, "Rodney and Nathan were a great asset. They were knowledgeable and provided support and guidance in such a positive manner." These gentlemen shared a wealth of knowledge and "were the backbone that made this project a success." Their work ethic, knowledge, professionalism, and willingness to lend a helping hand make Rodney and Nathan excellent Employee of the Month recipients.

Note: This is the second time Rodney Scott has been nominated and awarded the Employee of the Month recognition. Rodney is the only county employee, so far, to be so recognized.

#### In Re: Public Participation

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

Brian Steffan, Leigh District, questioned why the solar project public hearings were cancelled. Mr. Stanley stated CEP Solar requested withdrawal of both applications for further review.

#### In Re: Board of Supervisors Comments

The Board members welcomed all in attendance and thanked them for their involvement.

#### In Re: Consent Agenda

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor “Bill” Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

the Board accepted the minutes of the meeting held February 18, 2025, March 11, 2025, March 18, 2025, and March 25, 2025.

In Re: Business Partner Update, Matt Hurley, The Fishin’ Pig

The “Business Partner Update” is an opportunity for the Board to hear from the community’s major employers and business leaders.

Matt Hurley, The Fishin’ Pig, gave a brief overview of the business, stating that it opened in 2013 and has expanded with their sixth location opening this summer. He stated they average 50 employees at each location, but now has 70 employees at the Farmville location along with the catering portion of the business.

Nash Osborn expressed his gratitude to the county and thanked the Board for its support.

In Re: Community Partner Update

The "Community Partner Update" is an opportunity for the Board to hear from the community's institutional, non-profit, civic and other governmental agency/organizational leaders. At its April meeting, the Board was joined by Dr. Joseph Cox, Superintendent of Schools.

Dr. Cox thanked Mr. Stanley and the Board of Supervisors for working with him and the School Board; he said there was a good turnout for the tour of the Learning Cottages.

Dr. Cox announced Dr. Donald “Chip” Jones II, Ed.D., Superintendent of Prince Edward County Public Schools, will begin July 1, 2025, and they will work together on the transition.

Dr. Cox then commended the community partnerships that have been helpful, such as the Attendance Incentives Program, and Longwood University’s “Lancer for the Day” program, which brings fourth-graders in to teach classes and have a graduation ceremony at the end of the day.

Dr. Cox then said the Virginia School Board Association recognized B&M Greenhouse, Haley Automall and the Prince Edward County Animal Shelter for partnering with the Schools.

In Re: ARPA – STEPS, Inc. Housing Project

On April 11, 2023, the Board approved an appropriation in the amount of \$100,000 from ARPA funding to assist in the creation of supportive housing to serve the needs of the homeless and families in the region. This appropriation was contingent upon a \$75,000 match from the second largest user of services, Nottoway County, which has been received by STEPS, Inc.

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	705	41050	0705	ARPA Fund Balance		\$100,000
4 (Exp)	705	53501	5615	Supportive Housing Project	\$100,000	

Supervisor Watson made a motion, seconded by Supervisor Cooper-Jones, to approve and reappropriate the FY25 Budget Supplement as above outlined; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor “Bill” Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

In Re: Professional Pre-Audit Services

To enable the County of Prince Edward to meet the requirements of the Statement of Auditing Standards 115 (SAS 115) issued by the American Institute of Certified Public Accountants and provide guidance to external auditors on how they should communicate internal control related matters identified in their audit to an organization's financial statements, the staff is recommending the County engage professional accounting services to provide the pre-audit scope of work. Rodefer Moss provided this scope of service to the County for the previous year's audit and continues to provide the same scope of services to neighboring counties, to include Lunenburg, Charlotte, Appomattox, and Cumberland. Their letter of engagement, which includes their scope of services and fee scheduled is attached. Staff anticipate they will start pre-audit services on or about June 1, 2025.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gilliam, to approve hiring Rodefer Moss and authorize Mr. Stanley to execute the agreement; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Cannon Watson	Nay: None
Absent:	Jerry R. Townsend	

In Re: Public Hearing – Request to Rezone from A1 to C1, Tax Map Parcel 040-A-23 (Ellington)

