

September 9, 2025

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9<sup>th</sup> day of September, 2025, at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

E. Harrison Jones

Victor "Bill" Jenkins

Odessa H. Pride

Jerry R. Townsend

Cannon Watson

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Cheryl Stimpson, Director of Finance; Crystal Baker, Finance Manager; Terri Atkins Wilson, County Attorney; Scott Frederick, PE, VDOT Resident Engineer; James Hutzler, Government Relations Associations, VACo; and Kirby Woolfolk, Forest Manager, Prince Edward-Gallion State Forest, Virginia Department of Forestry.

Chairman Jenkins called the September meeting to order.

Supervisor Pride offered the invocation and led the Pledge of Allegiance.

In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

We proudly recognize Heaven Draper, Chief Deputy Commissioner of Revenue, as the September Employee of the Month. A valued member of the Commissioner's Office for five years, Mrs. Draper was recently promoted to Chief Deputy and continues to demonstrate outstanding leadership and dedication.

Mrs. Draper is celebrated for her kindness, patience, and willingness to help others. Since her promotion, Mrs. Draper has gone above and beyond to support colleagues, offering encouragement and guidance with an unfailingly positive attitude. She even created a comprehensive training booklet with screenshots, handwritten notes, diagrams, and color coding to ensure a new team member could confidently learn their responsibilities.

We are grateful to Mrs. Draper for her professionalism, initiative, and commitment to uplifting others. Prince Edward County is fortunate to have her on our team!

In Re: 2025 VACo Achievement Award

As the Board is aware, VACo recently announced Prince Edward County as a recipient of a 2025 Virginia Association of Counties (VACo) Achievement Award, the County's third successive award. This year the County's award application was for its groundbreaking partnership with Longwood University's Civitae Student Symposium.

The County engaged hundreds of students in shaping the newly adopted Comprehensive Plan, *PEC 2045: Forward Together*. For one day during each of the last three academic semesters, Longwood University seniors worked in teams to identify strategies for attracting and retaining young professionals and families, a critical goal for reversing the County's projected population decline.

The collaboration was not just an academic exercise; it involved real-world problem solving. The students brought insight, energy, and creative solutions to one of the county's most pressing challenges: how to make the Prince Edward-Farmville community a place where young people want to stay, work, and raise families.

James Hutzler, Government Relations Associate, with the Virginia Association of Counties presented the Achievement Award to the Board of Supervisors. Representatives of Longwood University joined the Board for the award presentation.

Mr. Hutzler stated he achieved his undergraduate at Longwood University and enjoyed his time in Prince Edward County. He said the Civitae curriculum is fantastic and he is happy to see that Longwood University partnered with Prince Edward County to look at rural areas that are declining in population. He said there are 95 counties in this beautiful state and a lot of them are facing the same issues. He said he tries to bring economic development to rural counties; he said this program is very important, and it is also important that localities partner with community colleges to reverse the tide in these rural areas. He expressed his pleasure in presenting the award to Prince Edward County.

W. Taylor Reveley, IV, President of Longwood University, stated this is a wonderful thing and expressed his appreciation to Mr. Hutzler for bringing the award. Dr. Reveley stated the far future is bright because it is being worked on together. He said Longwood has worked very hard on the Civitae curriculum, to bring to life over the last decade, and is unique to the country. He said college is a classic good for people, getting ready for their career and

also to be a citizen. He then said he is appreciative of Mr. Stanley taking the time to breathe life into the Civitae and make it lively and practical and put to good use for very specific plans for the future.

#### In Re: Public Participation

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

Kenneth Jackson, Lockett District, stated he is proud of where the County is going. He said that when the elections are over, we are still neighbors and citizens. He said something has besmirched Supervisor Townsend's reputation, but Mr. Jackson has no reason not to trust any member on this Board. He said [Supervisor Townsend] has helped with Virso, and knows how difficult it is to ask for donations. He then stated he has seen the dirt lot [in Virso] come from what it was to what it is now, and all that Supervisor Townsend has done, and will defend all of the Board members' reputations. He said their jobs are very important and take care of 22,000 citizens. He said the County is going in a good direction.

