

MISSION STATEMENT

"The mission of the Board of Supervisors of Prince Edward County is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth as well as provide essential services, enhance the quality of life and maintain fiscal responsibility."

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**BOARD OF SUPERVISORS
MEETING AGENDA**

June 9, 2026

The Prince Edward County Board of Supervisors encourages citizens participation in public meetings through in-person participation, written comments and/or remote participation by calling: **1-844-890-7777, Access Code: 390313** (*If busy, please call again.*) Additionally, citizens may view the Board meeting live in its entirety at the County’s YouTube Channel, the link to which is provided on the County’s website.

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**AGENDA**

|                  |                                                                                                                                                                                                                                                                  | <u>STAFF CONTACT</u> | <u>PAGE #</u> |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------|
| <u>7:00 P.M.</u> | 1. The Chair will call to order the June meeting of the Board of Supervisors.                                                                                                                                                                                    |                      | 5             |
|                  | 2. Invocation                                                                                                                                                                                                                                                    |                      | 5             |
|                  | 3. Pledge of Allegiance                                                                                                                                                                                                                                          |                      | 5             |
|                  | 4. Conflict of Interest Disclosures                                                                                                                                                                                                                              |                      | 7             |
|                  | 5. Recognitions                                                                                                                                                                                                                                                  |                      | 9             |
|                  | 6. <b><u>PUBLIC PARTICIPATION:</u></b><br><i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>                                                                         |                      | 11            |
|                  | 7. Board of Supervisors Comments                                                                                                                                                                                                                                 |                      | 13            |
|                  | 8. <u>Consent Agenda:</u>                                                                                                                                                                                                                                        |                      | 15            |
|                  | a. Approval of Minutes: May 12, 2026                                                                                                                                                                                                                             |                      | 16            |
|                  | 9. <u>Community Partner Update:</u>                                                                                                                                                                                                                              | Doug Stanley         | 95            |
|                  | a. Daniel Jordan, High Bridge Trail State Park                                                                                                                                                                                                                   |                      |               |
|                  | 10. <u>Highway Matters:</u> Scott Frederick, PE, VDOT                                                                                                                                                                                                            |                      | 97            |
|                  | 11. <b><u>PUBLIC HEARINGS:</u></b> <i>The Board of Supervisors will consider the following:</i>                                                                                                                                                                  |                      | 99            |
|                  | a. In accordance with Section 15.2-1508 of the Code of Virginia, as amended, a proposed ordinance to authorize payment of a one-time bonus in FY 26 to eligible county employees and officers, consistent with the action of the 2026 Virginia General Assembly. | Cheryl Stimpson      |               |
|                  | 12. FY 27 County Budget Appropriations                                                                                                                                                                                                                           | Doug Stanley         | 103           |
|                  | 13. <u>Finance &amp; Human Resources Report</u>                                                                                                                                                                                                                  | Cheryl Stimpson      |               |
|                  | a. Appropriation: Four For Life                                                                                                                                                                                                                                  |                      | 113           |
|                  | b. Appropriation: FY 26 School Budget (State & Federal Funds)                                                                                                                                                                                                    |                      | 115           |
|                  | 14. Landfill Engineering Annual Services Agreement                                                                                                                                                                                                               | Sarah Puckett        | 119           |
|                  | 15. <u>Appointments:</u>                                                                                                                                                                                                                                         |                      |               |
|                  | a. Citizen Volunteers                                                                                                                                                                                                                                            | Sarah Puckett        | 135           |
|                  | b. Board of Supervisors to Outside Agencies                                                                                                                                                                                                                      | Sarah Puckett        | 147           |
|                  | c. Community Policy Management Team                                                                                                                                                                                                                              | Doug Stanley         | 149           |
|                  | d. Family Assessment and Planning Team                                                                                                                                                                                                                           | Doug Stanley         | 151           |
|                  | 16. <u>Public Safety Committee Report</u>                                                                                                                                                                                                                        |                      |               |
|                  | a. Loan Request - Prospect Volunteer Fire Department                                                                                                                                                                                                             | Trey Pyle            | 153           |
|                  | b. Position Description – Director of Public Safety                                                                                                                                                                                                              | Doug Stanley         | 167           |

|     |                                                                                                                                                                                                    |              |     |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----|
| 17. | <u>Properties Committee Report</u>                                                                                                                                                                 | Doug Stanley | 173 |
| a.  | Virso Community Center Project                                                                                                                                                                     |              |     |
| 18. | County Administrator's Report                                                                                                                                                                      | Doug Stanley | 179 |
| 19. | <u>Closed Session</u> : Va. Code § 2.2-3711 (A)(29) – Award of Public Contract                                                                                                                     | Doug Stanley | 181 |
| 20. | <u>Monthly Financial Reports</u> :                                                                                                                                                                 | Doug Stanley |     |
| a.  | Treasurer's Report                                                                                                                                                                                 |              | 183 |
| b.  | Review of Accounts & Claims/Board Mileage/County Attorney Invoices                                                                                                                                 |              | 187 |
| c.  | The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved. |              | 223 |
| 21. | <u>Monthly Reports</u> :                                                                                                                                                                           | Doug Stanley | 225 |
| a.  | Animal Control                                                                                                                                                                                     |              | 226 |
| b.  | Building Office                                                                                                                                                                                    |              | 227 |
| c.  | Emergency Communications Center                                                                                                                                                                    |              | 228 |
| d.  | Tourism & Visitor Center                                                                                                                                                                           |              | 231 |

*(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on June 9, 2026.)*



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 1, 2, 3  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Call to Order, Invocation, Pledge of Allegiance, Remote Participation

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**SUMMARY:**

1. **Call To Order:** Board Chair Jones will call to order the June meeting of the Prince Edward Board of Supervisors.
2. **Invocation**
3. **Pledge of Allegiance**

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 4  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Conflict of Interest Act Disclosures

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**SUMMARY:**

The Chair will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |



**STATEMENT OF DISCLOSURE**

**DECLARATION OF INTEREST**

1. Transaction Under Discussion/Consideration: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Nature of Public Official's Personal Interest Affected by the Transaction: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DECLARATION OF ACCURACY**

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 5  
**Department:** Human Resources  
**Staff Contact:** Crystal Baker  
**Agenda Item:** Recognitions

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**Summary:** “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, focusing on the accomplishments of students, employees, and our citizen volunteers who serve the County of Prince Edward.

**Employee of the Month:**

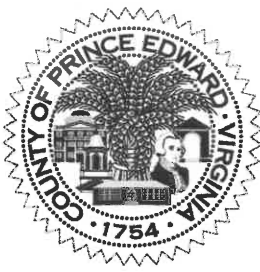
The Employee of the Month for June is Dayle Anderson. Dayle is unavailable this evening and will be recognized at our July board meeting.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 7  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Board of Supervisors Comments

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**SUMMARY:**

The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Cost:**

**Attachments:**

**Recommendation:** None.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 8-a  
**Department:** Board of Supervisors  
**Staff Contact:** Karin Everhart  
**Agenda Item:** Approval of Minutes

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**SUMMARY:**

Attached are draft minutes for the Board's review and approval.

May 12, 2026

**Cost:**

**Attachments:** Board minutes.

**Recommendation:** Approval.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

May 12, 2026

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12<sup>th</sup> day of May, 2026, at 7:00 p.m., there were present:

Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Cheryl Stimpson, Director of Finance; Trey Pyle, Emergency Management Coordinator; Robert Love, Director of Planning and Community Development; Chelsey White, Director of Economic Development and Tourism; Crystal Hensley, Commissioner of Revenue; and Scott Frederick, PE, VDOT Resident Engineer.

Chairman Jones called the May meeting to order, offered the invocation and led the Pledge of Allegiance.

In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

Our Employee of the Month for May is Chelsey R. George, Probation Officer with Piedmont Court Services. Since joining in May 2024, Ms. George has demonstrated a strong commitment to service, consistently stepping in to assist where needed across multiple localities. She was recently commended for going above and beyond to assist a customer at the Clerk's Office, leaving a positive and lasting impression.

Ms. George exemplifies the County's core values through her teamwork, customer service, and positive approach. Thank you, Ms. George, for your dedication to our community!

The Board of Supervisors recognizes Gray Comeau for his service as a Spring Intern with Prince Edward County. A Hampden-Sydney College graduate (May 9) with a degree in Business and Economics, Gray has

demonstrated leadership through his involvement in Phi Alpha Delta Pre-Law and Delta Kappa Epsilon Fraternities, while also serving as Vice President of the Pit Masters Grilling Club, a role that reflects his personality and enjoyment of hands-on, community-centered activities.

Mr. Comeau is currently serving in a temporary part-time role with the General District Court, gaining practical experience as he pursues a career in law. The Board thanks Gray for his contributions and wishes him continued success.

In Re: Public Participation

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

Howard Armistead, Farmville, presented information on the Hantavirus. He said there are 200,000 cases worldwide annually, mostly in China and in areas with low selenium in the soil. He said this virus is not deadly to most people; it can be transmitted but that is difficult. This brings up the fact that the U.S. is not prepared for the next pandemic; we don't know about broad-spectrum anti-viral drugs and selenium. He said the cruise ship industry should have anti-viral medications on board to treat people and not wait to get into port to save their lives. He said the Hantavirus comes from mice and their aerosolized droppings; it is not in this area, but is in the southwest in Arizona.

In Re: Board of Supervisors Comments

The Board members thanked everyone in attendance for their participation and support.

In Re: Consent Agenda

On motion of Supervisor Emert, seconded by Supervisor Townsend, and carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

the Board accepted the minutes of the meetings held April 14, 2026, and April 21, 2026.

In Re: The Honorable Luther H. Cifers, III, Senate of Virginia, District 10

Senator Cifers presented an update on the 2026 General Assembly session. He said the budget is still being worked out. He said there were two budget amendments carried on behalf of Prince Edward County; the first is the Sandy River Reservoir water project, in which Prince Edward County invested about \$2 million in good faith, and the state left Prince Edward County hanging. He said there was a substantial amount of concern and the Finance Committee was sympathetic to the issue; he said he will continue to fight for Prince Edward County. He said it is a difficult budget year and is why the budget is still in deadlock. He said it has been difficult to get the budget amendments through. He said the Mary E. Branch Community Center renovation project amendment found interest in Committee, but again, just did not make it. He said they will be back with both of those next year.

Senator Cifers said he tried to figure which of the legislation covered would be of most interest to report to Prince Edward County. He said in regard to solar siting in Virginia, the Virginia Clean Economy Act was passed in 2020 and has required an increasing target of renewable energy generation vs. current generation. He said at the same time, Virginia has moved economically with a lot of that coming from data centers, so a lot of the energy demand has increased substantially, up about 700%. He said solar installations are on track as expected. He said some solar projects are being sited; the state has passed legislation to remove local discretion for solar sites. He said it will be by-right solar siting, as the State Corporation Commission will be making that decision as opposed to the localities. He said some sites have been approved and installed [solar panels]; the problem with having a high percentage of solar and wind is that when the sun isn't shining and the wind isn't blowing, there is no electricity. The energy must be stored when it is producing energy, and battery storage is in its early stages. The decision was made that if the site has already been approved for solar, it is now by-right approval for battery storage, which is a concern.

Senator Cifers said the Faith in Housing bill was passed, which allows by-right housing development with virtually no restrictions for any tax-exempt religious organization; this means they would not have to meet local zoning

requirements. He then said the tax increase referendum for a 1% local opt-in for local schools did not make it through Finance [Committee]; for Prince Edward County, it could have been attractive and the bill has been continued until 2027.

Senator Cifers then reported on the Statewide Paid Family Medical Leave bill, which will mandate payroll taxes taken from paychecks beginning in 2028; the employer also pays if they have over a certain number of employees. This would cover employees who take this leave for 12-16 weeks. He added that small businesses will carry the brunt of this tax. He said he believes that the State exempted themselves.

Senator Cifers stated mandatory collective bargaining is still being contested. This would open every locality up to collective bargaining without it being adopted by the locality. He said this legislation has the highest chance of having negative consequences and action has been delayed until after the next General Assembly elections. Governor Spanberger sent it back to the General Assembly; he said the state is pushing the mandates to the localities, leaving localities to figure out funding, making the cost of local government increase.

Supervisor Emert asked that since the Supreme Court overturned the election held, will they pay back the locals for holding the election. Mr. Stanley said the Department of Elections has sent a letter to the local Registrars stating they are going to pay it; he is doubtful, but the Registrar is pulling all of the information for the total cost of the referendum, which is approximately \$30,000. Mr. Stanley said the request for reimbursement will be submitted.

Senator Cifers stated the body worked on that issue today; he said he believes there is \$5 million set aside at the state level for costs incurred by the state, and that would be good news.

Mr. Stanley thanked Senator Cifers for always answering the phone and he has done a good job of making sure to push back on bills looking to usurp local control, and feels strongly that those decisions are best made at the local level.

Senator Cifers said he voted against every single local authority issue this session that went against local governments. He said he learned that the government that matters most is the one that is closest to the people, and that is where the majority of the power should reside, and whether the government is in Richmond, northern Virginia, or Washington D.C., the locality can do a better job. He said they are now gathering information for bills and invited citizens to call his office with issues.

In Re: Economic Development Update: Chelsey White

Ms. Chelsey White, Director of Economic Development and Tourism, presented the following report:

May is Business Appreciation Month in Virginia, so I'd like to first focus on some recent examples of how Prince Edward County and our Industrial Development Authority support our local businesses and industries.

As the Board is aware, Prince Edward County hosts a Virginia Enterprise Zone, which is a partnership between state and local government that encourages job creation and private investment. As the Board is also aware, our local enterprise zone has been intentionally planned to try to include many of the population centers of the county, including Farmville, Kingsville, Rice, Green Bay, Virso, and Meherrin.

The annual enterprise zone application season wrapped up on April 1st. As the designated Local Zone Administrator, I had been providing technical support to local businesses in the Enterprise Zone on their applications. I assisted local business owners in Farmville and the county with submitting applications to request hundreds of thousands of dollars in incentive grants from the state based on qualified investments that they made in the zone during the 2025 calendar year. These incentive-based reimbursement grants encourage job creation and private investment in the county. Grant awards will be announced later this year in the summer.

This past quarter, I have been coordinating Business Retention and Expansion Site (BRE) visits and contact with manufacturing companies in the county. In these meetings, the primary goal has been to learn more about the company, what is currently working well, what the current issues are, plans for the future, and how the county can be a good partner to help bring additional investment and jobs. I also invited key regional and state partners to participate in these meetings to discuss important resources, incentive programs, workforce development support, and grant opportunities that could be of benefit.

My department, in both the Economic Development and Tourism realms, invests substantial time and energy in our existing business community, and we welcome new ideas on how to serve our local employers better.

Now I will highlight a few recent business attraction items and activities:

I recently had the pleasure of helping to host Virginia Economic Development Partnership representatives on a tour of available property in the Prince Edward Business Park. I was able to touch on key information particular to the park, such as available usable acreage, water and wastewater capacity, specific information on electric service availability, and the target industries for the site. This tour provided a good opportunity for the state to become more familiar with the available products or sites that the county has available for marketing. The representatives took our site information back to their colleagues who interface with potential prospects. Their team also gave a presentation at the RIFA meeting held at the Heartland Industrial Park, and I also attended this meeting to hear more about site development opportunities that exist with VEDP.

As mentioned during their presentation, the state is in desperate need of larger industrial sites to compete with other states on securing manufacturing projects. There are currently two economic development grant applications moving forward to help fund the grading and clearing of 25 acres in the Prince Edward Business Park. One is a Tobacco Commission application, and one is a VEDP application. They are matching grants with the combined total request of \$3,487,260.

As you know, 2025 was a fairly busy year for commercial projects in the town and county, and we are hopeful that 2026 will also keep us busy. The IDA voted to sell portions of lot 4a, behind Lowe's, in the Prince Edward Business Park for two separate projects, and they are now finalizing the subdivision and legal land sale documents.

Prince Edward County was featured in the April edition of the Business View magazine. The article was titled Cherishing the Beauty, Nurturing the Economy and it focused on the county's historical, recreational, and economic development assets. Please be sure to check it out if you have not done so already:

[\(https://businessinfocusmagazine.com/2026/04/prince-edward-county-virginia/\)](https://businessinfocusmagazine.com/2026/04/prince-edward-county-virginia/)

And lastly, the IDA will hold its next regular meeting on May 22nd at 8 :00 am.

Tourism:

Prince Edward County Tourism was awarded \$15,000 through the Virginia Tourism Corporation DMO Marketing Program to support the campaign "Traversing Prince Edward County's Great Outdoors." This initiative focuses on expanding the county's digital marketing efforts through a coordinated six-month campaign using Meta and Google ads, paired with the development of a Mailchimp newsletter system to capture and nurture visitor interest.

The goal is to increase overnight visitation and long-term engagement by positioning the county as a destination for multi-day stays, while promoting its outdoor recreation, cultural assets, and local businesses. The campaign uses a Hub and Spoke model, with Prince Edward County Tourism leading and local partners including High Bridge Trail State Park, Holiday Inn Express, Sandy River Adventure Park, the Robert Russa Moton Museum, and downtown businesses contributing to a cohesive visitor experience. Target markets include Northern Virginia and Charlotte, North Carolina, with a focus on couples and high-value travelers seeking outdoor and cultural experiences.

The next regular Prince Edward County Tourism Council (PECTC) Meeting is scheduled for June 17th, at 9 am.

The Council will discuss current projects and new tourism promotion initiatives.

In Re: Public Hearing – Setting the Personal Property Tax Rate, Volunteer Members of County Fire & EMS

This was the date and time scheduled for a public hearing to receive citizen input prior to considering setting the Tangible Personal Property Tax Rate for motor vehicles owned or leased by active volunteer members of County Fire and EMS at \$0.01 per \$100 of assessed valuation in accordance with Section 70-7 of the County Code. Notice of this hearing was advertised according to law in the Wednesday, April 29, 2026 and Friday, May 1, 2026 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

At its April 14, 2026 meeting, the Board approved the amendments to Chapter 70, Taxation, of the County Code to add Section 70-7 which creates a separate tax classification for motor vehicles owned or leased by active volunteer members of county volunteer fire departments and rescue squads and provides authority of implementation by the Commissioner of the Revenue and each volunteer agency.

Additionally, the Board referred to the Finance Committee a request to review tax rate options and bring a recommendation back to the full Board. The Finance Committee (Supervisor Jones - Chair, Supervisor Cooper-Jones, and Supervisor Watson) met April 21, 2026 and recommended to the Board advertising a personal property tax rate of \$0.01/\$100 for the classification of motor vehicles owned by qualifying active volunteer members of County Fire Departments and Rescue Squads.

At its April 21, 2026 meeting, the Board accepted the recommendation of the Finance Committee and authorized a public hearing on the proposed personal property tax rate of \$0.01/\$100 of assessed valuation.

Chairman Jones opened the public hearing.

There being no one wishing to speak, Chairman Jones closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the personal property tax rate of \$0.01/\$100 of assessed valuation for the classification of motor vehicles under Section 70-7 of the County Code for Calendar Year 2026; the motion carried:

|      |                       |      |      |
|------|-----------------------|------|------|
| Aye: | Pattie Cooper-Jones   | Nay: | None |
|      | J. David Emert        |      |      |
|      | Llew W. Gilliam, Jr.  |      |      |
|      | Victor "Bill" Jenkins |      |      |
|      | E. Harrison Jones     |      |      |
|      | Odessa H. Pride       |      |      |
|      | Jerry R. Townsend     |      |      |
|      | Cannon Watson         |      |      |

In Re: Public Hearing –Secondary Six-Year Plan for FY 2027-2032 & Secondary System Construction Budget for FY2027

This was the date and time scheduled for a public hearing, in accordance with Va. Code §33.2-331, to receive citizen input prior to considering the proposed Secondary Six-Year Plan for FY 2027-2032 and the Secondary System Construction Budget for FY 2027. All road projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds. Notice of this hearing was advertised according to law in the Wednesday, April 29, 2026 and Friday, May 3, 2026 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Scott Frederick, PE, VDOT Resident Engineer, stated due to the projects last year going over-budget, it was determined to keep the current plan in place. He then reviewed the Six-Year Plan current priorities; Rice Creek Road, Junction Canal Road, and Quail Crossing Road were complete. He said work on the following will begin in July: Loman Road, Featherfin Road, Bell Road, Shultz Mill Road, East Pamplin Road, and Mountain Creek Road.

Chairman Jones opened the public hearing.

There being no one wishing to speak, Chairman Jones closed the public hearing.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the Fiscal Year 2027-2032 Six-Year Plan and Fiscal Year 2027 Construction Program and authorize the Chairman or County Administrator to sign the resolution; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA  
FISCAL YEAR 2027-2032 SIX-YEAR ROAD PLAN  
AND FISCAL YEAR 2027 CONSTRUCTION PRIORITY LIST**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, May 12, 2026, at 7:00 p.m.:

**MEMBERS PRESENT:**  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

**MEMBERS ABSENT:**

On motion of Supervisor Emert, seconded by Supervisor Townsend, and carried by the following vote:

**AYE:**  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

**NAY:**

WHEREAS, Section 33.2-331 of the Code of Virginia, 1950, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation on the development of a Secondary Six-Year Road Plan and budget; and

WHEREAS, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (FY 2027 through 2032), as well as the Construction Priority List (FY 2027) on May 12, 2026, after being duly advertised

so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Scott D. Frederick, PE, Resident Engineer, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (FY 2027 through 2032) and the Construction Priority List (FY 2027) for Prince Edward County;

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2027 through 2032) and Construction Priority List (FY 2027) are hereby approved as presented at the public hearing

In Re: Highway Matters

VDOT Resident Engineer, Scott Frederick, PE, VDOT Resident Engineer, reported the pipe replacement on Worsham Road was completed, ahead of schedule, and the road has been reopened. He said crews are patching and repairing primary and secondary roads on the resurfacing schedule. He said litter pick-up is ongoing, followed by mowing on the secondary roads. Crews have cleared more trees from the median on Route 460. Mr. Frederick reported a study was completed on Farmville Lake Road, and yellow diamond-shaped signs stating "Watch For Turning Vehicles Ahead" will be installed. Tree limbs have been cut on Virso Road and Route 360, and patching is being done on Mt. Pleasant Road. Brush cutting on Walton Lake Road has been completed and gravel has been placed at the dumpster site as reported last month; the pothole and broken-up asphalt on Tuggle Road and on Gully Tavern Road have been fixed. Mr. Frederick reported that the ditch on Singleton Road has been graded and crews are still working on the removal of limbs. He added that the shoulder has been cut on Back Hampden-Sydney Road so it will drain properly.

Supervisor Gilliam reported the bridge on Church Road has been weight-restricted and will no longer bear the weight of a fully-loaded fire truck of 26,000 pounds.

Supervisor Emert reported that where Old [Route] 460 turns onto Tuggle Road, there have been complaints and requested a speed study; he said two pedestrians have complained that they've almost been hit.

Mr. Stanley said citizens have called to report that where it [limbs] is in someone's yard, they sent the contractor back out to clean up. He noted the intent is not to go along the field and right of way, but only pick up near residences.

In Re: Public Hearing – Special Use Permit, Prince Edward Solar 2, LLC

This was the date and time scheduled for a public hearing to receive citizen input prior to considering a Special Use Permit request filed by Prince Edward Solar 2, LLC, a subsidiary of New Energy Equity, LLC, for the proposal to construct and operate a 3.8 MWac solar energy facility on a 77.53 +/- acre parcel of land, denoted as Tax Map Parcel 043-A-36B, located on the north side of Llama Road (State Route 719), 0.05 miles from its intersection with Thomas Jefferson Highway (State Route 47), which is zoned Agricultural Conservation (A1) District. Notice of this hearing was advertised according to law in the Wednesday, April 29, 2026 and Friday, May 3, 2026 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received a Special Use Permit application request by Prince Edward Solar 2 LLC, a subsidiary of New Energy Equity, LLC, for the proposal to construct and operate a 3.8MWac solar energy facility on a 77.53 +/-acre parcel of land, denoted as Tax Map Parcel 043-A-36B, located on the north side of Llama Road (State Route 719), 0.05 miles from its intersection with Thomas Jeffereson Highway (State Route 47), which is zoned Agricultural Conservation (A1) District.

The public hearing notice was published in the April 29, 2026 and May 1, 2026 editions of the Farmville Herald. The list of adjoining property owners and the sample letter sent to each along with the letter sent to Charlotte County were presented to the Board in their packets for review.

The purpose of the Special Use is to allow for the location of a solar energy facility. The applicant has stated that the proposed facility will not be seen nor heard and will not impact adjacent properties. Water quality will be addressed according to Virginia Stormwater Management Permit requirements and the site will not generate any significant amount of traffic, with the main traffic occurring temporarily during the construction phase.

The Planning Commission held a public hearing on March 17, 2026, where one speaker spoke in opposition of the project, while several others spoke in support of the project. The Planning Commission unanimously recommended approval of the Special Use Permit, forwarding the request to the Board of Supervisors for Public Hearing. The Board was presented a list of Draft Conditions as recommended by the Planning Commission and Proffers from the applicant, and a new site plan with increased buffers.

Jesse Dimond, Senior Project Developer, New Energy Equity, reviewed a presentation for the 3.8 MWac shared solar project. He stated this project will put the energy into the grid. He stated the panels will rotate to follow

the sun; screening is existing but will also add trees along the south side and to fill a gap on the west side. He said there is no expectation to impact any wetlands. He said there will be no noise to the neighbors after construction is complete.

Mr. Dimond stated in addition to the revenue, the shared solar projects add to the subscribers' budget. He said they do not pay to join or leave. He said this project is in compliance with the County's Code [Zoning Ordinance]. The site will be secured by fencing on the area around the solar panels; he said they will work with local and state agencies to obtain the necessary permits, and will follow fire and building codes. Mr. Dimond added that they do have insurance for approximately \$2 million, and they cover the full decommissioning cost, which is recalculated every five years. Decommissioning bonds are at approximately 7 ½% over the estimated cost for Year 1, and then in Year 6 it would be reevaluated, and follow the reevaluation process every five years.

Mr. Dimond reviewed the economic benefits, including tax revenue, permitting fees, and the siting agreement. He said those benefit the community with no draw on local resources. He said the landowners have rights to do what is within the Code. He added that safety is always a concern with any new technology; the panels are made from tempered silica glass, circuitry, and rubber. They are extraordinarily safe and do not shatter. He said research done on property values has been shown to not have a material impact on single-parcel projects like this.

Supervisor Gilliam asked if solar rates increase when fuel costs increase. Mr. Dimond said that they work with the same rate that everyone is getting for their individual carrier. He said that the discount [from being in the solar shared community] comes after that. He said that this project will not likely make enough impact to affect everyone's bills, but other areas that are putting in large projects which might give a big enough impact to perhaps keep the rates the same or even lower the rates, because producing electricity through a renewable source, over time, saves money. Discussion followed on the delivery and other fees on the electricity bills; Mr. Dimond said that the reduction in cost is based only on the electricity used.

Supervisor Emert questioned the decommissioning cost of this particular project. Mr. Dimond said the estimate is \$231,123.29 to decommission this project.

Supervisor Emert asked how they come up with this figure. Mr. Dimond said there is a template used; he said there is civil infrastructure, structural infrastructure and electrical infrastructure that needs to be removed and put back to its former use, in this case, a farm or farm production. He said this one does mention salvage values that will

reduce the amount, because steel will always have a value, and other components will retain a value; these will reduce the amount needed. He said it is approximately 18.36 acres that will be under panel. Discussion followed.

Supervisor Emert then stated that [Section V. Decommissioning] #39. "Any change of party responsible for Decommissioning of the facility, or change in any part of the contact information, shall be reported to the County Administrator within sixty (60) days of the change(s)." He asked why the County allows the company to change hands and they only give 60 days to let the County know who they are. Mr. Love said this happens all the time; one just sold and notified the County within 45 days. Supervisor Emert requested the County be notified in a more timely manner.

Supervisor Emert then referenced #42. "The amount of the surety required shall be 100% of the estimated Decommissioning costs estimated at each Surety Review Date." Mr. Stanley said the County has an engineer review their estimate, which in effect determines whether the County accepts it or not. Discussion followed on the surety.

Mr. Stanley stated the Board can stipulate that, for instance, the time to be notified of any sale, and the percentage of the decommissioning cost. He said the Board can determine those parameters for the permit.

Supervisor Emert then said [in Section II. Buffers, Heights, and Setbacks, 13. g.] "Screening buffer sufficient to effectively screen scenic byway within 1 year of the site being operational and adjacent neighbors within 5 years of the site being operational. At the request of the County Board, no loblolly pines to be used as screening buffers." He said people driving by will see this far less than neighbors. Mr. Love said that is correct as it is a scenic byway; he said the Comprehensive Plan has statements to protect the Scenic Byway specifically. Discussion followed.

Mr. Love said that allows time for the trees to grow, not that they have one year to put trees in the ground. He said that is an additional step; the plantings are completed during construction. He added they intend to plant fast-growing trees.

Chairman Jones opened the public hearing.

Andrew Elder, Applicant, thanked the Board for its consideration of this project. He said this project team has been very professional in all aspects of the project, and this project benefits their neighbors, community and Prince Edward County. He said this will add a peaceful addition to their farm.

Stan Smith stated he has been in the electrical industry for 60 years; he objects to federal mandates which require green energy. He said these mandates trickle down through the governmental system and cost all of us to pay

the price. He pointed out several taxes on the electric bills; he said people need to leave energy production to the professionals, which are concentrated and efficient. He said this “dancing around” with green energy is a dead end.

There being no one wishing to speak, Chairman Jones closed the public hearing.

Supervisor Emert stated that in Section V. Decommissioning, #43.a. states: “A cash bond shall be in the form of a cashier’s check or certified check deposited with the County which has cleared all issuing institutions. Any interest accruing on such funds shall be added to the total amount and retained by the County [for Decommissioning].”

Mr. Stanley said there is Option a., which is that cash bond, Option b. which is an irrevocable letter of credit, or Option c., which is a surety bond.

Chairman Jones said that he has repeatedly raised concerns about utility scale solar and these projects; he said good government should not pick winners and losers. He said utility scale solar in Prince Edward County is merely a private land use question. These projects exist within a larger state-created energy framework; utility scale solar requires energy costs for all of our citizens to go up to meet radical climate standards. These radical climate requirements have been legislated through acts like the Virginia Clean Economy Act and the Regional Greenhouse Gas Initiative, costing Virginians millions of dollars. The Virginia Clean Economy Act requires Dominion Energy to move towards 100% carbon-free electricity by 2045, and policies have added additional carbon cost pressure to the grid. He said these pieces of legislation put radical constraints on our energy providers, pressuring them to make decisions that are economically outrageous in order to produce Democrat-compliant energy. Developers receive contracts, landowners receive lease payments, local governments may receive revenue or other financial benefits, but the people ultimately bear the cost through their electric rates. That may not be a direct tax, but it is still a government created transfer of wealth through a regulated monopoly system. He stated that for those reasons, he is in opposition to this project.

Supervisor Watson asked if this is an industrial scale project; Mr. Love said this is a shared solar project, and feeds a local distribution system and not the transmission system. Some discussion followed.

Supervisor Gilliam said this project does not have water on the property that will be affected. He said water is one of most valuable resources and he has been looking for a project that does not include water.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the request by Prince Edward Solar 2 LLC, a subsidiary of New Energy Equity, LLC for a proposed 3.8MWac solar energy facility

as described in the Special Use Permit application with the conditions as recommended by the Planning Commission, as amended by the Board of Supervisors; the motion carried:

|      |                                                                                                                               |      |                                     |
|------|-------------------------------------------------------------------------------------------------------------------------------|------|-------------------------------------|
| Aye: | Pattie Cooper-Jones<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: | J. David Emert<br>E. Harrison Jones |
|------|-------------------------------------------------------------------------------------------------------------------------------|------|-------------------------------------|

**Prince Edward Solar 2 LLC  
PRINCE EDWARD COUNTY, VIRGINIA  
Special Use Permit Conditions**

**SECTION I. GENERAL PROVISIONS**

1. This Special Use Permit applies to the following properties for which a special use permit application was submitted: Tax Map Parcel Identification Number 043-A-36B. The Special Use Permit application was submitted on by Prince Edward Solar 2 LLC, a subsidiary of New Energy Equity, LLC, on behalf of the owners of the said properties, and compliance with these conditions is the express duty of, and these conditions shall bind, the Applicant and any assignee of the Applicant who operates the Solar Facility
  
2. The Site shall be developed, constructed, operated, and decommissioned in compliance with all of the following:
  - a. All applicable federal, state, and local laws, statutes, ordinances, and regulations.
  - b. All written agreements entered into between the Applicant and the County, expressly including, but not limited to, a Solar Facility Siting Agreement.
  - c. The Site Plan approved by Prince Edward County.
  - d. The Decommissioning Plan approved by Prince Edward County.
  - e. The Emergency Response Plan approved by Prince Edward County.
  - f. The Construction Traffic Management Plan approved by Prince Edward County.
  - g. The Erosion and Sediment Control Plan approved by Prince Edward County.
  - h. The Stormwater Management Plan approved by Prince Edward County and/or DEQ.

Violation by the Applicant or by any one or more of Applicant's agents, employees or contractors of any terms, conditions, or provisions of any of the foregoing shall constitute a violation of this Special Use Permit if Applicant has failed to begin and diligently pursue (or has failed to cause its agents, employees or contractors, as applicable, to begin and diligently pursue) correction of the violation within thirty (30) days after written notice by the County to Applicant.

3. The following terms shall have the following meanings if or when used in these Conditions:
  - a. **"Abandoned"** means the discontinuation of power generation by the Solar Facility for a period of at least 180 consecutive days, except in the event of a force majeure event requiring reconstruction.
  - b. **"Applicant"** means Prince Edward Solar 2 LLC.
  - c. **"Approved Site Plan"** means the detailed drawing showing all equipment, excavation, landscaping, and other changes or improvements to be made to the real property or properties for the development of the Project following approval of the Special Use Permit Application by the Prince Edward County Planning Commission, and the Prince Edward County Board of Supervisors and administrative review and approval by Prince Edward County staff.
  - d. **"Board"** means the Board of Supervisors of Prince Edward County, Virginia.

- e. **“Commercial Operation”** means the period beginning on the date that the sale of electricity generated from the Solar Facilities to a third party through the Grid commences pursuant to a Power Purchase Agreement or offtake by an investor-owned utility or Independent Power Producer and terminating contemporaneously with the commencement of Decommissioning.
- f. **“County”** means Prince Edward County, Virginia.
- g. **“County Administrator”** means the county administrator of Prince Edward County, Virginia.
- h. **“Decommission” or “Decommissioning” or “Decommissioning Activities”** means the work on the Solar Facility to remove improvements on the real property and to otherwise comply with the Decommissioning Plan.
- i. **“Decommissioning Commencement Date”** means the earliest date on which Decommissioning is required to begin under the terms set forth in these Special Use Permit Conditions.
- j. **“Decommissioning Plan”** means the plan for Decommissioning Activities submitted by Prince Edward Solar 2 LLC and approved by the County.
- k. **“Grid”** means the interconnected network for delivering electricity from producers to consumers (consisting of generating stations, electrical substations, high voltage transmission lines, and distribution lines that connect individual customers) to which the Project is connected and provides power.
- l. **“Investor Owned Utility Company”** means an electric utility as defined in Section 56-576 of the Code of Virginia.
- m. **“Operator”** means any party which undertakes the management, maintenance, and operation of the Solar Facility, including, but not limited to, as assignee of the Applicant.
- n. **“Power Purchase Agreement”** means the written agreement pursuant to which electricity generated from the Solar Facilities is sold to a third party.
- o. **“Project”** means the Solar Facility on the parcel, including the following: (i) the development, design, procurement, construction, installation, commissioning, testing, interconnection, and start-up of the Solar Facility on the Site; (ii) the operation, repair, replacement, and maintenance of the Solar Facility on the Site; and (iii) the decommissioning and removal of the Solar Facility from the Site.
- p. **“Related Entity” or “Related Entities”** means any two or more entities described in I.R.C. § 267(b).
- q. **“Site” or “Solar Facility Site”** means all properties to be leased or purchased by the Applicant or any Related Entity for development in connection with the Project, identified as follows: Prince Edward County Tax Map Identification Number 043-A-36B.
- r. **“Site Plan”** means the detailed drawing showing all equipment, landscaping, roads, retention facilities, fencing, buffers, and other changes or improvements to be made to the real property or properties for the development of the Project.
- s. **“Solar Facility” or “Solar Facilities”** means the Site together with all equipment, apparatus, or other items of personal property used for the construction, operation, or decommissioning of the Project.
- t. **“Surety Review Date”** means the date by which the Applicant will update the cost estimate in the Decommissioning Plan every five (5) years and reimburse the County for the actual and reasonable, out-of-pocket costs of each such independent review and analysis by a licensed engineer of each decommissioning cost estimate revision.

4. The Site shall be developed in general conformance with the information and exhibits submitted with the Special Use Permit application (the “SUP” Application), except as modified by associated conditions, the Approved Site Plan, and as required by the land development ordinances of Prince Edward County. The Site shall employ the practice of agrivoltaics where practical on site.

5. This Special Use Permit (SUP) is issued to the owners of the properties for which the special use permit application was submitted (the Properties) and shall run with the land unless and until this SUP is revoked, expires, or is voided.

6. An Approved Site Plan shall be required for this use.

7. Prior to the issuance of construction permits, the Applicant shall record in the Circuit Court Clerk's Office of Prince Edward County, Virginia a plat of survey delineating the property boundary and total acreage.

8. The Applicant shall submit an Emergency Response Plan (the “ER Plan”) with the submission of the Site Plan. The ER Plan shall include fire suppression methods that can be deployed during both the construction and operation of the project. The ER Plan shall also include a program of education and training to be provided for County emergency response staff covering onsite emergency response.

9. Unless approved in writing by the County, no signage shall be permitted on the Site; except that signage containing notices, warnings, or other information, if required by law or by applicable codes and standards, or deemed by the County to be in the interest of the safety and welfare of the community, shall be required.

10. Prince Edward Solar 2 LLC will reimburse, or cause to be reimbursed, to the County all reasonable, out-of-pocket costs and fees incurred for professional services engaged for purposes of assisting the County during the application process and during construction, including, but not limited to, legal fees and consulting fees; however legal fees shall not be assessed to Prince Edward Solar 2 LLC after construction is completed. The purpose of the reimbursement payments is to defray the costs and expenses incurred by the County in connection with (i) the zoning and permitting processes related to the approval of the Solar Facility, (ii) the permitting process with federal and state agencies, as applicable, and (iii) the construction of the Solar Facility. Should the special use permit application submitted by Prince Edward Solar 2 LLC for the Project not be approved by the County, no reimbursement under this paragraph will be owed by Prince Edward Solar 2 LLC to the County.

11. The Project owner or operator will, in coordination with Prince Edward County Emergency Management, provide education and training on how to respond in the event of a fire or other emergency on the premises. “Knox Boxes” or coded padlocks will be added at access gate locations, so that emergency services resources can gain access inside the security fence during the construction phase of the project.

12. Terms and conditions pertaining to revenue share payments and voluntary payments shall be set forth in a siting agreement between Applicant and the County.