Mr. Stanley announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering a request by Anthony Q. & Tracey M. Ellington to amend the Prince Edward County Zoning Map and rezone approximately 6.82 +/- acres from A1, Agricultural Conservation to C1, General Commercial for the purpose of permitting a mini-warehouse by Special Use Permit. The property is identified as Tax Map Parcel 040-A-23, located on the south side of US Route 460 (Prince Edward Highway) at its intersection with State Route 736 (Pisgah Church Road). Notice of this hearing was advertised according to law in the Wednesday, March 26, 2025 and Friday, March 28, 2025 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received an application request by Anthony Q. & Tracey M. Ellington to amend the Prince Edward County Zoning Map and rezone approximately 6.82 +/-acres from A1, Agricultural Conservation to C1, General Commercial for the purpose of permitting a mini-warehouse by Special Use Permit. The property is identified as Tax Map Parcel 040-A-23, located on the south side of US Route 460 (Prince Edward Highway) at its intersection with State Route 736 (Pisgah Church Road). A letter was sent to each of the adjoining property owners.

The Planning Commission held a public hearing on February 18, 2025, where one speaker spoke in opposition to the application. The Planning Commission unanimously recommended approval of the rezoning, forwarding the request to the Board of Supervisors for Public Hearing.

This parcel is contiguous with the existing C1, General Commercial District and would not be considered spot zoning. County staff is of the opinion the use is generally compatible with the zoning district and that the rezoning of this parcel would be in harmony and will have minimal impacts on surrounding properties as far as traffic and noise.

Supervisor Emert asked if the ingress and egress is different; Mr. Love stated that it is different from the previous Special Use as a campground which has different characteristics. Mr. Love said the proposed access includes an entrance-only off of Route 460 and an exit-left back to Route 460 on Pisgah Church Road.

Scott Frederick, PE, VDOT Resident Engineer, stated that VDOT is pro-business and only control access to the highway. He said VDOT has reviewed and stated that the ingress and egress would be set with the entrance off Route 460 and egress on Pisgah Church Road due to clearance, but he has not seen the official plans yet. He said the corner clearance would allow for vehicles to see someone slowing to turn and would be a more reasonable flow through the site. He added that there may be concerns about the High Bridge Trail crossings there. Mr. Frederick stated there would be no exit onto Route 460 due to the lack of visibility.

Discussion followed.

Supervisor Emert said this is in an area that currently has problems; he said there are four ways to get traffic off Route 460. Mr. Frederick said the trip generation at the peak hour on a weekday is, in the morning, six, and in the evening, ten; the count on Route 460 on the east side of Rice is 7,000 and on the west side of Rice is 14,000.

Chairman Jenkins opened the public hearing.

Andy Ellington stated the original permit for the campground had an approved entrance and exit; he said Mr. Love encouraged him to have the review for the ingress and egress, and was shocked to find out it was changed. He said this is a low-volume business, with maybe 15 cars per day, and few tractor-trailers or U-Hauls. He asked for a reconsideration for the traffic to enter and exit off Pisgah Church Road. He then said if it cannot be changed, he requested that [VDOT] allow traffic to turn right onto Pisgah Church Road.

There being no one further wishing to speak, Chairman Jenkins closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Jones, to approve the request by Anthony Q. and Tracey M. Ellington to amend the Prince Edward County Zoning Map and rezone approximately 6.82 +/- acres from A1, Agricultural Conservation to C1, General Commercial; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Cannon Watson	
Absent:	Jerry R. Townsend	

In Re: Public Hearing – Special Use Permit, Anthony Q. & Tracey M. Ellington, Mini Warehouse

Mr. Stanley announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering a request by Anthony Q. & Tracey M. Ellington to approve the request by Anthony Q. & Tracey M. Ellington for a Special Use Permit for the purpose of establishment of a mini warehouse facility which replaces the existing Special Use Permit for a campground, with the following conditions. Notice of this hearing was advertised according to law in the Wednesday, March 26, 2025 and Friday, March 28, 2025 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received an application request by Anthony Q. & Tracey M. Ellington for a Special Use Permit to construct and operate a mini warehouse on Tax Map Parcel 040-A-23, located on the south side of US Route 460 (Prince Edward Highway) at its intersection with State Route 736 (Pisgah Church Road). A letter was sent to each of the adjoining property owners.

The Planning Commission held a public hearing on February 18, 2025, where no one spoke in opposition to the application. The Planning Commission unanimously recommended approval of the Special Use Permit, forwarding the request to the Board of Supervisors for Public Hearing. Attachment (5) is a list of Potential Conditions as recommended by the Planning Commission.