Supervisor Townsend thanked Mr. Jackson for his comments and expressed his appreciation for Mr. Jackson's support.

Allison Crews, Lockett District, updated the Board members on the Immigrant Compassion Education Project and stated she received information from the Amica Center for Immigrant Rights. She said on June 28<sup>th</sup>, ICE reported that 57,861 people were detained, which is the highest number ever recorded in the past 16 years. Since the beginning of this administration, 59 new facilities have opened and 77 centers were reopened. She said nearly 200 attended the Vigil For Kilmar; she said the collaboration with the same groups, this time called Bearing Witness, will be held on Monday, September 29 at 4:00-6:00 p.m. at 2790 West Third Street. She added that clergy and guest speakers will attend; she said they will send peace and love to those in the detention center. She added there will be another event on the courthouse lawn on Saturday, October 18 from 12:00 noon – 2:00 p.m.

In Re: Board of Supervisors Comments

The Board members welcomed all in attendance and thanked them for participating and for holding the Board accountable.

Supervisor Pride thanked Supervisor Townsend for the community event; she said it was well organized and well represented. She added that he has done so much for that community.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Emert, and carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	E. Harrison Jones	
	Victor "Bill" Jenkins	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

the Board accepted the minutes of the meeting held August 12, 2025.

In Re: Virginia Department of Forestry

Kirby Woolfolk, Forest Manager, Prince Edward-Gallion State Forest, Virginia Department of Forestry, reported to the Board on activities in the State Forest, and presented to the Board the County's share of the timber sales revenue. He said they are updating their 10-Year Management Plan; he will forward a copy to Mr. Stanley when it is complete. Mr. Woolfolk then said the Gallion State Forest is again hosting the new employee orientation and training on how to do good forestry management prior to their being located state-wide. He added there are studies ongoing using drones to spray instead of backpack sprayers and helicopters, and may be able to use drones for forest inventory. He reported that Southern Pine Bark Beetles have damaged 40 trees which have been isolated and removed.

Mr. Woolfolk presented a check to the County for this year's harvest of 42 acres in the amount of \$46,806.

Supervisor Gilliam asked about the Spotted Lanternfly. Mr. Woolfolk said that it attacks the Tree of Heaven which is invasive; it also attacks grape vines.

In Re: Community Partner Update

Sharon Stiteler, Vice President of Operations & Corporate Partners, Southside Virginia Family YMCA, reported they are working on their Strategic Plan to see what the YMCA means to the community. She said they are working with partnerships; she is working with Mrs. Baker and Superintendent Jones for memberships at the YMCA for the Prince Edward County community.

Ms. Stiteler thanked the Board for the grant which assists in providing swimming lessons for all 142 second graders at the Prince Edward County Elementary School. She said they have the only pool in the community that offers swim lessons, and this year's focus is safety around water. She added that she would like to work with FACES on providing recipes using distributed items to their recipients.

In Re: Highway Matters

Scott Frederick, PE, VDOT Resident Engineer, stated crews are working on the rural rustic projects: Junction Canal Road, they are laying base stone and hope to wrap up the base this week. He said Quail Crossing Road will be next, addressing the drainage and ditches, and adding base stone; then the crews will work on Rice Creek Road, which already has the base stone. He said that once all three have base stone, they will lay surface treatment. He then reported the Sandy River Road bridge needed work; crews excavated and then built back around the bottom of the bridge which was re-opened September 4. He reported patching work is being done on Dominion Drive and in the neighborhood behind Price Drive; he said later this month there will be a new surface on Price Drive.

Mr. Frederick said that on Route 360 in the southern part of the county, at the old railroad bridge which is shut down, VDOT will build cross-overs in the median and will shift the traffic to the westbound bridge, anticipated by the end of the month. He said both will be removed; eastbound will be first and a traffic shift will be done. He said that routine work such as potholes, tree limb trimming, and another safety mowing is being done.