## **SECTION II. BUFFERS, HEIGHTS, AND SETBACKS**

13. Buffers throughout the Site shall include the following:

- a. All setbacks from the parcel line to the panels shall be no less than 75’ along the north and 150’ along the East, West, and South side of the array. This design shall be provided by the Applicant as a site plan, which will be approved by Prince Edward County.
- b. The Site Plan will identify the maximum extent of the Project area, outside of which solar panels or other equipment will not be located. The solar panels other equipment of the Solar Facility will not be located within the standard setbacks established by Section 7-110 (D) of the County Ordinance.
- c. The Site Plan will include a vegetative buffering plan (the “Vegetative Buffer Plan”) that will limit the visibility of the Solar Facility from the public rights-of-way adjacent to the Site. For purposes of this Condition, “Solar Facility” does not include the perimeter security fencing, gravel access road, or interconnection equipment. Also, the “Solar Facility” is not an objectionable feature, within the meaning of County Ordinance Section 7-110.
- d. All vegetative buffering areas, as shown on the Vegetative Buffer Plan, shall enable insolation of the Solar Facility and may be both natural and planted, shall be a part of the approved Project, and should be protected from harvest so long as the Site is operated as a solar facility.
- e. Vegetative buffering areas shall be installed and, as necessary, managed to ensure health and preservation of the vegetation. Any vegetative buffering that is dead during the operating period shall be removed and replaced in conformance with the approved site plan, within a six (6) month time period during a typical planting period. The type and height of replacement vegetation shall be similar

to that of which was originally planted during construction. In the event that the vegetative buffering is severely damaged due to an unusual weather occurrence or natural catastrophe, the Project shall have one year or one growing season, whichever is sooner, to replace or replant.

- f. A 15' screening buffer shall be maintained with any bordering standing timber harvested after construction of the solar facility.
- g. Screening buffer sufficient to effectively screen scenic byway - Thomas Jefferson highway and adjacent neighbors within 1 year of the site being operational. At the request of the County Board, no loblolly pines to be used as screening buffers.
- h. Electrical lines leaving the solar facility shall be underground until the point of reaching the first pole outside of the facility as to not impact the screening plan unless: (a) otherwise approved by the County in the final site plan; (b) otherwise approved by the County in connection with building permit approvals, including electrical permits; (c) underground lines conflict with other applicable permitting standards, including environmental permits; or (d) underground lines are not reasonably practical given site constraints.
- i. Historical resources noted in the Virginia Department of Historic Resources Map that are listed or eligible for listing in the National Register of Historic Places must be identified, marked, and preserved at a setback approved by the Virginia Department of Historic Resources, as reflected on the Site Plan.
- j. The maximum height of ground mounted systems, equipment, and structures, as measured from the grade or base of the improvements to the highest point, shall not exceed eighteen (18) feet in height. Excluded from this height requirement are overhead electric distribution and transmission lines and poles, project substation, and utility switchyard.

### **SECTION III. CONSTRUCTION, TRAFFIC, and ROAD REPAIRS**

14. Subject to compliance with applicable site safety requirements and upon reasonable prior notice, the County Administrator, building official, zoning administrator, or environmental codes and compliance officer, or any party or parties designated by any one or more of those county officials, including other federal, state, or local government officials, shall be allowed to enter the Site at any time during construction. Once the facility has commenced Commercial Operation, subject to compliance with applicable Site safety requirements, County officials may enter the Site upon at least one week's advance notice to the Solar Facility liaison.

15. All construction entrances for the Site shall be in general conformance with the information and exhibits submitted with this Special Use Permit application and must be authorized and approved by the Virginia Department of Transportation (VDOT).

16. Normal business hours for construction activity and deliveries shall be conducted Monday - Friday from 8am to 5pm. If additional time for construction related items or deliveries are needed, it must be approved administratively by the designated County staff prior starting any work outside normal business hours. Activities allowed outside normal business hours include only the following: onsite planning, walking, and riding the Site by passenger vehicle (not heavy construction trucks or equipment), office work, and other activities that do not produce large quantities of traffic on the surrounding roads or loud construction noises within the Site. The Applicant shall comply with the Prince Edward County Noise Ordinance Chapter 46, Article II during operation but shall not be required to do so during construction. All heavy construction traffic, including, but not limited to, dump trucks, tractors and trailers, supplier vehicles, and trucks hauling equipment shall enter the site at the designated private driveway entrances.

17. The Applicant shall submit a Construction Traffic Management Plan ("CTMP") as part of the Site Plan. The CTMP shall address traffic control measures, an evaluation of the condition of the public roads along the Delivery Routes prior to construction, and a description and an estimate of any anticipated repairs to public roads that may arise due to damages attributable to construction of the Solar Facilities. The CTMP must be reviewed by a third-party

selected by the County and paid by, and at the sole cost of, the Applicant.

18. No burning of stumps and/or debris will be allowed onsite at the subject solar facility.
19. The Solar Facilities shall be enclosed within chain link security fencing not less than six (6) feet in height.
20. The Project will not utilize permanent lighting. If installed at a later date, lighting will be downward facing, motion activated security lighting located at the Project entrance gate or at the control panels near the equipment pad. Lighting of the substation and switchyard shall be limited to that minimally required for safety and operational purposes and shall be full cut-off type fixtures.
21. Prior to commencement of construction, the Applicant shall provide the County a bond equal to 100% of the cost of the anticipated repairs to be made to the public road along the Delivery Routes, as defined in paragraph 22 below, including the entire public right of way along the Delivery Route. The bond may be in the form of a letter of credit, a surety bond, or a cash bond given to the County, to be held by the County without interest, but the form of any surety bond must be approved by the County Administrator. The County will release, return, and terminate the roadway surety upon completion of construction and Commercial Operation of the Project.
22. Subject to the CTMP, Delivery Routes to the site will include a portion of State Route 47 (Thomas Jefferson Hwy), a portion of State Route 719 (Llama Road), to the proposed entrance as shown in Exhibit A - Site Plan of the SUP application.
23. The Applicant shall ensure that all construction traffic utilizes only the approved project access points and does not use neighboring properties or private driveways for vehicle turnarounds. Prior to the commencement of construction activities, the Applicant shall install and maintain clearly visible, appropriately sized, and strategically placed roadway signage directing construction vehicles to the approved access road(s). Signage shall be designed and located to provide adequate advance notice to construction drivers so that project access roads are not missed.
24. The Applicant shall inspect signage regularly throughout construction and shall promptly repair, replace, or relocate signage as necessary to maintain visibility and effectiveness. Failure to maintain adequate signage resulting in construction vehicles accessing neighboring properties may constitute a violation of this permit. In addition to signage, the Applicant shall ensure that all contractors and subcontractors are informed, through construction traffic management plans and driver instructions, that the use of neighboring properties and private driveways for turnarounds is strictly prohibited.
25. The Solar Facilities shall have received Final Site Plan approval from the County within three (3) years of approval. The Board of Supervisors may approve one extension of up to one (1) year each upon written request from the Applicant detailing the need for an extension.
26. Solar panels will be constructed, maintained, and operated in accordance with national industry standards and regulations including the National Electrical Code, International Fire Code of the International Code Council, and the National Fire Protection Association Fire Code, as provided in Va. Code 15.2-2286. In the event of a conflict between the national industry standards and these Conditions, the national industry standards shall control so that as technology advances, updated technology may be used by the Applicant. Notwithstanding any of the foregoing, the use of any of the following materials at any time, whether in construction, maintenance, or operation of the facility, is expressly prohibited: cadmium telluride, cadmium, tellurium, GEN X, field-applied Teflon® coating, or any other materials prohibited by federal or state agencies.
27. No panels, inverters, pyranometers, substations, or any other component of the Solar Facility, except fencing, shall be located in a FEMA Special Flood Hazard Area.
28. Upon completion of the construction of the Solar Facilities, the Applicant shall submit a post-construction evaluation of the condition of the roads along the Delivery Routes to the County Administrator for approval. The post-

construction evaluation shall include a plan for repairing any damage caused to the public roads along the Delivery Route directly attributable to the Applicant. The Applicant shall be responsible for causing such repairs to be completed to the satisfaction of the VDOT and shall be responsible for coordination of repairs with VDOT. All roadway repairs along the Delivery Routes shall be made at the sole expense of the Applicant. Once repairs are completed, the performance bond shall be released.

#### SECTION IV. ENVIRONMENTAL

29. The Applicant shall submit a Stormwater Management Plan and an Erosion and Sediment Control Plan as part of the Site Plan. The Applicant shall reimburse, or cause to be reimbursed to, the County all reasonable, out-of-pocket costs incurred by the County related to retaining such third-party inspectors, plan reviewers, and advisors as reasonably necessary for project review and inspections. All such payments shall be remitted to the County within thirty (30) days of invoicing. The County shall retain the right to inspect the Site to verify the findings of the third-party inspectors upon reasonable, prior notice and subject to compliance with Site safety requirements. The phasing of land disturbance shall be detailed in the Erosion and Sediment Control plan and accompanying project narrative.

30. Stabilization of the Site shall be maintained at all times in compliance with Virginia Department of Environmental Quality (DEQ) standards, rules, requirements, and regulations. The Applicant and the Operator, or either one of them, shall notify the County within twenty-four (24) hours of receiving any DEQ notice of less than full compliance by the Project and shall, within forty-eight (48) hours of receipt, provide the County with a copy of the notice. Thereafter, the Applicant and the Operator, or either one of them, shall provide to the County within forty-eight (48) hours of transmission or receipt copies of all correspondence with DEQ regarding Project noncompliance issue until such time as the matter is fully resolved to the satisfaction of DEQ. In order to ensure orderly development of the Solar Facility and to protect the stabilization and environmental integrity and quality of the Site, no more than fifty percent (50%) of the total site development area shown on the Approved Site Plan may be disturbed at any point in time. For purposes of this condition an area for which one or more of the following is true is not considered to be disturbed: the area has established ground cover, the County has determined that the area is not disturbed, an area where temporary stabilization measures have been implemented, gravel driveways, or laydown areas.

31. Soil testing shall be conducted on the Site as follows:

- a. Testing shall be conducted in no less than three (3) locations on the Site, at least one location being within proximity to panels of each different type or manufacturer. Samples will be collected from a depth of six inches below ground surface.
- b. Testing shall be conducted prior to the issuance of a land disturbance permit and annually thereafter. Testing also shall be conducted immediately prior to Decommissioning and immediately following the termination of Decommissioning.
- c. Samples shall be analyzed for Priority Pollutant 13 Metals (arsenic, antimony, beryllium, cadmium, chromium, copper, lead, mercury, nickel, selenium, silver, thallium, and zinc) in accordance with EPA methods SW 6020, SW 6020A, SW1312, and 200.8.
- d. Testing shall be performed by a service provider retained by the Operator but approved by the County.
- e. A test report for each testing event, including an executive summary, shall be provided to the Prince Edward County zoning administrator within ten (10) days of the completion of such report.
- f. No costs shall be incurred by Prince Edward County for soil testing or reports of soil testing provided to Prince Edward County.

32. Any damaged solar components or portions thereof shall be collected by the facility operator and removed from the site or stored on site in a location protected from weather and wildlife and from any contact with ground or

water until removal from the site can be arranged; storage shall not exceed sixty (60) days. If not returned to the manufacturer, damaged components shall be transferred directly to an approved recycling facility or disposal site in accordance with local, state, and federal laws.

33. The Applicant or the Operator shall not dispose of or recycle any solar components or portions thereof in the Prince Edward County landfill or within the boundary of Prince Edward County, Virginia.

## **SECTION V. DECOMMISSIONING**

34. Decommissioning shall be conducted in accordance with the Decommissioning Plan approved by Prince Edward County.

35. The Applicant or the Operator shall provide a Notice of Decommission to the County Administrator of Prince Edward County within thirty days (30) of a determination to cease Operation of the Solar Facility.

36. Prior to the commencement of construction, the Applicant shall submit to the County and receive County approval of a Decommissioning Plan. The Applicant shall comply with all terms and conditions of the Decommissioning Plan as approved by the County. The Decommissioning Plan at a minimum shall include provisions regarding the following:

- a. Specifications for the removal of all solar equipment, buildings, cabling, electrical components, pads or foundations, pilings, and fencing.
- b. A requirement that all Site real property must be restored to the condition of the property as of the date Construction commences (reasonable wear and tear excepted).
- c. A requirement that the property must be stabilized so as to adequately control, prevent, and minimize any and all erosion or sediment runoff, consistent with the approved Erosion and Sediment Control Plan.

37. Decommissioning shall begin immediately after the Facility has, for a period of six (6) consecutive months, ceased operating as a solar energy facility distributing energy to the electrical grid and shall be diligently pursued, as determined by the County in its sole discretion, and completed within eighteen (18) months from the Decommissioning Commencement Date. Prior to its expiration, the County may extend this Decommissioning period by six (6) months if the County finds that the Operator commenced Decommissioning the Solar Facility diligently and continuously worked to Decommission the Facility throughout the Decommissioning period, and is reasonably expected to complete the Decommissioning within the additional six-month period.

38. Periods during which the Facility is not operational for maintenance, repair, repowering, or due to a catastrophic event beyond the control of Prince Edward Solar 2 LLC during which time Prince Edward Solar 2 LLC works diligently to return the Facility to full Commercial Operation, shall not constitute the cessation of operations requiring the initiation of Decommissioning requirements herein. Prince Edward Solar 2 LLC must provide written notice and evidence of the Solar Facility status and repair efforts to the County Administrator during the period in which the Solar Facility is not fully operational. Such notice shall identify the last day on which the Facility was fully operational. Regardless of the efforts of Prince Edward Solar 2 LLC to return the Solar Facility to full Commercial Operation, if the Solar Facility does not operate as a solar energy facility distributing energy to the electrical grid after the catastrophic event for a period of eighteen (18) months, the Project shall be deemed Abandoned and Prince Edward Solar 2 LLC shall commence Decommissioning no later than the 548th day after the catastrophic event unless the County Administrator finds that Prince Edward Solar 2 LLC is diligently proceeding with repairs to return the facility to operation.

39. Any change of party responsible for Decommissioning of the facility, or change in any part of the contact information, shall be reported to the County Administrator within sixty (15) days of the change(s).

40. If Decommissioning Activities are not completed within the allotted time, or if the Project is Abandoned, the County may complete or have completed at its expense the Decommissioning Activities required under the terms of the Decommissioning Plan and may recover all costs of completing those Decommissioning Activities from the surety provided as set forth herein.

41. To secure the costs of Decommissioning, Prince Edward Solar 2 LLC, or its successor shall at all times, beginning at commencement of construction and until the termination of Decommissioning, provide financial surety in a form and in an amount approved by the County.

42. The amount of the surety required shall be 200% of the estimated Decommissioning costs estimated at each Surety Review Date. The estimated costs and surety to meet the above requirements shall be reviewed by the County Administrator on each Surety Review Date, at which time the County Administrator shall determine if the estimates adequately reflect the Decommissioning costs and any scrap or repurposing value and that the surety will guarantee performance. Should the County Administrator determine that estimated costs and surety are insufficient, the County Administrator and Prince Edward Solar 2 LLC shall mutually agree to determine the correct surety amount; and Prince Edward Solar 2 LLC shall then provide the agreed, adequate surety within one hundred eighty (180) days following the Surety Review Date or, if later, within thirty (30) days after the County Administrator and Prince Edward Solar 2 LLC agree on the adequate surety amount.

43. Surety must be provided in the form of a cash bond deposited with the County; by an irrevocable letter of credit provided for the County's benefit; or by a surety bond listing the County as the obligee, a hypothecated account, an escrow account, or a guaranty issued by a credit-worthy entity, or as otherwise provided in Section 15.2- 2241.2 of the Code of Virginia.

- a. A cash bond shall be in the form of a cashier's check or certified check deposited with the County which has cleared all issuing institutions. Any interest accruing on such funds shall be added to the total amount and retained by the County for Decommissioning. The deposit shall be accompanied by a letter agreement, acceptable to, and issued by, the County Administrator, confirming that the cash deposit is to be held by the County to guarantee the performance of the Decommissioning work required herein, and should the Solar Facility be Abandoned or should the Decommissioning work not be diligently undertaken or performed according to the requirements herein, or should the Special Use Permit be revoked, lapse, expire, or be voided due to violation thereof, the County may expend the deposited funds to undertake the Decommissioning work required herein, without more, after providing written notice to the person identified as owner of the property in the land records of Prince Edward County as of the date of the notice. Within six (6) months of the completion of the Decommissioning work required herein by a person or entity other than the County or a contractor engaged by the County, as confirmed by the County Administrator, the cash bond and accrued interest, less any amounts expended by the County as allowed herein, shall be released and paid to Prince Edward Solar 2 LLC or, if the Project has been Abandoned, to the person identified as owner of the property in land records of Prince Edward County as of the date of the completed Decommissioning or as otherwise directed by that owner of the property.
- b. An irrevocable letter of credit shall mean an instrument provided by a lending institution guaranteeing payment to the County within seventy-two (72) hours of the County's written notice to the institution that the Solar Facility has been Abandoned or the Decommissioning Activities have not been diligently undertaken or performed according to the requirements herein and demand to the institution for the funds, without more. The letter of credit shall have no expiration date or required renewal and shall remain in effect for the benefit of the County and shall under no circumstances be withdrawn before the Decommissioning Activities required herein are completed or the amount guaranteed has been fully drawn by the County. The letter of credit shall require that the County be notified thirty (30) days prior to any cancellation or alteration of the letter of credit. Should the County receive notice that the letter of credit will be cancelled or otherwise become unavailable or decrease, or should this Special Use Permit be revoked, lapse, expire or be voided due to violation thereof by Prince Edward Solar 2 LLC, the County may, immediately draw down the entirety of the letter of credit and convert the surety to a cash bond to be deposited with the County and subject to the terms herein; this shall be specifically reflected in the language of the irrevocable letter of credit. The County may expend the guaranteed

funds, without more, to undertake the Decommissioning Activities required herein and required pursuant to the terms of the Decommissioning Plan after providing written notice to Prince Edward Solar 2 LLC or, if the Project is Abandoned, to the person identified as the owner of the Property in the land records of Prince Edward County as of the date of the notice. Within six (6) months following the completion of the Decommissioning Activities required herein and required pursuant to the terms of the Decommissioning Plan by a person or entity other than the County or a contractor engaged by the County, as confirmed by the County Administrator, the letter of credit shall be released by the County and any amounts drawn on the letter of credit, less any amounts expended by the County as allowed herein, shall be released and paid to Prince Edward Solar 2 LLC or, if the Project has been Abandoned, to the person identified as owner of the property in land records of Prince Edward County as of the date of the completed Decommissioning or as otherwise directed by that owner of the property.

- c. A surety bond shall mean a bond issued by a company with an AM Best rating of A++, that is treasury listed, and that is licensed to do business in the Commonwealth of Virginia. The surety bond shall list the County as an obligee and shall remain in effect for the benefit of the County and shall under no circumstances be withdrawn or cancelled before the Decommissioning Activities required herein and required by the terms of the Decommissioning Plan are completed or the amount guaranteed has been fully paid to the County. The surety bond shall require that the County be notified thirty (30) days prior to any cancellation or alteration of the bond. Should the County receive notice that the surety bond will be cancelled or otherwise become unavailable or decrease below the limits required herein, or should the Special Use Permit be revoked, lapse, expire or be voided due to violation thereof by Prince Edward Solar 2 LLC, the County may, immediately file a claim, for the entirety of the amount of the bond, the guarantor shall pay the amounts guaranteed and the County shall convert the surety to a cash bond to be deposited with the County and subject to the terms herein; this shall be specifically reflected in the language of the surety bond. The County may expend the guaranteed funds, without more, to undertake the Decommissioning Activities required herein and required pursuant to the terms of the Decommissioning Plan, after providing written notice to Prince Edward Solar 2 LLC, or, if the Project is Abandoned, to the person identified as the owner of the Property in the land records of Prince Edward County as of the date of the notice. Within six (6) months following the completion of the Decommissioning Activities required herein by a person or entity other than the County or a contractor engaged by the County, as confirmed by the County Administrator, the surety bond shall be released by the County, and the bond funds paid to the County less any amounts expended by the County as allowed herein, shall be released and paid to Prince Edward Solar 2 LLC or, if the Project has been Abandoned, to the person identified as owner of the property in land records of Prince Edward County as of the date of the completed Decommissioning or as otherwise directed by that owner of the property.

44. Should this Special Use Permit be revoked, lapse, expire, or be voided due to violation thereof, the County may immediately draw down all of the surety funds and convert them into a cash bond for purposes of Decommissioning as set forth hereunder and as set forth in the Decommissioning Plan. In such case, no contractual agreement shall be required for the cash bond. This shall be reflected in the surety provided.

45. Should the funds guaranteed for the Decommissioning Activities for any reason not be sufficient for the County to complete the Decommissioning Activities as allowed for herein and as set forth in the Decommissioning Plan, Prince Edward Solar 2 LLC, or its successor, shall be and shall remain liable to the County for the difference between the guaranteed funds and the amounts required to Decommission the Solar Facility and shall pay the difference to the County upon demand. The County shall not be liable to any party in any way for the funds drawn pursuant to the conditions set out herein and expended in relation to Decommissioning.

46. Should the Facility be Abandoned, or should the Special Use Permit be revoked, lapse, expire, or be voided due to violation thereof, or should the Decommissioning Activities not be diligently undertaken or performed, and should the County draw down the funds for the purpose of performing the Decommissioning Activities and mobilize its contractors to perform the Decommissioning Activities or otherwise incur liability to its contractors for the performance of the Decommissioning Activities, Prince Edward Solar 2 LLC, its successor or agent, shall have no right to perform the Decommissioning Activities unless specifically authorized by the County in writing that confirms that the County has incurred no liability to any contractors to perform the Activities or that any such liability is

transferrable as deemed acceptable to the County. The Applicant or the Operator shall immediately, upon written demand by the County or any person or entity authorized to act on behalf of the County, without more, grant or release to the County, or any person or entity authorized to act on behalf of the County, under terms deemed acceptable by the County, all necessary real property rights, personal property rights, either or both, as determined solely by the County, other than fee simple ownership or a leasehold interest of the real property, so that the County or any person or entity authorized to act on behalf of the County may undertake any required Decommissioning Activities that have not otherwise been performed as required. This shall include, but may not be limited to, releasing any interest in the personal property, facilities, fixtures, and structures which are to be removed and recycled, disposed of, or otherwise demolished.

In Re: Public Hearing – Siting Agreement, Prince Edward Solar 2, LLC

This was the date and time scheduled for a public hearing, pursuant to §15.2-2316.8(B) of the *Code of Virginia*, to receive citizen input prior to considering a siting agreement by Prince Edward Solar 2, LLC, a subsidiary of New Energy Equity, LLC, related to a 3.8 MWac solar energy facility on a 77.53 +/- acre parcel of land denoted as Tax Map Parcel 043-A-36B, located on the north side of Llama Road (State Route 719), 0.05 miles from its intersection with Thomas Jefferson Highway (State Route 47). Notice of this hearing was advertised according to law in the Wednesday, April 29, 2026 and Friday, May 3, 2026 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has been in negotiations with Prince Edward Solar 2 LLC, a subsidiary of New Energy Equity, LLC, for a siting agreement related to construction and operation of a 3.8MWac solar energy facility on land totaling 77.53 +/- acre parcel of land, denoted as Tax Map Parcel 043-A-36B, located on the north side of Llama Road (State Route 719), 0.05 miles from its intersection with Thomas Jefferson Highway (State Route 47), which is zoned Agricultural Conservation (A1) District.

Pursuant to §15.2-2316.S(B) of the *Code of Virginia*, the host locality shall schedule a public hearing, pursuant to Subsection A of §15.2-2204, for the purpose of consideration of such siting agreement. If a majority of a quorum of the members of the governing body present at such public hearing approve of such siting agreement, the siting agreement shall be executed by the signatures of (i) the chief executive officer of the host locality and (ii) the applicant or the applicant's authorized agent. The siting agreement shall continue in effect until it is amended, revoked, or suspended.

The public hearing notice was published in the April 29, 2026 and May 1, 2026 editions of the Farmville Herald. The Board was presented with a list of adjoining property owners and the sample letter sent to each and to Charlotte County in their Board packets.

The agreement for the 3.8MWac solar site includes upfront voluntary payments of \$95,000 (\$25,000 per MWac) plus an annual payment of \$1,540 per MWac and escalates at a rate of ten percent (10%) every five (5) years. Note that this excludes the value of the real estate in the fenced in panel array area which will be taxed at the commercial/industrial land use rate instead of the current agricultural rate.

Supervisor Emert asked if this is the land use tax rate as “Commercial” is only what is inside the fence. Mr. Love said that is correct. Mr. Love said the owner intends to still farm the rest of his farm.

Chairman Jones opened the public hearing.

There being no one wishing to speak, Chairman Jones closed the public hearing.

Supervisor Townsend made a motion, seconded by Supervisor Watson, to approve the Siting Agreement with Prince Edward Solar 2 LLC, a subsidiary of New Energy Equity, LLC, for the proposed 3.8MWac solar energy facility; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor “Bill” Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

**REVISED DRAFT SOLAR FACILITY SITING AGREEMENT (5/4/2026)**

This Solar Facility Siting Agreement (the “Agreement”), dated as of \_\_\_\_\_, 2026 (the “Effective Date”), is made by and between Prince Edward County, Virginia, a political subdivision of the Commonwealth of Virginia (the “County”), and Prince Edward Solar 2 LLC, a Virginia limited liability company (the “Applicant”). The County and the Applicant are referred to herein each as a “Party” and collectively, the “Parties”.

**RECITALS**

WHEREAS, the Applicant intends to build, operate, and decommission a commercial solar photovoltaic (electric energy) generation facility and associated electric grid interconnection facilities (collectively, the “Project”) on certain real property in the County identified as Tax Map Parcel Number 043-A-36B (the “Property”);

WHEREAS, the Project will be less than five (5) megawatts and therefore is not subject to (i) the requirements of Virginia Code §15.2-2316.7 including, without limitation, the obligation of the Applicant to meet, discuss and negotiate a siting agreement with the County, or (ii) the revenue share ordinance adopted by the County pursuant to Virginia Code §58.1-2636;

find

WHEREAS, notwithstanding the foregoing, the County issued a Special Use Permit for the Project dated \_\_\_\_\_, 2026 (the “SUP”), which SUP requires, among other things, that the Project be developed, constructed, operated and decommissioned in compliance with a solar facility siting agreement between the Applicant and the County;

WHEREAS, in furtherance of the satisfaction of the conditions set forth in the SUP, the Parties desire to enter into this Agreement to provide certain financial compensation to the County as authorized by Virginia Code §15.2-2288.8(B) and pursuant to the terms and conditions hereof;

WHEREAS, the Applicant has agreed to the payments and financial terms contained herein; and

WHEREAS, pursuant to the requirement of Virginia Code §15.2-2316.8(B), the County held a public hearing in accordance with subdivision A of Virginia Code §15.2-2204 for the purpose of considering this Agreement, after which a majority of a quorum of the members of the Prince Edward County Board of Supervisors approved this Agreement.

## AGREEMENT

NOW, THEREFORE, the County and the Applicant, intending to be legally bound hereby and in consideration of the mutual covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, do hereby agree as follows:

### Article I

#### Conditions

1. **SUP Conditions.** The Applicant acknowledges and agrees that it is bound by all the terms and conditions contained in the SUP. The SUP is attached hereto as Exhibit B and is hereby incorporated herein. Violation by the Applicant or by any of the Applicant's agents, assigns, or successors in interest of any terms and conditions of the SUP or of any other applicable zoning requirements of the County shall constitute an event of default under Section 13 of this Agreement.

### Article II

#### Payments

1. **Purpose.** The Parties acknowledge that the payments required hereunder shall be made to the County for use in funding substantial public improvements, the need for which is not generated solely by the granting of the SUP, and that such payments are reasonably related to the Project; in recognition thereof, the Applicant agrees to make the payments set forth on Exhibit A (in accordance with paragraph 2 of this Article), as permitted under Virginia Code §15.2-2288.8(B).

2. **Payment Structure.** The Applicant shall make payments to the County, as follows:

a. A \$12,500.00 one-time payment due within six (6) months of acceptance into the Shared Solar Program (as defined below) and \$12,500.00 one-time payment due within six (6) months of the Commercial Operation Date. (as defined below) (the "Initial Payment").

b. Annual payments as set forth in Exhibit A attached hereto and incorporated herein (each, an "Annual Payment", and collectively, the "Annual Payments", and together with the Initial Payment, the "Payments"). As used herein, the Initial Payment contingent upon the acceptance into the shared solar program means the date on which the Project has been accepted in American Electric Power d/b/a Appalachian Power Company Virginia's Shared Solar Program (the "Shared Solar Program"). For purposes of this Agreement, the Shared Solar Program acceptance date shall be based off of the date of the fully executed copy of the Shared Solar Subscriber

Organization Coordination Agreement between Dominion Energy and the Applicant. The Annual Payments shall begin no later than six (6) months following the Commercial Operation Date on a prorated basis for that year; provided, however, if the Commercial Operation Date is June 1 or later, that first year's prorated payment shall be due and payable on or before December 1 of the first year. As used herein, "Commercial Operation Date" means the date on which the Project commences "Commercial Operation," which means the point at which the Project becomes fully operational and can begin selling power under the terms of a power purchase or offtake agreement. Generation of test energy shall not be deemed Commercial Operation. The Annual Payments shall be due and payable on or before December 1st of each year following the Commercial Operation Date until the completion of the decommissioning of the Project by the Applicant (the "Termination Date"), as evidenced by written notice to the County from the Applicant that decommissioning of the Project is complete. The Parties acknowledge that, except as otherwise provided herein, the Applicant's obligation to make the Annual Payments shall be conditioned upon the Project commencing Commercial Operation. Each Annual Payment shall be made to the County in one lump sum payment made annually during the term of this Agreement.

**3. Structure of the Payments; Statement of Benefit.** The Applicant agrees that, by entering into this Agreement, it is bound by law to make the Payments in accordance with this Agreement. The Parties acknowledge and agree that this Agreement is fair and mutually beneficial to them both and that this Agreement provides for a clear and predictable stream of future payments to the County in amounts fair to both Parties.

### **Article III**

#### **Miscellaneous Terms**

**1. Term; Termination; Automatic Renewal.** This Agreement shall commence on the Effective Date and shall continue until the Termination Date. The Applicant shall have no obligation to make any Payments after the Project is decommissioned. The Annual Payment due for the year in which the Project is decommissioned shall be prorated as of the Termination Date. Written notice of termination shall be given by Applicant (a "Notice of Termination"), and such Notice of Termination shall provide an anticipated termination date that is at least three (3) months from the date the Notice of Termination is given. The termination of this Agreement shall not limit the Applicant's legal obligation to pay local taxes in accordance with applicable law at such time and for such period as the Project remains in operation. Notwithstanding anything contained herein to the contrary, the Applicant may, in its sole discretion, terminate this Agreement at any time prior to Commercial Operation by delivery of written notice thereof to the County.

**2. Mutual Covenants.** The Applicant covenants to the County that it will pay the County the amounts due hereunder when due in accordance with the terms of this Agreement, and will not seek to invalidate this Agreement, or otherwise take a position adverse to the purpose or validity of this Agreement. The County covenants to the Applicant that it will not seek to invalidate this Agreement or otherwise take a position adverse to the purpose or validity of this Agreement.

**3. No Obligation to Develop.** The Applicant has no obligation to develop or construct the Project, and this Agreement does not require any Payments until after the Commercial Operation Date. Any test energy or other energy produced prior to the Commercial Operation Date shall not trigger any Payments under this Agreement. It is understood that development of the Project by the Applicant is contingent upon several factors including, but not limited to, regulatory approvals, availability and cost of equipment and financing, and market demand for the Project's energy. No election by the Applicant to terminate, defer, suspend, or modify plans to develop the Project shall be deemed a default of the Applicant under this Agreement.

**4. Successors and Assigns.** This Agreement shall be binding upon the successors or assigns of the Applicant, and the obligations created hereunder shall be covenants running with the Property. If Applicant sells, transfers, leases, or assigns all or substantially all of its interests in the Project or the ownership of the Applicant, this Agreement will automatically be assumed by and be binding on the purchaser or transferee. Upon such assumption, the sale, transfer, lease, or assignment shall relieve the Applicant of all obligations and liabilities under this Agreement accruing from and after the date of sale or transfer, and the purchaser or transferee shall automatically become responsible under this Agreement. The Applicant shall execute such documentation as reasonably requested by the County to memorialize the assignment and assumption by the purchaser or transferee.

**5. Execution of Agreement Deems Project “Substantially In Accord” with County’s Comprehensive Plan.** Pursuant to Virginia Code §15.2- 2316.9(C), execution of this Agreement deems the Project to be substantially in accord with the County’s Comprehensive Plan in satisfaction of the requirements of Virginia Code §15.2-2232.

**6. Memorandum of Agreement.** A memorandum of this Agreement, in a form substantially similar to that attached as **Exhibit C** hereto (the “Memorandum”), shall be recorded in the land records of the Clerk’s Office of the Circuit Court of the County (the “Clerk’s Office”). Such recordation shall be at the Applicant’s sole cost and expense and shall occur as soon as reasonably practicable after the Effective Date. Upon the termination of this Agreement, the Parties shall execute and record a release of the Memorandum in the Clerk’s Office.

**7. Notices.** Except as otherwise provided herein, all notices required to be given or authorized to be given pursuant to this Agreement shall be in writing and shall be delivered or sent by registered or certified mail, postage prepaid, by recognized overnight courier, or by commercial messenger to:

If to the County:

Douglas Stanley, County Administrator  
Prince Edward County  
111 N. South Street, Farmville, VA 23901

If to the Applicant:

Prince Edward Solar 2 LLC  
Attn: James Wrathall  
2530 Riva Rd Suite 200  
Annapolis, MD 21401

The County and the Applicant, by notice given hereunder, may designate any further or different persons or addresses to which subsequent notices shall be sent.

**8. Governing Law; Jurisdiction; Venue.** THIS AGREEMENT SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE COMMONWEALTH OF VIRGINIA, WITHOUT REGARD TO ANY OF ITS PRINCIPLES OF CONFLICTS OF LAWS OR OTHER LAWS WHICH WOULD RESULT IN THE APPLICATION OF THE LAWS OF ANOTHER JURISDICTION. THE PARTIES HERETO (A) AGREE THAT ANY SUIT, ACTION OR OTHER LEGAL PROCEEDING, AS BETWEEN THE PARTIES HERETO, ARISING OUT OF OR RELATING TO THIS AGREEMENT SHALL BE BROUGHT AND TRIED ONLY IN THE CIRCUIT COURT OF KING WILLIAM COUNTY, VIRGINIA, (B) CONSENT TO THE JURISDICTION OF SUCH COURT IN ANY SUCH SUIT, ACTION OR PROCEEDING, AND (C) WAIVE ANY OBJECTION WHICH ANY OF THEM MAY HAVE TO THE LAYING OF VENUE OR ANY SUCH SUIT,

ACTION, OR PROCEEDING IN SUCH COURT AND ANY CLAIM THAT ANY SUCH SUIT, ACTION, OR PROCEEDING HAS BEEN BROUGHT IN AN INCONVENIENT FORUM. THE PARTIES HERETO AGREE THAT A FINAL JUDGMENT IN ANY SUCH SUIT, ACTION, OR PROCEEDING SHALL BE CONCLUSIVE AND MAY BE ENFORCED IN OTHER JURISDICTIONS BY SUIT ON THE JUDGMENT OR IN ANY OTHER MANNER PROVIDED BY LAW.

9. **Confidentiality.** This Agreement, once placed on the docket for consideration by the Prince Edward County Board of Supervisors, is a public document, subject to production under the Virginia Freedom of Information Act (“FOIA”). The County understands and acknowledges that the Applicant, and as applicable, its associates, contractors, partners and affiliates, utilize confidential and proprietary “state-of-the-art” information and data in their operations (“Confidential Information”), and that disclosure of any such information, including, but not limited to, disclosures of technical, financial or other information concerning the Applicant or any affiliated entity could result in substantial harm to them and could thereby have a significant detrimental impact on their employees and also upon the County. The County acknowledges that during the development and negotiation of this Agreement, certain Confidential Information may be, or may have been, shared with the County by the Applicant. The Applicant agrees to clearly identify any information it deems to be Confidential Information and not subject to mandatory disclosure under FOIA or other applicable law as Confidential Information at the time it provides such information to the County. The County agrees that, except as required by law and pursuant to the County’s police powers, neither the County nor any employee, agent, or contractor of the County will (i) knowingly or intentionally disclose or otherwise divulge any such Confidential Information to any person, firm, governmental body or agency, or any other entity unless a request for such Confidential Information is made and granted under an applicable provision of local, state or federal law. Upon receipt of such a request but before transmitting any documents or information which may contain Confidential Information to the requestor, the County shall contact Applicant to review the request for information and associated documents to determine if any Confidential Information is at risk of disclosure. If Confidential Information exists, the Applicant may intervene on behalf of the County and defend against disclosure of the Confidential Information. The County agrees to cooperate in this defense and to the extent allowed by law, work to protect the Confidential Information of the Applicant.

10. **Insurance.** Upon commencement of construction of the Project and throughout Commercial Operation, the Applicant will obtain and maintain in force the following policies of insurance covering the Project facilities and the Applicant’s activities on the Property: comprehensive general liability insurance with minimum coverage of at least \$500,000 for property damage, \$1,000,000 for bodily injury or death to any one person, and a minimum combined occurrence and annual coverage of \$2,000,000.

11. **Modification.** This Agreement may be modified only in writing duly executed by the Parties hereto.

12. **Assignment.** This Agreement may be assigned by the Applicant to any party without the prior consent of the County, so long as such assignment is expressly made subject to all terms and conditions of this Agreement, and provided that such assignment shall not be effective against the County until such time as the Applicant delivers written notice of such assignment.

13. **Default.**

A. In the event of a default under this Agreement, the non-defaulting Party shall give written notice to the defaulting Party, describing the alleged default in reasonably sufficient detail. If a Party has not cured, as described by this Agreement, its default within thirty (30) days after receiving written notice of the default from the non-defaulting Party, or if the default cannot be cured within thirty (30) days thereof and the defaulting Party has not begun and pursued with diligence to cure said default within such thirty (30) day period, the non-defaulting Party shall have the right, but not the obligation, to cure such default and to charge the defaulting Party for the cost of curing such default, including the right to offset said costs of curing the default against any sums due or which become due to the

defaulting Party under this Agreement. Such non-defaulting Party shall, in its reasonable judgment, attempt to use the most economically reasonable method of curing any such default.

B. This Agreement may be terminated by the County in the event of a material breach of this Agreement that has not been cured within sixty (60) days after written notice thereof. If a cure is initiated within such period, the Agreement shall not terminate. A material breach shall mean a failure to comply with (1) any of the provisions of this Agreement relating to the Payments, (2) the permits and approvals under which the Project will be operated or built, which failure results in a loss of such permits and approvals such that the Project is prohibited from operating, or (3) applicable federal or state laws, approvals, or regulations. A material breach shall also include the insolvency of the Applicant or its assignee, such insolvency to be established by the filing of a voluntary petition in bankruptcy that is not dismissed within one hundred eighty (180) days of its filing. A material breach shall also include a violation of the Special Use Permit issued to the Applicant, attached hereto as Exhibit B. Provided, however, the Applicant complying or taking action consistent with any governmental or regulatory warning letter, notice of violation, or plan of action shall be deemed a cure if the compliance or the action is initiated within sixty (60) days of the Applicant receiving the warning letter, notice of violation, or action plan. In the event the Applicant receives notice of a material breach that state or federal authorities determine threatens the safety of the public or threatens to cause material environmental damage and fails to resolve such material breach as soon as is reasonably practicable, the County shall be entitled to terminate this Agreement. If a dispute exists as to whether an amount is owed or a breach of this Agreement has occurred, either Party may seek a declaratory judgment or other appropriate action in the Prince Edward County Circuit Court. If the dispute involves an amount owed to the County, the Applicant shall submit said disputed amount to the Clerk's Office to be held pending resolution of the dispute. The cure period and any termination of this Agreement shall be extended and tolled pending a decision by the Prince Edward County Circuit Court on the declaratory judgment or other action filed.

C. If either the County or the Applicant files a lawsuit, counterclaim, or crossclaim to enforce any provision of this Agreement or to seek a declaratory judgment, the prevailing Party is entitled to all reasonable attorneys' fees, litigation expenses, and court costs.