The purpose of the Special Use is to allow for the establishment of a mini warehouse facility. This parcel was previously issued a Special Use Permit for a campground, but that facility was never constructed. If approved, this Special Use Permit for a mini warehouse would replace the prior SUP. County staff is of the opinion the use is generally compatible with the zoning district but will have minimal impacts on surrounding properties as far as traffic and noise.

Mr. Love stated no one spoke in opposition at the Planning Commission meeting; the Planning Commission recommended approval of the special use permit with the request that VDOT reevaluate this issue prior to this meeting, which VDOT did. Mr. Love said Planning Commission recommended 20 conditions for the Board's consideration. He added that no comments were received from DCR or High Bridge [Trail State Park].

Chairman Jenkins opened the public hearing.

There being no one wishing to speak, Chairman Jenkins closed the public hearing.

Supervisor Emert requested several clarifications in the proposed conditions and requested further information on the sections specified in the conditions. Mr. Love said that buffering and screening for commercial

use would require specific trees planted; he said it is the intent to also protect the viewshed of High Bridge Trail. Mr. Love said the existing vegetation can be used but gaps will be filled in with standard quick-growing evergreen.

Supervisor Emert then questioned that since this site was previously permitted with the ingress and egress off Pisgah Church Road, is it still that way.

Mr. Stanley said that VDOT controls access to the site. He said the Board of Supervisors can be more restrictive such as to state “no access off Route 460” but the applicant would be in a difficult spot and would need to negotiate with VDOT to get a dual entranceway off of Pisgah Church Road.

Mr. Love stated that formerly, this site was a campground and any change of use or rezoning triggers a VDOT review. He said the Trip Generation manual is specific as to the mini-storage, dependent on the number of units built.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Watson, to approve the request by Anthony Q. & Tracey M. Ellington for a Special Use Permit for the purpose of establishment of a mini warehouse facility which replaces the existing Special Use Permit for a campground, with the following conditions; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	Llew W. Gilliam, Jr.
	Victor “Bill” Jenkins		J. David Emert
	E. Harrison Jones		
	Odessa H. Pride		
	Cannon Watson		
Absent:	Jerry R. Townsend		

**ANTHONY O. & TRACEY M. ELLINGTON  
SUP CONDITIONS  
Tax Map Parcel # 040-A-23**

**SITE PLAN**

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of incidental facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit amendment dated 01/14/2025 are hereby made part of these development conditions.
2. Final site plan approval for the facilities shall be submitted to the Prince Edward County Community Development Department for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning Ordinance).
3. Any proposed expansion of the operation, change of activities or additional facilities or activities shall be submitted to the Prince Edward County Planning and Community Development office for review prior to implementation. Any changes may be subject to Permit amendment procedures, including Public Hearings.



4. All buildings within the property shall be developed as a cohesive entity ensuring that building placement, architectural treatment, parking lot lighting, landscaping, trash disposal, vehicular and pedestrian circulation and other development elements work together functionally and aesthetically.
5. All landscaping shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Planning and Community Development Director. Any vegetation found to be of poor condition shall be replaced and/or improved at the reasonable direction of the Planning and Community Development Director or his designee.

#### **ENVIRONMENTAL**

6. All pollution control measures, erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.
7. All facilities for the provision of potable water and sanitation and wastewater disposal systems and food preparation shall be approved by the appropriate local, state, or federal agency including but not limited to Virginia Department of Health, Virginia Departments of Environmental Quality, Environmental Protection Agency, etc.
8. Any development activities of a structural or land disturbing nature not specifically addressed by these Conditions shall be in conformance with applicable provisions of federal, state, and local statutes and regulations.

#### **TRANSPORTATION**

9. All entrances to the site shall be installed in accordance with and permitted by the Virginia Department of Transportation, as commercial entrances. Permit issuance for the improvements is subject to VDOT review of the site plan submission.
10. All internal roads used for public access shall be of compacted earth or have a minimum of a four (4) inch stone base and shall be paved with concrete, asphalt, or durable impervious paving material.
11. Adequate area shall be provided on site to accommodate parking of all employees and patrons. It shall be the responsibility of the Permittee to assure that employees and patrons park only on site and not on any highway right-of-way, or on adjoining or adjacent parcels unless written consent is provided by the owner or owners thereof.