Supervisor Townsend said he spoke with Mr. Frederick about tree limbs that needed to be cut.

Supervisor Jones thanked Mr. Frederick for the update on Price Drive.

Chairman Jenkins reported tall grass on Rice Depot Road, and on Route 460 all the way to High Bridge Trail; he added that after passing the stop sign on Pisgah Church Road, there is a dead tree with a branch falling down on Rice Depot Road. He added Gully Tavern Road needs more work done on the shoulders.

Supervisor Townsend reported county road signs need to be straightened east and west bound; he added Rice Creek Road looks good.

Supervisor Emert reported Tuggle Road needs work on the sides of the road; on Oliver Road and Old Prospect Road, there are several dead trees that will fall into the road if not removed.

Supervisor Gilliam asked about the stop sign at Five Forks Road; Mr. Frederick said it was replaced today.

In Re: Public Hearing – Elementary School Renovation and FY25 Carry-over Request and Appropriation

This was the date and time scheduled for a public hearing to receive citizen input prior to considering the proposed amendments to the FY26 County Budget and the FY26 County School Budget in the amount of \$929,812.26 of FY25 federal, state, and private business carry-over funds, and also consider amendments to the FY26 County and School Budgets in the amount of \$33,655,709 for the Elementary School Renovation project. The total amount to be considered for both requests is \$34,585,521.26. Notice of this hearing was advertised according to law in the Wednesday, August 27, 2025 and Friday, August 29, 2025 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The Board of Supervisors has received a request from the Prince Edward County School Board requesting \$929,812.26 of federal, state carry over funds, and local private business funds for the school operating budget per attached letter from the Acting School Superintendent.

The Board of Supervisors also has a request to draw down funds from the School Construction Assistance Program (SCAP) and a Literary Loan totaling \$33,655,709.00 for the Elementary School Renovation. The Board of Supervisors will wish to approve and appropriate the funds requested following the public hearing to amend the FY26 County and School Budgets by the amount of \$34,585,521.26.

Per Section 15.2-2507 of the *Code of Virginia*, a locality may amend its budget during the fiscal year. However, if such an amendment exceeds the currently adopted expenditures by one percent or more, then the locality must advertise the amendment at least seven days prior to the public hearing. The county's currently approved FY26 budget is currently \$127,692,756.00, which means they exceed the one percent threshold.

Chairman Jenkins opened the public hearing.

There being no one wishing to speak, Chairman Jenkins closed the public hearing.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the amendment of the FY 26 County Budget and FY 26 School Budget by \$34,585,521.26 and appropriate the same funds for the school operating budget as well as the renovation to the Elementary School; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	E. Harrison Jones	
	Victor "Bill" Jenkins	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

In Re: Personal Property Tax Relief

The Commissioner of Revenue has computed the Personal Property Tax Relief Act (PPTRA) percentage of tax relief from the Commonwealth for 2025 to be 25.75% of assessed value based upon guidelines provided by the Commonwealth. The percentage was 26.00% for 2024.

Supervisor Emert made a motion, seconded by Supervisor Jones, to approve the resolution establishing the Personal Property Tax Relief distribution for 2025; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	E. Harrison Jones	
	Victor "Bill" Jenkins	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

**Personal Property Tax Relief Act  
RESOLUTION OF THE BOARD OF SUPERVISORS  
County of Prince Edward, Virginia**

In accordance with the requirements set forth in *VA. CODE ANN. § 58.1-3524 C.2. and § 58.1-3912 E.*, as amended by *Chapter 1 of the Acts of Assembly* (2004 Special Session I) and as set forth in *Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly*, any qualifying vehicle situated within the County of Prince Edward, Virginia commencing January 1, 2025, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$1,000 or less will be eligible for 25.75% tax relief; and
- Personal use vehicles with assessed value of \$1,001 or more shall receive 25.75% tax relief on the first \$20,000 in assessed value; and
- All other vehicles which do not meet the definition of "qualifying" (such as business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program; and

- In accordance with *Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly*, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed "non-qualifying" for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

In Re: Opioid Settlement Resolution

The Board was asked to consider a resolution approving the county's participation in the proposed settlement of opioid-related claims against Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus and directing County Attorney to execute the documents necessary to effectuate the County's participation in the settlements.