**14. Severability; Invalidity Clause.** Any provision of this Agreement that conflicts with applicable law or is held to be void or unenforceable shall be ineffective to the extent of such conflict, voidness, or unenforceability without invalidating the remaining provisions hereof, which remaining provisions shall be enforceable to the fullest extent permitted under applicable law. If, for any reason, including a change in applicable law, it is ever determined by any court or governmental authority of competent jurisdiction that this Agreement is invalid, then the Parties shall, subject to any necessary County meeting vote or procedures, undertake reasonable efforts to amend and or reauthorize this Agreement so as to render the invalid provisions herein lawful, valid, and enforceable. If the Parties are unable to do so, this Agreement shall terminate as of the date of such determination of invalidity, and the Property and Project will thereafter be assessed and taxed as though this Agreement did not exist. The Parties will cooperate with each other and use reasonable efforts to defend against and contest any challenge to this Agreement by a third party.

**15. Entire Agreement.** This Agreement and any exhibits or other attachments constitute the entire agreement and supersedes all other prior agreements and understandings, both written and oral, between the Parties hereto with respect to the subject matter hereof. No provision of this Agreement can be modified, altered, or amended except in a writing executed by all Parties hereto.

**16. Construction.** This Agreement was drafted with input by the County and the Applicant, and no presumption shall exist against any Party.

**17. Force Majeure.**

A. "Force Majeure Event" means the occurrence of:

(i) an act of war (whether declared or not), hostilities, invasion, act of foreign enemies, terrorism or civil disorder;

(ii) a strike or strikes or other industrial action or blockade or embargo or any other form of civil disturbance (whether lawful or not), in each case affecting on a general basis the industry related to the construction, operation, or maintenance of the Project, as for example but not in limitation, the interruption in the supply of replacement solar panels, and which is not attributable to any unreasonable action or inaction on the part of Applicant or any of its subcontractors or suppliers and the settlement of which is beyond the reasonable control of all such persons;

(iii) specific incidents of exceptional adverse weather conditions in excess of those required to be designed for;

(iv) tempest, earthquake, or any other natural disaster of overwhelming proportions and the disruption of operations resulting therefrom;

(v) discontinuation of electricity supply, or unanticipated termination of a power purchase agreement;

(vi) other unforeseeable circumstances beyond the control of the Parties against which it would have been unreasonable for the affected Party to take precautions and which the affected Party cannot avoid even by using its best efforts, including quarantines ordered by competent governmental authority in the event of a public health emergency, which in each case directly causes either party to be unable to comply with all or a material part of its obligations under this Agreement.

B. Neither Party will be in breach of its obligations under this Agreement or incur any liability to the other Party for any losses or damages of any nature whatsoever incurred or suffered by that other (otherwise than under any express indemnity in this Agreement) if and to the extent it is prevented from carrying out those obligations by, or such losses or damages are caused by, a Force Majeure Event except to the extent that the relevant breach of its obligations would have occurred, or the relevant losses or damages would have arisen, even if the Force Majeure Event had not occurred.

C. As soon as reasonably practicable after the start of a Force Majeure Event, and within a reasonable time after the end of a Force Majeure Event, any Party invoking it will submit to the other Party reasonable proof of the nature of the Force Majeure Event and of its effect upon the performance of the Party's obligations under this Agreement.

D. Applicant will, and will ensure that its contractors will, at all times take all reasonable steps within their respective powers and consistent with good operating practices (but without incurring unreasonable additional costs) to:

- (i) prevent Force Majeure Events affecting the performance of Applicant's obligations under this Agreement;
- (ii) mitigate the effect of any Force Majeure Event; and
- (iii) comply with its obligations under this Agreement.

E. The Parties will consult together in relation to the above matters following the occurrence of a Force Majeure Event.

F. Should a single Force Majeure Event occur for a continuous period of more than one hundred eighty (180) days, then the Parties shall endeavor to agree on any modifications to this Agreement (including without limitation, determination of new revenue sharing payments) that are equitable, having due regard to the nature of the ability of Applicant to continue to meet its financial obligations to the County.

G. For the avoidance of doubt, a Force Majeure Event shall not include (a) financial distress or the inability of either Party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a Party's financial inability to perform its obligations hereunder, except such occurrences (a)-(c) that arise from a Force Majeure Event.

**18. Third Party Beneficiaries.** This Agreement is solely for the benefit of the Parties hereto and their respective successors and permitted assigns, and no other person shall have any right, benefit, priority, or interest in, under, or because of the existence of, this Agreement.

**19. Counterparts; Electronic Signatures.** This Agreement may be executed simultaneously in any number of counterparts, each of which shall be deemed to be an original, and all of which shall constitute one and the same instrument. A signed copy of this Agreement delivered by e-mail/PDF or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

*[signature page follows]*

**IN WITNESS WHEREOF**, the Parties hereto have caused this Agreement to be executed by the authorized representatives whose names and titles appear below as of the Effective Date.

**Prince Edward Solar 2 LLC, a Virginia limited liability company**

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**PRINCE EDWARD COUNTY, VIRGINIA,**  
a political subdivision of the Commonwealth of Virginia

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
County Attorney

**EXHIBIT A**

**SCHEDULE OF PAYMENTS**

The following schedule of payments assumes an estimated Project nameplate capacity of 3.8 MW-ac, and all payments shall be adjusted proportionally if the nameplate capacity of the constructed Project differs from such estimate. As used herein, “Commercial Operation Date” means the date on which the Project commences “Commercial Operation,” which means the point at which the Project becomes fully operational and can begin selling power under the terms of a power purchase or offtake agreement. The Parties acknowledge that, except as otherwise provided herein, the Applicant’s obligation to make the Annual Payments shall be conditioned upon the Project commencing Commercial Operation. Each Annual Payment shall be made to the County in one lump sum payment made annually during the term of this Agreement.

One-Time Payments: \$25,000 per MW AC due within six (6) months of the Commercial Operation Date.

Annual Payments:

Annual Payment: To align with the state guidance, which starts on July 1, 2021, at \$1,400 per MW AC and escalates at a rate of ten percent (10%) every five (5) years.

| <b>Annual Payment Amount per MW AC</b>                    |                                 |
|-----------------------------------------------------------|---------------------------------|
| <b>Project Operations Timeline</b>                        | <b>Annual Payment per MW AC</b> |
| July 1, 2021 - June 30, 2026                              | \$1,400.00                      |
| July 1, 2026 - June 30, 2031                              | \$1,540.00                      |
| July 1, 2031 - June 30, 2036                              | \$1,694.00                      |
| July 1, 2036 - June 30, 2041                              | \$1,863.40                      |
| July 1, 2041 - June 30, 2046                              | \$2,049.74                      |
| July 1, 2046 - June 30, 2051                              | \$2,254.71                      |
| July 1, 2051 - June 30, 2056                              | \$2,480.19                      |
| July 1, 2056 - June 30, 2061                              | \$2,728.20                      |
| July 1, 2061 - June 30, 2066                              | \$3,001.02                      |
| July 1, 2066 - June 30, 2071                              | \$3,301.13                      |
| Annual Rate to escalate 10% every 5 years going forwards. |                                 |

The Annual Payments shall begin no later than six (6) months following the Commercial Operation Date on a prorated basis for that year. The Annual Payments shall be due and payable on or before December 1st of each year following the Commercial Operation Date pursuant to Section 2 of this Agreement.

**EXHIBIT B**

**SPECIAL USE PERMIT**

**(To be attached once approved)**

**EXHIBIT C**

**FORM OF MEMORANDUM**

*Full exhibit follows*

**PREPARED BY AND RETURN TO:**

**Prince Edward Tax Map ID No. 043-A-36B**

**[NOTE TO CLERK: PRINCE EDWARD COUNTY, VIRGINIA, A POLITICAL SUBDIVISION OF THE COMMONWEALTH OF VIRGINIA, IS A PARTY TO THIS INSTRUMENT WHICH, ACCORDINGLY, IS EXEMPT FROM RECORDATION TAX PURSUANT TO VA. CODE SEC. 58.1-811.A.3.]**

**MEMORANDUM OF SOLAR FACILITY SITING AGREEMENT**

This Memorandum of Solar Facility Siting Agreement (this “Memorandum”), dated and effective as of \_\_\_\_\_, 20\_\_\_\_, is made by and between **Prince Edward County, Virginia**, a political subdivision of the Commonwealth of Virginia (the “County”) and **Prince Edward Solar 2 LLC**, a Virginia limited liability company (the “Applicant”), regarding the following:

1. Siting Agreement. The County and the Applicant are parties to that Solar Facility Siting Agreement, dated \_\_\_\_\_, 2025 (the “Siting Agreement”), which describes the intent of the Applicant to develop, install, build, and operate a commercial solar photovoltaic (electric energy) generation facility and associated electric grid interconnection facilities (“Project”) on that certain parcel of land identified as Prince Edward County Tax Map ID No. 043-A-36B (the “Property”).
2. Authorization. The County’s execution of the Siting Agreement was authorized during that certain regular meeting of the Board of Supervisors of Prince Edward County on \_\_\_\_\_, 2026.
3. Substantially in Accord. The Siting Agreement states, *inter alia*, that, pursuant to Virginia Code Ann. §15.2-2316.9(C), by entering into the Siting Agreement, the County acknowledged that the Project is deemed to be substantially in accord with the Prince Edward County Comprehensive Plan under Virginia Code Ann. §15.2-2232.
4. Obligations. The Siting Agreement sets forth, *inter alia*, certain obligations of the Applicant to comply with the Special
5. Use Permit approved by the County for the Project, and to make certain payments to the County.
6. Siting Agreement Controls. This Memorandum does not supersede, modify, amend or otherwise change the terms, conditions or covenants of the Siting Agreement, and the County and the Applicant executed and are recording this Memorandum solely for the purpose of providing constructive notice of the Siting Agreement and the County’s and the Applicant’s rights thereunder. The terms, conditions and covenants of the Siting Agreement are incorporated in this Memorandum by reference as though fully set forth herein.
7. Counterparts. This Memorandum may be executed in counterparts, each of which shall be deemed an original and all of which when taken together shall constitute one and the same document.

WITNESS the following signature and seal:

**PRINCE EDWARD COUNTY, VIRGINIA,**  
a political subdivision of the Commonwealth of Virginia

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

COMMONWEALTH OF VIRGINIA,  
COUNTY OF \_\_\_\_\_, to-wit:

Before me, a notary public in and for the jurisdiction aforesaid, this \_\_\_\_ day of \_\_\_\_\_, 2026, appeared \_\_\_\_\_, who acknowledged that they executed the foregoing instrument in their capacity as \_\_\_\_\_ of Prince Edward County, Virginia, on behalf of said political subdivision of the Commonwealth of Virginia.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Registration No. \_\_\_\_\_

WITNESS the following signature and seal:

**Prince Edward Solar 2 LLC,**  
a Virginia limited liability company

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF \_\_\_\_\_, to wit:

Before me, a notary public in and for the jurisdiction aforesaid, this \_\_\_\_ day of \_\_\_\_\_, 2026, appeared \_\_\_\_\_, who acknowledged that they executed the foregoing instrument in their capacity as \_\_\_\_\_ of Prince Edward Solar 2 LLC, a Virginia limited liability company, on behalf of said company.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Registration No. \_\_\_\_\_

In Re: Public Hearing - Ordinance to Repeal County Code, Chapter 46, Article III and V

This was the date and time scheduled for a public hearing to receive citizen input prior to considering an ordinance to repeal County Code, Chapter 46, Article III (Erosion and Sediment Control) and Article V (Stormwater Management) and re-adopt a consolidated Erosion and Stormwater Management Ordinance, pursuant to Va. Code §62.1-44.15:27, to meet updated state requirements. Notice of this hearing was advertised according to law in the Wednesday, April 29, 2026 and Friday, May 3, 2026 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

In 2023, the State Water Control Board approved and adopted the Virginia Erosion and Stormwater Management (VESM) Regulation (9VAC25-875) and approved the repeal of the Erosion and Sediment Control Regulations (9VAC25-840), Erosion and Sediment Control and Stormwater Management Certification Regulations (9VAC25-850), and Virginia Stormwater Management Program Regulation (9VAC25-870). Those Acts, referred to as the "Consolidation Bill," combine stormwater management and erosion and sediment control requirements under the Virginia Erosion and Stormwater Management Act (VESMA), §§62.1-44.15:24 through 62.1-44.15:50 of the Code of Virginia that became effective July 1, 2024.

The Farmville Town Council recently voted to create and administer their own Virginia Erosion and Stormwater Management Act (VESMA) program. Previously, the Town administered an Erosion and Sediment Control Program, while the County administered and inspected the Town's Stormwater. The County Ordinance needs to be updated now to exclude the Town of Farmville and to reflect the new laws in the Code of Virginia.

VDEQ provided a model ordinance and staff utilized this model in creating the Draft Erosion and Stormwater Management Ordinance. The existing separate ordinances, Chapter 46, Article III. - Erosion And Sedimentation Control and Article and V. - Stormwater Management, must be repealed and the new consolidated ordinance must be adopted. The Draft Ordinance was recently reviewed by the Board of Supervisor's Ordinance Committee on April 14, 2026 and was recommended for advertisement of public hearing.

Chairman Jones opened the public hearing.

There being no one wishing to speak, Chairman Jones closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve the Ordinance to Re-Enact and Re-Codify Chapter 46, Article III. - Erosion and Sedimentation Control Sections 46-60 through 46-100, and to Repeal Chapter 46, Article V. - Stormwater Management in the Code of Prince Edward County, Virginia, effective immediately; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

**AN ORDINANCE TO REPEAL, RE-ENACT & RE-CODIFY  
CHAPTER 46 - ARTICLE 111 & TO REPEAL CHAPTER 46 - ARTICLE V  
OF THE CODE OF PRINCE EDWARD COUNTY, VIRGINIA**

**PURSUANT TO THE REQUIREMENTS OF SECTION 15.2-1427 OF THE CODE OF VIRGINIA,  
BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD,  
VIRGINIA, AS FOLLOWS:**

**WHEREAS**, that *Chapter 46, Article III - Erosion and Sediment Control* was approved by the Prince Edward County Board of Supervisors on January 8, 2008; and *Chapter 46, Article V – Stormwater Management* was approved by the Prince Edward County Board of Supervisors on April 8, 2014; and

**WHEREAS**, the Board of Supervisors has determined that the current Chapter 46, Article III and V are obsolete or been absorbed into the combined stormwater management and erosion and sediment control requirements under the Virginia Erosion and Stormwater Management Act and should be repealed; and

**WHEREAS**, the Board of Supervisors has also determined that the re-adoption of an updated model ordinance will bring the County into agreement with Section 62.1-44.15:24 through 62.1-44.15:50 of the Code of Virginia, also known as the *Virginia Erosion and Stormwater Management Act;*” and

**WHEREAS**, the Board of Supervisors has advertised and conducted a public hearing to consider an *Ordinance to Re-Enact, and Re-Adopt Chapter 46 – Article III, Erosion and Sediment Control and to Repeal Chapter 46 - Article V, Stormwater Management* and acted in accordance with the requirements of Section 15.2-1427 the *Code of Virginia;*

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Prince Edward that the *Ordinance to Repeal, Re-Adopt and Re-Codify Chapter 46 – Article III, Erosion and Sediment Control and Repeal Chapter 46-Article V, Stormwater Management* is hereby approved and is hereby repealed and re-enacted as follows:

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### **ARTICLE III - EROSION AND STORMWATER MANAGEMENT**

Pursuant to §62.1-44.15:27 of the Code of Virginia, this ordinance is adopted as part of an initiative to integrate the Prince Edward County stormwater management requirements with the Prince Edward County erosion and sediment control, flood insurance, and flood plain management, and Chesapeake Bay Preservation Act requirements into a consolidated erosion and stormwater management program. The erosion and stormwater management program is intended to facilitate the submission and approval of plans, issuance of permits, payment of fees, and coordination of inspection and enforcement activities for land-disturbing activities into a more convenient and efficient manner for both the county and those responsible for compliance with these programs.

#### **Section 46-60. TITLE, PURPOSE, AND AUTHORITY.**

- A. This ordinance shall be known as the "Erosion and Stormwater Management Ordinance of Prince Edward County."
- B. The purpose of this ordinance is to ensure the general health, safety, and welfare of the citizens of Prince Edward County, protect the quality and quantity of state waters from the potential harm of unmanaged stormwater and soil erosion, including protection from a land disturbing activity causing unreasonable degradation of properties, water quality, stream channels, and other natural resources, and to establish procedures whereby stormwater requirements related to water quality and quantity shall be administered and enforced.
- C. This ordinance is authorized by §62.1-44.15:27 of the Code of Virginia.

#### **Section 46-61. DEFINITIONS.**

The following words and terms, when used in this ordinance, shall have the following meanings, unless the context clearly indicates otherwise.

"Adequate channel" means a channel that will convey the designated frequency storm event without overtopping the channel bank nor causing erosive damage to the channel bed or banks.

"Administrator" means the county administrator (or the VESMP program administrator) for the county who is authorized to delegate duties and responsibilities set forth in this article to qualified technical personnel, plan examiners, inspectors, and other employees or third-parties.

"Agreement in lieu of a plan" means a contract between the plan-approving authority and the owner or permittee that specifies methods that shall be implemented to comply with the requirements of the VESMA and this ordinance for the construction of a (i) single-family detached residential structure or (ii) farm building or structure on a parcel of land with a total impervious cover percentage, including the impervious cover from the farm building or structure to be constructed, of less than five percent; such contract may be executed by the plan approving authority in lieu of a soil erosion control and stormwater management plan.

"Applicant" means person submitting a soil erosion control and stormwater management plan to a VESMP authority for approval in order to obtain authorization to commence a land-disturbing activity.

"Best management practice" or "BMP" means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices, including both structural and nonstructural practices, to prevent or reduce the pollution of surface waters and groundwater systems.

1. "Nonproprietary best management practice" means both structural and nonstructural practices to prevent or reduce the pollution of surface waters and groundwater systems that are in the public domain and are not protected by trademark or patent or copyright.
2. "Proprietary best management practice" means both structural and nonstructural practices to prevent or reduce the pollution of surface waters and groundwater systems that are privately owned and controlled and may be protected by trademark or patent or copyright.

"Board" means the State Water Control Board.

"Causeway" means a temporary structural span constructed across a flowing watercourse or wetland to allow construction traffic to access the area without causing erosion damage.

"Channel" means a natural stream or manmade waterway.

"Clean Water Act" or "CWA" means the federal Clean Water Act (33 USC §1251 et seq.), formerly referred to as the Federal Water Pollution Control Act or Federal Water Pollution Control Act Amendments of 1972, Public Law 92-500, as amended by Public Law 95-217, Public Law 95-576, Public Law 96-483, and Public Law 97-117, or any subsequent revisions thereto.

"Cofferdam" means a watertight temporary structure in a river, lake, etc., for keeping the water from an enclosed area that has been pumped dry so that bridge foundations, dams, etc., may be constructed.

"Common plan of development or sale" means a contiguous area where separate and distinct construction activities may be taking place at different times on different schedules.

"Comprehensive stormwater management plan" means a plan, which may be integrated with other land use plans or regulations that specifies how the water quality components, quantity components, or both of stormwater are to be managed on the basis of an entire watershed or a portion thereof. The plan may also provide for the remediation of erosion, flooding, and water quality and quantity problems caused by prior development.

"Construction activity" means any clearing, grading, or excavation associated with large construction activity or associated with small construction activity.

"Control measure" means any BMP, stormwater facility, or other method used to minimize the discharge of pollutants to state waters.

"County" means Prince Edward County.

"CWA and regulations" means the Clean Water Act and applicable regulations published in the Code of Federal Regulations promulgated thereunder. For the purposes of this ordinance, it includes state program requirements.

"Dam" means a barrier to confine or raise water for storage or diversion, to create a hydraulic head, to prevent gully erosion, or to retain soil, rock or other debris.

"Denuded" means a term applied to land that has been physically disturbed and no longer supports vegetative cover.

"Department" means the Virginia Department of Environmental Quality.

"Development" means land disturbance and the resulting landform associated with the construction of residential, commercial, industrial, institutional, recreation, transportation, or utility facilities or structures or the clearing of land for nonagricultural or nonsilvicultural purposes. The regulation of discharges from development, for purposes of stormwater management, does not include the exclusions found in 9VAC25-875-860.

"Dike" means an earthen embankment constructed to confine or control water, especially one built along the banks of a river to prevent overflow of lowlands; levee.

"Discharge" when used without qualification, means the discharge of a pollutant.

"Discharge of a pollutant" means:

1. Any addition of any pollutant or combination of pollutants to state waters from any point source; or
2. Any addition of any pollutant or combination of pollutants to the waters of the contiguous zone or the ocean from any point source other than a vessel or other floating craft which is being used as a means of transportation.

This definition includes additions of pollutants into surface waters from: surface runoff that is collected or channeled by man; discharges through pipes, sewers, or other conveyances owned by a state, municipality, or other person that do not lead to a treatment works; and discharges through pipes, sewers, or other conveyances, leading into privately owned treatment works. This term does not include an addition of pollutants by any indirect discharger.

"District" or "soil and water conservation district" means a political subdivision of the Commonwealth organized in accordance with the provisions of Article 3 (§10.1-506 et seq.) of Chapter 5 of Title 10.1 of the Code of Virginia.

"Diversion" means a channel with a supporting ridge on the lower side constructed across or at the bottom of a slope for the purpose of intercepting surface runoff.

"Dormant" means denuded land that is not actively being brought to a desired grade or condition.

"Drainage area" means a land area, water area, or both from which runoff flows to a common point.

"Energy dissipator" means a nonerodible structure which reduces the velocity of concentrated flow to reduce its erosive effects.

"Environmental Protection Agency" or "EPA" means the United States Environmental Protection Agency.

"Erosion and sediment control plan" means a document containing material for the conservation of soil and water resources of a unit or group of units of land. It may include appropriate maps, an appropriate soil and water plan inventory and management information with needed interpretations, and a record of decisions contributing to conservation treatment. The plan shall contain all major conservation decisions to ensure that the entire unit or units of land will be so treated to achieve the conservation objectives.

"Erosion impact area" means an area of land that is not associated with a current land-disturbing activity but is subject to persistent soil erosion resulting in the delivery of sediment onto neighboring properties or into state waters. This definition shall not apply to any lot or parcel of land of 10,000 square feet or less used for residential purposes or to shorelines where the erosion results from wave action or other coastal processes.

"ESC" means erosion and sediment control.

"ESM plan" means a soil erosion control and stormwater management plan, commonly referred to as the erosion control and stormwater management plan.

"Farm building or structure" means the same as that term is defined in §36-97 of the Code of Virginia and also includes any building or structure used for agritourism activity, as defined in §3.2-6400 of the Code of Virginia, and any related impervious services including roads, driveways, and parking areas.

"Flood fringe" means the portion of the floodplain outside the floodway that is usually covered with water from the 100-year flood or storm event. This includes the flood or floodway fringe designated by the Federal Emergency Management Agency.

"Flooding" means a volume of water that is too great to be confined within the banks or walls of the stream, water body, or conveyance system and that overflows onto adjacent lands, thereby causing or threatening damage.

"Floodplain" means the area adjacent to a channel, river, stream, or other water body that is susceptible to being inundated by water normally associated with the 100-year flood or storm event. This includes the floodplain designated by the Federal Emergency Management Agency.

"Flood-prone area" means the component of a natural or restored stormwater conveyance system that is outside the main channel. Flood-prone areas may include the floodplain, the floodway, the flood fringe, wetlands, riparian buffers, or other areas adjacent to the main channel.

"Floodway" means the channel of a river or other watercourse and the adjacent land areas, usually associated with flowing water, that must be reserved in order to discharge the 100-year flood or storm event without cumulatively increasing the water surface elevation more than one foot. This includes the floodway designated by the Federal Emergency Management Agency.

"Flume" means a constructed device lined with erosion-resistant materials intended to convey water on steep grades.

"General permit" means a permit authorizing a category of discharges under the CWA and the VESMA within a geographical area.

"Hydrologic Unit Code" or "HUC" means a watershed unit established in the most recent version of Virginia's 6th Order National Watershed Boundary Dataset unless specifically identified as another order.

"Impervious cover" means a surface composed of material that significantly impedes or prevents natural infiltration of water into soil.

"Incorporated place" means a city, town, township, or village that is incorporated under the Code of Virginia.

"Inspection" means an on-site review of the project's compliance with any applicable design criteria, or an on-site review to obtain information or conduct surveys or investigations necessary in the implementation or enforcement of the VESMA and applicable regulations.

"Karst area" means any land area predominantly underlain at the surface or shallow subsurface by limestone, dolomite, or other soluble bedrock regardless of any obvious surface karst features.

"Karst features" means sinkholes, sinking and losing streams, caves, large flow springs, and other such landscape features found in karst areas.

"Land disturbance" or "land-disturbing activity" means a manmade change to the land surface that may result in soil erosion or has the potential to change its runoff characteristics, including construction activity such as the clearing, grading, excavating, or filling of land.

"Land-disturbance approval" means an approval allowing a land-disturbing activity to commence issued by the VESMP authority after the requirements of §62.1-44.15:34 of the Code of Virginia have been met.

"Large construction activity" means construction activity including clearing, grading, and excavation, except operations that result in the disturbance of less than five acres of total land area. Large construction activity also includes the disturbance of less than five acres of total land area that is a part of a larger common plan of development or sale if the larger common plan will ultimately disturb five acres or more. Large construction activity does not include routine maintenance that is performed to maintain the original line and grade, hydraulic capacity, or original purpose of the facility.

"Linear development project" means a land-disturbing activity that is linear in nature such as, but not limited to, (i) the construction of electric and telephone utility lines, and natural gas pipelines; (ii) construction of tracks, rights-of-way, bridges, communication facilities and other related structures of a railroad company; (iii) highway

construction projects; (iv) construction of stormwater channels and stream restoration activities; and (v) water and sewer lines. Private subdivision roads or streets shall not be considered linear development projects.

"Live watercourse" means a definite channel with bed and banks within which concentrated water flows continuously.

"Locality" means Prince Edward County.

"Localized flooding" means smaller scale flooding that may occur outside of a stormwater conveyance system. This may include high water, ponding, or standing water from stormwater runoff, which is likely to cause property damage or unsafe conditions.

"Main channel" means the portion of the stormwater conveyance system that contains the base flow and small frequent storm events.

"Manmade" means constructed by man.

"Minimize" means to reduce or eliminate the discharge of pollutants to the extent achievable using stormwater controls that are technologically available and economically practicable.

"Minor modification" means modifications and amendments not requiring extensive review and evaluation including changes in EPA promulgated test protocols, increasing monitoring frequency requirements, changes in sampling locations, and changes to compliance dates within the overall compliance schedules. A minor permit modification or amendment does not substantially alter permit conditions, substantially increase or decrease the amount of surface water impacts, increase the size of the operation, or reduce the capacity of the facility to protect human health or the environment.

"Natural channel design concepts" means the utilization of engineering analysis and fluvial geomorphic processes to create, rehabilitate, restore, or stabilize an open conveyance system for the purpose of creating or recreating a stream that conveys its bankfull storm event within its banks and allows larger flows to access its bankfull bench and its floodplain.

"Natural stream" means a tidal or nontidal watercourse that is part of the natural topography. It usually maintains a continuous or seasonal flow during the year and is characterized as being irregular in cross-section with a meandering course. Constructed channels such as drainage ditches or swales shall not be considered natural streams; however, channels designed utilizing natural channel design concepts may be considered natural streams.

"Nonerodible" means a material, e.g., riprap, concrete, plastic, etc., that will not experience surface wear due to natural forces.

"Nonpoint source pollution" means pollution such as sediment, nitrogen, phosphorous, hydrocarbons, heavy metals, and toxics whose sources cannot be pinpointed but rather are washed from the land surface in a diffuse manner by stormwater.

"Operator" means the owner or operator of any facility or activity subject to the VESMA and this ordinance. In the context of stormwater associated with a large or small construction activity, operator means any person associated with a construction project that meets either of the following two criteria: (i) the person has direct operational control over construction plans and specifications, including the ability to make modifications to those plans and specifications or (ii) the person has day-to-day operational control of those activities at a project that are necessary to ensure compliance with a stormwater pollution prevention plan for the site or other permit or VESMP authority permit conditions (i.e., they are authorized to direct workers at a site to carry out activities required by the stormwater pollution prevention plan or comply with other permit conditions).

"Owner" means the same as that term is defined in §62.1-44.3 of the Code of Virginia. For a regulated land-disturbing activity that does not require a permit, "owner" also means the owner or owners of the freehold of the

premises or lesser estate therein, mortgagee or vendee in possession, assignee of rents, receiver, executor, trustee, lessee, or other person, firm, or corporation in control of a property.

"Peak flow rate" means the maximum instantaneous flow from a prescribed design storm at a particular location.

"Percent impervious" means the impervious area within the site divided by the area of the site multiplied by 100.

"Permit" means a VPDES permit issued by the department pursuant to §62.1-44.15 of the Code of Virginia for stormwater discharges from a land-disturbing activity.

"Permittee" means the person to whom the permit is issued.

"Person" means any individual, partnership, firm, association, joint venture, public or private corporation, trust, estate, commission, board, public or private institution, utility, cooperative, county, city, town, or other political subdivision of the Commonwealth, governmental body, including a federal or state entity as applicable, any interstate body, or any other legal entity.

"Point of discharge" means a location at which concentrated stormwater runoff is released.

"Point source" means any discernible, confined, and discrete conveyance including any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, container, rolling stock, concentrated animal feeding operation, landfill leachate collection system, vessel, or other floating craft from which pollutants are or may be discharged. This term does not include return flows from irrigated agriculture or agricultural stormwater runoff.

"Pollutant discharge" means the average amount of a particular pollutant measured in pounds per year or other standard reportable unit as appropriate, delivered by stormwater runoff.

"Pollution" means such alteration of the physical, chemical, or biological properties of any state waters as will or is likely to create a nuisance or render such waters (a) harmful or detrimental or injurious to the public health, safety, or welfare, or to the health of animals, fish or aquatic life; (b) unsuitable with reasonable treatment for use as present or possible future sources of public water supply; or (c) unsuitable for recreational, commercial, industrial, agricultural, or other reasonable uses, provided that (i) an alteration of the physical, chemical, or biological property of state waters, or a discharge or deposit of sewage, industrial wastes or other wastes to state waters by any owner which by itself is not sufficient to cause pollution, but which, in combination with such alteration of or discharge or deposit to state waters by other owners, is sufficient to cause pollution; (ii) the discharge of untreated sewage by any owner into state waters; and (iii) contributing to the contravention of standards of water quality duly established by the State Water Control Board, are "pollution" for the terms and purposes of this ordinance.

"Post-development" refers to conditions that reasonably may be expected or anticipated to exist after completion of the land development activity on a specific site or tract of land.

"Predevelopment" refers to the conditions that exist at the time that plans for the land-disturbing activity are submitted to the VESMP authority. Where phased development or plan approval occurs (preliminary grading, demolition of existing structures, roads and utilities, etc.), the existing conditions at the time prior to the commencement of land-disturbing activity shall establish predevelopment conditions.

"Prior developed lands" means land that has been previously utilized for residential, commercial, industrial, institutional, recreation, transportation, or utility facilities or structures, and that will have the impervious areas associated with those uses altered during a land-disturbing activity.

"Qualified personnel" means a person knowledgeable in the principles and practices of erosion and sediment and stormwater management controls who possesses the skills to assess conditions at the construction site for the operator that could impact stormwater quality and quantity and to assess the effectiveness of any sediment and

erosion control measures or stormwater management facilities selected to control the quality and quantity of stormwater discharges from the construction activity.

"Responsible land disturber" or "RLD" means an individual holding a certificate issued by the department who is responsible for carrying out the land-disturbing activity in accordance with the approved erosion and sediment control plan or ESM plan. The RLD may be the owner, applicant, permittee, designer, superintendent, project manager, contractor, or any other project or development team member. The RLD must be designated on the erosion and sediment control plan, ESM plan, or permit as defined in this ordinance as a prerequisite for engaging in land disturbance.

"Runoff" or "stormwater runoff" means that portion of precipitation that is discharged across the land surface or through conveyances to one or more waterways.

"Runoff characteristics" includes maximum velocity, peak flow rate, volume, and flow duration.

"Runoff volume" means the volume of water that runs off the land development project from a prescribed storm event.

"Sediment basin" means a temporary impoundment built to retain sediment and debris with a controlled stormwater release structure.

"Sediment trap" means a temporary impoundment built to retain sediment and debris which is formed by constructing an earthen embankment with a stone outlet.

"Sheet flow" (also called overland flow) means shallow, unconcentrated and irregular flow down a slope. The length of strip for overland flow usually does not exceed 200 feet under natural conditions.

"Shoreline erosion control project" means an erosion control project approved by local wetlands boards, the Virginia Marine Resources Commission, the department, or the United States Army Corps of Engineers and located on tidal waters and within nonvegetated or vegetated wetlands as defined in Title 28.2 of the Code of Virginia.

"Site" means the land or water area where any facility or land-disturbing activity is physically located or conducted, including adjacent land used or preserved in connection with the facility or land-disturbing activity. Areas channelward of mean low water in tidal Virginia shall not be considered part of a site.

"Site hydrology" means the movement of water on, across, through, and off the site as determined by parameters including soil types, soil permeability, vegetative cover, seasonal water tables, slopes, land cover, and impervious cover.

"Slope drain" means tubing or conduit made of nonerosive material extending from the top to the bottom of a cut or fill slope with an energy dissipator at the outlet end.

"Small construction activity" means:

1. Construction activities including clearing, grading, and excavating that results in land disturbance of equal to or greater than one acre and less than five acres. Small construction activity also includes the disturbance of less than one acre of total land area that is part of a larger common plan of development or sale if the larger common plan will ultimately disturb equal to or greater than one and less than five acres. Small construction activity does not include routine maintenance that is performed to maintain the original line and grade, hydraulic capacity, or original purpose of the facility. The department may waive the otherwise applicable requirements in a general permit for a stormwater discharge from construction activities that disturb less than five acres where stormwater controls are not needed based on an approved "total maximum daily load" (TMDL) that addresses the pollutants of concern or, for nonimpaired waters that do not require TMDLs, an equivalent analysis that determines allocations for small construction sites for the pollutants of concern or that determines that such allocations are not needed to protect water quality based on consideration of existing in-stream concentrations, expected growth in pollutant contributions from all sources, and a margin of safety. For the purpose of this subdivision, the pollutants of concern

include sediment or a parameter that addresses sediment (such as total suspended solids, turbidity, or siltation) and any other pollutant that has been identified as a cause of impairment of any water body that will receive a discharge from the construction activity. The operator shall certify to the department that the construction activity will take place, and stormwater discharges will occur, within the drainage area addressed by the TMDL or provide an equivalent analysis. As of the start date in Table 1 of 9VAC25-31-1020, all certifications submitted in support of the waiver shall be submitted electronically by the owner or operator to the department in compliance with this subdivision and 40 CFR Part 3 (including, in all cases, 40 CFR Part 3 Subpart D), 9VAC25-875-940, and Part XI (9VAC25-31-950 et seq.) of the Virginia Pollutant Discharge Elimination System (VPDES) Permit Regulation. Part XI of 9VAC25-31 is not intended to undo existing requirements for electronic reporting. Prior to this date, and independent of Part XI of 9VAC25-31, permittees may be required to report electronically if specified by a particular permit.

2. Any other construction activity designated by either the department or the EPA regional administrator, based on the potential for contribution to a violation of a water quality standard or for significant contribution of pollutants to surface waters.

"Soil erosion" means the movement of soil by wind or water into state waters or onto lands in the Commonwealth.

"Soil erosion control and stormwater management plan," commonly referred to as the erosion control and stormwater management plan, or "ESM plan" means a document describing methods for controlling soil erosion and managing stormwater in accordance with the requirements adopted pursuant to the VESMA. The ESM plan may consist of aspects of the erosion and sediment control plan and the stormwater management plan as each is described in this ordinance.

"Stabilized" means land that has been treated to withstand normal exposure to natural forces without incurring erosion damage.

"State" means the Commonwealth of Virginia.

"State application" or "application" means the standard form or forms, including any additions, revisions, or modifications to the forms, approved by the administrator and the department for applying for a permit.

"State Water Control Law" means Chapter 3.1 (§62.1-44.2 et seq.) of Title 62.1 of the Code of Virginia.

"State waters" means all water, on the surface and under the ground, wholly or partially within or bordering the Commonwealth or within its jurisdiction, including wetlands.

"Storm sewer inlet" means a structure through which stormwater is introduced into an underground conveyance system.

"Stormwater," for the purposes of the VESMA, means precipitation that is discharged across the land surface or through conveyances to one or more waterways and that may include stormwater runoff, snow melt runoff, and surface runoff and drainage.

"Stormwater conveyance system" means a combination of drainage components that are used to convey stormwater discharge, either within or downstream of the land-disturbing activity. This includes:

1. "Manmade stormwater conveyance system" means a pipe, ditch, vegetated swale, or other stormwater conveyance system constructed by man except for restored stormwater conveyance systems;
2. "Natural stormwater conveyance system" means the main channel of a natural stream and the flood-prone area adjacent to the main channel; or
3. "Restored stormwater conveyance system" means a stormwater conveyance system that has been designed and constructed using natural channel design concepts. Restored stormwater conveyance systems include the main channel and the flood-prone area adjacent to the main channel.

"Stormwater detention" means the process of temporarily impounding runoff and discharging it through a hydraulic outlet structure to a downstream conveyance system.

"Stormwater management facility" means a control measure that controls stormwater runoff and changes the characteristics of that runoff including the quantity and quality, the period of release or the velocity of flow.

"Stormwater management plan" means a document containing material describing methods for complying with the requirements of the VESMP.

"Stormwater Pollution Prevention Plan" or "SWPPP" means a document that is prepared in accordance with good engineering practices and that identifies potential sources of pollutants that may reasonably be expected to affect the quality of stormwater discharges. A SWPPP required under the VESMP for construction activities shall identify and require the implementation of control measures and shall include or incorporate by reference an approved erosion and sediment control plan, an approved stormwater management plan, and a pollution prevention plan.

"Subdivision" means the same as defined in Appendix A - Subdivisions of the Code of the County of Prince Edward, Virginia.

"Surface waters" means:

1. All waters that are currently used, were used in the past, or may be susceptible to use in interstate or foreign commerce, including all waters that are subject to the ebb and flow of the tide;
2. All interstate waters, including interstate wetlands;
3. All other waters such as intrastate lakes, rivers, streams (including intermittent streams), mudflats, sandflats, wetlands, sloughs, prairie potholes, wet meadows, playa lakes, or natural ponds the use, degradation, or destruction of which would affect or could affect interstate or foreign commerce including any such waters:
  - a. That are or could be used by interstate or foreign travelers for recreational or other purposes;
  - b. From which fish or shellfish are or could be taken and sold in interstate or foreign commerce; or
  - c. That are used or could be used for industrial purposes by industries in interstate commerce;
4. All impoundments of waters otherwise defined as surface waters under this definition;
5. Tributaries of waters identified in subdivisions 1 through 4 of this definition;
6. The territorial sea; and
7. Wetlands adjacent to waters (other than waters that are themselves wetlands) identified in subdivisions 1 through 6 of this definition.

Waste treatment systems, including treatment ponds or lagoons designed to meet the requirements of the CWA and the law, are not surface waters. Surface waters do not include prior converted cropland. Notwithstanding the determination of an area's status as prior converted cropland by any other agency, for the purposes of the CWA, the final authority regarding the CWA jurisdiction remains with the EPA.

"SWM" means stormwater management.

"Temporary vehicular stream crossing" means a temporary nonerodible structural span installed across a flowing watercourse for use by construction traffic. Structures may include bridges, round pipes or pipe arches constructed on or through nonerodible material.