#### **GENERAL**

12. The facility shall be subject to and comply with the development standards set forth in Prince Edward County Code (Zoning) Article III Section 3-100.9. - Commercial use types: mini-warehouses.
13. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
14. Outdoor storage of trash containers shall be situated at the rear of buildings and shall be appropriately screened.
15. Buffer and Screening of the site shall be in compliance with the Zoning Ordinance section 4-200.3 and Section 4-200.5 and Section 4-200.7. The Buffer Yard Type C Option 1 buffer specifications in combination existing vegetation shall be implemented along the High Bridge Trail State Park boundary. Preservation of existing woodland and vegetation, as permitted by Section 4-200.9 can be used along appropriate boundaries (south, possibly east). However, perimeter landscaping standards shall be required along the public right of way portion of the northern boundary.

16. A 25-foot buffer yard shall be required along the north, east, and south boundaries of the property and a 50-foot buffer yard shall be required on the west boundary along the High Bridge Trail.
17. No storage buildings shall be placed within any buffer yard.
18. The Permittee is responsible for the appearance of the site including litter pick-up and other orderly site appearance.
19. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
20. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.

In Re: Properties Committee Report

The Properties Committee met Tuesday, April 1, 2025 at 5:30 p.m. The Committee comprises Supervisor David Emert, Chair, Supervisor Bill Jenkins and Supervisor Jerry Townsend. The Committee brings forward to the Board of Supervisors the following recommendations:

1. Approve the purchase of new "rebuilt" compactor wheels from Compactor Wheel Corporation for a total cost of \$45,900. This amount is available in the current operational budget of the Landfill and requires no additional appropriation.  
Justification: A compactor's wheels and cleats (see attached photographs) facilitate chopping and grinding, which helps determine waste density (compaction). Per LaBella, County staff at the landfill are currently achieving a compaction rate of 1,920 pounds per cubic yard. The County's average over the last couple of years has been 1,831 pounds per cubic yard. By comparison, the "industry average" for a landfill of our size is about 1,600 pounds per cubic yard. A higher compaction rate means more trash per cubic yard of landfill space. Labella estimates that with our current compaction rate, the County is able to landfill 10 extra tons of waste for every 100 cubic yards of landfill space, which saves county taxpayers on both the cost of air space and the cost of operations.
2. STEPS has notified the County that their cost of recycling the paper, cardboard and plastics will be increasing effective July 1, 2025. Paper/cardboard will increase from \$28 to \$60 per ton. Plastics will increase from \$0.46 to \$1.00 per pound. The cost for electronics will not change. The Properties Committee discussed the county's options and recommends the Board authorize the issuance of an RFP for recycling services to manage the removal, transportation and disposition of paper, cardboard, plastic and electronics recyclable materials from Prince Edward County Convenience Sites.

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, to accept the recommendation of the Properties Committee and approve the purchase of compactor wheels in the amount of \$45,900, and to authorize the issuance of an RFP for recycling services to manage the removal, transportation and disposition of paper,

cardboard, plastic and electronics recyclable materials from Prince Edward County Convenience Sites as recommended by the Properties Committee; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor “Bill” Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Cannon Watson	
Absent:	Jerry R. Townsend	

In Re: County Attorney’s Report

Mrs. Terri Atkins Wilson, County Attorney, stated there are no pending lawsuits and reported work over the past month included:

- One unclaimed body;
- Freedom of Information Act (FOIA) request;
- Conflict of Interest Act (COIA) advisories for meetings;
- 5 Pillars Meats agreements;
- Board of Zoning Appeals member appointment;
- Board of Equalization Appointments.

In Re: County Administrator’s Report

Mr. Stanley presented his County Administrator’s report:

- Staff developed an online meeting summary which is now on the County’s website and on the Facebook page.
- VDOT is replacing a culvert on Rt 639 (Millbank Road) and a portion of the road will be temporarily closed from April 7<sup>th</sup> to June 13<sup>th</sup>.
- The County has received a deferral from CEP Solar on two sites on Route 360.
- The County received its Health Insurance renewal this week for next year. The increase will be 6.6%, which is lower than earlier estimates given we have had two large claims this year.
- A new shared Comprehensive Services Act Coordinator has been hired. The position will be split between Prince Edward and Buckingham counties. Her first day will be April 16<sup>th</sup>.
- The General Reassessment has been completed by Wampler-Eanes. There were 681 technical appeals (less than 5% of total parcels). Of that, 355 had changed values and 326 had no change.
- Training for the members of the Board of Equalization (BOE) is scheduled for April 10. Once sworn in by the Circuit Court, the BOE will establish and advertised its appeals schedule.
- Five Pillars Meats received its certificate of occupancy on March 24<sup>th</sup>. The County is anticipating they will announce their grand opening shortly.