Supervisor Emert made a motion, seconded by Supervisor Jones, to approve the resolution which affirms the County's participation in the proposed settlement of opioid related claims against Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus and directs the County Attorney to execute the documents necessary to effectuate the County's participation in the settlements, including the required release of claims against settling entities; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. E. Harrison Jones Victor "Bill" Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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**RESOLUTION**

**A RESOLUTION OF THE PRINCE EDWARD COUNTY BOARD OF SUPERVISORS  
APPROVING OF THE COUNTY'S PARTICIPATION IN THE PROPOSED SETTLEMENTS  
OF OPIOID-RELATED CLAIMS AGAINST ALVOGEN, AMNEAL, APOTEX, HIKMA, INDIVIOR,  
MYLAN, SUN, AND ZYDUS, AND DIRECTING THE COUNTY ATTORNEY AND/OR THE COUNTY'S  
OUTSIDE COUNSEL TO EXECUTE THE DOCUMENTS NECESSARY TO EFFECTUATE  
THE COUNTY'S PARTICIPATION IN THE SETTLEMENTS**

**WHEREAS**, the opioid epidemic that has cost thousands of human lives across the country also impacts the Commonwealth of Virginia and its counties and cities, including the County of Prince Edward, by adversely impacting the delivery of emergency medical, law enforcement, criminal justice, mental health and substance abuse services, and other services by Prince Edward County's various departments and agencies; and

**WHEREAS**, the Commonwealth of Virginia and its counties and cities, including Prince Edward, have been required and will continue to be required to allocate substantial taxpayer dollars, resources, staff energy and time to



address the damage the opioid epidemic has caused and continues to cause the citizens of the Commonwealth and Prince Edward; and

**WHEREAS**, settlement proposals have been negotiated that will cause the opioid manufacturers Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus (collectively, "the Manufacturers") to pay an aggregate of approximately \$720 million dollars nationwide to resolve opioid-related claims against them; and

**WHEREAS**, the County has approved and adopted the Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding (the "Virginia MOU"), and affirms that each of the pending settlements with the Manufacturers shall be considered a "Settlement" that is subject to the Virginia MOU, and shall be administered and allocated in the same manner as the opioid settlements entered into previously with opioid distributors McKesson, Cardinal Health, and AmerisourceBergen, opioid manufacturers Janssen Pharmaceuticals, Teva Pharmaceuticals, and Allergan, and retail pharmacy chains CVS, Walgreens, Walmart, and Kroger;

**WHEREAS**, the County Attorney has reviewed the available information about the proposed settlements with the Manufacturers and has recommended that the County participate in the settlements in order to recover its share of the funds that the settlements would provide;

**NOW THEREFORE BE IT RESOLVED** that the Prince Edward County Board of Supervisors, this 9th day of September, 2025, approves of the County's participation in the proposed settlements of opioid-related claims against the Manufacturers, and directs the County Attorney and/or the County's outside counsel to execute the documents necessary to effectuate the County's participation in the settlements, including the required release of claims against the Manufacturers.

In Re: 2025 Household Hazardous Collection Day

The Board was asked to consider a quote from Clean Harbors for the estimated cost of the upcoming 2025 Household Hazardous Collection Day, scheduled for Saturday, November 1, 2025 from 9:00 a.m. - 1:00 p.m. The total quote for 2025 is \$22,834.39. In 2024, the County spent \$22,351.21 for the disposal of hazardous waste from 91 citizens. Note: The total invoice cost will vary based on the actual volume of hazardous materials collected.