"Ten-year storm" means a storm that is capable of producing rainfall expected to be equaled or exceeded on the average of once in 10 years. It may also be expressed as an exceedance probability with a 10% chance of being equaled or exceeded in any given year.

"Total maximum daily load" or "TMDL" means the sum of the individual wasteload allocations for point sources, load allocations (LAs) for nonpoint sources, natural background loading, and a margin of safety. TMDLs can be expressed in terms of either mass per time, toxicity, or other appropriate measure. The TMDL process provides for point versus nonpoint source trade-offs.

"Town" means an incorporated town.

"Two-year storm" means a storm that is capable of producing rainfall expected to be equaled or exceeded on the average of once in two years. It may also be expressed as an exceedance probability with a 50% chance of being equaled or exceeded in any given year.

"Virginia Erosion and Stormwater Management Act" or "VESMA" means Article 2.3 (§62.1-44.15:24 et seq.) of Chapter 3.1, State Water Control Law, of Title 62.1 of the Code of Virginia.

"Virginia Erosion and Stormwater Management Program" or "VESMP" means a program established by the VESMP authority for the effective control of soil erosion and sediment deposition and the management of the quality and quantity of runoff resulting from land-disturbing activities to prevent the unreasonable degradation of properties, stream channels, waters, and other natural resources. The program shall include such items as local ordinances, rules, requirements for permits and land-disturbance approvals, policies and guidelines, technical materials, and requirements for plan review, inspection, and enforcement consistent with the requirements of the VESMA.

"Virginia Erosion and Stormwater Management Program authority" or "VESMP authority" means the locality approved by the department to operate the VESMP.

"Virginia Pollutant Discharge Elimination System (VPDES) permit" or "VPDES permit" means a document issued by the department pursuant to the State Water Control Law authorizing, under prescribed conditions, the potential or actual discharge of pollutants from a point source to surface waters.

"Virginia Stormwater BMP Clearinghouse" means a collection that contains detailed design standards and specifications for control measures that may be used in Virginia to comply with the requirements of the VESMA and associated regulations.

"Virginia Stormwater Management Handbook" means a collection of pertinent information that provides general guidance for compliance with the VESMA and associated regulations and is developed by the department with advice from a stakeholder advisory committee.

"Wasteload allocation" or "wasteload" means the portion of a receiving surface water's loading or assimilative capacity allocated to one of its existing or future point sources of pollution. Wasteload allocations are a type of water quality-based effluent limitation.

"Water quality technical criteria" means standards set forth in regulations adopted pursuant to the VESMA that establish minimum design criteria for measures to control nonpoint source pollution.

"Water quantity technical criteria" means standards set forth in regulations adopted pursuant to the VESMA that establish minimum design criteria for measures to control localized flooding and stream channel erosion.

"Watershed" means a defined land area drained by a river or stream, karst system, or system of connecting rivers or streams such that all surface water within the area flows through a single outlet. In karst areas, the karst feature to which water drains may be considered the single outlet for the watershed.

"Wetlands" means those areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas.

#### **Section 46-62. VIRGINIA EROSION AND STORMWATER MANAGEMENT PROGRAM ESTABLISHED**

Pursuant to §62.1-44.15:27 of the Code of Virginia, the county hereby establishes a Virginia Erosion and Stormwater Management Program for land-disturbing activities and adopts the Virginia Erosion and Stormwater Management Regulation that specify standards and specifications for VESMPs promulgated by the State Water Control Board for the purposes set out in Section 46-60 of this Ordinance. The county hereby designates the

county administrator (or the VESMP program administrator) as the Administrator of the Virginia Erosion and Stormwater Management Program established by this Ordinance.

**Section 42-63. REGULATED LAND DISTURBING ACTIVITIES**

- A. Land-disturbing activities that meet one of the criteria below are regulated as follows:
1. Land-disturbing activity that disturbs 10,000 square feet or more, is less than one acre, not in an area of a locality designated as a Chesapeake Bay Preservation Area, and not part of a common plan of development or sale, is subject to criteria defined in Article 2 (9VAC25-875-540 et seq.) of Part V of the Virginia Erosion and Stormwater Management Regulation (Regulation).
  2. Land-disturbing activity that disturbs less than one acre, but is part of a larger common plan of development or sale that disturbs one acre or more, is subject to criteria defined in Article 2 (9VAC25-875-540 et seq.) and Article 3 (9VAC25-875-570 et seq.) of Part V unless Article 4 (9VAC25-875-670 et seq.) of Part V of the Regulation is applicable, as determined in accordance with 9VAC25-875-480 and 9VAC25-875-490.
  3. Land-disturbing activity that disturbs one acre or more is subject to criteria defined in Article 2 (9VAC25-875-540 et seq.) and Article 3 (9VAC25-875-570 et seq.) of Part V unless Article 4 (9VAC25-875-670 et seq.) of Part V is applicable, as determined in accordance with 9VAC25-875-480 and 9VAC25-875-490.
- B. Land-disturbing activities exempt per 9VAC25-875-90 are not required to comply with the requirements of the VESMA unless otherwise required by federal law.

**Section 42-64. REVIEW AND APPROVAL OF PLANS (§62.1-44.15:34 of the Code of Virginia); PROHIBITIONS.**

- A. The administrator shall review and approve soil erosion control and stormwater management (ESM) plans, except for activities not required to comply with the requirements of the Virginia Erosion and Stormwater Management Act (VESMA), pursuant to §62.1-44.15:34 of the Code of Virginia. Activities not required to comply with VESMA are defined in 9VAC25-875-90.
- B. A person shall not conduct any land-disturbing activity in the county until:
1. An application that includes a permit registration statement, if required, a soil erosion control and stormwater management plan or an executed agreement in lieu of a plan, if required, has been submitted to the administrator.
  2. The name of the individual who will be assisting the owner in carrying out the activity and holds a Responsible Land Disturber certificate pursuant to §62.1-44.15:30 of the Code of Virginia is submitted to the administrator, except that such certificate shall not be required where an agreement in lieu of a plan for construction of a single-family detached residential structure is provided; however, if a violation occurs during the land-disturbing activity for the single-family detached residential structure, then the owner shall correct the violation and provide the name of the individual holding a Responsible Land Disturber certificate as provided by §62.1-44.15:30 of the Code of Virginia. Failure to provide the name of an individual holding a Responsible Land Disturber certificate prior to engaging in land-disturbing activities may result in revocation of the land-disturbance approval and shall subject the owner to the penalties provided by the VESMA; and
  3. The administrator has issued its land-disturbance approval. In addition, as a prerequisite to engaging in an approved land-disturbing activity, the name of the individual who will be assisting the owner in carrying out the activity and holds a Responsible Land Disturber certificate pursuant to §62.1-44.15:30 of the Code of Virginia shall be submitted to the administrator. The administrator may waive the

Responsible Land Disturber certificate requirement for an agreement in lieu of a plan for construction of a single-family detached residential structure; however, if a violation occurs during the land-disturbing activity for the single-family detached residential structure, then the owner shall correct the violation and provide the name of the individual holding a Responsible Land Disturber certificate as provided by §62.1-14:30 of the Code of Virginia. Failure to provide the name of an individual holding a Responsible Land Disturber certificate prior to engaging in land-disturbing activities may result in revocation of the land-disturbance approval and shall subject the owner to the penalties provided the Act.

- C. The administrator may require changes to an approved ESM plan in the following cases:
1. Where inspection has revealed that the plan is inadequate to satisfy applicable regulations or ordinances; or
  2. Where the owner finds that because of changed circumstances or for other reasons the plan cannot be effectively carried out, and proposed amendments to the plan, consistent with the requirements of the Act, are agreed to by the VESMP authority and the owner.
- D. In order to prevent further erosion, the administrator may require approval of an erosion and sediment control plan and a stormwater management plan for any land it identifies as an erosion impact area. (*§62.1-44.15:34*)
- E. Prior to issuance of any land-disturbance approval, the administrator may also require an applicant, excluding state agencies and federal entities, to submit a reasonable performance bond with surety, cash escrow, letter of credit, any combination thereof, or such other legal arrangement it finds acceptable, to ensure that it can take measures at the applicant's expense should he fail, after proper notice, within the time specified to comply with the conditions it imposes as a result of his land-disturbing activity. If the administrator takes such action upon such failure by the applicant, it may collect from the applicant the difference should the amount of the reasonable cost of such action exceed the amount of the security held. Within 60 days of the completion of the administrator's conditions, such bond, cash escrow, letter of credit, or other legal arrangement, or the unexpended or unobligated portion thereof, shall be refunded to the applicant or terminated.
- F. The administrator may enter into an agreement with an adjacent VESMP authority regarding the administration of multijurisdictional projects, specifying who shall be responsible for all or part of the administrative procedures. Should adjacent VESMP authorities fail to reach such an agreement, each shall be responsible for administering the area of the multijurisdictional project that lies within its jurisdiction.
- G. No exception to, or waiver of, post-development nonpoint nutrient runoff compliance requirements shall be granted unless offsite options have been considered and found not available in accordance with subsection D of §62.1-44.15:35 of the Code of Virginia.
- H. The administrator is authorized to cooperate and enter into agreements with any federal or state agency in connection with the requirements for land-disturbing activities in accordance with §62.1-44.15:50 of the Code of Virginia.

**Section 42-65. REVIEW OF A SOIL EROSION CONTROL AND STORMWATER MANAGEMENT PLAN (ESM Plan).**

- A. The administrator shall approve or disapprove an ESM plan according to the following:
1. The administrator shall determine the completeness of any application within 15 days after receipt, and shall act on any application within 60 days after it has been determined by the to be complete.

2. The administrator shall issue either land-disturbance approval or denial and provide written rationale for any denial.
3. Prior to issuing a land-disturbance approval, the administrator shall be required to obtain evidence of permit coverage when such coverage is required.
4. The administrator also shall determine whether any resubmittal of a previously disapproved application is complete within 15 days after receipt and shall act on the resubmitted application within 45 days after receipt.

**Section 42-66. STORMWATER PERMIT REQUIREMENT; EXEMPTIONS.**

- A. Except as provided herein, no person may engage in any land-disturbing activity until a permit has been issued by the administrator in accordance with the provisions of this ordinance and the Regulation.
- B. Notwithstanding any other provisions of this ordinance, the following activities are not required to comply with the requirements of this ordinance unless otherwise required by federal law:
  1. Minor land-disturbing activities, including home gardens and individual home landscaping, repairs, and maintenance work;
  2. Installation, maintenance, or repair of any individual service connection;
  3. Installation, maintenance, or repair of any underground utility line when such activity occurs on an existing hard surfaced road, street, or sidewalk, provided the land-disturbing activity is confined to the area of the road, street, or sidewalk that is hard surfaced;
  4. Installation, maintenance, or repair of any septic tank line or drainage field unless included in an overall plan for land-disturbing activity relating to construction of the building to be served by the septic tank system;
  5. Permitted surface or deep mining operations and projects, or oil and gas operations and projects conducted pursuant to Title 45.2 of the Code of Virginia;
  6. Clearing of lands specifically for bona fide agricultural purposes; the management, tilling, planting, or harvesting of agricultural, horticultural, or forest crops; livestock feedlot operations; agricultural engineering operations, including construction of terraces, terrace outlets, check dams, desilting basins, dikes, ponds, ditches, strip cropping, lister furrowing, contour cultivating, contour furrowing, land drainage, and land irrigation; or as additionally set forth by the Board in regulations. However, this exception shall not apply to harvesting of forest crops unless the area on which harvesting occurs is reforested artificially or naturally in accordance with the provisions of Chapter 11 (§10.1-1100 et seq. of the Code of Virginia) or is converted to bona fide agricultural or improved pasture use as described in subsection B of §10.1-1163 of the Code of Virginia;
  7. Installation of fence and sign posts or telephone and electric poles and other kinds of posts or poles;
  8. Shoreline erosion control projects on tidal waters when all of the land-disturbing activities are within the regulatory authority of and approved by local wetlands boards, the Marine Resources Commission, or the United States Army Corps of Engineers; however, any associated land that is disturbed outside of this exempted area shall remain subject to the VESMA and the regulations adopted pursuant thereto;
  9. Repair or rebuilding of the tracks, rights-of-way, bridges, communication facilities, and other related structures and facilities of a railroad company;
  10. Land-disturbing activities in response to a public emergency where the related work requires immediate authorization to avoid imminent endangerment to human health or the environment. In such situations,

the administrator shall be advised of the disturbance within seven days of commencing the land-disturbing activity, and compliance with the administrative requirements of subsection A is required within 30 days of commencing the land-disturbing activity; and

11. Discharges to a sanitary sewer or a combined sewer system; that are not from a land-disturbing activity.
- C. Notwithstanding this ordinance and in accordance with the Virginia Erosion and Stormwater Management Act, Article 2.3 (§62.1-44.15:24 et seq.) of Chapter 3.1 of Title 62.1 of the Code of Virginia, the following activities are required to comply with the soil erosion control requirements but are not required to comply with the water quantity and water quality technical criteria, unless otherwise required by federal law:
1. Activities under a state or federal reclamation program to return an abandoned property to an agricultural or open land use;
  2. Routine maintenance that is performed to maintain the original line and grade, hydraulic capacity, or original construction of the project. The paving of an existing road with a compacted or impervious surface and reestablishment of existing associated ditches and shoulders shall be deemed routine maintenance if performed in accordance with this subsection; and
  3. Discharges from a land-disturbing activity to a sanitary sewer or a combined sewer system.

**Section 42-67. STORMWATER POLLUTION PREVENTION PLAN; CONTENTS OF PLANS.**  
**(9VAC25-875-500)**

- A. A stormwater pollution prevention plan shall include, but not be limited to, an approved erosion and sediment control plan, an approved stormwater management plan, a pollution prevention plan for regulated land-disturbing activities, and a description of any additional control measures necessary to address a TMDL pursuant to subsection D of this section.
- B. A soil erosion control and stormwater management (ESM) plan consistent with the requirements of the Virginia Erosion and Stormwater Management Act (VESMA) and regulations must be designed and implemented during construction activities. Prior to land disturbance, this plan must be approved by the administrator in accordance with the VESMA, this ordinance, and attendant regulations.
- C. A pollution prevention plan that identifies potential sources of pollutants that may reasonably be expected to affect the quality of stormwater discharges from the construction site and describe control measures that will be used to minimize pollutants in stormwater discharges from the construction site must be developed before land disturbance commences.
- D. In addition to the requirements of subsections A through C of this section, if a specific wasteload allocation for a pollutant has been established in an approved TMDL and is assigned to stormwater discharges from a construction activity, additional control measures must be identified and implemented by the operator so that discharges are consistent with the assumptions and requirements of the wasteload allocation.
- E. The stormwater pollution prevention plan must address the following requirements as specified in 40 CFR 450.21, to the extent otherwise required by state law or regulations and any applicable requirements of a state permit:
  1. Control stormwater volume and velocity within the site to minimize soil erosion;
  2. Control stormwater discharges, including both peak flow rates and total stormwater volume, to minimize erosion at outlets and to minimize downstream channel and stream bank erosion;
  3. Minimize the amount of soil exposed during construction activity;
  4. Minimize the disturbance of steep slopes;

5. Minimize sediment discharges from the site. The design, installation and maintenance of erosion and sediment controls must address factors such as the amount, frequency, intensity and duration of precipitation, the nature of resulting stormwater runoff, and soil characteristics, including the range of soil particle sizes expected to be present on the site;
  6. Provide and maintain natural buffers around surface waters, direct stormwater to vegetated areas to increase sediment removal and maximize stormwater infiltration, unless infeasible;
  7. Minimize soil compaction and, unless infeasible, preserve topsoil;
  8. Stabilization of disturbed areas must, at a minimum, be initiated immediately whenever any clearing, grading, excavating, or other earth disturbing activities have permanently ceased on any portion of the site, or temporarily ceased on any portion of the site and will not resume for a period exceeding 14 calendar days. Stabilization must be completed within a period of time determined by the VESMP authority. In arid, semiarid, and drought-stricken areas where initiating vegetative stabilization measures immediately is infeasible, alternative stabilization measures must be employed as specified by the VESMP authority; and
  9. Utilize outlet structures that withdraw water from the surface, unless infeasible, when discharging from basins and impoundments.
- F. The SWPPP shall be amended whenever there is a change in design, construction, operation, or maintenance that has a significant effect on the discharge of pollutants to state waters and that has not been previously addressed in the SWPPP. The SWPPP must be maintained at a central location onsite. If an onsite location is unavailable, notice of the SWPPP's location must be posted near the main entrance at the construction site.

**Section 42-68. STORMWATER MANAGEMENT PLAN; CONTENTS OF PLAN. (9VAC25-875-510)**

- A. A stormwater management plan shall be developed and submitted to the administrator. The stormwater management plan shall be implemented as approved or modified by the administrator and shall be developed in accordance with the following:
  1. A stormwater management plan for a land-disturbing activity shall apply the stormwater management technical criteria set forth in this ordinance and Article 4 (9VAC25-875-670 et seq) of Part V of the Regulation to the entire land-disturbing activity. Individual lots in new residential, commercial, or industrial developments, including those developed under subsequent owners, shall not be considered separate land-disturbing activities.
  2. A stormwater management plan shall consider all sources of surface runoff and all sources of subsurface and groundwater flows converted to surface runoff.
- B. A complete stormwater management plan shall include the following elements:
  1. Information on the type of and location of stormwater discharges, information on the features to which stormwater is being discharged including surface waters or karst features if present, and predevelopment and post-development drainage areas;
  2. Contact information including the name, address, telephone number, and email address of the owner and the tax reference number and parcel number of the property or properties affected;
  3. A narrative that includes a description of current site conditions and final site conditions or if allowed by the VESMP authority, the information provided and documented during the review process that addresses the current and final site conditions;

4. A general description of the proposed stormwater management facilities and the mechanism through which the facilities will be operated and maintained after construction is complete;
  5. Information on the proposed stormwater management facilities, including (i) detailed narrative on the conversion to a long-term stormwater management facility if the facility was used as a temporary ESC measure; (ii) the type of facilities; (iii) location, including geographic coordinates; (iv) acres treated; and (v) the surface waters or karst features into which the facility will discharge;
  6. Hydrologic and hydraulic computations, including runoff characteristics;
  7. Documentation and calculations verifying compliance with the water quality and quantity requirements of these regulations;
  8. A map of the site that depicts the topography of the site and includes:
    - i. All contributing drainage areas;
    - ii. Existing streams, ponds, culverts, ditches, wetlands, other water bodies, and floodplains;
    - iii. Soil types, geologic formations if karst features are present in the area, forest cover, and other vegetative areas;
    - iv. Current land use including existing structures, roads, and locations of known utilities and easements;
    - v. Sufficient information on adjoining parcels to assess the impacts of stormwater from the site on these parcels;
    - vi. The limits of clearing and grading, and the proposed drainage patterns on the site;
    - vii. Proposed buildings, roads, parking areas, utilities, and stormwater management facilities; and
    - viii. Proposed land use with tabulation of the percentage of surface area to be adapted to various uses, including planned locations of utilities, roads, and easements;
  9. If an operator intends to meet the requirements established in 9VAC25-875-580 or 9VAC25-875-600 through the use of off-site compliance options, where applicable, then a letter of availability from the off-site provider must be included; and
  10. If the administrator requires payment of a fee with the stormwater management plan submission, the fee and the required fee form in accordance with Section 42-78 of this ordinance must have been submitted.
- C. All final plan elements, specifications, or calculations of the stormwater management plans whose preparation requires a license under Chapter 4 (§54.1-400 et seq.) or 22 (§54.1- 2200 et seq.) of Title 54.1 of the Code of Virginia shall be appropriately signed and sealed by a professional who is licensed to engage in practice in the Commonwealth of Virginia. Nothing in this subsection shall authorize any person to engage in practice outside his area of professional competence.

**Section 42-69. POLLUTION PREVENTION PLAN; CONTENTS OF PLANS. (9VAC25-875-520)**

- A. A plan for implementing pollution prevention measures during construction activities shall be developed, implemented, and updated as necessary. The pollution prevention plan shall detail the design, installation, implementation, and maintenance of effective pollution prevention measures as specified in 40 CFR

450.21(d) to minimize the discharge of pollutants. At a minimum, such measures must be designed, installed, implemented, and maintained to:

1. Minimize the discharge of pollutants from equipment and vehicle washing, wheel wash water, and other wash waters. Wash waters must be treated in a sediment basin or alternative control that provides equivalent or better treatment prior to discharge;
  2. Minimize the exposure of building materials, building products, construction wastes, trash, landscape materials, fertilizers, pesticides, herbicides, detergents, sanitary waste, and other materials present on the site to precipitation and to stormwater; and
  3. Minimize the discharge of pollutants from spills and leaks and implement chemical spill and leak prevention and response procedures.
- B. The pollution prevention plan shall include effective best management practices to prohibit the following discharges in accordance with 40 CFR 450.21(e):
1. Wastewater from washout of concrete, unless managed by an appropriate control;
  2. Wastewater from washout and cleanout of stucco, paint, form release oils, curing compounds, and other construction materials;
  3. Fuels, oils, or other pollutants used in vehicle and equipment operation and maintenance; and
  4. Soaps or solvents used in vehicle and equipment washing.
- C. Discharges from dewatering activities, including discharges from dewatering of trenches and excavations, are prohibited unless managed by appropriate controls in accordance with 40 CFR 450.21(c).

**Section 42-70. EROSION AND SEDIMENT CONTROL PLAN; CONTENTS OF PLANS (9VAC25-875-550)**

- A. An erosion and sediment control plan, which is a component of the ESM plan, shall be filed for a development and the buildings constructed within, regardless of the phasing of construction. The erosion and sediment control plan shall contain all major conservation decisions to ensure that the entire unit or units of land will be so treated to achieve the conservation objectives in 9VAC25-875-560. The erosion and sediment control plan may include:
1. Appropriate maps;
  2. An appropriate soil and water plan inventory and management information with needed interpretations; and
  3. A record of decisions contributing to conservation treatment.
- B. The person responsible for carrying out the plan shall provide the name of an individual holding a certificate who will be in charge of and responsible for carrying out the land-disturbing activity to the administrator. The administrator may waive the Responsible Land Disturber certificate requirement for an agreement in lieu of a plan in accordance with §62.1-44.15:34 or §62.1-44.15:55 of the Code of Virginia.
- C. If individual lots or sections in a residential development are being developed by different property owners, all land-disturbing activities related to the building construction shall be covered by an erosion and sediment control plan or an "Agreement in Lieu of a Plan" signed by the property owner.
- D. Land-disturbing activity of less than 10,000 square feet on individual lots in a residential development shall not be considered exempt from the provisions of the VESMA if the total land-disturbing activity in the development is equal to or greater than 10,000 square feet.

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- A. An erosion and sediment control plan, which is a component of the ESM plan, shall be filed for a development and the buildings constructed within, regardless of the phasing of construction. The erosion and sediment control plan shall contain all major conservation decisions to ensure that the entire unit or units of land will be so treated to achieve the conservation objectives in 9VAC25-875-560. The erosion and sediment control plan may include:
1. Appropriate maps;
  2. An appropriate soil and water plan inventory and management information with needed interpretations; and
  3. A record of decisions contributing to conservation treatment.
- B. The person responsible for carrying out the plan shall provide the name of an individual holding a certificate who will be in charge of and responsible for carrying out the land-disturbing activity to the administrator. The administrator may waive the Responsible Land Disturber certificate requirement for an agreement in lieu of a plan in accordance with §62.1-44.15:34 or §62.1-44.15:55 of the Code of Virginia.
- C. If individual lots or sections in a residential development are being developed by different property owners, all land-disturbing activities related to the building construction shall be covered by an erosion and sediment control plan or an "Agreement in Lieu of a Plan" signed by the property owner.
- D. Land-disturbing activity of less than 10,000 square feet on individual lots in a residential development shall not be considered exempt from the provisions of the VESMA if the total land-disturbing activity in the development is equal to or greater than 10,000 square feet.

**Section 42-71. TECHNICAL CRITERIA FOR REGULATED LAND DISTURBING ACTIVITIES.**

- A. To protect the quality and quantity of state water from the potential harm of unmanaged stormwater runoff resulting from land-disturbing activities, The county hereby adopts the technical criteria for regulated land-disturbing activities set forth in Part V of 9VAC25-875 expressly to include 9VAC25-875-580 [water quality design criteria requirements]; 9VAC25-875-590 [water quality compliance]; 9VAC25-875-600 [water quantity]; 9VAC25-875-610 [offsite compliance options]; 9VAC25-875-620 [design storms and hydrologic methods]; 9VAC25-875-630 [stormwater harvesting]; 9VAC25-875-640 [linear development project]; and, 9VAC25-875-650 [stormwater management impoundment structures or facilities], which shall apply to all land-disturbing activities regulated pursuant to this ordinance, except as expressly set forth in Subsection B of this Section.
- B. Any land-disturbing activity shall be considered grandfathered and shall be subject to Article 4 (9VAC25-875-670 et seq) of Part V of the Regulation provided:
1. A proffered or conditional zoning plan, zoning with a plan of development, preliminary or final subdivision plat, preliminary or final site plan, or any document determined by the county to be equivalent thereto (i) was approved by the county prior to July 1, 2012, (ii) provided a layout as defined in 9VAC25-875-670, (iii) will comply with the technical criteria of Article 4 of Part V of 9VAC25-875, and (iv) has not been subsequently modified or amended in a manner resulting in an increase in the amount of phosphorus leaving each point of discharge, and such that there is no increase in the volume or rate of runoff;

2. A permit has not been issued prior to July 1, 2014; and
  3. Land disturbance did not commence prior to July 1, 2014.
- C. Locality, state, and federal projects shall be considered grandfathered by the administrator and shall be subject to the technical criteria of Article 4 of Part V of 9VAC25-875 provided:
1. There has been an obligation of locality, state, or federal funding, in whole or in part, prior to July 1, 2012, or the department has approved a stormwater management plan prior to July 1, 2012;
  2. A permit has not been issued prior to July 1, 2014; and
  3. Land disturbance did not commence prior to July 1, 2014.
- D. Land disturbing activities grandfathered under subsections A and B of this section shall remain subject to the technical criteria of Article 4 of Part V of 9VAC25-875 for one additional permit cycle. After such time, portions of the project not under construction shall become subject to any new technical criteria adopted by the board.
- E. In cases where governmental bonding or public debt financing has been issued for a project prior to July 1, 2012, such project shall be subject to the technical criteria of Article 4 of Part V of 9VAC25-875.
- F. Nothing in this section shall preclude an operator from constructing to a more stringent standard at his discretion.

**Section 42-72. LONG-TERM MAINTENANCE OF PERMANENT STORMWATER FACILITIES**

- A. The operator shall submit a construction record drawing for permanent stormwater management facilities to the administrator in accordance with 9VAC25-875-535. The record drawing shall contain a statement signed by a professional registered in the Commonwealth of Virginia pursuant to Chapter 4 of Title 54.1 of the Code of Virginia, stating that to the best of their knowledge, the construction record drawing shows all adjustments and revisions to the Stormwater Management Plan made during construction and serve as a permanent record of the actual location of all constructed elements.
- B. The administrator shall require the provision of long-term responsibility for and maintenance of stormwater management facilities and other techniques specified to manage the quality and quantity of runoff. Such requirements shall be set forth in an instrument recorded in the local land records prior to general permit termination or earlier as required by the administrator and shall at a minimum:
1. Be submitted to the administrator for review and approval prior to the approval of the stormwater management plan;
  2. Be stated to run with the land;
  3. Provide for all necessary access to the property for purposes of maintenance and regulatory inspections;
  4. Provide for inspections and maintenance and the submission of inspection and maintenance reports to the administrator; and
  5. Be enforceable by all appropriate governmental parties.
- C. At the discretion of the administrator, such recorded instruments need not be required for stormwater management facilities designed to treat stormwater runoff primarily from an individual residential lot on which they are located, provided it is demonstrated to the satisfaction of the administrator that

future maintenance for those facilities will be addressed through an enforceable mechanism at the discretion of the administrator.

- D. If a recorded instrument is not required pursuant to Subsection C., the administrator shall develop a strategy for addressing maintenance of stormwater management facilities designed to treat stormwater runoff primarily from an individual residential lot on which they are located. Such a strategy may include periodic inspections, homeowner outreach and education, or other method targeted at promoting the long-term maintenance of such facilities. Such facilities shall not be subject to the requirement for an inspection to be conducted by the administrator or its duly authorized agent.

**Section 42-73. MONITORING AND INSPECTIONS.**

- A. The administrator shall inspect the land-disturbing activity during construction for:
  - 1. Compliance with the approved erosion and sediment control plan;
  - 2. Compliance with the approved stormwater management plan;
  - 3. Development, updating, and implementation of a pollution prevention plan; and
  - 4. Development and implementation of any additional control measures necessary to address a TMDL.
- B. The administrator shall conduct periodic inspections on all projects during construction. The administrator shall either:
  - 1. Provide for an inspection during or immediately following initial installation of erosion and sediment controls, at least once in every two-week period, within 48 hours following any runoff producing storm event, and at the completion of the project prior to the release of any performance bonds; or
  - 2. Establish an alternative inspection program which ensures compliance with the approved erosion and sediment control plan. Any alternative inspection program shall be:
    - i. Approved by the department prior to implementation;
    - ii. Established in writing;
    - iii. Based on a system of priorities that, at a minimum, address the amount of disturbed project area, site conditions and stage of construction; and
    - iv. Documented by inspection records.
- C. The administrator shall establish an inspection program that ensures that permanent stormwater management facilities are being adequately maintained as designed after completion of land-disturbing activities. Inspection programs shall:
  - 1. Be approved by the department;
  - 2. Ensure that each stormwater management facility is inspected by the administrator, or its designee, not to include the owner, except as provided in subsections D and E of this section, at least once every five years; and
  - 3. Be documented by records.
- D. The administrator may utilize the inspection reports of the owner of a stormwater management facility as part of an inspection program established in subsection B of this section if the inspection is conducted by a

person who is licensed as a professional engineer, architect, landscape architect, or land surveyor pursuant to Article 1 (§54.1-400 et seq.) of Chapter 4 of Title 54.1; a person who works under the direction and oversight of the licensed professional engineer, architect, landscape architect, or land surveyor; or a person who holds an appropriate certificate of competence from the department.

- E. If a recorded instrument is not required pursuant to 9VAC25-875-130, the administrator shall develop a strategy for addressing maintenance of stormwater management facilities designed to treat stormwater runoff primarily from an individual residential lot on which they are located. Such a strategy may include periodic inspections, homeowner outreach and education, or other method targeted at promoting the long-term maintenance of such facilities. Such facilities shall not be subject to the requirement for an inspection to be conducted by the administrator.

#### **Section 42-74. HEARINGS**

- A. Any permit applicant or permittee, or person subject to the requirements of this ordinance, aggrieved by any action of the county taken without a formal hearing, or by inaction of the county, may demand in writing a formal hearing by the board of supervisors causing such grievance, provided a petition requesting such hearing is filed with the administrator within 30 days after notice of such action is given by the Administrator.
- B. The hearings held under this Section shall be conducted by the board of supervisors at a regular or special meeting of the board of supervisors, or by at least one member of the board of supervisors designated by the board of supervisors to conduct such hearings on behalf of the board of supervisors at any other time and place authorized by the board of supervisors.
- C. A verbatim record of the proceedings of such hearings shall be taken and filed with the board of supervisors. Depositions may be taken and read as in actions at law.
- D. The board of supervisors or its designated member, as the case may be, shall have power to issue subpoenas and subpoenas duces tecum, and at the request of any party shall issue such subpoenas. The failure of a witness without legal excuse to appear or to testify or to produce documents shall be acted upon by the local governing body, or its designated member, whose action may include the procurement of an order of enforcement from the circuit court. Witnesses who are subpoenaed shall receive the same fees and reimbursement for mileage as in civil actions.

#### **Section 42-75. APPEALS.**

Any permit applicant or permittee who is aggrieved by a permit or enforcement decision of the county, is entitled to judicial review thereof by the circuit court of the county, provided an appeal is filed within 30 days from the date of the decision being appealed.

#### **Section 42-76. RIGHT OF ENTRY.**

- A. The administrator or any duly authorized agent thereof may, at reasonable times and under reasonable circumstances, enter any establishment or upon any property, public or private, for the purpose of obtaining information or conducting surveys or investigations necessary in the enforcement of the provisions of this ordinance.
- B. In accordance with a performance bond with surety, cash escrow, letter of credit, any combination thereof, or such other legal arrangement, the administrator may also enter any establishment or upon any property, public or private, for the purpose of initiating or maintaining appropriate actions that are required by conditions imposed by the county on a land-disturbing activity when an owner, after proper notice, has failed to take acceptable action within the time specified.

**Section 42-77. ENFORCEMENT**

- A. If the administrator determines that there is a failure to comply with the permit conditions or determines there is an unauthorized discharge, notice shall be served upon the permittee or person responsible for carrying out the permit conditions by any of the following: verbal warnings and inspection reports, notices of corrective action, consent special orders, and notices to comply. Written notices shall be served by registered or certified mail to the address specified in the permit application or by delivery at the site of the development activities to the agent or employee supervising such activities.
1. The notice shall specify the measures needed to comply with the permit conditions and shall specify the time within which such measures shall be completed. Upon failure to comply within the time specified, a stop work order may be issued in accordance with Subsection 2 or the permit may be revoked by the Administrator.
  2. If a permittee fails to comply with a notice issued in accordance with this Section within the time specified, the administrator may issue an order requiring the owner, permittee, person responsible for carrying out an approved plan, or the person conducting the land-disturbing activities without an approved plan or required permit to cease all land-disturbing activities until the violation of the permit has ceased, or an approved plan and required permits are obtained, and specified corrective measures have been completed.

Such orders shall be issued in accordance with local procedures. Such orders shall become effective upon service on the person by certified mail, return receipt requested, sent to his address specified in the land records of the locality, or by personal delivery by an agent of the Administrator. However, if the administrator finds that any such violation is grossly affecting or presents an imminent and substantial danger of causing harmful erosion of lands or sediment deposition in waters within the watersheds of the Commonwealth or otherwise substantially impacting water quality, it may issue, without advance notice or hearing, an emergency order directing such person to cease immediately all land-disturbing activities on the site and shall provide an opportunity for a hearing, after reasonable notice as to the time and place thereof, to such person, to affirm, modify, amend, or cancel such emergency order. If a person who has been issued an order is not complying with the terms thereof, the administrator may institute a proceeding for an injunction, mandamus, or other appropriate remedy in accordance with Subsection 42-77.C.

- B. In addition to any other remedy provided by this Ordinance, if the administrator or his designee determines that there is a failure to comply with the provisions of this Ordinance, they may initiate such informal and/or formal administrative enforcement procedures in a manner that is consistent with the local public facilities/engineering manual and/or specific policy.
- C. Any person violating or failing, neglecting, or refusing to obey any rule, regulation, ordinance, order, approved standard or specification, or any permit condition issued by the county may be compelled in a proceeding instituted in the appropriate local court by the county to obey same and to comply therewith by injunction, mandamus or other appropriate remedy.
- D. Any person violating or failing, neglecting, or refusing to obey any rule, regulation, ordinance, order, approved standard or specification, or any permit condition issued by the county may be compelled in a proceeding instituted in the appropriate local court by the county to obey same and to comply therewith by injunction, mandamus or other appropriate remedy.
1. Violations for which a penalty may be imposed under this Subsection shall include but not be limited to the following:
    - i. No state permit registration;

- ii. No SWPPP;
  - iii. Incomplete SWPPP;
  - iv. SWPPP not available for review;
  - v. No approved erosion and sediment control plan;
  - vi. Failure to install stormwater BMPs or erosion and sediment controls;
  - vii. Stormwater BMPs or erosion and sediment controls improperly installed or maintained;
  - viii. Operational deficiencies;
  - ix. Failure to conduct required inspections;
  - x. Incomplete, improper, or missed inspections; and
  - xi. Discharges not in compliance with the requirements of 9VAC25-880-70.
2. The county may issue a summons for collection of the civil penalty and the action may be prosecuted in the appropriate court.
  3. In imposing a civil penalty pursuant to this Subsection, the court may consider the degree of harm caused by the violation and also the economic benefit to the violator from noncompliance.
  4. Any civil penalties assessed by a court as a result of a summons issued by the county shall be paid into the treasury of the county to be used for the purpose of minimizing, preventing, managing, or mitigating pollution of the waters of the locality and abating environmental pollution therein in such manner as the court may, by order, direct.
- E. Notwithstanding any other civil or equitable remedy provided by this ordinance or by law, any person who willfully or negligently violates any provision of this ordinance, any order of the Administrator, any condition of a permit, or any order of a court shall, be guilty of a misdemeanor punishable by confinement in jail for not more than 12 months or a fine of not less than \$2,500 nor more than \$32,500, or both.

**Section 42-78. FEES**

- A. An administrative fee shall be paid to the county at the time of submission of an agreement in lieu of a plan or an erosion and sediment control plan. The fees shall be imposed in accordance with the county's community development fee schedule, which is not set out herein but is on file and available for inspection in the office of the county administrator.
- B. Fees to cover costs associated with implementation of a VESMP related to land disturbing activities and issuance of general permit coverage and VESMP authority permits shall be imposed in accordance with Table 1 of the county's stormwater management fee schedule, which is not set out herein but is on file and available for inspection in the office of the county administrator. When a site or sites has been purchased for development within a previously permitted common plan of development or sale, the applicant shall be subject to fees ("total fee to be paid by applicant" column) in accordance with the disturbed acreage of their site or sites according to Table 1.
- C. Fees for the modification or transfer of registration statements from the general permit issued by the department shall be imposed in accordance with Table 2 of the county's stormwater management fee schedule. If the general permit modifications result in changes to stormwater management plans that

require additional review by the county, such reviews shall be subject to the fees set out in Table 2. The fee assessed shall be based on the total disturbed acreage of the site. In addition to the general permit modification fee, modifications resulting in an increase in total disturbed acreage shall pay the difference in the initial permit fee paid and the permit fee that would have applied for the total disturbed acreage in Table 1.

- D. Fees for annual permit maintenance shall be imposed in accordance with Table 3 of the county's stormwater management fee schedule, including fees imposed on expired permits that have been administratively continued. With respect to the general permit, these fees shall apply until the permit coverage is terminated.
  - 1. General permit coverage maintenance fees shall be paid annually to the county, by the anniversary date of general permit coverage. No permit will be reissued or automatically continued without payment of the required fee. General permit coverage maintenance fees shall be applied until a Notice of Termination is effective.
- E. The fees set forth in Subsections A through D of this section, shall apply to:
  - 1. All persons seeking coverage under the general permit.
  - 2. All permittees who request modifications to or transfers of their existing registration statement for coverage under a general permit.
  - 3. Persons whose coverage under the general permit has been revoked shall apply to the department for an Individual Permit for Discharges of Stormwater From Construction Activities.
- F. Permit and permit coverage maintenance fees outlined under Section 42-78 may apply to each general permit holder.
- G. No general permit application fees will be assessed to:
  - 1. Permittees who request minor modifications to general permits as defined in Section 46-61 of this ordinance. Permit modifications at the request of the permittee resulting in changes to stormwater management plans that require additional review by the administrator shall not be exempt pursuant to this Section.
  - 2. Permittees whose general permits are modified or amended at the initiative of the department, excluding errors in the registration statement identified by the administrator or errors related to the acreage of the site.
- H. All incomplete payments will be deemed as nonpayment, and the applicant shall be notified of any incomplete payments. Interest may be charged for late payments at the underpayment rate set forth in §58.1-15 of the Code of Virginia and is calculated on a monthly basis at the applicable periodic rate. A 10% late payment fee shall be charged to any delinquent (over 90 days past due) account. The county shall be entitled to all remedies available under the Code of Virginia in collecting any past due amount.
- I. The stormwater management fee schedule shall be adopted by the board by resolution, and may be amended by the board, from time to time, in the same manner, provided that the amount of fees charged shall conform to state law requirements.
- J. The administrator shall not review any stormwater management plan for coverage or modification until the fees required by this section are paid as required by the county.