- The Board will hold a public hearing on the Tax Rates on April 15<sup>th</sup> and on the Budget on April 22<sup>nd</sup>; both meetings will start at 7:00 p.m.
- County staff met with Longwood, HSC, Farmville, and other locality representatives to talk about service issues with Brightspeed. The constant dropping of service is wreaking havoc with fire alarm systems, emergency dispatch, and customers.
- The County lost \$1,695,000 in FY25 Federal Funding for the public safety radio system when a federal budget was not approved and will work with Senators Warner and Kaine for a FY26 submission.

In Re: Closed Session

Supervisor Emert made a motion, seconded by Supervisor Watson, that the Board convene in Closed Session for discussion and consideration of the acquisition of real property for the public purpose of county solid waste management, where discussion in an open meeting would adversely affect the bargaining position of the County, pursuant to the exemptions provided for in Section 2.2-3711 (A)(3) of the Code of Virginia; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Cannon Watson	Nay: None
Absent:	Jerry R. Townsend	

The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Watson, and adopted as follows:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Cannon Watson	Nay: None
Absent:	Jerry R. Townsend	

On motion of Supervisor Emert, seconded by Supervisor Jones, and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Cannon Watson	Nay: None
Absent:	Jerry R. Townsend	

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information

Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the *Virginia Freedom of Information Act*; and

WHEREAS, Section 2.2-3712(D) of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, and considered by the Prince Edward County Board of Supervisors.

#### In Re: Treasurer's Report

Donna Nunnally, Treasurer, submitted a report for the month of February 2024, which was reviewed and ordered to be filed with the Board papers.

#### **Prince Edward Treasurer's Report - February 2025**

<b>Name of Bank</b>	<b>Ref #</b>	<b>Int. Rate</b>	<b>Int. Paid</b>	<b>Bank Balance</b>
Benchmark Pooled Fund Account	7654	2.75%	\$49,590.00	\$23,290,179.24
Benchmark Social Services	9746			\$291,314.73
Benchmark School Fund	3352			\$2,116,974.27
Benchmark Food Service	3742			\$125,352.75
<b>TOTAL</b>				<b>\$25,823,820.99</b>

\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances due to end of the fiscal year.

#### **Certificates of Deposit**

	<b>Ref #</b>	<b>Int. Rate</b>	<b>Bank Balance</b>	<b>Available Balance</b>
<b>Benchmark</b>	0994	1%	\$125,057.31	
	0995	1%	\$125,057.31	
Recreation Fund	0998	3.55%	\$18,242.47	
Benchmark 5 Yr CD-letter of credit	0632	1%	\$676,493.24	\$944,850.33
 Benchmark Investment Acct	 L796	 3.02%	 \$2,206,359.62	 \$2,206,395.62
<b>Farmers Bank</b>				
Underground Storage	2478	2.48%	\$23,361.18	
Virginia Investment Pool	184	5.00%	\$10,664,469.81	\$10,664,469.81
<b>TOTAL</b>				<b>\$13,839,040.94</b>
<b>GRAND TOTAL</b>				<b>\$39,662,861.93</b>

In Re: Review of Accounts & Claims, Board Mileage, County Attorney Invoices

Crystal Baker, Finance Manager, submitted reports for the month of March 2025, Mileage Reports and County Attorney Invoices, which were reviewed and ordered to be filed with the Board papers.

In Re: Salaries

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

In Re: Animal Warden's Report

Mr. Adam Mumma, Chief Animal Control Officer, submitted a report for the month of March 2025, which were reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted a report for the months of January 2025 and February 2025, which were reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Lauren Jones Pugh, CRC Planning Director, submitted reports for the month of March 2025, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of February 2025 and March 2025, which were reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor “Bill” Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

the meeting was recessed at 8:46 p.m. until Tuesday, April 15, 2025 at 5:30 p.m.