As this estimate exceeds the \$20,000 threshold in the County Procurement Policy, Board approval of the quote is needed in order to move forward. The actual charge will be based on the actual amount of waste that is disposed.

Following some discussion, Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the quote in the amount of \$22,834.39 for Clean Harbors Environmental Services and authorize the issuance of a purchase order for the Household Hazardous Waste Collection Day on November 1, 2025; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	E. Harrison Jones	
	Victor "Bill" Jenkins	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

In Re: FY 26 School Appropriation – Carry-over State Grant Funds

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate funds totaling \$560,005.00 to the school operating budget as described in the attached documents from the Prince Edward County School Board. This request is for local appropriation of funds as described. There is no local match required for this appropriation.

**FY26 BUDGET SUPPLEMENT**

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	250	024020	0099	Other State Funds		\$560,005.00
4 (Exp)	250	061000	0001	Instruction	\$560,005.00	

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	E. Harrison Jones		
	Victor “Bill” Jenkins		
	Odessa H. Pride		
	Jerry R. Townsend		
	Cannon Watson		

In Re: FY 26 Appropriation - Schools, State Telehealth Grant Funds

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate funds totaling \$300,000.00 in state funds to the school operating budget as described below. There is no local match required for this appropriation.

**FY26 BUDGET SUPPLEMENT**

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	250	024020	0129	School Based Mental Health Grant		\$300,000.00
4 (Exp)	250	061000	0001	Instruction	\$300,000.00	

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	E. Harrison Jones		
	Victor “Bill” Jenkins		
	Odessa H. Pride		
	Jerry R. Townsend		
	Cannon Watson		

In Re: Appropriation - National Opioid Settlement Funds

In August, Prince Edward County received \$22,016.23 from the Opioid Settlement Fund Trust. These funds are required to be used for opioid remediation. The Board is asked to appropriate the funds received as follows:

**FY26 BUDGET SUPPLEMENT**

<b>Rev/Exp</b>	<b>Fund</b>	<b>Dept</b>	<b>Object</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>
3 (Rev)	100	18990	0056	National Opioid Settlement		\$22,016.23
4 (Exp)	100	52400	5601	Opioid Remediation	\$22,016.23	

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve and appropriate the FY26 Budget Supplement as outlined; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	E. Harrison Jones	
	Victor "Bill" Jenkins	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

In Re: Approval - FY25 Committed Funds Transfers

At the end of each fiscal year, the County addresses unexpended or encumbered funds to enable Prince Edward County to better prepare for future expenses, both planned and unexpected. The FY26 Appropriation Resolution adopted on June 10, 2025, provides that:

- All outstanding encumbrances as of June 30, 2025, are re-appropriated to FY26 in the same cost centers and accounts (Section 7).
- Unencumbered appropriations lapse unless they relate to ongoing operational programs or projects supported by County funds or grants, which must be preapproved by the County Administrator and submitted to the Board for final approval (Section 8).
- Capital project appropriations do not lapse at year-end and remain in effect until project completion or Board action (Section 9).

Accordingly, staff recommends that the Board confirm the transfer of the unexpended FY25 funds listed below into the appropriate committed fund balances to be re-appropriated and used for their original purposes upon subsequent release and approval by the Board.