**Section 47-79. Performance Bond (4VAC50-60-104.D and Code §603.8 (A))**

- A. Prior to issuance of any permit, the applicant shall be required to submit a reasonable performance bond with surety, cash escrow, letter of credit, any combination thereof, or such other legal arrangement acceptable to the

county attorney, to ensure that measures could be taken by the county at the applicant's expense should he fail, after proper notice, within the time specified to initiate or maintain appropriate actions which may be required of him by the permit conditions as a result of his land disturbing activity. If the county takes such action upon such failure by the applicant, the county may collect from the applicant for the difference should the amount of the reasonable cost of such action exceed the amount of the security held, if any. Within 60 days of the completion of the requirements of the permit conditions, such bond, cash escrow, letter of credit or other legal arrangement, or the unexpended or unobligated portion thereof, shall be refunded to the applicant or terminated.

In Re: Public Hearing - Ordinance to Repeal County Code, Chapter 26 (Cemeteries)

This was the date and time scheduled for a public hearing to receive citizen input prior to considering an ordinance to repeal County Code, Chapter 26 (Cemeteries) as it pre-dates the prevailing County Zoning Ordinance, which now enables and regulates the establishment of cemeteries. Notice of this hearing was advertised according to law in the Wednesday, April 29, 2026 and Friday, May 3, 2026 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

At its April 14, 2026 meeting, the Board of Supervisors accepted the recommendation of the Ordinance Committee and authorized a public hearing for the repeal of Chapter 26 (Cemeteries) of the County Code.

Robert Love, Director of Planning & Community Development, had reviewed Chapter 26 and recommended its repeal in its entirety, as the existing ordinance pre-dates the County Zoning Ordinance which enables and regulates cemeteries, as do regulations of the Virginia Department of Health.

Section 15.2-1427 of the Code of Virginia directs that an ordinance may be repealed in the same manner in which ordinances are adopted. The Board was provided a draft Ordinance to Repeal Chapter 26 (Cemeteries) of the County Code for consideration.

Chairman Jones opened the public hearing.

There being no one wishing to speak, Chairman Jones closed the public hearing.

Supervisor Emert made a motion, seconded by Supervisor Gilliam, to approve the *Ordinance to Repeal Chapter 26 (Cemeteries) of the Code of Prince Edward County*, effective May 12, 2026; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

Chapter 26 CEMETERIES

**Sec. 26-1. Private cemetery.**

- (a) Authorized. Trinity Memorial Gardens, Inc., a state corporation, is authorized to establish a private cemetery within Lockett Magisterial District within specific metes and bounds as specified in subsection (b) of this section.
- (b) Metes and bounds. The metes and bounds of the cemetery authorized in subsection (a) of this section are: Beginning at a point in the south right-of-way line of U.S. Highway Number 460, such point being 43 feet south of the existing paving and being north 76 degrees 57 minutes west 142.1 feet, and north 79 degrees 45 minutes west 266.0 feet measured along the south side of the highway from an iron stake marking the northeast corner of the entire tract; thence leaving the highway and running south 10 degrees 15 minutes west 211.65 feet; thence due south 30 feet to a point in the centerline of the roadway; thence with the road centerline 141.677 feet along the arc of a curve bearing to the left having a radius of 170.0 feet and a delta of 47 degrees 45 minutes to a point; thence south 42 degrees 15 minutes west 190.0 feet to a point in the centerline of the boulevard; thence with the boulevard centerline north 47 degrees 45 minutes west 59.0 feet to a point; thence 243.38 feet along the arc of a curve bearing to the right having a radius of 275.0 feet and a delta of 50 degrees 42 minutes 28 seconds to a point; thence north 10 degrees 15 minutes east 215.0 feet to a point also fixed on the south side of Route 460; thence with such highway south 79 degrees 45 minutes east 388.58 feet to the point of beginning, containing 3.255 acres more or less.

(Ord. of 11-25-60, §(5-1), (5-2))

In Re: Public Hearing - Ordinance to Repeal County Code, Chapter 30 (Civil Emergencies)

This was the date and time scheduled for a public hearing to receive citizen input prior to considering an ordinance to repeal County Code, Chapter 30 (Civil Emergencies) and to re-adopt an updated Ordinance, pursuant to Va. Code §44-146.13, to meet the standards of the Virginia Emergency Services and Disaster Law of 2000. Notice of this hearing was advertised according to law in the Wednesday, April 29, 2026 and Friday, May 3, 2026 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

At its April 14, 2026 meeting, the Board of Supervisors accepted the recommendation of the Ordinance Committee and authorized a public hearing prior to considering the repeal and reenactment of Chapter 30 (Civil Emergencies) of the County Code.

Trey Pyle, County Emergency Management Coordinator, reviewed Civil Emergencies and recommended to the Committee the repeal of the original ordinance in its entirety, as much of it is now obsolete or been absorbed into the operating procedures of the County's Emergency Operation Plan. He also recommended the reenactment of an

updated ordinance to bring the County Code into agreement with §44-146.13 of the Code of Virginia, also known as the "Commonwealth of Virginia Emergency Services and Disaster Law of 2000."

Section 15.2-1427 of the *Code of Virginia* directs that an ordinance may be repealed in the same manner in which ordinances are adopted. Attached for the Board's consideration is a draft Ordinance to Repeal and Reenact Chapter 30 (Civil Emergencies) of the County Code.

Chairman Jones opened the public hearing.

There being no one wishing to speak, Chairman Jones closed the public hearing.

Supervisor Gilliam made a motion, seconded by Supervisor Emert, to approve the Ordinance to Repeal and Reenact Chapter 30 (Civil Emergencies) of the Code of Prince Edward County, effective May 12, 2026; the motion carried:

|      |                                                                                                                                                                      |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

**AN ORDINANCE TO REPEAL AND REENACT  
CHAPTER 30 - CIVIL EMERGENCIES  
OF THE CODE OF PRINCE EDWARD COUNTY, VIRGINIA**

**PURSUANT TO THE REQUIREMENTS OF SECTION 15.2-1427 OF THE CODE OF VIRGINIA, BE IT  
RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD,  
VIRGINIA, AS FOLLOWS:**

**WHEREAS**, that Chapter 30 - Civil Emergencies of the Code of Prince Edward County was approved by the Prince Edward County Board of Supervisors on December 8, 1981; and

**WHEREAS**, the Board of Supervisors has determined that the current Chapter 30- Civil Emergencies is obsolete or been absorbed into the procedures of the County's Emergency Operations Plan and should be repealed; and

**WHEREAS**, the Board of Supervisors has also determined that the reenactment of an updated ordinance will bring the County into agreement with Section 44-146.16 of the Code of Virginia, also known as the Commonwealth of Virginia Emergency Services and Disaster Law of 2000;" and

**WHEREAS**, the Board of Supervisors has advertised and conducted a public hearing to consider an Ordinance to Repeal and Reenact Chapter 30 - Civil Emergencies and acted in accordance with the requirements of Section 15.2-1427 the Code of Virginia;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Prince Edward that the Ordinance to Repeal and Reenact Chapter 30- Civil Emergencies is hereby approved and County Code Chapter 30 - Civil Emergencies is hereby repealed and reenacted as follows:

---

## ARTICLE I. IN GENERAL

Secs. 30-1-30-30. Reserved.

## ARTICLE II. EMERGENCY SERVICES AND DISASTERS

### Sec. 30-31. Purpose.

- a) ~~The purpose of this article is to establish an office that will ensure the complete and efficient utilization of the county's facilities to combat disasters from enemy actions or other disasters as defined in this article. Such office shall be known as the office of emergency services. This article is adopted pursuant to the Commonwealth of Virginia Emergency Services and Disaster Law of 2000 (§44-146.13 et seq.), and establishes the County's emergency management organization to ensure the effective preparation for, mitigation of, response to, and recovery from disasters.~~
- b) ~~The office of emergency services for the county will be the coordinating agency for all emergency services activities; it will be the working force through which the chairman of the board of supervisors may exercise the authority and discharge responsibilities vested in him as director of emergency services for the county. The County Emergency Management organization shall serve as the coordinating agency for all emergency management activities and shall operate in accordance with the County's Emergency Operations Plan (EOP), the National Incident Management System (NIMS), and applicable state and federal guidance.~~
- c) ~~This article will not relieve any county department of the responsibilities or authority given to it in the county emergency operations plan. This article shall not relieve any department, agency, or organization of responsibilities assigned under the County Emergency Operations Plan.~~

(Ord. of 12-8-81, §I(7-1))

### Sec. 30-32. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Coordinator* means the coordinator of the county office of emergency services, appointed by the chairman of the board of supervisors with the consent of the board of supervisors.

*Director* means the chairman of the board of supervisors.

*Disaster* includes but is not limited to actual enemy attack, sabotage, extraordinary fire, flood, storm, epidemic or other impending emergencies that endanger health, life or property.

*Emergency services* means the preparation for and the carrying out of functions, other than functions for which military forces are primarily responsible, to prevent, minimize and repair injury and damage resulting from natural or manmade disasters, together with all other activities necessary or incidental to the preparation for and carrying out of the foregoing functions. These functions include, without limitation:

- (1) ~~Firefighting, police, medical and health, rescue, engineering, and warning services;~~
- (2) ~~Communications;~~
- (3) ~~Radiological, chemical and other special weapons defense;~~
- (4) ~~Evacuation of persons from stricken areas;~~
- (5) ~~Emergency welfare services;~~
- (6) ~~Emergency transportation;~~
- (7) ~~Emergency resource management;~~
- (8) ~~Existing or properly assigned functions of plant protection;~~

~~(9) Temporary restoration of public utility services; and~~

~~(10) Other functions related to civilian protection.~~

~~These functions also include the administration of approved state and federal disaster recovery and assistance programs.~~

~~Regulations means plans, programs and other emergency procedures deemed essential to emergency services.~~

~~Director of Emergency Management means the individual designated by the Board of Supervisors in accordance with §44-146.19 of the Code of Virginia.~~

~~Emergency Management Coordinator means the individual appointed to manage the day-to-day operations of the emergency management program under the direction of the Director.~~

~~Disaster means any event as defined in §44-146.16 of the Code of Virginia, including natural or manmade events that threaten public health, safety, or welfare.~~

~~Emergency Management means the preparation for and execution of all functions to prevent, mitigate, respond to, and recover from disasters, including those functions outlined in §44-146.16.~~

~~(Ord. of 12-8-81, §I(7-2))~~

~~Cross reference(s)—Definitions generally, §1-2.~~

### **Sec. 30-33. Organization and appointments.**

- ~~(a) The board of supervisors has the authority to create an organization for emergency services utilizing to the fullest extent the existing departments within the county. The chairman, as chief executive of the county government, shall be the director of emergency services and shall be responsible for its organization, administration and operation. The Board of Supervisors shall establish an emergency management organization in accordance with §44-146.19 of the Code of Virginia.~~
- ~~(b) The organization shall consist of the following: The County Administrator shall serve as the Director of Emergency Management, who shall be responsible for the overall direction and control of emergency management activities within the County.~~
- ~~(1) An office of emergency services under the authority of the board of supervisors. There shall be an executive head of the office of emergency services who shall be known as the coordinator of emergency services, as well as assistants and other employees deemed necessary for the organization.~~
- ~~(2) The employees, equipment and facilities of all county departments will participate in the emergency services activities. Duties assigned to a county department shall normally be the same or similar to routine duties of the department.~~
- ~~(3) Volunteer persons and agencies offering services to and accepted by the county.~~
- ~~(c) The director, with the consent of the board of supervisors, shall appoint a coordinator of the county office of emergency services, who shall be a person well versed and trained in planning operations involving the activities of many different agencies that will operate to protect the public health, safety and welfare in the event of danger from enemy action or disaster. The Director shall appoint, with approval of the Board, an Emergency Management Coordinator to administer the program, including planning, training, and operational coordination.~~
- ~~(d) The director shall appoint the coordinator or members of the board of supervisors to be deputy directors to assume emergency duties in the event of his absence, the intent being that there will at all times be a chief executive/director of emergency services in charge of the county. The emergency management organization shall include:~~
- ~~1. County departments and agencies assigned responsibilities under the Emergency Operations Plan~~
  - ~~2. Volunteer organizations and emergency response agencies~~
  - ~~3. Private sector and non-governmental partners~~

4. Mutual aid partners and regional/state resources

- (e) The organization shall operate under the National Incident Management System (NIMS) and utilize the Incident Command System (ICS) and Emergency Support Function (ESF) structure.

(Ord. of 12-8-81, §I(7-3))

**Sec. 30-34. Powers and duties.**

- (a) *Director.* The director: Director of Emergency Management

The Director shall have powers consistent with §44-146.17 and §44-146.21 of the Code of Virginia, including:

- (1) ~~May exercise the emergency powers and authority necessary to fulfill his general powers and duties as vested in him as chief executive. The board of supervisors may convene to perform the legislative powers as the situation demands and shall receive reports relative to emergency services activities. Nothing in this article shall be construed as abridging or curtailing the powers or restrictions of the board of supervisors.~~ Declare a local emergency in accordance with §44-146.21
  - (2) ~~During any period when disaster threatens or when the county has been struck by disaster, may promulgate such regulations as he deems necessary to protect life and property and preserve critical resources. Such regulations may include but shall not be limited to the following:~~ Issue emergency orders necessary to protect life and property
    - a. ~~Regulations prohibiting or restricting the movement of vehicles in order to facilitate the work of emergency services forces or to facilitate the mass movement of persons from critical areas within the county.~~
    - b. ~~Regulations pertaining to the movement of persons from areas deemed to be hazardous or vulnerable to disaster.~~
    - c. ~~Such other regulations necessary to preserve public peace, health and safety.~~
  - (3) ~~Shall order emergency services forces to the aid of other communities when required in accordance with mutual support agreements or state statutes. In addition, the director may request the state or a political subdivision to send aid to the county in case of disaster when conditions in the county are beyond the control of the local emergency services forces.~~
  - (4) ~~May obtain vital supplies, equipment and other properties found lacking and needed for the protection of health, life and property of people, binding the county for their fair value. Coordinate evacuation, sheltering, and protective actions.~~
  - (5) ~~May require emergency services of any county officer or employee. If regular county forces are determined inadequate, the director may require the services of such other personnel as he can obtain and are available, including citizen volunteers. All duly authorized persons rendering emergency services shall be entitled to the privileges and immunities for regular county employees and other registered and identified emergency services and disaster workers.~~
  - (6) ~~Shall cause to be prepared a county emergency operations plan.~~ Ensure development, maintenance, and implementation of the Emergency Operations Plan
  - (7) Serve as the chief executive for emergency management operations.
- (b) *Coordinator of emergency services.* The coordinator of emergency services shall be responsible to the director in regard to all phases of emergency services activities. Under the supervision of the director, the coordinator shall be responsible for the planning, coordination and operation of the emergency services activities in the county. His duties shall include but will not be limited to the following: *Emergency Management Coordinator*

The Coordinator shall:

- (1) ~~Development and coordination of plans for immediate use of all facilities, equipment, manpower and other resources of the county for the purpose of minimizing or preventing damage to persons and property and protecting and restoring to usefulness governmental services and public utilities necessary~~

~~for the public health, safety and welfare.~~ Develop, maintain, and update the Emergency Operations Plan in accordance with §44-146.19(E)

- (2) ~~Liaison with state and federal authorities and nearby political subdivisions as necessary to ensure the most effective disaster preparedness and response capabilities.~~ Coordinate all emergency management planning, training, and exercises.
- (3) ~~Coordinating the recruitment of volunteer personnel and agencies to augment the personnel and facilities of the county for emergency services purposes.~~ Maintain liaison with:
  - a. Virginia Department of Emergency Management (VDEM)
  - b. Adjacent jurisdictions
  - c. Federal and private partners
- (4) ~~Negotiating and concluding agreements with owners or persons in control of buildings or other property for use of such buildings as public shelters.~~ Coordinate Emergency Support Functions (ESFs).
- (5) ~~Educating the public through public information programs in all emergency services matters pertaining to the protection of life and property.~~ Manage public preparedness and public information programs.
- (6) ~~Coordinating the activity of all other public and private agencies engaged in emergency services activities.~~ Support incident operations and Emergency Operations Center (EOC) activation.
- (7) ~~Assuming such activity and conducting such activity as the director may direct to promote and execute county emergency services plans and programs.~~ Ensure compliance with NIMS and state requirements.

(Ord. of 12-8-81, §I(7-4))

#### **Sec. 30-35. Emergency operations plan.**

~~A comprehensive emergency operations plan shall be developed for adoption by the board of supervisors and maintained under authority of the director. In the preparation of this plan, it is the intent that the services, equipment, facilities and personnel of all departments be utilized to the fullest extent. Each department assigned responsibilities in the basic plan shall be responsible for carrying out all duties and functions assigned to them. Each department shall formulate the operational plan for this service, which when approved shall be an annex to and a part of the basic emergency operations plan.~~ A comprehensive Emergency Operations Plan (EOP) shall be developed, maintained, and adopted by resolution of the Board of Supervisors in accordance with §44-1 46.19(E) of the Code of Virginia, under the authority of the Director of Emergency Management. The plan shall utilize, to the fullest extent practicable, the services, equipment, facilities, and personnel of all County departments and participating agencies. Each department or agency assigned responsibilities in the Basic Plan shall carry out all assigned duties and develop supporting operational procedures or annexes, which, upon approval, shall be incorporated into and made a part of the Emergency Operations Plan.

(Ord. of 12-8-81, §I(7-5))

#### **Sec. 30-36. Penalty for failure to follow directive of director.**

~~Any individual interfering or failing to follow a directive of the director or his agent shall be guilty of a class 1 misdemeanor.~~ Any person who willfully fails or refuses to comply with lawful emergency orders issued pursuant to §44-146.17 shall be subject to penalties as provided by law.

(Ord. of 12-8-18, §I(7-6))

In Re: Public Hearing - Ordinance to Repeal County Code, Chapter 58 (Health & Sanitation)

This was the date and time scheduled for a public hearing to receive citizen input prior to considering an ordinance to repeal County Code, Chapter 58 (Health and Sanitation) as food regulations are now governed by Va. Code 35.1-14 and 12VAC5-421. Notice of this hearing was advertised according to law in the Wednesday, April 29, 2026 and Friday, May 3, 2026 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

At its April 14, 2026 meeting, the Board of Supervisors accepted the recommendation of the Ordinance Committee and authorized a public hearing for the repeal of Chapter 58 (Health & Sanitation) of the County Code.

Sarah Puckett, Assistant County Administrator, stated the Ordinance Committee reviewed the Health & Sanitation Ordinance. Additionally, she forwarded the ordinance to the Piedmont Health District for review, as the majority of the ordinance references restaurant regulations. An email was received from Dr. Maria Almond, Health District Director, noting that the County ordinance could cause confusion, as food regulations are covered by Virginia Code §35.1-14 and 12 VAC 5-421. The County Ordinance was originally adopted in 1941 and has no references to subsequent amendments.

Section 15.2-1427 of the *Code of Virginia* directs that an ordinance may be repealed in the same manner in which ordinances are adopted.

Chairman Jones opened the public hearing.

There being no one wishing to speak, Chairman Jones closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve the Ordinance to Repeal Chapter 58 (Health & Sanitation) of the Code of Prince Edward County, effective May 12, 2026; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

**ORDINANCE TO REPEAL  
CHAPTER 58 - HEALTH AND SANITATION  
OF THE CODE OF PRINCE EDWARD COUNTY, VIRGINIA**

**PURSUANT TO THE REQUIREMENTS OF SECTION 15.2-1427 OF THE CODE OF VIRGINIA, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA, AS FOLLOWS:**

**WHEREAS**, that Chapter 58 - Health and Sanitation of the Code of Prince Edward County was approved by the Prince Edward County Board of Supervisors on September 12, 1941; and

**WHEREAS**, the Board of Supervisors has determined the existing ordinance is no longer valid as it conflicts with the prevailing sections of the Code of Virginia and the Virginia Administrative Code which regulate restaurants in Virginia; and

**WHEREAS**, the Board of Supervisors has advertised and conducted a public hearing to consider an Ordinance to Repeal Chapter 58 - Health and Sanitation and acted in accordance with the requirements of Section 15.2-1427 the Code of Virginia;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Prince Edward that the Ordinance to Repeal Chapter 58 - Health and Sanitation is hereby approved and County Code Chapter 58 - Health and Sanitation is hereby repealed in its entirety.

In Re: Administrative Policy for the Fire/EMS Incentive

Attached for the Board's consideration is the draft Policy for Administration of County Incentives Provided to Qualifying Members of County Volunteer Fire Departments/Rescue Squads.

The Policy outlines the eligibility, definitions, and the point system of the incentive program to qualify for the personal property tax exemption set forth in Section 70-7 of the County Code.

Originally, the policy included separate dollar limits on the value of the exemption for "Active Volunteers" and "Auxiliary/ Administrative Members," but as the Finance Committee's recommendation for the tax rate eliminated this necessity of these limits, they have been removed from the final draft policy.

Also, as the value of the incentive for 2026 will be the same for Active Volunteers and Auxiliary/ Administrative members, staff recommends equalizing the number of required points for each.

Annually, the Board must set the rate for this tax classification; so, the Board can also choose to review this administrative policy, as it does not require a public hearing. As this is the first year of implementation, staff recommends that at the end of 2026, the Public Safety Committee review the outcomes of the program and determine if any changes may be warranted for 2027 in order to meet the program goals.

**2040 Strategic Plan Target Area:**

**PUBLIC SAFETY & HEALTH**

- Ensure responsive, coordinated emergency and supportive services.
  - Enhance first responder volunteer recruitment/retention.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the proposed Policy for the Administration of County Incentives Provided to Qualifying Members of County Volunteer Fire Departments/Rescue Squads; the motion carried:

|                                                                                                                                                                                                                        |                  |                                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------------------------------|
| <p>Aye:</p> <ul style="list-style-type: none"> <li>Pattie Cooper-Jones</li> <li>Victor "Bill" Jenkins</li> <li>E. Harrison Jones</li> <li>Odessa H. Pride</li> <li>Jerry R. Townsend</li> <li>Cannon Watson</li> </ul> | <p>Nay: None</p> | <p>Abstain: J. David Emert<br/>Llew W. Gilliam, Jr.</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------------------------------|

**COUNTY OF PRINCE EDWARD, VIRGINIA**  
**Policy for the Administration of County Incentives Provided to Qualifying Members**  
**of County Volunteer Fire Departments/Rescue Squads**

- I. Objective: This program is identified as an incentive program with the objective of recruiting and retaining emergency response and auxiliary/administrative volunteers for County Fire Departments and Rescue Squads.
- II. Incentives: The Board of Supervisors offers to each qualifying volunteer members of county volunteer fire departments and rescue squads the opportunity to earn the following incentives:
  - A personal property tax exemption, subject to certification provisions, for one vehicle licensed in Prince Edward County for Active Volunteer Members;
  - A personal property tax exemption, subject to certification provisions, for one vehicle licensed in Prince Edward County for Active Volunteer Auxiliary/Administrative Members;
  - A motor vehicle license fee exemption of \$35.00 for one vehicle licensed in Prince Edward County;
- III. Eligibility: Any active volunteer member or active volunteer auxiliary/administrative member of a county volunteer fire department or rescue squad who is 16 years or older and who meets the established criteria and point system may participate, subject to the certification provisions.
 

The one vehicle owned or leased by the volunteer as of January 1 of each year that is being applied for inclusion within this separate tax classification shall have no delinquent tax assessed against it and there shall be no delinquent tax assessed against the owner of said vehicle upon any vehicle or other real or personal property recorded or registered in the name of such owner.

The volunteer must complete the certification application for one motor vehicle titled in the name of the volunteer or leased in the name of the volunteer and the terms of the lease shall obligate the lessor to pay personal property tax.
- IV. Certification: The chief or head of the volunteer organization shall be responsible for assuring that each of their members who submit an application for the personal property tax exemption meets all requirements of the program. Each department shall develop a mechanism to track volunteer participation and to verify and certify the qualification of each member. Such records are subject to review by the Commissioner of Revenue and the County Administrator or his/her designee.
- V. Definitions:
  - Active Volunteer Member. A member in good standing of any county volunteer fire department or rescue squad who accumulates a minimum of 3 points per month and not less than 100 points per year

for emergency response, training, fund raising, work details, administrative activities and other contributive duties, as approved and certified by the chief or head of the volunteer organization.

- Active Volunteer Auxiliary/Administrative Member. A member in good standing of any county volunteer fire department or rescue squad who accumulates a minimum of 3 points per month and not less than 100 points per year for emergency response support, training support, fund-raising, work details, administrative activities and other contributive duties, as approved and certified by the chief or head of the volunteer organization.
- County Volunteer Fire Department and Rescue Squad: Departments/agencies listed in Section 50-1 of the Prince Edward County Code.

VI. Point System: The table below shall be used to determine a member's eligibility in each calendar year.

| Event/Activity          | Point(s)           | Event/Activity     | Point(s)          |
|-------------------------|--------------------|--------------------|-------------------|
| Policy Compliance       | 1 point / month    | Monthly Meetings   | 1 point / meeting |
| Incident Response       | 1 point / incident | Special Meetings   | 1 point / meeting |
| Station Duty            | 1 point / 6 hours  | Elected Officers   | 1 point / month   |
| In-House Dept. Training | 1 point / hour     | Special Activities | 1 point / 2 hours |
| Non-Cert Training       | 1 point / 4 hours  |                    |                   |
| Certification Training  | 5 points / month   |                    |                   |

Points tracking shall be documented on the Department Tracking Spreadsheet.

VII. Abuse: Any volunteer who is found to have purposely abused the program by providing false information to receive or give points or benefits shall be expelled from the program and may be subject to disciplinary action by the volunteer agency and/or to criminal prosecution.

VIII. This incentive program is voluntary.

In Re: FY27 Health Insurance

As the Board is aware, staff budgeted, and the Board approved a 10% increase for the FY27 health insurance renewal. As previously discussed, due to significant increases in pharmacy and medical claims over the past year, the approved increase is not sufficient to cover projected costs under the County's self-funded plan.

OneDigital, the County's health insurance consultant, has reviewed recent claims data and provided several renewal options. Under the current KeyCare 300 and KeyCare 500 plans, the following scenarios were presented:

- Option 1: No change to employee share; employer increase of 24.6%
- Option 2: Employee share increase of 5%; employer increase of 23.7%
- Option 3: Employee share increase of 7.5%; employer increase of 23.3%
- Option 4: Employee share increase of 10%; employer increase of 22.8%

Under each of these scenarios, the overall cost increase remains significantly higher than the 10% budgeted and does not adequately align projected revenues with anticipated claims costs.

At staff's request, OneDigital developed an additional option to help mitigate costs by introducing a higher deductible plan. This option includes adding a KeyCare 1000 plan, which would result in:

- Employee share increase of approximately 4.8%
- Employer share increase of approximately 20.4%

Under this scenario, the base plan provided at 100% County cost would shift from KeyCare 500 to KeyCare 1000, while maintaining the KeyCare 300 and KeyCare 500 as buy-up options.

Staff is seeking Board guidance on the preferred approach. Based on discussions with OneDigital, it is likely that movement toward a higher deductible base plan will be necessary in future years if current cost trends continue.

Due to the July 1, 2026 plan year start, timely action is required. Board direction at the May 12th meeting will allow staff to finalize plan selections and prepare for Open Enrollment (June 1-15, 2026).

**FISCAL IMPACT:**

\$131,792.00 (10%) included in the FY27 budget. Staff anticipates utilizing vacancy savings to help offset the additional increase.

Supervisor Emert made a motion, seconded by Supervisor Watson, to approve Option B for the County's FY2026-2027 health insurance program, maintaining the KeyCare 300 and KeyCare 500 plans and adding the KeyCare 1000 plan, with KeyCare 1000 serving as the base plan provided to employees; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

In Re: One-Time Bonus

The 2026 Session of the General Assembly has approved, under HB29 (the caboose bill, which contains amendments to the current Commonwealth budget for FY26), a one-time 2% salary bonus for the following full-time employees and officers applicable to the County of Prince Edward constitutional officers, and their Compensation Board funded deputies and employees, payable on or about June 30, 2026, based on salary amounts on June 1, 2026.

As the Board is aware, the FY26 County budget does not include a 2% bonus payment for all County employees and officers, to include those not covered by the Comp Board and both full and part-time. In accordance with Code of Virginia Section 15.2-1508, as amended, the bonuses must be approved by ordinance, which requires a public hearing.

The Board was presented the draft ordinance for consideration, which the Board will wish to authorize for public hearing at its June 9th, 2026 meeting.

Supervisor Townsend made a motion, seconded by Supervisor Emert, to authorize a public hearing on the draft ordinance authorizing a one-time bonus to eligible county employees and officers, in accordance with the action of the Virginia General Assembly; the motion carried:

|      |                                                                                                                                                                      |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

In Re: Appropriation – Commissioner of the Revenue

The Commissioner of the Revenue will exceed the FY2025-2026 adopted budget due to several unforeseen operational expenses and is requesting Board approval to carryover \$25,000 from the FY25 Budget to cover the shortfall.

During the current fiscal year, the office incurred a significant increase in postage costs due to a system error that required 827 manual abatements and corresponding mailings to affected taxpayers. Additionally, staff completed a comprehensive correction of conservation easements, reviewing the current year and the prior three years to address longstanding taxation discrepancies. To support this workload, a part-time employee was brought back to assist with transfers while staff continue work related to the Nottoway/Prince Edward boundary adjustment and associated GIS corrections.

In FY2025, the Commissioner's office had \$43,297 in unexpended funds. The current request is to utilize approximately \$25,000 to offset the overage, recognizing that these expenses were necessary to ensure accurate records, compliance, and improved service delivery.

The Commissioner acknowledges the importance of maintaining the adopted budget but notes that these corrective actions were essential to improving operations and serving the citizens of Prince Edward County. Moving forward, the office remains committed to operational improvements while maintaining fiscal responsibility.

**FY26 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept  | Object | Description          | Debit       | Credit      |
|---------|------|-------|--------|----------------------|-------------|-------------|
| 3 (Rev) | 100  | 41050 | 0100   | General Fund Balance |             | \$25,000.00 |
| 4 (Exp) | 100  | 12310 | 1300   | PT Salaries & Wages  | \$10,000.00 |             |
| 4 (Exp) | 100  | 12310 | 5210   | Postal Services      | \$15,000.00 |             |

Supervisor Watson made a motion, seconded by Supervisor Gilliam, to approve and appropriate the FY26 Budget Supplement as outlined; the motion carried:

Aye: Pattie Cooper-Jones                      Nay: None  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

In Re: FY26 School Appropriation

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate federal funds totaling \$9,800.00 in federal funds to the school operating budget as described below.

**FY26 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept   | Object | Description                            | Debit      | Credit      |
|---------|------|--------|--------|----------------------------------------|------------|-------------|
| 3 (Rev) | 250  | 033020 | 0023   | Title I – Neglected & Delinq. Children |            | \$,9,800.00 |
| 4 (Exp) | 250  | 061000 | 0001   | Instruction                            | \$9,800.00 |             |

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones                      Nay: None  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

**In Re: Appropriation – Tobacco Commission Grant #4403**

On August 12, 2025, the Board approved the submission of a grant application to the Tobacco Region Revitalization Commission (TRRC) under the FY26 Southern Virginia Program to support Phase II of the County's wayfinding signage project, which includes the fabrication and installation of eight trailblazer signs.

The County has since been awarded the TRRC reimbursement grant of \$74,800, which requires a 1:1 local match. The required match will be funded through Committed Special Projects Transient Occupancy (Lodging) Tax revenues. Staff requests Board approval to appropriate the grant funds and authorize the transfer of committed funds to satisfy the required match as outlined below:

**FY26 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept  | Object | Description              | Debit       | Credit      |
|---------|------|-------|--------|--------------------------|-------------|-------------|
| 3 (Rev) | 100  | 24040 | 0019   | TRRC Grant               |             | \$74,800.00 |
| 4 (Exp) | 100  | 81600 | 5984   | TRRC-Trailblazer #4403   | \$74,800.00 |             |
| 3 (Rev) | 100  | 41050 | 0202   | Transfer from PS Fund    |             | \$74,800.00 |
| 4 (Exp) | 100  | 81600 | 3701   | TRRC-Match (TOT)         | \$74,800.00 |             |
| 3 (Rev) | 202  | 41050 | 0202   | From SP Fund Balance     |             | \$74,800.00 |
| 4 (Exp) | 202  | 93000 | 0200   | Transfer to General Fund | \$74,800.00 |             |

Supervisor Townsend made a motion, seconded by Supervisor Emert, to approve the FY26 Budget Supplement as presented and authorize the transfer of committed funds to satisfy the required match; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Lew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

**In Re: IDA Reimbursement Appropriation**

The Industrial Development Authority received a request for tax incentive payments from the 5 Pillar Meats. Incentive payments are directly linked to real estate and personal property taxes collected by the County. Staff is asking the Board to appropriate funds previously collected to reimburse the IDA for tax incentive expenditures.

**FY26 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept  | Object | Description              | Debit    | Credit   |
|---------|------|-------|--------|--------------------------|----------|----------|
| 3 (Rev) | 100  | 41040 | 0100   | General Fund Balance     |          | \$799.28 |
| 4 (Exp) | 100  | 93000 | 0710   | Transfer to IDA Fund     | \$799.28 |          |
| 3 (Rev) | 710  | 41040 | 0100   | Transfer to General Fund |          | \$799.28 |
| 4 (Exp) | 710  | 81500 | 3398   | 5 Pillar Meats RE        | \$799.28 |          |

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve and appropriate the FY26 Budget Supplement as presented; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

In Re: County Administrator's Report

Mr. Stanley stated that for the second year in a row, Prince Edward County has been recognized by the Virginia Business Magazine as a "Best Place to Work," adding that Prince Edward County is the only local government in the State of Virginia to receive this recognition. He then presented his County Administrator's report:

- *Dominion* – Dominion has reached out to the County about their proposal to build a 3,000MW gas-fired power plant in NW Cumberland County. The project is pretty far from Prince Edward but will be in the local media. As proposed, the project would come online in 2033-2034 and would help with power availability for the HIT Park project.
- *1% Sales Tax Referendum* – The County is still following the General Assembly's action on the state budget language that provides for the local referendum on the 1% sales tax for school capital projects.
- *Kinex/Planet Network Broadband Project* – As of April 1<sup>st</sup>, a total of 370 miles of middle-mile conduit and fiber have been installed in Prince Edward County (51 miles/VATI and 319/RDOF) and 4,019 passings have been completed with a total 65 customer installs completed in March (highest month to-date). To-date a total of 1,263 installs have been completed on the project. The overall 3-County project is 56.52% complete. Planet Network is utilizing the lot at the Business Park for additional laydown room/employee parking.
- *Virginia Business Ready Sites Program* – The County's pre-application for a site at the Industrial Park has been determined eligible, so staff will be working to submit a full application by the June 5th deadline.
- *School CIP Tour* – On April 24<sup>th</sup>, Superintendent Jones hosted a tour of the Elementary School Project and a walk-thru of the needs at the High School, to include the auditorium, gym and athletic facilities. Dr. Pride and Supervisor Cooper-Jones attended. Participants saw firsthand the work that has been completed to date on the new addition and the renovation of the elementary school. While the overall project will not be completed until March 2027, a significant portion will be completed by the opening of this school year including the new vehicle drop-off/pickup line.
- *PEC 2045* – In July the County's Comprehensive Plan will be recognized as the recipient of the Virginia Chapter of the American Planning Association's 2026 Old Dominion Award for innovative approaches for communities with a population less than 100,000! This is a big deal. Thanks to the Board, Planning Commission, and staff (especially Robbie Love) for the hard work on this project.
- *Dry Cleaners* – The County learned last week that Deluxe Dry Cleaners, the only dry-cleaning establishment in town, had abruptly closed. We understand their main dry-cleaning machine broke down last week and with the replacement cost estimated at \$90,000, they elected to shut the doors. County Economic Development staff have reached out to dry-cleaning operations in the region (Appomattox, Lynchburg, Chesterfield) about the potential to open a storefront in Farmville.
- *Route 637 (Worsham Road)* – Route 637 has re-opened following work by VDOT to rehabilitate a pipe.

- Route 666 (Douglas Church Road) – The weight limit on the Route 666 bridge over Buffalo Creek has been reduced from 13 tons to 10 tons due to deterioration found during routine inspection by VDOT.
- Upcoming BOS Engagement Opportunities:
  - o Leigh District Meeting @ Meherrin VFD – 5/21@ 6:00 pm
  - o STEPS Housing Project community meetings – To be Rescheduled
  - o One Table Community Covered Dish/250th Anniversary Community Meal – 9/17 @ 5:30 pm

In Re: Treasurer’s Report

Donna Nunnally, Treasurer, submitted a report for the month of March 2026, which was reviewed and ordered to be filed with the Board papers.

**Prince Edward Treasurer's Report - March 2026**

| Name of Bank                  | Ref # | Int. Rate | Int. Paid   | Bank Balance    | Available Balance      |
|-------------------------------|-------|-----------|-------------|-----------------|------------------------|
| Benchmark Pooled Fund Account | 7654  | 2.25%     | \$39,844.00 | \$19,170,988.57 |                        |
| Benchmark Social Services     | 9746  |           |             | \$47,039.27     |                        |
| Benchmark School Fund         | 3352  |           |             | \$3,228,240.59  |                        |
| Benchmark Food Service        | 3742  |           |             | \$176,306.00    |                        |
| <b>TOTAL</b>                  |       |           |             |                 | <b>\$22,622,574.43</b> |

**Certificates of Deposit**

|                                    | Ref # | Int. Rate | Maturity   | Bank Balance    | Available Balance      |
|------------------------------------|-------|-----------|------------|-----------------|------------------------|
| <b>Benchmark</b>                   |       |           |            |                 |                        |
| Recreation Fund                    | 0998  | 3.55%     | 2/14/2027  | \$18,889.37     |                        |
| Benchmark 5 Yr CD-letter of credit | 0632  | 1.99%     | 1/7/2027   | \$683,283.58    | \$702,172.95           |
| <b>Farmers Bank</b>                |       |           |            |                 |                        |
| Underground Storage                | 2478  | 2.48%     | 10/27/2027 | \$23,945.96     | \$23,945.96            |
| Virginia Investment Pool           | 184   | 3.82%     |            | \$13,246,632.48 | \$13,246,632.48        |
| <b>TOTAL</b>                       |       |           |            |                 | <b>\$13,972,751.39</b> |
| <b>GRAND TOTAL</b>                 |       |           |            |                 | <b>\$36,595,325.82</b> |

In Re: Review of Accounts & Claims, Board Mileage, County Attorney Invoices

Crystal Baker, Finance Manager, submitted a report for the month of April 2026, Mileage Reports and County Attorney Invoices, which were reviewed and ordered to be filed with the Board papers.

In Re: Salaries

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

In Re: Animal Warden's Report

Mr. Adam Mumma, Chief Animal Control Officer, submitted a report for the month of April 2026, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted reports for the month of April 2026, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery - Home

Mr. Rodney Scott, Cannery Manager, submitted a report for the months of February – April 2026, which was reviewed and ordered to be filed with the Board papers.

In Re: Emergency Communications Center

Mr. Trey Pyle, Emergency Management Coordinator, submitted a report for the month of April 2026, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of April 2026, which was reviewed and ordered to be filed with the Board papers.

In Re: Other Business

Supervisor Emert reported that there were several people upset that Hampden-Sydney was permitted to hold the fireworks display during the burn ban.