**FY25 COMMITTED FUNDS TRANSFER**

<b>Rev/Exp</b>	<b>Fund</b>	<b>Dept</b>	<b>Object</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>
4 (Exp)	100	12110	8205	Motor Vehicle – Co Admin		\$ 7,500.00
4 (Exp)	100	31200	8205	Motor Vehicle – Sheriff		\$138,715.00
4 (Exp)	100	32300	8005	Rescue Squad – Capital Equipment		\$20,000.00
4 (Exp)	100	42610	3160	SRR Professional Services		\$181,643.40
4 (Exp)	100	42610	3310	SRR Repairs / Maintenance		\$ 7,470.03
4 (Exp)	100	94000	0003	Sandy River Project		\$730,137.45
4 (Exp)	100	43200	8205	Motor Vehicle – Gen Prop		\$10,000.00
4 (Exp)	100	43200	8206	Lawn Equipment – Gen Prop		\$14,758.59
4 (Exp)	100	43400	6030	Cannery Equipment		\$ 5,424.00
4 (Exp)	100	81600	3700	Transient Occupancy Tax		\$27,912.79
4 (Exp)	100	52400	5601	Opioid Remediation		\$12,283.78
4 (Exp)	100	94000	0002	Computer Systems		\$50,000.00
4 (Exp)	100	94000	0251	School CIP – Meals Tax		\$200,000.00
4 (Exp)	100	94000	0046	Registrar Voting Machines		\$ 3,230.00
4 (Exp)	100	94000	0053	CIP Implementation		\$351,529.45
4 (Exp)	520	42400	8400	Landfill Property		\$45,000.00
4 (Exp)	520	42400	8206	Construction Vehicles		\$20,000.00
4 (Exp)	520	42400	8207	Landfill Physical Plant		\$26,000.00
4 (Exp)	520	42400	6030	Landfill Non-Cap Equipment		\$12,000.00
4 (Exp)	520	42300	8207	Collections – Physical Plant		\$10,000.00
4 (Exp)	520	42300	8301	Collection Bins/Compactors		\$40,000.00
4 (Exp)	100	93000	0202	Transfer to Special Projects	\$1,760,605.34	
4 (Exp)	520	93000	0202	Transfer to Special Projects	\$153,000.00	
3 (Rev)	202	41050	0202	From SP Fund Balance	\$1,913,604.34	
3 (Rev)	202	41050	0100	Transfer from General Fund		\$1,760,604.34
3 (Rev)	202	41050	0520	Transfer from Solid Waste		\$153,000.00

Supervisor Emert made a motion, seconded by Supervisor Jones, approve the transfer of the unexpended FY25 funds, as listed, into the appropriate committed fund balances to be re-appropriated upon subsequent release and approval by the Board.; the motion carried:

<p>Aye:</p> <p>Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. E. Harrison Jones Victor “Bill” Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson</p>	<p>Nay: None</p>
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In Re: Appropriation Request - FY25 Committed Funds Transfer

The Board is asked to appropriate and approve the transfer of the below-referenced remaining FY25 funds into the Committed Capital Improvement Project line. This enables Prince Edward County to better prepare for future expenses, both planned and unexpected.

**FY25 BUDGET SUPPLEMENT**

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
4 (Exp)	100	81500	3160	Econ Dev – Prof Services		\$ 15,000.00
4 (Exp)	100	94000	0007	Business Park Road Development		\$ 46,579.23
4 (Exp)	100	81500	5899	Econ Dev – Special Projects		\$ 10,000.00
4 (Exp)	100	93000	0202	Transfer to Special Projects	\$ 71,579.23	
3 (Rev)	202	41050	0202	From SP Fund Balance	\$ 71,579.23	
3 (Rev)	202	41050	0100	Transfer from General Fund		\$ 71,579.23

**TRANSFER**

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
4 (Exp)	100	93000	0202	Transfer to Special Projects Fund	\$71,579.23	
0	100	100	0101	Cash with Treasurer		\$71,579.23
0	202	100	0001	Cash with Treasurer	\$71,579.23	
3 (Rev)	202	41050	0100	Transfer from General Fund		\$71,579.23
0	999	300	0100	General Fund	\$71,579.23	
0	999	300	0202	Committed Funds		\$71,579.23
0	202	300	0001	SP Committed Fund Balance	\$71,579.23	
0	202	300	0053	Committed CIP		\$71,579.23

Supervisor Townsend made a motion, seconded by Supervisor Emert, approve the FY25 Budget Transfer and appropriate funds as outlined; the motion carried:

<p>Aye:</p> <p>Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. E. Harrison Jones Victor “Bill” Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson</p>	<p>Nay: None</p>
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In Re: Appropriation - FY26 Carryover Funds

On June 30, 2025, the following FY25 funds were remaining to carry over. The Board is asked to approve and appropriate the carryover funds from FY25 to FY26 as follows:

**FY26 BUDGET SUPPLEMENT**

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	41050	0100	From Gen Fund Balance		\$39,115.18
4 (Exp)	100	31200	6002	Sheriff – Ammunition	\$ 5,556.85	
4 (Exp)	100	31200	6010	Police Supplies	\$27,449.23	
4 (Exp)	100	31200	8203	Sheriff Comm Equip	\$10,000.00	
4 (Exp)	100	34100	3320	Maint Serv Contract	\$10,000.00	
4 (Exp)	100	35100	8205	Animal Motor Vehicle	\$13,839.00	
4 (Exp)	100	35100	6014	Animal Cont Donations	\$ 2,270.10	

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, approve the FY26 Budget Transfer and appropriate funds as outlined; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. E. Harrison Jones Victor “Bill” Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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In Re: County Administrator’s Report

Mr. Stanley presented his County Administrator’s report:

- BZA Training – A training session is set for the Board of Zoning Appeals on September 15th through the Land Use Education Program at Virginia Commonwealth University.
- Strategic Plan – The Board will hold strategic planning session on Thursday, January 8th (12:00-6:00 pm), Thursday, January 29th (12:30-6:00 pm) and Friday, January 30th (8:30 am - 12:00 pm). Supervisor Watson asked if the sessions on January 29 and 30 could be held either both in the morning or afternoon. Mr. Stanley said he will work to accommodate that request.
- 3rd Street/Milnwood Intersection – VDOT will be holding a community meeting on the proposed improvements to this intersection. VDOT is evaluating improvements including turn lanes and/or a roundabout. Although located in town, the intersection serves HIT Park and the traffic coming off the 460 interchange in the County. The meeting has been set for the evening of October 9th at Moton 5:30-7:00.
- PEVRS Coverage – The County has reached an agreement with PEVRS to place one of their two daytime EMS units in Prospect for a 90-day trial period to gauge impact on response times to the system. Starting September 15th, they will provide 10.5 hours of staffing coverage seven days a week (0800 to 1830 hours). The goal is to improve response times in the Prospect/Darlington Heights areas of the County while not impacting response times to other area of the County including the Town of Farmville when dispatch receives multiple calls.
- Virginia Department of Fire Programs Grant – The County submitted a \$99,773.37 grant for PPE on behalf of Hampden-Sydney, Prospect, Darlington Heights, and Rice Fire Department. This is a 100% funded non matching grant for PPE. If awarded the grant will pay for 23 sets of turnout gear.
- Trash/Debris Complaints – The County has sent a notice to the owner and the tenants of the properties in question and have given them 30 days from August 18 to comply.
- Enterprise Lane (Route 787) has been added into the State Highway System.
- General Services Projects:
  - Seal coat and stripe courthouse parking lot is completed. Still need to letter spaces for church parking.
  - Staff completed improvements including adding a slide, storage building, fencing, adding bleachers, and a new storage building at VIRSO Park
- Upcoming BOS Engagement Opportunities:

- Chamber New Teacher Welcome @ Moton – 9/10 at 5:30 PM
- Ribbon Cutting of Five Pillars Meats (State Representatives Present) – 9/12 at 11:00 AM
- Grand Opening of Five Pillars Meats – 9/13 at 8:00 AM
- Hampden District Town Hall Meeting @ H-S Volunteer Fire Department – 9/23 at 6:00 PM

Supervisor Emert stated the MIA/POW event to be held on the Courthouse lawn next Friday, \_\_\_\_ at 6:00 p.m.

Mr. Stanley stated there will be a Purple Heart event to recognize the Purple Heart veterans on November 6 at 6:00 p.m. Mrs. Puckett said the National Purple Heart organization which will ask the Board to consider a resolution or proclamation to become a Purple Heart County; the Virginia War Memorial would like to participate because it is the 250<sup>th</sup> anniversary of George Washington, which is the origination of Purple Heart; the Piedmont Area Veterans Council will be in attendance and will assist in finding veterans to participate.