Mr. Stanley stated Mr. Pyle did an outstanding job working with the State on conditions under which staff felt comfortable allowing that to happen, including posting staff there and pre-wetting the field. They used smaller shells as well; he said Hampden-Sydney [College] did not pressure the County on that decision.

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

the meeting was adjourned at 9:24 p.m.



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 9-a  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** Community Partner Update

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**SUMMARY:** At its June meeting, the Board will be joined by:

- Daniel Jordan, Park Manager, High Bridge Trail State Park

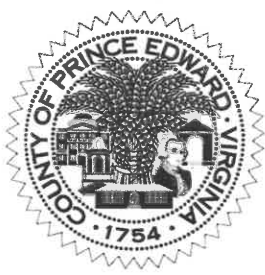
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 10  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Agenda Item:** Highway Matters

---

**SUMMARY:** Scott Frederick, PE, VDOT Resident Engineer, will be present for the June meeting.

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 11  
**Department:** Board of Supervisors  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** Public Hearing – Ordinance for Payment of One-time Bonus

---

**Summary:** At the May 12, 2026 Board meeting, the Board authorized a public hearing for the attached proposed ordinance, which would enable the Board to authorize payment of a one-time bonus payment, equal to 2 percent of the employee’s base salary, on June 30, 2026.

As the Board is aware, the FY26 County budget does not include a 2% bonus payment for all County employees and officers, to include those not covered by the Comp Board and both full and part-time. In accordance with Section 15.2-1508, of the *Code of Virginia*, as amended, the bonus must be approved by ordinance, which requires a public hearing. The public hearing notice was published in the May 22<sup>nd</sup> and May 29<sup>th</sup>, 2026 editions of the Farmville Herald.

**Approximate Cost:** \$156,622.00 (approximately \$56,069.00 reimbursed by the Comp Board). The estimated County share of the bonus (\$100,553.00) will be covered by the Contingency Line (9-100-5807) which currently has a balance of \$131,147.44.

**Attachments:** Draft Ordinance  
Public Hearing Notice

**Recommendation:** Following the public hearing, see sample motion.

**Sample Motion:** I move that the Board of Supervisors approve the ordinance as presented, authorizing a one-time bonus to eligible county employees and officers, in accordance with the action of the Virginia General Assembly.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

BOARD OF SUPERVISORS

- E. Harrison Jones  
Chair
- B. VonCannon Watson  
Vice Chair
- Pattie Cooper-Jones  
J. David Emert
- Llew W. Gilliam, Jr  
Victor "Bill" Jenkins
- Odessa H. Pride, Ed.D.  
Jerry R. Townsend



COUNTY ADMINISTRATOR  
 Douglas P. Stanley, AICP, ICMA-CM  
 Post Office Box 382  
 111 N. South Street, 3rd Floor  
 Farmville, VA 23901  
 Office: (434) 392-8837  
 Fax: (434) 392-6683  
[dstanley@co.prince-edward.va.us](mailto:dstanley@co.prince-edward.va.us)  
[www.co.prince-edward.va.us](http://www.co.prince-edward.va.us)

COUNTY OF PRINCE EDWARD, VIRGINIA

**AN ORDINANCE OF THE COUNTY OF PRINCE EDWARD  
 TO ADD AND ORDAIN A SECTION FOR  
 PAYMENT OF A ONE-TIME BONUS TO ELIGIBLE  
 COUNTY EMPLOYEES AND OFFICERS IN FY2026 IN ACCORDANCE WITH  
 THE ACTION OF THE VIRGINIA GENERAL ASSEMBLY**

**BE IT ORDAINED BY THE PRINCE EDWARD COUNTY BOARD OF SUPERVISORS** that Prince Edward County *Code* be amended and ordained as follows:

**PAYMENT OF A ONE-TIME BONUS TO ELIGIBLE COUNTY EMPLOYEES AND OFFICERS IN FY 2026, IN ACCORDANCE WITH THE ACTION OF THE VIRGINIA GENERAL ASSEMBLY.**

The 2026 Virginia Assembly has approved, under HB29 (the caboose bill, which contains amendments to the current Commonwealth budget for FY26), and is funding a one-time bonus payment, equal to 2 percent of their base salary, for the following full-time employees and officers applicable to the County of Prince Edward: constitutional officers and their Compensation Board funded deputies and employees.

The Board of Supervisors supports this acknowledgement of the efforts of our dedicated, county employees (including those not cited by the General Assembly), who maintain essential services for Prince Edward County citizens. In recognition, the Board of Supervisors does hereby authorize a one-time payment, to be paid on or about June 30, 2026 to locally-elected constitutional officers, general registrars and members of local electoral boards; and employees of locally elected constitutional offices; local court service units, local pre-trial services act, and local social services boards, and the officers and employees of the Board of Supervisors, consistent with the action by the Virginia General Assembly, with eligibility outlined below:

- A. Must be an employee who was on County or Department of Social Services payroll on March 30, 2026; and
- B. For full-time employees: the one-time bonus will be equal to 2 percent of their base pay on June 1, 2026; and
- C. For part-time employees: the one-time bonus will be equal to 2 percent of their earnings total from June 1, 2025 through May 30, 2026; and
- D. This one-time payment shall be for FY 26 only.

This ordinance shall be effective upon adoption and expires on June 30, 2026.

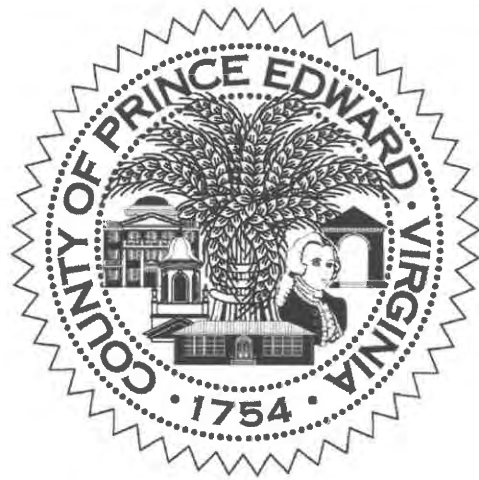
*Certification*

*I hereby certify that the foregoing ordinance was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed on this 9<sup>th</sup> day of June, 2026.*

ATTEST:

\_\_\_\_\_  
 E. Harrison Jones, Chair

\_\_\_\_\_  
 Douglas P. Stanley, County Administrator



## NOTICE OF PUBLIC HEARING

The Prince Edward County Board of Supervisors will hold a **PUBLIC HEARING** on **Tuesday, June 9th, 2026**, commencing at 7:30 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 N. South Street, 3rd Floor, Farmville, Virginia, to receive citizen input prior to considering the following:

1. In accordance with Section 15.2-1508 of the Code of Virginia, as amended, a proposed ordinance to authorize payment of a one-time bonus in FY 26 to eligible county employees and officers, consistent with the action of the 2026 Virginia General Assembly.

Citizen input will be received through: (1) in-person participation; (2) remote participation by calling 1-844-890-7777, Access Code # 390313; or (3) by written comments mailed to P.O. Box 382, Farmville, VA 23901, or via email to [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us), or via facsimile at 434-392-6683. Based on the number of speakers, the Board Chair will determine the time allotted to each speaker. Citizens may view the monthly Board of Supervisors meetings live (no public input) at the County's YouTube channel by using the link on the County website under Meetings & Public Notices.

Additional information regarding the proposed amendments to the County and School FY26 budgets is available for public review on the County's website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us) or in the Prince Edward County Administrator's Office, 111 N. South Street, 3rd Floor, Farmville, VA. It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator's Office at 434-392-8837.

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item No.:** 12  
**Department:** Finance/County Administration  
**Staff Contact:** Crystal Baker  
**Issue:** Appropriation of FY27 Prince Edward County Budget

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**Summary:**

On April 21, 2026 the Board of Supervisors approved the FY27 Budget for Prince Edward County. The resolution adopted on that date listed a total budget of \$131,660,584, which included a School budget of \$35,857,843 and a School Cafeteria Budget of \$1,885,000.

While the Board approved the FY27 Budget, funds cannot be expended until appropriated. Attachment 1 is the Annual Resolution of Appropriation, which empowers County officers to expend and manage funds in accordance with the policies contained in the resolution. Attachment 2 provides the specific amounts to be appropriated by department or fund.

Staff would also like to call the Board's attention to the addition of Section 10 of the Appropriation Resolution. While it has historically been the County's practice to require volunteer Fire organizations to submit invoices or reimbursement requests for eligible expenditures rather than receive lump-sum distributions, this provision has not previously been codified within the Resolution. The addition of Section 10 establishes a formal written policy, promotes consistency among all organizations receiving County appropriations, and provides clear guidance regarding the administration and carryover of Fire and EMS funding.

**Attachments:**

1. Annual Resolution of FY27 Appropriations for the County of Prince Edward, fiscal year ending June 30, 2027.
2. Listing of FY27 appropriations by department/fund

**Recommendation:**

See sample motion below.

**SAMPLE MOTION:**

I move that the Board of Supervisors approve the Annual Resolution of FY27 Appropriations and appropriate the FY27 Budget for each County Department and Fund.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |



## ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD FOR THE FISCAL YEAR ENDING JUNE 30, 2027

*A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2027 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.*

The Prince Edward County Board of Supervisors does hereby resolve on this 9<sup>th</sup> day of June 2026 that, for the fiscal year beginning on July 1, 2026, and ending on June 30, 2027, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached letter labeled FY 2026-2027 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on April 21, 2026 for FY 2026-2027.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors, only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.
- Section 5. The School Board is separately granted authority for the implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within a category.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.



- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2026 shall be re-appropriated to the FY 2027 fiscal year to the same cost center and account for which they are encumbered in the previous year.
- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2026 and appropriations as they are made in the FY 2027 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 or five percent, whichever is greater, as long as funds are available from the funding sources and approve all change orders for reduction of contracts.
- Section 10. Fire and EMS Funding Disbursement. Funds appropriated by the Board of Supervisors for volunteer Fire and Emergency Medical Services (EMS) organizations shall not be distributed directly as donations or lump-sum payments. All expenditures of such appropriated funds shall be made through the County's accounts payable process. Fire and EMS organizations shall submit invoices, receipts, or other documentation acceptable to the County for payment directly to vendors or for reimbursement of eligible expenses incurred for approved operational, capital, or emergency service purposes. Any unexpended appropriated funds shall remain under the financial control of the County and may be carried forward only upon approval by the Board of Supervisors in accordance with applicable County policies and this Resolution.
- Section 11. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall



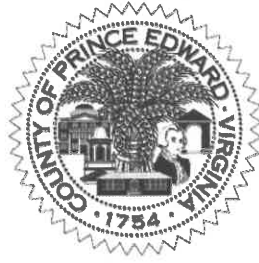
remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year and appropriate grant funding not to exceed \$20,000.00. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2026 and appropriations in the FY 2027 Budget.

- Section 12. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.
- Section 13. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 14. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.
- Section 15. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 16. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 17. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and



where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.

- Section 18. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 19. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.
- Section 20. Allowances out of any of the appropriations made in this ordinance by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.
- Section 21. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.
- Section 22. This ordinance shall become effective on July 1, 2026.



***Certification***

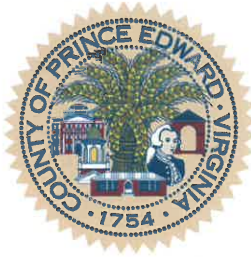
*I hereby certify the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed, this 9<sup>th</sup> day of June, 2026.*

\_\_\_\_\_  
E. Harrison Jones, Chair

**CERTIFIED A TRUE COPY**

Attest:

\_\_\_\_\_  
Douglas P. Stanley, County Administrator



June 9, 2026

To: Prince Edward County Board of Supervisors  
 From: Crystal Baker, Finance/County Administration  
 Subject: FY 2026-2027 Appropriations

Listed below are the appropriations for each County Department and Fund:

| <u>FUND AND FUNCTION</u>   |                                           | <u>AMOUNT</u> |
|----------------------------|-------------------------------------------|---------------|
| <b><u>General Fund</u></b> |                                           |               |
| 11010                      | Board of Supervisors                      | \$ 235,097    |
| 12110                      | County Administrator                      | 1,008,459     |
| 12210                      | Legal Services                            | 102,225       |
| 12220                      | Personnel                                 | 14,000        |
| 12240                      | Independent Auditor                       | 125,000       |
| 12310                      | Commissioner of Revenue                   | 556,687       |
| 12320                      | Assessor                                  | 125,000       |
| 12410                      | Treasurer                                 | 633,671       |
| 12510                      | Information Technology                    | 283,398       |
| 13100                      | Electoral Board & Officials               | 113,880       |
| 13200                      | Registrar                                 | 291,565       |
| 21100                      | Circuit Court                             | 85,960        |
| 21200                      | General District Court                    | 13,792        |
| 21250                      | Juvenile & Domestic Court                 | 10,460        |
| 21300                      | Magistrates                               | 3,525         |
| 21600                      | Clerk of Circuit Court                    | 759,202       |
| 21800                      | Law Library                               | 7,600         |
| 22100                      | Commonwealth's Attorney                   | 873,340       |
| 22200                      | Victim Witness Assistance Program         | 51,900        |
| 22210                      | Victim Witness Assistance Program – State | 25,520        |
| 31200                      | Sheriff                                   | 3,819,891     |
| 31201                      | Sheriff – Courts                          | 866,740       |
| 32200                      | Volunteer Fire Departments                | 693,000       |
| 32300                      | Ambulance & Rescue Squad                  | 178,000       |
| 32400                      | Forest Fire Prevention                    | 11,026        |
| 32500                      | Emergency Services                        | 616,668       |
| 33200                      | Regional Jail/Juvenile Detention          | 1,909,927     |
| 33300                      | Juvenile Court Services Unit              | 1,700         |
| 34100                      | Building Official                         | 264,712       |

|       |                                                             |                      |
|-------|-------------------------------------------------------------|----------------------|
| 35100 | Animal Control                                              | 365,622              |
| 35300 | Medical Examiner                                            | 250                  |
| 42600 | Litter Control                                              | 15,000               |
| 42610 | Sandy River Reservoir                                       | 127,500              |
| 43200 | General Properties                                          | 1,267,801            |
| 43400 | Cannery                                                     | 115,757              |
| 51100 | Health Department                                           | 199,284              |
| 52500 | Crossroads Services Board                                   | 125,000              |
| 53500 | Comprehensive Services Act                                  | 1,001,000            |
| 53501 | Other Welfare/Donations                                     | 148,983              |
| 58100 | Other Law Enforcement                                       | 20,000               |
| 61100 | Drug Recovery Court                                         | 139,116              |
| 68100 | Contributions to Colleges                                   | 14,473               |
| 71100 | Parks & Recreation                                          | 113,000              |
| 72200 | Museums                                                     | 13,500               |
| 73500 | Public Library                                              | 339,132              |
| 81100 | Planning                                                    | 336,698              |
| 81200 | Community Development                                       | 40,900               |
| 81500 | Economic Development                                        | 215,051              |
| 81600 | Tourism                                                     | 194,163              |
| 82300 | Flood & Erosion Control                                     | 8,000                |
| 82400 | Soil & Water Conservation                                   | 11,840               |
| 83500 | Cooperative Extension Office                                | 80,000               |
| 91000 | General Expense                                             | 245,958              |
| 93000 | Transfers Out                                               | 15,002,493           |
| 94000 | Capital Projects                                            | 2,286,508            |
| 95000 | Debt Service                                                | 1,988,456            |
|       | <b>TOTAL GENERAL FUND</b>                                   | <b>\$ 38,097,430</b> |
|       | <b><u>Forfeited Assets Fund</u></b>                         | <b>\$ 0.00</b>       |
|       | (To be expended only on order of the Board of Supervisors)  |                      |
|       | <b><u>Recreation Fund</u></b>                               | <b>\$ 0.00</b>       |
|       | (To be expended only on order of the Board of Supervisors)  |                      |
|       | <b><u>CDA Special Levy Fund</u></b>                         | <b>\$ 120,000</b>    |
|       | (To be expended only on request of the Poplar Hill CDA)     |                      |
|       | <b><u>Granite Falls CDA</u></b>                             | <b>\$ 1,600</b>      |
|       | (To be expended only on order of the Granite Falls CDA)     |                      |
|       | <b><u>D.A.R.E. Fund</u></b>                                 | <b>\$ 4,290</b>      |
|       | (To be expended only on order of the Board of Supervisors)  |                      |
|       | <b><u>Welfare Fund</u></b>                                  | <b>\$ 3,304,935</b>  |
|       | (To be expended only on order of the Social Services Board) |                      |
|       | <b><u>Special Projects Committed Fund</u></b>               | <b>\$ 661,298</b>    |
|       | (To be expended only on order of the Board of Supervisors)  |                      |
|       | <b><u>School Fund</u></b>                                   |                      |
|       | (To be expended only on order of the School Board)          |                      |
|       | 61000 – Instruction                                         | \$27,193,416         |

|                                            |                      |
|--------------------------------------------|----------------------|
| 62000 – Administration, Health, Attendance | 1,975,691            |
| 63000 – Pupil Transportation               | 2,168,880            |
| 64000 – Operation & Maintenance            | 2,383,842            |
| 66000 – Facilities                         | 150,000              |
| 67000 – Debt Service                       | 536,816              |
| 68000 – Technology                         | 1,449,198            |
| <b>Total</b>                               | <b>\$ 35,857,843</b> |

**School Cafeteria Fund** \$ 1,885,000  
(To be expended only on order of the School Board)

**Landfill Construction Fund** \$ 600,000  
(To be expended only on order of the Board of Supervisors)

**Water Fund** \$ 232,253

**Sewer Fund** \$ 114,091

**EMS Fund** \$ 356,000

**Solid Waste Fund** \$ 2,209,973

**Health Insurance Fund** \$ 1,425,754

**Retiree Benefits Fund** \$ 0.00  
(To be expended only on order of the Board of Supervisors)

**Economic Development Fund** \$ 0.00  
(To be expended only on order of the Board of Supervisors)

**Revenue Sharing Fund – VDOT** \$ 0.00  
(To be expended only on order of the Board of Supervisors)

**Piedmont Court Services Fund** \$ 990,117  
(To be expended only on order of the Board of Supervisors)

**Department of Homeland Security Fund** \$ 45,800,000

**TOTAL APPROPRIATIONS** \$ 131,660,584

*The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.*

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 13-a  
**Department:** Finance  
**Staff Contact:** Crystal Baker  
**Agenda Item:** Four-for-Life Appropriation

**Summary:**

The County received funds in the amount of \$18,368.48 on May 14, 2026, from the Virginia Department of Health for the 2024 Four-For-Life program calendar year. These funds, pursuant to Section 46.2-694, Code of Virginia, shall be used for emergency medical services only.

The Board is asked to approve appropriation and issuance of funds as follows:

HS First Responders \$ 2,000.00  
 Meherrin Rescue \$ 4,092.12  
 PEVRS \$ 12,276.36

**FY24 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept  | Object | Description                | Debit        | Credit       |
|---------|------|-------|--------|----------------------------|--------------|--------------|
| 3 (Rev) | 100  | 24040 | 0015   | EMS & Rescue Squad         |              | \$ 18,368.48 |
| 4 (Exp) | 100  | 32300 | 7014   | Four-for-Life              | \$ 18,368.48 |              |
|         |      |       |        | <i>HS First Responders</i> | \$ 2,000.00  |              |
|         |      |       |        | <i>Meherrin Rescue</i>     | \$ 4,092.12  |              |
|         |      |       |        | <i>PEVRS</i>               | \$ 12,276.36 |              |

**Recommendation:** See sample motion.

**SAMPLE MOTION:** I move the Board of Supervisors approve and appropriate the FY26 Budget Supplement and issue funds as outlined above.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
 Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
 Jones \_\_\_\_\_ Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 13-b  
**Department:** Finance/HR  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** FY 26 School Appropriation

**Summary:**

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate federal and state funds totaling \$225,983.30 to the school operating budget as described below. A required local match in the amount of \$109,861.00 is associated with the state SOQ funds.

**FY26 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept   | Object | Description         | Debit        | Credit       |
|---------|------|--------|--------|---------------------|--------------|--------------|
| 3 (Rev) | 250  | 033020 | 0099   | Other Federal Funds |              | \$44,898.30  |
| 3 (Rev) | 250  | 024020 | 0137   | SOQ Bonus Payment   |              | \$181,085.00 |
| 4 (Exp) | 250  | 061000 | 0001   | Instruction         | \$225,983.30 |              |

**Attachment:** Request from Superintendent Dr. Donald (Chip) Jones, Jr.

**Recommendation:** Approve the FY26 Budget supplement and appropriate the same funds.

**SAMPLE MOTION:** I MOVE THAT THE BOARD OF SUPERVISORS APPROVE THE BUDGET SUPPLEMENT REQUEST AND APPROPRIATE THE SAME FUNDS.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
 Jenkins \_\_\_\_\_  
 Jones \_\_\_\_\_

Pride \_\_\_\_\_  
 Townsend \_\_\_\_\_  
 Watson \_\_\_\_\_

# PRINCE EDWARD COUNTY PUBLIC SCHOOLS

**Donald (Chip) Jones, Jr., Ed.D.**

**Superintendent**

May 6, 2026

Prince Edward County  
Mr. Doug Stanley, County Administrator  
P. O. Box 382  
Farmville, VA 23901

Dear Mr. Stanley:

The Prince Edward County School Board respectfully submits this request for the appropriation of federal and state funds in the total amount of \$225,983.30 to the School Operating Budget for the FY2025-2026 fiscal year. A required local match in the amount of \$109,861.00 is associated with the State SOQ funding.

| <b>FY2025-2026 Updated Budget</b>         |                 |
|-------------------------------------------|-----------------|
| School Operating Budget (Original)        | \$33,014,882.00 |
| Previous Additional Appropriations        | 3,145,609.43    |
| New School Operating Budget               | \$36,160,491.43 |
| Additional Appropriations – March 4, 2026 | 225,983.30      |
| Revised School Operating Budget           | \$36,386,474.73 |

Thank you for your consideration of this request.

Respectfully submitted,



Dr. Donald (Chip) Jones, Jr.  
Superintendent



Mr. Cainan Townsend  
Chair, School Board

DCJ/vmj

pc: School Board Members

Attachment

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UNITED IN EXCELLENCE

**Action Item 12A: Local Funds (FY2025-2026)**

**Subject:**

Request for Appropriation of Additional Federal and State Funds

**Recommendation:**

It is recommended that the Prince Edward County School Board formally request the Prince Edward County Board of Supervisors to appropriate additional state and federal funds to the School Operating Budget for the FY2025-2026 school year.

**Requested Increase:**

- \$44,898.30 – School Improvement Grant (SIG) – Elementary School – New Appropriation – Federal
- \$181,085.00 – SOQ State Funds –New Appropriation

**Rationale:**

Prince Edward County Public Schools has been awarded an additional \$225,983.30 in federal and state funds for Fiscal Year 2025-2026. These funds are designated to enhance programs and services that promote student achievement. As this funding was not incorporated into the school division’s originally adopted FY2025-2026 operating budget, approval and appropriation by the Board of Supervisors is needed to recognize the additional revenue and authorize its expenditure.

| <b>FY2025-2026 Updated Budget</b>         |                 |
|-------------------------------------------|-----------------|
| School Operating Budget (Original)        | \$33,014,882.00 |
| Previous Additional Appropriations        | 3,145,609.43    |
| New School Operating Budget               | \$36,160,491.43 |
| Additional Appropriations – March 4, 2026 | 225,983.30      |
| Revised School Operating Budget           | \$36,386,474.73 |

**Budget:**

- Revenues – School Operating
- Expenditure – Instruction

**Legal Reference:**

Prince Edward County School Board Policies

- DA – Management of Funds
- DB – Annual Budget

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 14  
**Department:** County Administration  
**Staff Contact:** Jeffrey L. Jones/Sarah Elam Puckett  
**Agenda Item:** Solid Waste/Landfill Engineering Services Contract

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**Summary:** Attached for the Board’s approval is the FY 27 Contract and Scope of Work with LaBella for the County’s solid waste/landfill engineering services. County Procurement Policy requires contracts in excess of \$50,000 be approved by the Board of Supervisors. Funds for this contract are included in the Solid Waste Department of the FY 27 County Budget.

For FY 27, there is a \$17,000 increase in Task 2: Groundwater Corrective Action Monitoring and Reporting. This is due to the required three-year Corrective Action Site Evaluation (CASE) Report, an environmental compliance document mandated by Virginia DEQ, which summarizes sampling and provides a status on groundwater, to include plume reports and cross sections of each constituent of concern. This fee and associated lab fees will be reduced next year, as the CASE Report submittal is only required every three years.

Additionally, there was an Item 8 in the FY 26 contract, which has been deleted from FY 27. This represents a cost reduction of \$52,700. Item 8 was fees (largely lab work) for the anticipated “Amendment 9” to the Virginia Solid Waste Management Regulations (which included updates to landfill siting, setbacks, and operations, etc.). Amendment 9 has been officially withdrawn by the Virginia Waste Management Board.

The FY 26 contract was \$224,000. The 2027 contract represents a fee reduction of \$30,800.

**Attachments:** FY 2027 Labella Contract and Scope of Work for Landfill Engineering

**Recommendation:**

- 1. Approve the FY 27 contract for Solid Waste Engineering & Environmental Consulting services to Labella in the amount of \$193,200; and
- 2. Authorize the County Administrator to execute the contract on the behalf of the County.

**SAMPLE MOTIONS:**

- 1. I move the Board of Supervisors approve the contract with LaBella in the amount of \$193,200 and authorize the County Administrator to execute the contract on behalf of the County.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |



May 27, 2026

Mr. Douglas P. Stanley  
County of Prince Edward  
111 N. South St., 3<sup>rd</sup> Floor  
Farmville, VA 23901

**Re: Scope for Professional Consulting Services  
Prince Edward County Landfill (Fiscal Year 2027)  
LaBella Agreement No. 1875-09**

Dear Mr. Stanley:

LaBella Associates, D.P.C., P.C. (LaBella) appreciates the opportunity to offer professional consulting services for the County of Prince Edward. LaBella is submitting below the proposed scope of services for your review and consideration, which includes a description of the consulting services to be performed (Scope of Services), fees, current rate schedule, and service guarantees.

### **Background**

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The County currently operates the Prince Edward County Landfill located off State Route 684, approximately 5 miles west of the Town of Farmville, Virginia. The facility encompasses approximately 99 acres, of which approximately 21 acres comprise the currently active disposal area.

There are three disposal areas: a closed disposal unit that operated under Solid Waste Permit No. 420 (incorporated into the current Permit No. 584 in 1998), a separate disposal unit to the south of the Permit No. 420 area that was closed prior to 1988, and the currently permitted disposal area (Cells A-F).

The County maintains an Assessment Monitoring Program in accordance with the Virginia Solid Waste Management Regulations (VSWMR). Groundwater corrective action was implemented in 2006 and was based on monitored natural attenuation (MNA) for organics and Long-Term Performance (LTP) monitoring for inorganics. Results of corrective action activities are reported to the Virginia Department of Environmental Quality (DEQ) every three years in a Corrective Action Site Evaluation (CASE) report, with the next report due on June 23, 2027.

The facility also conducts quarterly landfill gas monitoring of 19 boundary probes and one building. Stormwater monitoring is also conducted and reported in accordance with the facility's Virginia Pollutant Discharge Elimination System (VPDES) General Permit.

The services presented herein will be conducted by LaBella during the period July 1, 2026, through June 30, 2027.



## Task 01 – Groundwater Compliance Monitoring and Reporting

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### Scope

The compliance groundwater monitoring network is monitored quarterly under the Assessment Monitoring Program pursuant to the VSWMR. The monitoring is typically conducted in March, June, September, and December using a network of two upgradient monitoring wells (M-3 and MW-12R) and twelve downgradient compliance monitoring wells (M-2R, MW-4R, MW-5, MW-7, MW-8, MW-9, MW-10, MW-11, MW-13, MW-15, P-3R, and NE-6). The objective of the proposed scope of services is to continue compliance monitoring at the facility in accordance with Module XI of the facility's permit.

Additionally, quarterly leachate samples are collected for informational purposes for the receiving wastewater treatment plant. Semiannual per- and polyfluorinated substances (PFAS) are collected at the request of the wastewater treatment plant. The scope of service for this task will include the following activities:

- Collecting quarterly groundwater samples from the two upgradient and twelve downgradient compliance monitoring wells in accordance with the VSWMR. Compliance monitoring will include conducting one VSWMR Table 3.1 Column B groundwater sampling event and three VSWMR Table 3.1 Column A constituents plus Table 3.1 Column B detects events for the facility. The current list of Table 3.1 Column B detects includes bis(2-ethylhexyl)phthalate; benzo(a)pyrene; dichlorodifluoromethane; diethylphthalate; di-n-butylphthalate; isobutyl alcohol; mercury; naphthalene; sulfide; tin; and 2,4-D. In addition, quality control samples will be analyzed for Table 3.1 Column A/B constituents (as appropriate). Each event will be conducted 75 to 105 days from the preceding compliance monitoring event;
- Conducting well gauging for all compliance wells, including twelve observation wells (ASD-MW-1, M-2, MW-4, MW-6, MW-12, MW-14, NE-1S, NE-2, NE-3, NE-5, NE-7, and NE-8);
- Preparing notification letters for Column B constituents detected in compliance wells during the annual Column B event within 14 days of the date of the analytical data packages;
- Preparing notification letters for GPS exceedances and submitting to the DEQ within 44 days of the date of the analytical data package; and,
- Preparing one Annual Groundwater Monitoring Report for the facility in accordance with the VSWMR, and meeting the reporting deadlines as determined in 9VAC20-81-250.E.2.b. The report is due within 120 days of laboratory data receipt. The Annual Report will include a discussion of the four groundwater monitoring events that occurred during the calendar year and the analytical results; groundwater contour maps; an evaluation of the monitoring network; and a completed Annual Report QA/QC Submission Checklist; and,
- Collecting quarterly leachate samples from the leachate pond. Sampling will include the analysis of the following: VSWMR Table 3.1 Column A, polychlorinated biphenyls (PCBs), pesticides, ammonia, biological oxygen demand (BOD), chemical oxygen demand (COD), total nitrogen, total organic carbon (TOC), and total suspended solids (TSS). PFAS will be collected on a semiannual basis, typically during the second and fourth quarters.

### Deliverables

- The 2026 Annual Groundwater Monitoring Report;
- Four quarterly laboratory data packages from the leachate sampling;
- Two semiannual laboratory data packages from the PFAS leachate sampling; and,
- Correspondence as necessary.



**Schedule**

The 3<sup>rd</sup> and 4<sup>th</sup> quarter 2026 and 1<sup>st</sup> and 2<sup>nd</sup> quarter 2027 monitoring events will occur within 75 to 105 days of the preceding quarterly monitoring event. The 2026 Annual Report will be submitted to the DEQ, with a copy to the County, within 120 days of the date of the fourth quarter laboratory data package. The quarterly (and semiannual PFAS) leachate sampling will be conducted concurrently with the groundwater compliance monitoring events.

**Limitations**

The associated fee is based on the following assumptions:

- We assume that no additional constituents will be detected in wells at concentrations exceeding their respective GPS values. Any additional Table 3.1 Column B detects may incur additional laboratory costs;
- Does not include laboratory fees for the annual sampling required for the Lynchburg Water Resources permit renewal (if chosen to renew); and,
- Client-generated activities beyond the above scope or in excess of the budget are subject to additional charges billed at hourly rates plus expenses or negotiated fees and may affect the task schedule accordingly.

**Compensation**

Fixed Fee                      \$85,700                      (To be billed on a percent complete basis.)



## Task 02 – Groundwater Corrective Action Monitoring

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### Scope

As a result of Groundwater Protection Standard (GPS) exceedances, corrective action was implemented that consists of Monitored Natural Attenuation (MNA) for organics and Long-Term Performance (LTP) monitoring for inorganics. The facility permit was amended on June 27, 2006, to include Module XIV (Corrective Action), the CAP, and the Corrective Action Monitoring Plan (CAMP). The next CASE report is due to the DEQ by June 27, 2027.

The objective of the proposed scope of service is to continue corrective action groundwater monitoring in accordance with the facility permit. The scope of service for this task will include the following activities:

- Collecting semiannual groundwater samples from six performance monitoring wells (M-1, P-2, MW-16, NE-D, NE-4, and NE-9,) and three sentinel monitoring wells/points (S-1, S-2, and S-3) in accordance with the facility permit Module XIV. Groundwater samples will be analyzed for the constituents of concern (COCs), as appropriate, using EPA SW-846 methods, and MNA/LTP parameters referenced under Section XIV.I.1 of the facility's permit; and,
- Preparing notification letters for GPS exceedances and submitting to the DEQ within 44 days of the date of the analytical data package.

### CASE Report

- Verified data collected during the corrective action sampling events since August 2024 will be evaluated together with previously collected data to judge the effectiveness of the MNA corrective action program. This evaluation will be included in the CASE report that is due to DEQ by June 27, 2027. In accordance with the DEQ's *Submission Instructions for Groundwater MNA-Based Corrective Action Site Evaluation (CASE) Reports at Solid Waste Landfills (LPR-SW-SI-25)* dated July 2012, the CASE will include, at a minimum, the following:
  - A demonstration of full delineation of the plume. This will include plume maps showing the full extent of each constituent of concern in both the horizontal and vertical directions;
  - Demonstration of the effectiveness of MNA. This will include evaluating statistical trends of groundwater quality within the plume. Also required will be an evaluation of trends in parent/daughter ratios over time as well as between monitoring points along discrete groundwater flow paths, trends in electron acceptors/donors, and trends in oxidation-reduction potential along flow paths;
  - Addressing the additional performance requirements described in EPA's 2004 "*Performance Monitoring of MNA Remedies for VOCs in Ground Water*" [EPA/600/R-04/027]. These aspects include:
    1. demonstrating biologic destruction of contaminant mass;
    2. detecting any changes in the aquifer condition which may affect MNA success;
    3. identify applicable transformation (breakdown) products;
    4. verify three-dimensional plume limits;
    5. verify no unacceptable impacts to downgradient receptors;
    6. detect any new contaminant releases;



7. demonstrate efficacy of any institutional controls associated with MNA; and,
  8. verify attainment of GPS;
- Discussion of ability to achieve GPS;
  - Discussion of ability to be protective of human health and the environment; and,
  - Discussion of ability to control the source of the release.

#### **Deliverables**

- GPS exceedance notifications will be submitted to the DEQ within 44 days of receipt of the analytical data packages; and,
- The CASE report will be prepared and submitted to DEQ prior to June 27, 2027.

#### **Schedule**

Semiannual corrective action monitoring will be conducted within 150 to 210 days from the preceding semiannual corrective action monitoring event, and will likely occur in September 2026 and March 2027. Semiannual corrective action monitoring will be conducted concurrently with compliance monitoring. The CASE report will be submitted to DEQ by June 27, 2027.

#### **Limitations**

The associated fee is based on the following assumptions:

- We assume that no additional constituents will be detected in wells at concentrations exceeding their respective GPS values;
- Preparation of responses to comments from regulators that may result from their review of submitted reports will be handled under Task 06; and,
- Client-generated activities beyond the above scope or in excess of the budget are subject to additional charges billed at hourly rates plus expenses or negotiated fees and may affect the task schedule accordingly.

#### **Compensation**

|                  |                 |                                                    |
|------------------|-----------------|----------------------------------------------------|
| <b>Fixed Fee</b> | <b>\$43,200</b> | <b>(To be billed on a percent complete basis.)</b> |
|------------------|-----------------|----------------------------------------------------|



## Task 03 – Landfill Gas Monitoring

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### Scope

The facility maintains 19 landfill gas monitoring probes that are monitored on a quarterly schedule. Also included in quarterly landfill gas monitoring is one facility building (scale house). The monitoring program is designed to ensure that any methane gas generated by the facility does not exceed 25 percent of the lower explosive limit (LEL) for methane in facility structures (excluding gas control or recovery system components), and the concentration of methane gas at the facility boundary does not exceed the LEL for methane.

The objective of the proposed scope of service is to provide Prince Edward County with professional environmental services related to landfill gas monitoring. The scope of service for this task will include the following activities:

- Conducting four quarterly landfill gas monitoring events of the 19 landfill gas probes (LMW-1 through LMW-19), and the one building (scale house). Monitoring will measure methane, carbon dioxide, oxygen, and static pressure. The results will be entered on gas logs and exceedances of the LEL, if any, will be reported to the DEQ; and,
- Gas monitoring results will be entered on gas logs and a copy provided to the County. Methane regulatory limit exceedance notifications (>5% by volume) will be made verbally to the DEQ within 24 hours of monitoring and via written notice within 5 days of the exceedance event. Methane action level exceedance notifications (>4% by volume) will be made in writing within 5 business days of the monitoring event.

### Deliverables

- Gas logs for quarterly monitoring events; and,
- Gas exceedance notifications, if necessary.

### Schedule

As a cost-saving measure, the four quarterly landfill gas monitoring events will be conducted concurrently with the quarterly groundwater monitoring events. Methane regulatory limit exceedance notifications will be made verbally to the DEQ within 24 hours of monitoring and via written notice within 5 days of the exceedance event. Methane action level exceedance notification will be made in writing within 5 business days.

### Limitations

The associated fee is based on the following assumptions:

- Monitoring events will be conducted concurrently with quarterly and/or semiannual groundwater monitoring events. Additional trips for verification monitoring or due to regulatory exceedances will be conducted as part of General Environmental Consulting (Task 06); and,
- Client-generated activities beyond the above scope or in excess of the budget are subject to additional charges billed at hourly rates plus expenses or negotiated fees and may affect the task schedule accordingly.

### Compensation

Fixed Fee                      \$6,000                      (To be billed on a percent complete basis.)



## Task 04 – Stormwater Administration and Reporting

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### Scope

Under this Task, LaBella will provide support to Prince Edward County for administrative activities associated with stormwater compliance at the facility. Activities will be conducted according to the facility's Stormwater Pollution Prevention Plan (SWPPP) and stormwater general permit (VPDES Permit No. VAR051362). LaBella will provide stormwater training, inspection, and reporting services for FY27.

LaBella will provide stormwater administration and reporting services during FY27 as follows:

- Order sample containers for the two stormwater outfalls prior to each 6-month monitoring period. Containers will be delivered to the facility for use by on-site personnel;
- Arrange for each semiannual sample to be analyzed for the parameters specified in the Stormwater Pollution Prevention Plan (SWPPP);
- Complete a draft electronic Discharge Monitoring Report (e-DMR) for each 6-month monitoring period. Following review, Prince Edward County will electronically submit each e-DMR to the DEQ. The e-DMRs are due to the DEQ by January 10 and July 10, 2027, respectively;
- If necessary, prepare a corrective action exceedance report which will be submitted to the DEQ per Part I.A.1.6.c of the General Permit, if there is an exceedance of an effluent limitation, benchmark limitation or a water quality standard;
- Conduct annual stormwater training for appropriate facility personnel in accordance with SWPPP requirements. The appropriate training forms in the SWPPP will be completed; and,
- Conduct a Non-Stormwater Discharge Assessment and complete the associated form. A signature will be required by a representative of Prince Edward County.

### Deliverables

- SWPPP Training Forms;
- Non-Stormwater Discharge Assessment Form; and,
- Draft e-DMRs for submittal by Prince Edward County.

### Schedule

The schedule for each service will be as follows:

- e-DMRs entered for Prince Edward County's review at least 10 days prior to due date; and,
- SWPPP training and Non-Stormwater Discharge Assessment will be conducted on a schedule agreeable to County personnel. Associated forms will be completed and submitted to Prince Edward County within 10 business days of site visit.

### Limitations

The associated fee is based on the following assumptions:

- Prince Edward County personnel will conduct stormwater sampling, quarterly facility inspections, and the quarterly visual stormwater inspections;
- We propose to handle responses to regulatory comments under General Environmental Consulting (Task 06); and,
- Client-generated activities beyond the above scope are subject to additional charges billed at hourly rates plus expenses or negotiated fees and may affect the task schedule accordingly.



**Compensation**

**Estimated Fee**            **\$10,000**            **(To be billed on a time and expense basis.)**



## Task 05 – Aerial Survey and Volume Study

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Under this Task, LaBella will analyze the volume of airspace consumed at the facility over time. In accordance with I.F.4 of the facility’s permit, by December 31 of 2023, and every two years thereafter, a topographic survey should be completed and certified by a professional engineer or certified land surveyor. A report is due to DEQ by April 1 of the following year that should include the following:

- areas that have attained final elevations and grades;
- the capacity used during the year;
- the remaining permitted capacity; and,
- the projected remaining site life.

### Scope

LaBella will prepare a Volume Study Report for Prince Edward County, including:

- A drone survey of the active landfill will be conducted by LaBella to obtain current topography, including placing of temporary ground control points;
- Mapping and volume analysis depicting total volume consumed since the previous topographic survey; and,
- An aerial photo of current site conditions.

### Deliverables

- Volume Study Report;
- Drawing of the site features and topography;
- Drawing of the depth of volume consumed since the previous topographic survey; and,
- Drawing including an aerial photo of the active area overlaid with topography.

### Schedule

The schedule for each service will be as follows:

- The aerial survey will be conducted in December 2026; and,
- Deliverables will be provided within **60 calendar days** of drone survey.

### Limitations

The associated fee is based on the following assumptions:

- The aerial photo and topography will only cover the non-vegetated areas. Surrounding areas may be included, but may not show ground features accurately, because they are obscured by vegetation, or are outside of survey control; and,
- Client-generated activities beyond the above scope are subject to additional charges billed at hourly rates plus expenses or negotiated fees and may affect the task schedule accordingly.

### Compensation

|                  |                 |                                                    |
|------------------|-----------------|----------------------------------------------------|
| <b>Fixed Fee</b> | <b>\$13,300</b> | <b>(To be billed on a percent complete basis.)</b> |
|------------------|-----------------|----------------------------------------------------|



## **Task 06 – General Environmental Consulting**

---

### **Scope**

The objective of the proposed scope of service is to provide Prince Edward County with professional environmental consulting services regarding the facility that are not included in Tasks 01 through 04. The scope of services for this task may include the following activities:

- Consultation on an as-needed basis for the environmental compliance management program;
- Performing re-sampling events;
- Responding to letters and other correspondence from regulatory agencies, or other sources, regarding the environmental program;
- Presentations to County Board of Supervisors as requested to update and educate Board members on issues relating to the County's environmental program; and,
- Attending meetings with County staff and/or regulatory agencies to discuss issues relating to the County's environmental management program.

### **Deliverables**

- Correspondence as necessary.

### **Schedule**

Correspondence will be provided on an as-needed basis.

### **Limitations**

The associated fee is based on the following assumptions:

- The estimated fee is not intended to be inclusive, but rather provide the County with an initial budget to address concerns or problems as they arise. The fee is suggested for Fiscal Year 2027; and,
- Client-generated activities beyond the above scope or in excess of the budget are subject to additional charges billed at hourly rates plus expenses or negotiated fees and may affect the task schedule accordingly.

### **Compensation**

**Estimated Fee                    \$15,000                    (To be billed on a time and expense basis.)**



## Task 07 – General Engineering Consulting

---

### Scope

The objective of this task is to provide Prince Edward County with general engineering consulting services related to the facility's operations and future design issues.

The scope of services for this task will include the following activities:

- Reviewing the facility's onsite files related to operations and permitting activities;
- Site visits and meetings with landfill staff to provide operational assistance as required. This may include, but not be limited to, preparing and executing a fill sequencing plan, stormwater control, minimizing leachate generation, equipment usage, and general housekeeping activities;
- Observe landfill operations and make recommendations to County Administration;
- Consultation on an as-needed basis for engineering issues that may arise;
- Presentations to County Board of Supervisors as requested to update and educate board members on issues relating to the facility; and,
- Attending meetings with County staff and/or regulatory agencies to discuss issues relating to the facility.

### Deliverables

- Correspondence as necessary.

### Schedule

Correspondence will be provided on an as-needed basis.

### Limitations

The associated fee is based on the following assumptions:

- The estimated fee is not intended to be inclusive, but rather provide the County with an initial budget to address concerns or problems as they arise. The fee is suggested for Fiscal Year 2027; and,
- Client-generated activities beyond the above scope or in excess of the budget are subject to additional charges billed at hourly rates plus expenses or negotiated fees and may affect the task schedule accordingly.

### Compensation

Estimated Fee            \$20,000            (To be billed on a time and expense basis.)



**Summary Table and Fees for Prince Edward County Annual Services (FY 2027)**

| <b>Task No.</b> | <b>Description</b>                                     | <b>Amount</b>    |                  |
|-----------------|--------------------------------------------------------|------------------|------------------|
| 01              | Groundwater Compliance Monitoring and Reporting        | Fixed Fee        | \$85,700         |
| 02              | Groundwater Corrective Action Monitoring and Reporting | Fixed Fee        | \$43,200         |
| 03              | Landfill Gas Monitoring                                | Fixed Fee        | \$6,000          |
| 04              | Stormwater Administration and Reporting                | Time and Expense | \$10,000         |
| 05              | Aerial Survey and Volume Study                         | Fixed Fee        | \$13,300         |
| 06              | General Environmental Consulting                       | Time and Expense | \$15,000         |
| 07              | General Engineering Consulting                         | Time and Expense | \$20,000         |
| <b>TOTAL</b>    |                                                        |                  | <b>\$193,200</b> |



This proposal when executed below will serve as an Addendum to Master Services Agreement (MSA) No. 1875 between LaBella Associates, D.P.C., P.C. and Prince Edward County. The proposed scope of services will be conducted under the Terms and Conditions of the previously executed MSA and this Addendum.

If this Addendum is acceptable, please sign and date below and return via electronic mail or regular postal service. Upon receipt, we will endorse and return an executed Addendum for your files.

We sincerely thank you for this opportunity and we look forward to continuing our relationship with Prince Edward County. If you require additional information or have any questions, please contact me at (804) 355-4520.

Respectfully submitted,

LABELLA ASSOCIATES, D.P.C., P.C.

John G. Westerfield, P.G.  
Environmental Director – Waste & Recycling

LaBella Associates, D.P.C., P.C.

Prince Edward County

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Attachments – Professional Rate Schedule  
Service Guarantees

# SERVICE GUARANTEES ©

Provided by



LaBella Associates and our project teams are excited to offer the following “Service Guarantees” to County of Prince Edward:

- i. If we are late for a meeting with you, there will be no charge for that meeting time.*
- ii. For tasks contracted on a time and materials basis, you will not be billed for professional services performed for these tasks after the scheduled completion date.*
- iii. For tasks contracted by lump sum basis; in the unlikely event we do not meet the agreed-upon schedule for those tasks, your agreed-upon fee will be reduced by 10%.*

If you have any questions about the above-listed guarantees, please contact us.

Signature: \_\_\_\_\_

  
Division Director

Signature: \_\_\_\_\_

  
Project Manager

Date: \_\_\_\_\_

05/27/26

Date: \_\_\_\_\_

05/27/26

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 15-a  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Agenda Item:** Citizen Volunteer Appointments

**Summary:** Below is a chart summarizing the boards and commissions which have upcoming citizen vacancies and/or expiring terms of office in June 2026.

| APPOINTMENT                                                                                              | TERM OF OFFICE | # OF VACANCIES | IN OFFICE                                                        | APPLICANTS                                    |
|----------------------------------------------------------------------------------------------------------|----------------|----------------|------------------------------------------------------------------|-----------------------------------------------|
| Board of Appeals for Building Code                                                                       | 5 Years        | 1              | Lanay Walker                                                     | Michael Zeller                                |
| Industrial Development Authority                                                                         | 4 Years        | 1              | Brad Watson                                                      | Brad Watson                                   |
| Social Services Board<br><i>(Position to be filled by resident living in the Prospect-Pamplin area.)</i> | 4 Years        | 1              | Theresa Clark, Ph.D.<br><i>(not eligible for re-appointment)</i> | Gloria Lockett<br>Melanie Rhodes              |
| Central Va. Regional Library Board                                                                       | 4 Years        | 1              | Gwen Akers-Booker<br><i>(not eligible for re-appointment)</i>    | Elizabeth Kocevar-Weidinger<br>Gloria Lockett |
| Piedmont Senior Resources                                                                                | 3 Years        | 1              | Vacant                                                           |                                               |

**ATTACHMENTS:** Citizen Volunteer Applications

**RECOMMENDATION:** The Board will wish to vote on the appointments for each position.

**2040 COUNTY STRATEGIC PLAN – CRITICAL TARGET AREA**

**County Operations & Community Engagement:**

- Deliver service excellence through efficiency, transparency and collaboration.
  - ~ Expand community engagement, outreach and feedback systems.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
 Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
 Jones \_\_\_\_\_ Watson \_\_\_\_\_

# Citizen Volunteer Application

**Submitted on** 1 June 2026, 10:10AM  
**Receipt number** 29  
**Related form version** 0

**Name** Elizabeth A. Kocevar-Weidinger

**Home Address** 1670 dodd street

**Home City, State, Zip Code** Farmville, VA 23901

**Election District (Please select from drop-down)** 1 - Farmville

**Home Telephone Number** 4343905405

**Mobile Telephone Number** 4343905405

**Email Address** Kocevar-weidingerea@vmi.edu

**Current Employer** Virginia Military Institute

**Business Address** 410 Letcher Avenue

**Business City, State, Zip Code** Lexington, VA 24450

**Business Telephone Number** 5404647873


**Fax Number**

**Which Address is Preferred for Mailings?** Home

**Optional Information Which May Prove Helpful:** I've been a resident of Prince Edward County since 1999. I commute to Lexington, VA.

**Occupation** Librarian

**Former Occupation, If Retired**

|                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Education Level:</b>                                                                                                                                                                                                   | Graduate School                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Education Level Years Completed and Any Additional Information:</b>                                                                                                                                                    | I have masters degrees in library and information since and in education                                                                                                                                                                                                                                                                                                                                                                |
| <b>Past Board, Commission, and Committee Assignments:</b>                                                                                                                                                                 | none.                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Professional, Civic, or Other Activities:</b>                                                                                                                                                                          | I'm the current chair of the Reference Services Section, consisting of 9 sub-committees, and 3,000+ members, of the Reference and User Services Association, a division of the American Library Ass                                                                                                                                                                                                                                     |
| <b>Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment:</b>                                                    | As an elder states person in my field, I'm ready to volunteer and contribute in any way I can to my local library. I've worked in libraries since 1986. I've been a professional librarian since 1993. I'm about to start 2 year terms on the Reference Services in Public Libraries and Services to Aging Populations committees - under the Reference Services Section of Reference and User Services Association, a division of ALA. |
| <b>Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain:</b> | Virginia Military Institute                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain:</b>       | No.                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Please select the Board(s), Commission(s), or Committee(s) you on which are interested and willing to serve.</b>                                                                                                       | Central Virginia Regional Library Board                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Please list in order of preference the Board(s), Commission(s), or Committee(s) on which are interested and willing to serve.</b>                                                                                      | Central Virginia Regional Library Board                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Please enter your digital signature below:</b>                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                     |
|                                                                                                                                                                                                                           | <a href="#">Link to signature</a>                                                                                                                                                                                                                                                                                                                                                                                                       |

# Citizen Volunteer Application

**Submitted on** 27 May 2026, 9:23PM  
**Receipt number** 28  
**Related form version** 0

---

**Name** Gloria O. Lockett

---

**Home Address** 671 Carr Road

---

**Home City, State, Zip Code** Prospect

---

**Election District (Please select from drop-down)** 6 - Prospect

---

**Home Telephone Number** 4345746242

---

**Mobile Telephone Number** 4343909716

---

**Email Address** glockett1957@gmail.com

---

**Current Employer** Bright Futures of Virginia

---

**Business Address** 400 Longwood Avenue

---

**Business City, State, Zip Code** Farmville, VA 23901

---

**Business Telephone Number** 4343921019

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**Fax Number** 4343921066

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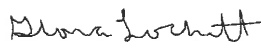
**Which Address is Preferred for Mailings?** Home

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**Optional Information Which May Prove Helpful:** My prior work with the Head Start Program working with low-income disadvantage children and families in the community and my work with Bright Futures of Virginia has provided me with the knowledge and skills to continue being of service.

---

**Occupation** Qualified Mental Health Professional, Mobile Crisis Responder

|                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Former Occupation, If Retired</b>                                                                                                                                                                                      | STEPS Head Start Program-Family & Community Partnerships Manager, retired in 2020                                                                                                                                                                |
| <b>Education Level:</b>                                                                                                                                                                                                   | High School<br>Graduate School<br>Degrees / Other                                                                                                                                                                                                |
| <b>Education Level Years Completed and Any Additional Information:</b>                                                                                                                                                    | Master of Arts, Human Services: Executive Leadership, Bachelor of Science: Business Administration                                                                                                                                               |
| <b>Past Board, Commission, and Committee Assignments:</b>                                                                                                                                                                 | None                                                                                                                                                                                                                                             |
| <b>Professional, Civic, or Other Activities:</b>                                                                                                                                                                          | Worked with local public schools, DSS Agencies, Health Departments and other entities establishing partnership agreements for the Head Start Program                                                                                             |
| <b>Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment:</b>                                                    | My willingness to serve my community and interest in helping people. My prior work experience in the Head Start Program, I currently work as a QMHP and a Mobile Crisis Responder working with individuals struggling with mental health issues. |
| <b>Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain:</b> | No                                                                                                                                                                                                                                               |
| <b>Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain:</b>       | No                                                                                                                                                                                                                                               |
| <b>Please select the Board(s), Commission(s), or Committee(s) you on which are interested and willing to serve.</b>                                                                                                       | Crossroads Community Services Board<br>Central Virginia Regional Library Board<br>Prince Edward County Social Services Board                                                                                                                     |
| <b>Please list in order of preference the Board(s), Commission(s), or Committee(s) on which are interested and willing to serve.</b>                                                                                      | Central Virginia Regional Library Board, P. E. County Social Services Board, CCS Board                                                                                                                                                           |
| <b>Please enter your digital signature below:</b>                                                                                                                                                                         |                                                                                                                                                              |

# Citizen Volunteer Application

Submitted on 14 May 2026, 8:41AM  
Receipt number 26  
Related form version 0

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**Name** Melanie Rhodes

---

**Home Address** 1752 Chinquapin Rd

---

**Home City, State, Zip Code** 23960

---

**Election District (Please select from drop-down)** 6 - Prospect

---

**Home Telephone Number**

---

**Mobile Telephone Number** 3302340361

---

**Email Address** smrhodescrew@gmail.com

---

**Current Employer**

---

**Business Address**

---

**Business City, State, Zip Code** 23960

---

**Business Telephone Number**

---

**Fax Number**

---

**Which Address is Preferred for Mailings?** Home

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**Optional Information Which May Prove Helpful:**

---

**Occupation**

---

**Former Occupation, If Retired** Optometrist

---

**Education Level:** Graduate School

---

Education Level Years Completed and Any Additional Information:

20

Past Board, Commission, and Committee Assignments:

Professional, Civic, or Other Activities:

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment:

VA

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain:

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain:

No

Please select the Board(s), Commission(s), or Committee(s) you on which are interested and willing to serve.

Prince Edward County Social Services Board

Please list in order of preference the Board(s), Commission(s), or Committee(s) on which are interested and willing to serve.

Please enter your digital signature below:



[Link to signature](#)



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 4/21/2026

Name Bradley L. Watson

Home Address 137 Gates Point Drive

City Rice State VA Zip Code 23966

Election District:      5 - Buffalo \_\_\_\_\_      8 - Center \_\_\_\_\_  
                                 4 - Hampden \_\_\_\_\_      3 - Leigh \_\_\_\_\_  
                                 1 - Farmville \_\_\_\_\_      2 - Lockett      x \_\_\_\_\_  
                                 7 - West End \_\_\_\_\_      6 - Prospect \_\_\_\_\_

Home Telephone Number \_\_\_\_\_ Mobile 434-395-8853

E-Mail Address bwatson1298@gmail.com

Current Employer Davenport & Company LLC

Business Address 101 N. Main Street

City Farmville State VA Zip Code 23901

Business Telephone Number 434-392-9813 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home \_\_\_\_\_ Office x

***Optional Information Which May Prove Helpful:***

Occupation Financial Advisor

Former Occupation, If Retired \_\_\_\_\_

Education: High School Prince Edward Academy Year 1983

College/Technical School University of Virginia Year 1987

Graduate School Virginia Commonwealth University Year 1999

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments Industrial Development Authority, current chair

Professional, Civic, or Other Activities Southside Va Family YMCA, Southside Va Community College, Farmville Lions Club, Farmville Area Chamber of Commerce, Longwood Center for the Visual Arts, Heart of Va Festival Farmville United Methodist Church Admin Council, Longwood Student Lancer Fund advisor, Va Childrens Book Festival

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I have served on the Prince Edward IDA for many years and found it a very rewarding experience  
I have been very involved in the current data center initiative and would like to see it through to its conclusion

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

brother Cannon Watson is a member of the Prince Edward County Board of Supervisors

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

Davenport & Company provides bond counsel to Prince Edward County but that is a completely separate part of our business and I am not involved or compensated for whatever they may do with any municipality

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- \_\_\_\_\_ Board of Appeals for Building Code
- \_\_\_\_\_ Southside Virginia Community College Board
- \_\_\_\_\_ Crossroads Community Services Board
- \_\_\_\_\_ Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority**
- \_\_\_\_\_ Central Virginia Regional Library Board
- \_\_\_\_\_ Prince Edward County Planning Commission
- \_\_\_\_\_ Prince Edward County Social Services Board
- \_\_\_\_\_ Piedmont Regional Jail Board
- \_\_\_\_\_ Special Committee of the Board of Supervisors: \_\_\_\_\_
- \_\_\_\_\_ Other \_\_\_\_\_
- \_\_\_\_\_ Other \_\_\_\_\_
- \_\_\_\_\_ Other \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- \_\_\_\_\_ Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply with the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.*

  
Signature

4/21/2026  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382, 111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

# Citizen Volunteer Application

**Submitted on** 26 May 2026, 9:49AM  
**Receipt number** 27  
**Related form version** 0

**Name** Michael Zeller

**Home Address** 4125 Hardtimes Rd

**Home City, State, Zip Code** Prospect, VA, 23960

**Election District (Please select from drop-down)** 6 - Prospect

**Home Telephone Number**

**Mobile Telephone Number** 4437901770

**Email Address** Zelconinc@yahoo.com

**Current Employer** Not Applicable

**Business Address** Not Applicable

**Business City, State, Zip Code** Not Applicable

**Business Telephone Number** Not Applicable

**Fax Number**

**Which Address is Preferred for Mailings?** Home

**Optional Information Which May Prove Helpful:**

**Occupation**

**Former Occupation, If Retired** Home Builder

Education Level:

High School

Education Level Years Completed and Any Additional Information:

Completed College courses but never obtained a degree

Past Board, Commission, and Committee Assignments:

None

Professional, Civic, or Other Activities:

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment:

Small business owner familiar with building codes and interested in being a volunteer in local government

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain:

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain:

No

Please select the Board(s), Commission(s), or Committee(s) you on which are interested and willing to serve.

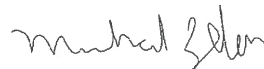
Local Board of Building Code Appeals

Special Committee of the Board of Supervisors - please specify below with preference:

Please list in order of preference the Board(s), Commission(s), or Committee(s) on which are interested and willing to serve.

Board of supervisors, and board of building code appeals

Please enter your digital signature below:



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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 15-b  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Agenda Item:** Board Appointments to Outside Agencies

**Summary:** Below is a chart summarizing the appointments to outside agencies for Board members with upcoming expiring terms.

**Board Appointments to Outside Agencies:**

| Position                                                      | Term of Office | # of Vacancies | Currently in Office | Notations                   |
|---------------------------------------------------------------|----------------|----------------|---------------------|-----------------------------|
| Virginia's Heartland Regional Industrial Facilities Authority | 4 Years        | 1              | Jerry Townsend      | Eligible for Re-appointment |
| STEPS Board                                                   | 3 Years        | 1              | Jerry Townsend      | Eligible for Re-appointment |

**ATTACHMENTS:**

**RECOMMENDATION:** The Board will wish to vote on the appointment for each position.

**2040 COUNTY STRATEGIC PLAN – CRITICAL TARGET AREA**

**County Operations & Community Engagement:**

- Deliver service excellence through efficiency, transparency and collaboration.
  - ~ Expand community engagement, outreach and feedback systems.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
 Jenkins \_\_\_\_\_  
 Jones \_\_\_\_\_

Pride \_\_\_\_\_  
 Townsend \_\_\_\_\_  
 Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 15-c  
**Department:** County Administration  
**Staff Contact:** Doug Stanley  
**Agenda Item:** Community Policy Management Team Appointments

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**Summary:**

As the Board is aware, to receive CSA funds from the Commonwealth of Virginia Section 2.2-5204 of the Code directs every County to establish a Community Policy and Management Team (CPMT). Membership of the CPMT is specified in Section 2.2-5205 of the Code and shall include:

- One elected official or an appointed official (presently the County Administrator)
- The local agency heads or their designees of the following – (1) Community Services Board, (2) Juvenile Court Services Unit, (3) Department of Health, (4) Department of Social Services, and (4) Local School division.
- A representative of a private organization or association of providers for children’s or family services if such organizations are located within the locality.
- A parent representative.

The CPMT is requesting the Board approve the re-appointment of Ms. Samantha Bain, of United Methodist Family Services (UMFS) as the private provider representative for the CPMT team. Ms. Bain is the Family Systems Coordinator for the South and West Region of UMFS. She has extensive experience in Intensive In-home services, Therapeutic Day Treatment and Mentoring within the community. Ms. Bain has served on the CPMT as the private provider representative for several years. There is no term expiration date.

The CPMT is also requesting the Board re-appoint Ms. Le’ Tina Giles of Farmville to serve as the parent representative. The appointment will be effective immediately. There is no term expiration date.

**RECOMMENDATION:** Re-appoint Ms. Bain as the private provider representative and re-appoint Ms. Le’ Tina Giles to the CPMT whose term will be effective immediately, with no term expiration date.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 15-d  
**Department:** County Administration  
**Staff Contact:** Doug Stanley  
**Agenda Item:** Family Assessment and Planning Team (FAPT) Appointment

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**Summary:**

As the Board of Supervisors may be aware, Section 2.2-5207 of the Code of Virginia requires each Community Policy and Management Team to “establish and appoint one or more Family Assessment and Planning Teams (FAPT) as the needs of the community require and lists the required representatives of each FAPT”. The FAPT shall include the following community agencies, to include the Community Services Board; Juvenile Court Services Unit; the Department of Social Services; the school division, a parent representative, and at the discretion of the CPMT, a representative of a private organization or association of providers for children’s or family services and other public agencies.

Mr. Glenn Fowlkes from Fulcrum Counseling has been the private provider representative for the past several years. The CPMT team has requested that Mr. Fowlkes continue as the private provider representative. The CPMT will be soliciting applications to fill the vacant parent representative position and will bring the appointment to the Board of Supervisors once someone has been selected for BOS approval. The appointment will be effective immediately and there is no time limit on the appointment.

**RECOMMENDATION:** Appoint Mr. Glenn Fowlkes to the FAPT, whose term will be effective immediately, and has no term limit.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 16-a  
**Department:** Emergency Management  
**Staff Contact:** Trey Pyle  
**Agenda Item:** Public Safety Committee: Fire Association Loan Request – Prospect VFD

Fire Department Capital Expenditure Financing Fund – In 2011, the Board of Supervisors approved the creation of the Fire Association Financing Fund. At that time the Board voted to provide a total of up to \$600,000 to members of the Fire Association for low interest loans for the purchase of apparatus and other equipment. Section 15.2-954 of the *Code of Virginia* authorizes any locality to make loans to any nonprofit organization furnishing firefighting or rescue services.

The Master Agreement signed by all the VFD and the Rescue Squad contains the procedures by which the Fire Association will request funds to be borrowed and for which organization and the County will create a promissory note, which provides that in the event of a default each member of the Association guarantees repayment of the loan.

Prospect VFD is requesting a loan of \$250,000 to fund assist in purchasing and refurbing a 2009 Seagrave Engine. The total cost of the purchase and refurbish is \$495,000.00, with Prospect VFD providing the additional funds.

At its May, 2026 meeting the Fire Association approved a request from the Prospect VFD for a loan of up to \$250,000 to finance a fire truck from the Fire Department Capital Expenditure Financing Fund, Attachment (2)

Currently, there is only 1 outstanding loan on record for Hampden Sydney VFD for \$100,000.00.

**Attachments:**

1. Letter Affirming approval by Prince Edward County Area Firefighters Association
2. Draft Promissory Note for \$250,000 for Prospect VFD
3. Excerpt, July 12, 2022 Board Minutes
4. Master Agreement

**Recommendations:** Pending review by Public Safety Committee -- see sample motion.

**Sample Motion:** I move the Board approve the request of the Prospect Volunteer Fire Department, as affirmed by the Prince Edward Area Firefighters Fire Association, and authorize the Chair and/or County Administrator to execute the loan agreement for \$250,000 on behalf of the County.

**2040 COUNTY STRATEGIC PLAN – CRITICAL TARGET AREA**

**Public Safety & Health**

- *Ensure, responsive, coordinated emergency and supportive services*
- ~ Strengthen Fire and EMS coordination, standards and coverage

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_



**PRINCE EDWARD AREA FIREFIGHTERS ASSOCIATION**  
**POST OFFICE BOX 143**  
**FARMVILLE, VIRGINIA 23901**



May 28, 2026

Doug Stanley  
County Administrator  
111 N. South Street  
Farmville, Virginia 23901

Mr. Stanley

At the Association meeting held on May 27, 2026, a request was presented by the Prospect Volunteer Fire Department to borrow \$250,000 from the Fire Department Capital Equipment Financing Fund established by Prince Edward County Board of Supervisors. The funds will be used to purchase and refurbish a 2009 Seagrave Fire Engine.

The Association unanimously approved this request.

Thank you for your continued support of the emergency services serving Prince Edward County.

Al Mason  
President

## PROMISSORY NOTE

\$250,000.00

Farmville, Virginia

August 1, 2026

FOR VALUE RECEIVED, the undersigned, Prospect Volunteer Fire Department, promise(s) to pay to the County of Prince Edward, Virginia, or order, the principal sum of Two Hundred Fifty Thousand Dollars (\$250,000), with interest from date at the rate of three percent (3.00%) per annum on the unpaid balance until paid. The said principal and interest shall be payable at the office of the Prince Edward County Administrator at P.O. Box 382, Farmville, Virginia 23901, or at such place as the holder may designate in writing, in annual installments of principal and interest beginning on August 1, 2027 in the amount of \$57,500.00; on August 1, 2028 in the amount of \$56,000.00; on August 1, 2029 in the amount of \$54,500.00; on August 1, 2030 in the amount of \$53,000.00 and on August 1, 2031 a final payment of \$51,500.00. Prospect Fire Department shall have the right to pre-pay this note without penalty.

If default is made in any payment as above provided, the unpaid balance of this Note, with all accrued interest thereon, may, at the option of the holder, be declared due and payable at once. Failure to exercise this option shall not constitute a waiver of the right to exercise the same in the event of any subsequent default.

Each and every maker or endorser of this note severally waives presentment, demand, protest and notice of dishonor, as well as the benefit of any exemption under the homestead laws, and agrees to remain bound for the payment hereof notwithstanding any agreement or agreements for the extension of the due date of any said installments, in whole or in part, made by the holder, before, on or after maturity thereof, even though without their or any of their consent, or without notice to them or any of them, but reserve the right of

anticipation and agrees to pay a twenty per cent attorney's fee if placed in the hands of an attorney for collection.

**NOTICE:** THE DEBT SECURED HEREBY IS SUBJECT TO CALL IN FULL OR THE TERMS THEREOF BEING MODIFIED IN THE EVENT OF SALE OR CONVEYANCE OF THE PROPERTY SECURED HEREBY.

WITNESS the following signature and seal.

PROSPECT FIRE DEPARTMENT

BY \_\_\_\_\_ SEAL  
Fire Chief

**STATE OF VIRGINIA,**  
**AT LARGE, to-wit:**

I, the undersigned, a Notary Public in and for the jurisdiction aforesaid, whose commission expires \_\_\_\_\_, do hereby certify that \_\_\_\_\_, whose name is signed to the foregoing Promissory Note bearing the date of \_\_\_\_\_, 2026, has acknowledged the same before me in my jurisdiction aforesaid on this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Notary Public

# Prospect VFD

## LOAN AMORITIZATION SCHEDULE

Loan Amount 250,000.00  
 Annual Interest Rate 3.00%  
 Loan Period in Years 5  
 Number of Payments Per Year 1  
 Start Date of Loan 1-Aug-26

| Pmt No. | Payment Date | Beginning Balance | Scheduled Payment | Principal  | Interest  | Ending Balance | Cumulative Interest |
|---------|--------------|-------------------|-------------------|------------|-----------|----------------|---------------------|
| 1       | 8/1/2027     | 250,000.00        | 57,500.00         | 50,000.00  | 7,500.00  | 200,000.00     | 7,500.00            |
| 2       | 8/1/2028     | 200,000.00        | 56,000.00         | 50,000.00  | 6,000.00  | 150,000.00     | 13,500.00           |
| 3       | 8/1/2029     | 150,000.00        | 54,500.00         | 50,000.00  | 4,500.00  | 100,000.00     | 18,000.00           |
| 4       | 8/1/2030     | 100,000.00        | 53,000.00         | 50,000.00  | 3,000.00  | 50,000.00      | 21,000.00           |
| 5       | 8/1/2031     | 50,000.00         | 51,500.00         | 50,000.00  | 1,500.00  | -              | 22,500.00           |
| TOTAL   |              |                   | 272,500.00        | 250,000.00 | 22,500.00 |                |                     |

Note: Interest is charged based on a 360 day year.

July 12, 2011

The following is an excerpt of the minutes of the regular meeting of the Prince Edward County Board of Supervisors held July 12, 2011.

In Re: Fire Department Capital Equipment Financing Committee Report

Supervisor Gantt thanked the Fire and Rescue Squad members for attending the meeting. He stated the Fire Department Capital Equipment Financing Committee, comprising himself, Supervisor McKay and Supervisor Wilck, met with the Fire Association on July 6, 2011 to discuss the draft Capital Expenditure/Finance Agreement. The draft agreement met the majority of the requirements discussed by the Board of Supervisors; the Committee added three requirements and made it clear that this funding is a one-time event and will not be an annual donation.

Discussion followed regarding Prince Edward Volunteer Rescue Squad becoming a member of the Fire Association, and regarding the anticipated specifics of the process in which the funding would be used.

Supervisor Simpson made a motion to allocate \$100,000 to be used by the Prince Edward Volunteer Rescue Squad with the same stipulations set forth in the draft Capital Expenditure/Finance Agreement. After some discussion, Supervisor Simpson withdrew his motion.

Supervisor Simpson then made a motion to allocate an additional \$100,000 to the \$500,000 already available to the Firefighters Association for the low financing rate through the Fire Department Capital Equipment Financing Fund; the motion carried:

|      |                                                                                                                                          |           |                             |
|------|------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------------------|
| Aye: | William G. Fore, Jr.<br>Don C. Gantt, Jr.<br>Robert M. Jones<br>Charles W. McKay<br>Howard F. Simpson<br>Jim R. Wilck<br>Mattie P. Wiley | Nay: None | Abstain: Howard M. Campbell |
|------|------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------------------|

Supervisor Wilck made a motion to approve the concept of the Prince Edward County Firefighters Association Capital Expenditure/Finance Agreement, and to have the County Attorney draw up a formal contract to present to the Board for final approval; the motion carried:

Aye: William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

Abstain: Howard M. Campbell

**Prince Edward County Firefighters Association  
Capital Expenditure/Finance Agreement**

**Purpose:** To provide low interest finance to the Prince Edward County Firefighters Association Department Members, for the upgrading and purchase of apparatus. (Apparatus: Pumps, Tankers, and Specialty Vehicles approved by Association.)

**Funds:** Funding will be provided to this project from Prince Edward County Board of Supervisors at an annual interest rate of 1.5% annually. This rate will remain in effect annually and reviewed each year at the counties regular June meeting. Any changes required to the rate will take effect July of that calendar year.

**Amount:** The County will provide funding, up to \$600,000, for capital purchases approved by the association membership. At no time shall the total of a loan/ or loans from any member department exceed the fund amount minus \$50,000. It is the intent of the association to maintain a reserve of \$50,000 for use by Department Members in cases of emergency.

**Terms:** 5 years/60 months for all purchases

**Payments:** Monthly, Annually, Semi-Annually, or Quarterly

**Interest:** Prince Edward Rate 1.5% + Association Rate 1.5% annually = Current Rate 3.0%

**Additional Requirements:**

1. Prince Edward County will hold title to vehicle purchased
2. Prince Edward County agrees that the 1.5% interest charges, for the Association, will be rolled back into the fund (\$500,000) to increase the amount of available capital for additional purchases.

**Administration:**

1. Members must request money at a regular monthly business meeting of Prince Edward Firefighters Association.
2. Requested monies will be approved by the chiefs within the association or their designee at a special called meeting by the President of the association, provided the Treasurer has confirmed that funds are available for the project.
3. The President of the Association will make the request for the money from Prince Edward County Board or their designated committee.

4. Members agree to pay off all loan activities within the 5 year/60 month cycle, or seek additional funding on their own to pay off such loan, if they are unable to complete their obligation within the terms provided by the Association.
5. Members can pay off the loan early with no additional fees or interest charges, other than interest due during the time of the loan.
6. Prince Edward County will provide an amortization schedule, and payment amount for each purchase.
7. If payments are not made, the Board of Supervisors at their own discretion could:
  - a. Defer payment
  - b. Hold back the annual contribution
  - c. Take possession of the truck
8. Funding is also to be made available to rescue squads.

CERTIFIED TRUE COPY

  
W. W. Bartlett  
County Administrator

**AGREEMENT**

**THIS AGREEMENT**, made this 12<sup>th</sup> day of July, 2011, by and the **COUNTY OF PRINCE EDWARD, VIRGINIA**, (hereinafter referred to as "County"); the **PRINCE EDWARD AREA FIREFIGHTERS ASSOCIATION, INC.**, a Virginia Corporation, (hereinafter referred to as "Association"); the **PRINCE EDWARD VOLUNTEER RESCUE SQUAD, INC.**, a Virginia Corporation, (hereinafter referred to as the "Squad"); the **HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT, INC.**, a Virginia Corporation, (hereinafter referred to as "Hampden-Sydney"); the **PROSPECT VOLUNTEER FIRE DEPARTMENT, INC.**, a Virginia Corporation, (hereinafter referred to as "Prospect"); the **RICE VOLUNTEER FIRE DEPARTMENT, INC.**, a Virginia Corporation, (hereinafter referred to as "Rice"), the **DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT, INC.**, a Virginia Corporation, (hereinafter referred to as "Darlington Heights"); the **PAMPLIN VOLUNTEER FIRE DEPARTMENT & EMS, INC.**, a Virginia Corporation, (hereinafter referred to as "Pamplin"); and the **MEHERRIN VOLUNTEER FIRE & RESCUE, INC., ENGINE CO. NO. 5**, a Virginia Corporation, (hereinafter referred to as "Meherrin").

**WHEREAS**, County has expressed a desire to provide a fund of \$600,000.00, from which it will make low interest loans to the parties hereto for the purpose of purchasing needed equipment and other capital expenditures in order to continue to provide for the safety of

the citizens of Prince Edward County; and

**WHEREAS**, Squad, Hampden-Sydney, Prospect, Rice, Pamplin, Darlington Heights and Meherrin have formed the Association for the mutual benefit of the parties hereto in order to determine the amount of any loan from the fund as well as the priority of the equipment needs of the various departments; and

**WHEREAS**, the parties hereto wish to establish the guidelines and procedures which will be used in order to secure a loan from said fund;

**NOW THEREFORE**, in consideration of the premises and the mutual covenants contained herein, the parties do hereby agree as follows:

1. Upon the execution of this agreement by all of the parties hereto, County will appropriate the sum of \$600,000.00 to be used as a loan fund for the parties hereto for the purchase of equipment.
2. The Association shall make all decisions concerning the priorities and the amounts of any loans from the fund to any of the parties hereto.
3. Upon receipt of a written notice from the Association which advises County of the party to whom money is to be lent from the fund and the amount of the loan request, County will cause a promissory note to be prepared for execution by the borrowing party. Said promissory note shall be in the amount stated in the notice from Association and shall bear simple interest at the rate of three per cent (3%) per annum and shall be payable in equal monthly installments of principle and interest to County over a term not to exceed sixty (60) months. Each member of the Association which executes this document does hereby guarantee the repayment of said loan and shall be liable for 14.285 per cent(14.285%) of the outstanding balance of principle and interest due in the event of a default by the maker of the note. In the event that a default shall occur, each

signatory department shall have thirty days from the date of receipt of written notice of default to remit to County the full amount of their share of the principle and interest due. In the event that said payment is not received within the said thirty day period, County may withhold said payment amount from any funds that have been or will be appropriated by County to the said member.

4. All written notices required by the terms of this agreement shall be sent to County c/o County Administrator, 111 South Street, Farmville, Virginia 23901 and to the other parties hereto at the registered address of the other parties hereto as reflected in the records of the State Corporation Commission and shall be by certified mail with return receipt requested.

5. In the event that the maker of the note shall make all payments due thereon annually in a timely fashion and there are no other events of default which occur during the term of the note, County will pay to the Association an amount equal to fifty per cent (50%) of the interest received by County during the preceding twelve months.

6. Each maker of a note under this agreement shall name County as a co-insured on any property and casualty insurance policy and any liability insurance policy placed on said equipment and shall provide County with evidence of said insurance and a copy of any endorsement thereto which names County as a co-insured. Failure to provide evidence of insurance shall constitute an event of default and County shall have the right to purchase insurance on said equipment and add the expense thereof to the balance due on said note and receive interest thereon.

7. The parties to this agreement represent that they have the authority to enter into this agreement as evidenced by the resolutions attached hereto and made a part hereof by reference.

**IN WITNESS WHEREOF**, the parties have set their hands and seals.

**PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS**

BY   
**Chairman**

Attest:

  
**Clerk**

**PRINCE EDWARD COUNTY  
FIREFIGHTERS ASSOCIATION, INC.**

BY   
**President**


Attest:

  
**Secretary**

**PRINCE EDWARD VOLUNTEER  
RESCUE SQUAD, INC.**

BY   
**President**

Attest:

  
**Secretary**

**HAMPDEN-SYDNEY VOLUNTEER  
FIRE DEPARTMENT, INC.**

BY   
**President**

Attest:

Secretary

[Handwritten Signature]

**PROSPECT VOLUNTEER FIRE  
DEPARTMENT, INC.**

BY [Handwritten Signature]  
President

Attest:

Secretary

[Handwritten Signature]

**RICE VOLUNTEER FIRE  
DEPARTMENT, INC.**

BY

[Handwritten Signature]

Attest:

Secretary

[Handwritten Signature]

**DARLINGTON HEIGHTS VOLUNTEER  
FIRE DEPARTMENT, INC.**

BY

[Handwritten Signature]  
President

Attest:

Secretary

[Handwritten Signature]

**PAMPLIN VOLUNTEER FIRE  
DEPARTMENT & EMS, INC.**

BY

[Handwritten Signature]  
PRESIDENT

Attest:

  
Secretary

**MEHERRIN VOLUNTEER FIRE &  
RESCUE, INC., ENGINE CO. NO. 5**

BY  Chief  
President

Attest:

  
Secretary



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 16-b  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** Public Safety Committee Report

**Summary:** As the Board is aware, for the last couple of years the Public Safety Committee, comprising Supervisor Llew Gilliam, Chair, Supervisor David Emert and Supervisor Jerry Townsend has been recommending the expansion of the Emergency Management Coordinator position to a Director of Public Safety position. In the FY 27 County Budget, the Board included the funding for the position.