Supervisor Gilliam stated there will be a 9/11 walk to begin at Darlington Heights Fire Department to Bethpeor Church, on September 11 at 6:00 p.m. Transportation will be provided to return participants to the firehouse.

In Re: Worsham Convenience Site - Lighting

At its July 8, 2025 meeting, the Properties Committee recommended and the Board approved removing the Additive Alternate for Lighting from the Worsham Convenience Site bid. The Properties Committee asked staff to look for additional options for lighting.

<b>Contractor</b>	<b>Base Bid</b>	<b>Add. Alternate (Lighting)</b>
Webb Development	\$1,330,027	\$84,502

The Board was presented a proposal from Creative Electrical for \$58,000 for consideration. Creative's proposal is based on the original plans and specs from the Webb bid, which calls for eight light poles; however, both the County and Creative believe that we can potentially eliminate two poles by increasing pole height and still have more than adequate site lighting.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Jones, to approve the Worsham Convenience Site Lighting proposal from Creative Electrical for an amount not to exceed \$58,000; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. E. Harrison Jones Victor "Bill" Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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Supervisor Emert said that pine logs are at the landfill, possibly due to the construction phase at Worsham; he asked why the County does not sell them. He added he knows people that may be interested in purchasing them.

Mr. Stanley said the contractor decided their value was not enough to sell them and our staff may have to burn them.

Mrs. Puckett said this may require the County to accept sealed bids. Some discussion followed.

Supervisor Watson made a motion, seconded by Supervisor Cooper-Jones, to sell the pine logs; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. E. Harrison Jones Victor "Bill" Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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In Re: Treasurer's Report

Donna Nunnally, Treasurer, submitted a report for the month of June 2025, which was reviewed and ordered to be filed with the Board papers.

**Prince Edward Treasurer's Report - July 2025**

<b>Name of Bank</b>	<b>Ref #</b>	<b>Int. Rate</b>	<b>Int. Paid</b>	<b>Bank Balance</b>
Benchmark Pooled Fund Account	7654	2.65%	\$41,783.60	\$14,816,592.71
Benchmark Social Services	9746			\$304,835.15
Benchmark School Fund	3352			\$2,002,281.08
Benchmark Food Service	3742			\$106,489.55
<b>TOTAL</b>				<b>\$17,230,197.49</b>

\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances due to end of the fiscal year.



**Certificates of Deposit**

	<b>Ref #</b>	<b>Int. Rate</b>	<b>Bank Balance</b>	<b>Available Balance</b>
<b>Benchmark</b>	0994	1%	\$125,678.22	
	0995	1%	\$125,678.22	
Recreation Fund	0998	3.55%	\$18,398.15	
Benchmark 5 Yr CD-letter of credit	0632	1%	\$679,852.06	\$949,606.65
 <b>Farmers Bank</b>				
Underground Storage	2478	2.48%	\$23,649.37	\$23,649.37
Virginia Investment Pool	184	4.45%	\$12,892,755.29	\$12,892,755.29
TOTAL				\$13,866,011.31
GRAND TOTAL				\$31,096,208.80

In Re: Review of Accounts & Claims, Board Mileage, County Attorney Invoices

Crystal Baker, Finance Manager, submitted reports for the month of August 2025, Mileage Reports and County Attorney Invoices, which were reviewed and ordered to be filed with the Board papers.

In Re: Salaries

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

In Re: Animal Warden's Report

Mr. Adam Mumma, Chief Animal Control Officer, submitted a report for the month of August 2025, which were reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted a report for the month of August 2025, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery - Home

Rodney Scott, Cannery Manager, submitted a report for the month of August 2025, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of August 2025, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Jones, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	E. Harrison Jones	
	Victor "Bill" Jenkins	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

the meeting was adjourned at 8:13 p.m.