The Public Safety Committee will meet Tuesday, June 9, 2026 at 5:30 p.m. to review the attached position description and will bring a recommendation to the Board at its June 9<sup>th</sup> meeting.

**Attachments:** Draft Position Description

**Recommendation:** Forthcoming following the Public Safety Committee meeting.

**2040 COUNTY STRATEGIC PLAN – CRITICAL TARGET AREA**

**Public Safety & Health**

- *Ensure, responsive, coordinated emergency and supportive services*
  - ~ Strengthen Fire and EMS coordination, standards and coverage
  - ~ Explore leadership and staffing models to improve service delivery
  - ~ Enhance first responder volunteer recruitment/retention
  - ~ Complete central dispatch and emergency communications systems

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_



## Director of Public Safety Emergency Management Coordinator

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### General Definition of Work

FLSA Status: Exempt

Performs difficult professional, administrative, and emergency management work involving the coordination, planning, development, and support of countywide emergency services, emergency preparedness, disaster response, recovery, mitigation, and public safety initiatives. Work includes coordinating emergency management activities; supporting volunteer fire and EMS agencies; facilitating interagency collaboration; overseeing emergency planning and grant administration; and serving as the County's designated Emergency Management Coordinator pursuant to the Code of Virginia.

The position works closely with volunteer fire and rescue agencies, emergency communications, local and regional public safety partners, healthcare organizations, state agencies, and community stakeholders to help strengthen countywide preparedness, operational readiness, and emergency response capabilities.

Work is performed under the general supervision of the County Administrator.

---

### Essential Functions / Typical Tasks

*(Note: These examples are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)*

#### Emergency Management & Preparedness

- Serves as the County's Emergency Management Coordinator in accordance with the *Virginia Emergency Services and Disaster Law*.
- Develops, maintains, and coordinates implementation of the County Emergency Operations Plan (EOP), Continuity of Operations Plan (COOP), Hazard Mitigation Plan, and related annexes and emergency planning documents.
- Coordinates Emergency Operations Center (EOC) preparedness, activation, and support functions during emergency and disaster events.
- Facilitates emergency planning meetings, exercises, training activities, and after-action reviews involving local, regional, state, volunteer, and community partners.
- Coordinates emergency preparedness, disaster response, recovery, and mitigation activities with local departments, volunteer agencies, and external partners.
- Monitors developing emergency situations including severe weather, hazardous materials incidents, and other threats affecting the County.
- Serves as liaison with the Virginia Department of Emergency Management (VDEM), FEMA, regional emergency management organizations, and other local, state and federal agencies.

### **Volunteer Fire & EMS Support and Coordination**

- Serves as a resource and point of coordination for volunteer fire departments and rescue squads operating within the County.
- Assists volunteer agencies with planning, training coordination, communications, grant opportunities, operational readiness, and system improvement initiatives.
- Works collaboratively with volunteer leadership to identify needs related to equipment, facilities, staffing trends, recruitment and retention, and service delivery.
- Facilitates countywide coordination among volunteer agencies to support interoperability, mutual aid, and operational consistency where appropriate.
- Assists with development and coordination of training opportunities, exercises, and public safety initiatives for volunteer emergency responders.
- Provides support and coordination during significant incidents, special events, emergencies, and disaster situations when requested or appropriate.
- Maintains positive and effective working relationships with volunteer emergency service organizations while recognizing their operational independence and local governance structures.

### **Public Safety Coordination**

- Coordinates with local law enforcement agencies, emergency communications personnel, public works, schools, healthcare providers, and community organizations regarding emergency preparedness and public safety initiatives.
- Serves in a coordination, liaison, or support role during major incidents, disasters, and large-scale emergency events.
- Assists with coordination of countywide emergency communications, resource management, and mutual aid activities.
- Supports public safety planning initiatives including emergency communications systems, hazardous materials preparedness, and emergency notification systems.
- Coordinates emergency public information efforts and public preparedness outreach in collaboration with County leadership and partner agencies.

### **Grants, Administration & Program Management**

- Researches, prepares, administers, and manages grants and funding opportunities related to emergency management, public safety, fire and EMS services, communications, and homeland security.
- Assists with budget planning, capital improvement recommendations, procurement activities, and reporting requirements related to public safety and emergency management initiatives.
- Maintains records, reports, compliance documentation, and emergency management data required by local, state, and federal agencies.
- Serves as staff support to public safety committees, emergency planning committees, or advisory groups as assigned.
- Coordinates hazardous materials planning and preparedness activities and serves as the County Hazardous Materials Officer and LEPC Coordinator.
- Attends meetings, conferences, and training programs related to emergency management and public safety.

### **Emergency Response Support**

- Responds to major incidents, emergencies, disasters, and emergency operations activations as needed.
- May provide on-scene coordination, logistical support, situational awareness, or emergency management assistance during incidents, as needed.
- Serves within the National Incident Management System (NIMS) and Incident Command System (ICS) framework in assigned coordination or support roles.
- Subject to after-hours emergency callback and extended operational periods during emergencies and disasters.

---

### **Knowledge, Skills and Abilities**

Comprehensive knowledge of emergency management principles, disaster preparedness, incident command systems, emergency operations planning, and public safety coordination practices; general knowledge of volunteer fire and EMS operations and emergency communications systems; knowledge of applicable federal, state, and local regulations related to emergency management and public safety operations.

Ability to establish and maintain effective working relationships with volunteer agencies, elected officials, law enforcement, public safety personnel, state and federal agencies, educational institutions, community organizations, and the general public; ability to coordinate multi-agency activities and maintain composure during emergency situations; ability to prepare reports, manage grants, analyze information, and communicate effectively both orally and in writing.

Ability to facilitate collaboration and consensus-building among diverse organizations and stakeholders while supporting a countywide team-oriented approach to public safety and emergency preparedness.

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### **Education and Experience**

Any combination of education, training and experience equivalent to an Associate's Degree with coursework in emergency management, public administration, fire science, hazardous materials, criminal justice, homeland security, or related field and considerable experience in emergency management, emergency services, fire/EMS operations, public safety coordination, or related work.

### **Minimum Qualifications**

- Minimum of five (5) years of progressively responsible experience in emergency management, fire/EMS operations, public safety coordination, or related fields.
- Experience coordinating multi-agency activities, emergency operations, or emergency response functions.
- Experience working collaboratively with volunteer organizations and public safety stakeholders preferred.

### **Preferred Qualifications**

- Experience supporting volunteer fire and rescue agencies.
- Chief officer or supervisory experience in fire, EMS, emergency management, or related field.

- FEMA Professional Development Series (PDS), Basic Academy, and/or VDEM Advanced Professional Series (APS).
- Experience with public safety communications systems and emergency operations center management.
- Instructor certifications through VDFP, OEMS, FEMA, or VDEM preferred.

**Required Certifications**

- FEMA IS-100, IS-200, IS-700, and IS-800.
- Ability to obtain ICS-300 and ICS-400 within established timeframe.
- Valid Virginia driver's license.

**Preferred Certifications**

- Virginia EMT certification or equivalent.
- Firefighter I or II certification.
- Hazardous Materials Operations certification.

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**Physical Requirements**

This work requires the occasional exertion of up to 50 pounds of force; work regularly requires standing, walking, speaking, hearing, reaching, lifting, carrying, climbing, kneeling, crouching, operating motor vehicles, and responding to emergency environments.

Visual acuity is required for preparing and analyzing written and computer data, operating vehicles and equipment, and observing emergency scenes and surroundings. Work may involve exposure to outdoor weather conditions, hazardous materials, smoke, fumes, loud noise, biological hazards, and emergency response environments.

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**Special Requirements**

- Possession of a valid driver's license issued by the Commonwealth of Virginia.
- Subject to emergency callback, after-hours response, weekends, holidays, and extended operational periods during emergencies and disasters.
- Must maintain required certifications and training applicable to the position.
- Must successfully complete applicable background checks and any required medical evaluations.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 17-a  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley/Sarah Elam Puckett  
**Agenda Item:** Properties Committee Report

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**Summary:** The Properties Committee, comprising Supervisor David Emert, Chair, Supervisor Llew Gilliam and Supervisor Jerry Townsend will meet Tuesday, June 9, 2026 at 5:30 p.m. to review the attached bids for the replacement of the roof of the Virso Community Center Pavillion.

The Committee will bring a recommendation to the Board at its June 9<sup>th</sup> meeting.

Funding for the project is from a payment through the Tobacco Trail Siting Agreement from Strata Clean Energy to the Virso Community Center.

**Attachments:** Project Solicitation Package

**Recommendation:** Forthcoming following the Properties Committee meeting.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



## Solicitation of Quotations Goods, Supplies, and Contractual Services

Please check which of these categories your purchase falls under:

- Purchase of \$0 to \$5,000: Competition, although not required, is strongly encouraged. The County Administrator may specify exceptions to this policy.
- Purchase of \$5,001 to \$20,000: Solicitation of three (3) or more bids by telephone or in writing. The low bid solicited should be confirmed in writing. This requirement may be waived on contractual services if it is impractical to pursue competition.
- Purchase of \$20,001 to \$50,000: Solicitation of three (3) or more bids by telephone with confirmation in writing; or three or more bids in writing.
- Purchase of \$50,001 or Over: Public notice required. Solicitation of three (3) or more bids in writing will be performed in one of the following manners: Competitive Sealed Bidding, Competitive Negotiations, or Two Step Competitive Sealed Bidding. In addition to advertisement in a publication, public notice will be posted in the Courthouse.

### PROJECT INFORMATION

Name of Project: Virso Community Center Pavillion

Location of Project: 688 Virso Rd Meherrin

Person Responsible for Soliciting Quotes: Randy Cook

Person Responsible for Overseeing the Project: Randy Cook

Project Scope:

Replace trusses and roof of Pavilion

### PROCUREMENT INFORMATION

Were the supplies, goods, or services procured using any of the following?

- Cooperative Procurement Program
- State Contract
- Sole Source Supplier (attach proof)
- Health/Safety Emergency (attach justification)

If a cooperative procurement program or state contract was used, please provide the name of the program or contract along with the membership or ID number.

Program/Contract Name: \_\_\_\_\_

Membership or ID Number: \_\_\_\_\_

If none of the above were used, how many quotes were requested and received?

4 Requested      2 Received

## QUOTATION INFORMATION

### QUOTATION 1

Company Name: Lipscomb Electrical and Contracting LLC

Date Contacted: 5/13/26

Method of Contact:    Phone                    Email                    Verbal                    Website

Quote Obtained:        Yes                    No                    No Response

Total Amount of Quote or Hourly Rate: \$39,400.00

Quote Attached:        Yes                    No

### QUOTATION 2

Company Name: Stokes Construction LLC

Date Contacted: 05/05/26

Method of Contact:    Phone                    Email                    Verbal                    Website

Quote Obtained:        Yes                    No                    No Response

Total Amount of Quote or Hourly Rate: \$64,000.00

Quote Attached:        Yes                    No

### QUOTATION 3

Company Name: Martin and Sons Contracting

Date Contacted: 05/04/26

Method of Contact:    Phone                    Email                    Verbal                    Website

Quote Obtained:        Yes                    No                    No Response

Total Amount of Quote or Hourly Rate: would not place a bid. work overload.

Quote Attached:        Yes                    No

### QUOTATION 4

Company Name: \_\_\_\_\_

Date Contacted: \_\_\_\_\_

Method of Contact:    Phone                    Email                    Verbal                    Website

Quote Obtained:        Yes                    No                    No Response

Total Amount of Quote or Hourly Rate: \_\_\_\_\_

Quote Attached:        Yes                    No

## ADMINISTRATIVE APPROVALS

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Date

\_\_\_\_\_  
Finance Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Administrator

\_\_\_\_\_  
Date

**LIPSCOMB ELECTRIC AND CONTRACTING LLC**  
 206 Timber Creek Farm Dr.  
 Farmville, VA 23901 US  
 +18043478880  
 rklipscomb@live.com



**Estimate**

**ADDRESS**  
 Prince Edward County  
 111 N. South St  
 PO Box 382  
 Farmville, Va 23901

**SHIP TO**  
 Virso Community Center  
 688 Virso Rd Meherrin Va.

| ESTIMATE # | DATE       |
|------------|------------|
| 1296       | 05/13/2026 |

| DATE | ACTIVITY            | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | QTY | RATE      | AMOUNT    |
|------|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----------|-----------|
|      | <b>Service Work</b> | Replace roof on building including trusses and beams<br><br>and square it as best possible<br><br>5/12 pitch, lifetime metal roof ( 40 year is standard is that acceptable ? )<br><br>Vented soffit and ridge cap<br><br>24"x24" roof trusses and Perlin's<br><br>Reinstall, extend gutters<br><br>Close in ceiling with vinal and rap beams with metal<br><br>reinstall ceiling fans and add 1 more( provided by county)<br><br>Install led strip lights on ceiling at ends of building<br><br>Install receptacles on poles as original<br><br>4 cedar post to match what's there to extend building to edge of concrete | 1   | 0.00      | 0.00      |
|      | <b>Service Work</b> | Labor, material, demo, and clean up                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 1   | 39,400.00 | 39,400.00 |

**Prepared For**

Prince Edward County  
688 Virso Rd  
Meherrin

**Stokes Construction, LLC**

4145 Abilene Rd  
Farmville, Virginia 23901  
Phone: (434) 603-2737  
Email: cbs.roofing@hotmail.com

Estimate # 625

Date 05/26/2026

| Description                                                                       | Total       |
|-----------------------------------------------------------------------------------|-------------|
| Virso Community Center                                                            | \$64,000.00 |
| Remove all electrical work                                                        |             |
| Remove all metal from the roof                                                    |             |
| Remove all the roof trusses                                                       |             |
| Remove the rack from the top of the cedar poles                                   |             |
| Add cedar poles to all 4 corners of the current concrete slab                     |             |
| Build a new rack on top of the cedar poles                                        |             |
| Install new roof trusses 24" o/c                                                  |             |
| Install 2x6 roof perlings at 24" o/c                                              |             |
| Install new tru-loc metal (exposed screws)                                        |             |
| Install a ridge vent on the peak of the roof since the ceiling will be closed in. |             |
| Install ceilings fans, receptacles and LED strip lighting                         |             |
| Wrap the rack, rakes and fascia boards with smooth white coil stock               |             |
| Install solid soffit in the ceiling of the entire building                        |             |
| Install center vent soffit on the eaves                                           |             |
| Add extensions to the current gutters to reach the ends of the roof               |             |
| All material and labor included                                                   |             |
| 25% down                                                                          |             |
| Remainder upon completion of the job                                              |             |

**Subtotal** \$64,000.00

**Total** **\$64,000.00**

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 18  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** County Administrator's Report

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**SUMMARY:**

The County Administrator will provide the Board an update on additional matters or concerns of the County.

**COST:**

**ATTACHMENT:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 19  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley/Cheryl Stimpson  
**Agenda Item:** Closed Session

**I. MOTION GOING INTO CLOSED SESSION**

- I move that the Board of Supervisors convene in Closed Session for discussion and consideration of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body in accordance with 2.2-3711 (A)(29) of the *Code of Virginia*.

Chair: Is there a second to the motion?

Chair: Roll call vote.

**II. MOTION FOR COMING OUT OF CLOSED SESSION**

- I move that the Board of Supervisors return to open session.

Chair: Is there a second to the motion?

Chair: Roll call vote.

**III. MOTION AFTER RETURNING TO OPEN SESSION:**

- Whereas, the Prince Edward County Board of Supervisors has convened in closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and
- Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed session was conducted in conformity with Virginia Law;
- Now, therefore, be it resolved that the Board hereby certifies that to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements of Virginia law were discussed in closed session to which this certification resolution applies; and (ii) only such public matters as were identified in the motion by which the closed session was convened were heard, discussed, or considered in the meeting by the Board.

Chair: Is there a second to the motion?

Chair: Any member who believes that there was a departure from the requirements of clauses (i) and (ii) shall state the substance of the departure that, in his judgement has taken place. (Such statement will be recorded in the minutes.)

Chair: Roll call vote.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 20-a  
**Department:** Board of Supervisors  
**Staff Contact:** Donna Nunnally  
**Agenda Item:** Treasurer's Report

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**SUMMARY:**

The Treasurer's Report is attached.

**Cost:**

**Attachments:** Treasurer's Report

**Recommendation:**

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

**Prince Edward Board of Supervisors Treasurer's Report  
April 2026**

| <b>Bank Account Balances</b>  |              |                  |  |                  |                     |                          |
|-------------------------------|--------------|------------------|--|------------------|---------------------|--------------------------|
| <b>Name of Bank</b>           | <b>Ref #</b> | <b>Int. Rate</b> |  | <b>Int. Paid</b> | <b>Bank Balance</b> | <b>Available Balance</b> |
| Benchmark Pooled Fund Account | 7654         | 2.25             |  | \$36,047.29      | \$ 18,521,428.00    |                          |
| Benchmark Social Services     | 9746         |                  |  |                  | \$ 313,594.76       |                          |
| Benchmark School Fund         | 3352         |                  |  |                  | \$ 2,703,087.98     |                          |
| Benchmark Food Service        | 3742         |                  |  |                  | \$ 147,476.86       |                          |
| <b>TOTAL</b>                  |              |                  |  |                  |                     | <b>\$ 21,685,587.60</b>  |

| <b>Certificates of Deposit</b>     |              |                  |             |                 |                     |                          |
|------------------------------------|--------------|------------------|-------------|-----------------|---------------------|--------------------------|
|                                    | <b>Ref #</b> | <b>Int. Rate</b> | <b>Term</b> | <b>Maturity</b> | <b>Bank Balance</b> | <b>Available Balance</b> |
| <b>Benchmark</b>                   |              |                  |             |                 |                     |                          |
| Recreation Fund                    | 0998         | 3.55             | 36          | 02/14/27        | \$ 18,889.37        |                          |
| Benchmark 5 Yr CD-letter of credit | 0632         | 1.99             | 60          | 01/07/27        | \$ 686,636.34       | \$ 705,525.71            |
|                                    |              |                  |             |                 |                     |                          |
| <b>Farmers Bank</b>                |              |                  |             |                 |                     |                          |
| Underground Storage                | 2478         | 2.48             | 36          | 10/27/27        | \$ 24,092.39        | \$ 24,092.39             |
|                                    |              |                  |             |                 |                     |                          |
| Virginia Investment Pool           | 184          | 3.80             |             |                 | \$13,287,862.07     | \$13,287,862.07          |
|                                    |              |                  |             |                 |                     |                          |
| <b>TOTAL</b>                       |              |                  |             |                 |                     | <b>\$ 14,017,480.17</b>  |

|                    |  |  |  |  |  |                         |
|--------------------|--|--|--|--|--|-------------------------|
| <b>GRAND TOTAL</b> |  |  |  |  |  | <b>\$ 35,703,067.77</b> |
|--------------------|--|--|--|--|--|-------------------------|

**Prince Edward Board of Supervisors Treasurer's Report  
April 2025**

| <b>Bank Account Balances</b>  |              |                  |  |                  |                     |                         |
|-------------------------------|--------------|------------------|--|------------------|---------------------|-------------------------|
| <b>Name of Bank</b>           | <b>Ref #</b> | <b>Int. Rate</b> |  | <b>Int. Paid</b> | <b>Bank Balance</b> |                         |
| Benchmark Pooled Fund Account | 7654         | 2.75             |  | \$59,664.10      | \$ 24,362,565.73    |                         |
| Benchmark Social Services     | 9746         |                  |  |                  | \$ 221,986.09       |                         |
| Benchmark School Fund         | 3352         |                  |  |                  | \$ 2,106,205.57     |                         |
| Benchmark Food Service        | 3742         |                  |  |                  | \$ 131,957.81       |                         |
| <b>TOTAL</b>                  |              |                  |  |                  |                     | <b>\$ 26,822,715.20</b> |

| <b>Certificates of Deposit</b>     |              |                  |             |                 |                     |                          |
|------------------------------------|--------------|------------------|-------------|-----------------|---------------------|--------------------------|
|                                    | <b>Ref #</b> | <b>Int. Rate</b> | <b>Term</b> | <b>Maturity</b> | <b>Bank Balance</b> | <b>Available Balance</b> |
| <b>Benchmark</b>                   |              |                  |             |                 |                     |                          |
|                                    | 0994         | 1.00             | 24          | 01/15/26        | \$ 125,365.67       |                          |
|                                    | 0995         | 1.00             | 24          | 01/15/26        | \$ 125,365.67       |                          |
| Recreation Fund                    | 0998         | 3.55             | 36          | 02/14/27        | \$ 18,242.47        |                          |
| Benchmark 5 Yr CD-letter of credit | 0632         | 1.00             | 60          | 01/04/26        | \$ 678,161.30       | \$ 947,135.11            |
|                                    |              |                  |             |                 |                     |                          |
| Benchmark Investment Acct          | L796         | 3.02             | 36          | 05/13/25        | \$ 2,223,957.58     | \$ 2,223,957.58          |
|                                    |              |                  |             |                 |                     |                          |
| <b>Farmers Bank</b>                |              |                  |             |                 |                     |                          |
| Underground Storage                | 2478         | 2.48             | 36          | 10/27/27        | \$ 23,504.04        | \$ 23,504.04             |
|                                    |              |                  |             |                 |                     |                          |
|                                    |              |                  |             |                 |                     |                          |
| Virginia Investment Pool           | 184          | 4.48             |             |                 | \$10,761,457.13     | \$10,761,457.13          |
|                                    |              |                  |             |                 |                     |                          |
| <b>TOTAL</b>                       |              |                  |             |                 |                     | <b>\$ 13,956,053.86</b>  |

|                    |  |  |  |  |  |                         |
|--------------------|--|--|--|--|--|-------------------------|
| <b>GRAND TOTAL</b> |  |  |  |  |  | <b>\$ 40,778,769.06</b> |
|--------------------|--|--|--|--|--|-------------------------|

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 20-b  
**Department:** County Administration  
**Staff Contact:** Crystal Baker  
**Agenda Item:** Review of Accounts & Claims

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**SUMMARY:**

The Bill List, Mileage Reports, and County Attorney Invoices are attached.

**Cost:**

**Attachments:**

**Recommendation:**

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

| FUND NO. | DESCRIPTION                  | \$\$\$ PAY \$\$\$ |
|----------|------------------------------|-------------------|
| 100      | GENERAL FUND                 | \$3,304,350.89    |
| 205      | EMS DISTRICT FUND            | \$3,166.92        |
| 501      | WATER FUND                   | \$37.11           |
| 502      | SEWER FUND                   | \$41.16           |
| 520      |                              | \$54,128.84       |
| 605      |                              | \$6,000.00        |
| 741      | PIEDMONT COURT SERVICES FUND | \$2,151.71        |
| 745      |                              | \$497,428.92      |
|          | TOTAL                        | 3,867,305.55      |

| MAJOR#<br>ACCT#<br>011010 | VENDOR<br>NUMBER<br>BOARD OF SUPERVISORS | VENDOR<br>NAME                                      | INV#       | DESCRIPTION          | AMOUNT                      |
|---------------------------|------------------------------------------|-----------------------------------------------------|------------|----------------------|-----------------------------|
| 3160                      | 21756                                    | Professional Services<br>LETTERPRESS COMMUNICATIONS | 3572       | MAILCHIMP APRIL 26   | ACCOUNT TOTAL<br>33.13 *    |
| 3161                      | 21756                                    | Strategic Planning<br>LETTERPRESS COMMUNICATIONS    | 3572       | CTY COMM HRS APR 26  | 3,645.00                    |
|                           | 21756                                    | LETTERPRESS COMMUNICATIONS                          | 3572       | STRAT.PLAN POSTERS   | 206.64                      |
| 3600                      |                                          | Advertising                                         |            |                      | ACCOUNT TOTAL<br>3,851.64 * |
|                           | 15240                                    | FARMVILLE NEWSMEDIA                                 | 129579     | RFQ LEGAL SVCS AD    | 276.95                      |
|                           | 15240                                    | FARMVILLE NEWSMEDIA                                 | 129579     | PT KENNEL ATTEND AD  | 301.11                      |
|                           | 15240                                    | FARMVILLE NEWSMEDIA                                 | 129579     | BOS 5/12 MTG AD      | 369.12                      |
| 5530                      |                                          | Travel-Subsistence & Lodg                           |            |                      | ACCOUNT TOTAL<br>947.18 *   |
|                           | 11250                                    | BENCHMARK COMMUNITY BANK                            | 1554       | BOS DRINKS           | 58.50                       |
|                           | 11250                                    | BENCHMARK COMMUNITY BANK                            | 1554       | COMM MTG MEAL        | 97.30                       |
|                           | 11250                                    | BENCHMARK COMMUNITY BANK                            | 1555       | ORDINANCE MTG MEALS  | 118.30                      |
| 6040                      |                                          | ADP Equipment                                       |            |                      | ACCOUNT TOTAL<br>274.10 *   |
|                           | 31339                                    | VERIZON WIRELESS                                    | 242374982  | BOARD OF SUPERVISORS | 557.59                      |
| 012110                    |                                          | COUNTY ADMINISTRATOR                                |            |                      | ACCOUNT TOTAL<br>557.59 *   |
|                           |                                          |                                                     |            |                      | MAJOR TOTAL<br>5,663.64 **  |
| 3160                      | 21756                                    | Professional Services<br>LETTERPRESS COMMUNICATIONS | 3572       | HALF DAY PHOTOSHOOT  | 1,750.00                    |
|                           | 29280                                    | TIMMONS GROUP                                       | 398432     | GIS BOUNDARY SUPPORT | 280.00                      |
| 3311                      |                                          | Repairs & Maint-Auto & Eq                           |            |                      | ACCOUNT TOTAL<br>2,030.00 * |
|                           | 16674                                    | GRANT'S GLASS                                       | 93661      | WINSHLD 05 EXPLORER  | 320.55                      |
| 3320                      |                                          | Maintenance Service Contr                           |            |                      | ACCOUNT TOTAL<br>320.55 *   |
|                           | 28866                                    | STEPS, INC                                          | 20784      | SHRED SERVICE        | 23.50                       |
|                           | 28876                                    | STERICYCLE INC                                      | 8014125931 | COUNTY ADMIN         | 14.02                       |
| 5210                      |                                          | Postal Services                                     |            |                      | ACCOUNT TOTAL<br>37.52 *    |
|                           | 11250                                    | BENCHMARK COMMUNITY BANK                            | 1554       | USPS CHARGES         | 11.95                       |
|                           | 11250                                    | BENCHMARK COMMUNITY BANK                            | 1554       | USPS CHARGES         | 38.70                       |
|                           | 11250                                    | BENCHMARK COMMUNITY BANK                            | 1554       | PITNEY BOWES LEASE   | 268.32                      |
| 5230                      |                                          | Telecommunications                                  |            |                      | ACCOUNT TOTAL<br>318.97 *   |
|                           | 31339                                    | VERIZON WIRELESS                                    | 242374982  | COUNTY ADMIN         | 112.38                      |
| 5510                      |                                          | Travel-Mileage                                      |            |                      | ACCOUNT TOTAL<br>112.38 *   |
|                           | 11080                                    | BAKER CRYSTAL                                       |            | TRAVEL MILIGE CONF   | 190.53                      |
| 5530                      |                                          | Travel-Subsistence & Lodg                           |            |                      | ACCOUNT TOTAL<br>190.53 *   |
|                           | 11250                                    | BENCHMARK COMMUNITY BANK                            | 1554       | HILTON C BAKER       | 277.70                      |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME                | DESCRIPTION           | INV#            | AMOUNT        |
|--------|-------|---------------|----------------------------|-----------------------|-----------------|---------------|
| 5540   |       | 11250         | BENCHMARK COMMUNITY BANK   | HILTON VA BCH DEPOST  | 1555 ADMIN 0526 | 329.75        |
|        |       | 28734         | STANLEY DOUGLAS            | CENTRA LUNCH X3       | REIMB 0526      | 75.05         |
|        |       |               |                            |                       |                 | 682.50 *      |
|        |       |               |                            |                       |                 | ACCOUNT TOTAL |
| 5810   |       | 11250         | BENCHMARK COMMUNITY BANK   | UVA COOPER CONFERENC  | 1555 ADMIN 0526 | 500.00        |
|        |       | 11250         | BENCHMARK COMMUNITY BANK   | APA MEMBERSHIP        | 1555 ADMIN 0526 | 500.00 *      |
|        |       | 18658         | ICMA                       | ICMA MEMBERSHP CBAKER | 1270746         | 887.70        |
|        |       |               |                            |                       |                 | 200.00        |
|        |       |               |                            |                       |                 | ACCOUNT TOTAL |
| 6001   |       | 10259         | AMAZON CAPITAL SERVICES    | OFFICE SUPPLIES       | 1NL1-H4NR-DVNM  | 460.66        |
|        |       | 10259         | AMAZON CAPITAL SERVICES    | KEY LOCK STORAGE BOX  | 1RVL-VLD1-FJQM  | 27.99         |
|        |       | 18863         | TANYA SINGLETON            | WATER/RENT 3RD FLOOR  | 2447 ADMIN      | 39.00         |
|        |       | 18863         | TANYA SINGLETON            | WATER/RENTAL 3RD FL   | 2725 ADMIN      | 31.50         |
|        |       | 22910         | ANTHONY DEMARCO            | 4X2 FOAM BOARD CHECK  | 000744          | 100.00        |
|        |       | 29793         | MULTI SERVICE TECHNOLOGY S | COFFEE/TEA            | DF9AB328        | 49.84         |
|        |       |               |                            |                       |                 | ACCOUNT TOTAL |
| 6009   |       | 11250         | BENCHMARK COMMUNITY BANK   | TRAILER REG EMS       | 1554 ADMIN 0526 | 5.00          |
|        |       |               |                            |                       |                 | ACCOUNT TOTAL |
| 6012   |       | 11250         | BENCHMARK COMMUNITY BANK   | OPEN AI               | 1554 ADMIN 0526 | 20.00         |
|        |       | 11250         | BENCHMARK COMMUNITY BANK   | START MEETING         | 1555 ADMIN 0526 | 19.50         |
|        |       |               |                            |                       |                 | ACCOUNT TOTAL |
|        |       |               |                            |                       |                 | MAJOR TOTAL   |
| 012210 |       |               | LEGAL SERVICES             |                       |                 | 39.50 *       |
|        |       |               |                            |                       |                 | 6,033.64 **   |
| 3160   |       | 10651         | AQUALAW PLC                | COLLINS CASE          | 18062 0354 002  | 5,097.50      |
|        |       | 27812         | SPILMAN THOMAS & BATTLE PL | BOWMAN ZONING VIOLTN  | 5560643         | 3,309.10      |
|        |       | 28062         | SANDS ANDERSON PC          | BOND COUNSEL          | 772351 106603   | 8,469.00      |
|        |       | 28062         | SANDS ANDERSON PC          | BOND COUNSEL          | 885246 106603   | 16,236.00     |
|        |       | 28062         | SANDS ANDERSON PC          | BOND COUNSEL          | 890296 106603   | 2,397.00      |
|        |       | 28062         | SANDS ANDERSON PC          | GENRAL LABOR/EMPLYMT  | 892946 120452   | 707.50        |
|        |       | 28062         | SANDS ANDERSON PC          | J R THAPRE TRUCKING   | 894392 110729   | 21,693.20     |
|        |       | 29126         | TERRI ATKINS WILSON PC     | LEGAL SERVICES        | 1087 JAN 2026   | 1,900.00      |
|        |       |               |                            |                       |                 | ACCOUNT TOTAL |
|        |       |               |                            |                       |                 | MAJOR TOTAL   |
| 012220 |       |               | PERSONNEL                  |                       |                 | 59,809.30 *   |
|        |       |               |                            |                       |                 | 59,809.30 **  |
| 3199   |       | 11250         | BENCHMARK COMMUNITY BANK   | BACKGROUND CHECK      | 1554 ADMIN 0526 | 15.00         |
|        |       | 15145         | FADS                       | DRUG TESTS            | PECA260331      | 355.00        |
|        |       | 15145         | FADS                       | DRUG TESTS            | PECA260430      | 270.00        |
|        |       |               |                            |                       |                 | ACCOUNT TOTAL |
|        |       |               |                            |                       |                 | MAJOR TOTAL   |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>INDEPENDENT AUDITOR | VENDOR<br>NAME                                        | INV#            | DESCRIPTION         | ACCOUNT TOTAL | MAJOR TOTAL | AMOUNT      |
|-----------------|-----------------------------------------|-------------------------------------------------------|-----------------|---------------------|---------------|-------------|-------------|
| 3120            | 12312                                   | Accountings & Auditing Se<br>CLEARPOINT CPAS PC       | 1932            | FY25 ACCT GASB CALC | 1,273.75      | 1,273.75 *  | 1,273.75 *  |
| 012310          | COMMISSIONER OF REVENUE                 |                                                       |                 |                     | 1,273.75      | 1,273.75 ** | 1,273.75 ** |
| 5530            | 11250                                   | Travel-Subsistence & Lodg<br>BENCHMARK COMMUNITY BANK | 0531 COR 0526   | MEALS @ CONFERENCE  | 58.29         |             | 58.29       |
|                 | 11250                                   | BENCHMARK COMMUNITY BANK                              | 0531 COR 0526   | MEALS @ CONFERENCE  | 102.22        |             | 102.22      |
|                 | 11250                                   | BENCHMARK COMMUNITY BANK                              | 0531 COR 0526   | MEALS @ CONFERENCE  | 29.42         |             | 29.42       |
|                 | 11250                                   | BENCHMARK COMMUNITY BANK                              | 0531 COR 0526   | HOTEL S ARVIK       | 310.90        |             | 310.90      |
|                 | 11250                                   | BENCHMARK COMMUNITY BANK                              | 0531 COR 0526   | HOTEL C HENSLEY     | 316.27        |             | 316.27      |
| 6001            | 11250                                   | Office Supplies<br>BENCHMARK COMMUNITY BANK           | 0531 COR 0526   | OFFICE SUPPLIES     | 817.10        |             | 817.10 *    |
| 012410          | TREASURER                               |                                                       |                 |                     | 61.13         |             | 61.13 *     |
| 3320            | 28587                                   | Maintenance Service Contr<br>SOUTHERN COPIER          | INV020152       | COPIER SERVICE      | 878.23        |             | 878.23 **   |
| 5230            | 11250                                   | Telecommunications<br>BENCHMARK COMMUNITY BANK        | 2777 TREAS 0526 | PAYFLOW/PAYPAL      | 322.00        |             | 322.00 *    |
| 5510            | 11730                                   | Travel-Mileage<br>SWAYNE AMY                          | MILEAGE 0426    | TRAVEL MILEAGE      | 75.30         |             | 75.30 *     |
| 5530            | 11250                                   | Travel-Subsistence & Lodg<br>BENCHMARK COMMUNITY BANK | 2777 TREAS 0526 | HOTEL D NUNNALLY    | 193.58        |             | 193.58 *    |
|                 | 11250                                   | BENCHMARK COMMUNITY BANK                              | 2777 TREAS 0526 | HOTEL A SWAYNE      | 195.38        |             | 195.38      |
|                 | 11250                                   | BENCHMARK COMMUNITY BANK                              | 2777 TREAS 0526 | MEAL @ CLASS        | 90.11         |             | 90.11       |
| 5810            | 11250                                   | Dues & Association Member<br>BENCHMARK COMMUNITY BANK | 2777 TREAS 0526 | TAV DUES            | 480.87        |             | 480.87 *    |
| 6001            | 20600                                   | Office Supplies<br>KEY OFFICE SUPPLY                  | 433 604029      | SHEET PROTECTORS    | 450.00        |             | 450.00 *    |
|                 | 20600                                   | KEY OFFICE SUPPLY                                     | 433 604087      | RUBBER BANDS        | 22.59         |             | 22.59       |
|                 | 20600                                   | KEY OFFICE SUPPLY                                     | 433 604155      | DRY ERASE MARKERS   | 4.44          |             | 4.44        |
|                 | 20600                                   | KEY OFFICE SUPPLY                                     | 433 604599      | LETTER PAPER        | 15.33         |             | 15.33       |
|                 | 20600                                   | KEY OFFICE SUPPLY                                     | 433 604602      | TONER CARTRIDGES    | 319.80        |             | 319.80      |
| 6014            | 28866                                   | Other Operating Supplies<br>STEPS, INC                | 20789           | SHRED SERVICE       | 1,442.19      |             | 1,442.19 *  |
|                 |                                         |                                                       |                 |                     | 1,804.35      |             | 1,804.35 *  |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                                                                  | INV#                                | DESCRIPTION<br>TREASURER        | AMOUNT                                     |
|-----------------|-----------------------------------------------------------------------------------------------------------|-------------------------------------|---------------------------------|--------------------------------------------|
| 6020            | 28876 STERICYCLE INC<br>DMV Stops                                                                         | 8014125931                          | DMV STOP PAYMENT                | 14.01 *<br>73.01 *                         |
|                 | 11250 BENCHMARK COMMUNITY BANK                                                                            | 2777 TREAS 0526                     |                                 | 2,100.00<br>2,100.00 *<br>5,499.11 **      |
| 012510          | INFORMATION TECHNOLOGY                                                                                    |                                     |                                 | ACCOUNT TOTAL                              |
| 3320            | Maintenance Service<br>11537 BAI MUNICIPAL SOFTWARE                                                       | ESD2026-100                         | ESD DOWNLOAD SUPPORT            | 4,380.00<br>4,380.00 *<br>4,380.00 **      |
| 013100          | ELECTORAL BOARD AND OFFICIALS                                                                             |                                     |                                 | ACCOUNT TOTAL                              |
| 3160            | Professional Services<br>14551 ELECTION SYSTEMS &<br>14551 ELECTION SYSTEMS &<br>14551 ELECTION SYSTEMS & | CD2148030<br>CD2148034<br>CD2148177 | AUDIO SETUP<br>LAYOUT<br>CODING | 753.75<br>623.00<br>1,733.75<br>3,110.50 * |
| 3320            | Maintenance Service Contr<br>28876 STERICYCLE INC                                                         | 8014125931                          | REGISTRAR                       | 14.01<br>14.01 *                           |
| 3600            | Advertising<br>15240 FARMVILLE NEWSMEDIA                                                                  | 130369 2104332                      | ELECTION NOTICE AD              | 233.51<br>233.51 *                         |
| 5510            | Mileage<br>10173 AKERS-BOOKER GWENDOLYN                                                                   | MILEAGE 0426                        | POLL LOCATION MILEAG            | 59.45<br>59.45 *<br>3,417.47 **            |
| 013200          | REGISTRAR                                                                                                 |                                     |                                 | ACCOUNT TOTAL                              |
| 5540            | Travel-Convention & Educa<br>31033 VRAY                                                                   | 174                                 | 2026 ANNUAL MEETING             | 420.00<br>420.00 *                         |
| 5810            | Dues & Association Member<br>31033 VRAY                                                                   | 1098                                | PRORATE DUES 2026               | 85.00<br>85.00 *                           |
| 6001            | Office Supplies<br>20600 KEY OFFICE SUPPLY                                                                | 1275 604833                         | TONER                           | 453.18<br>453.18 *<br>958.18 **            |
| 021100          | CIRCUIT COURT                                                                                             |                                     |                                 | ACCOUNT TOTAL                              |
| 6001            | Office Supplies<br>20600 KEY OFFICE SUPPLY                                                                | 8868 604085                         | WATER/CORRECTION TPE            | 58.77                                      |

AP375H  
6/01/2026  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2026 -- 5/31/2026

AFTER CHECKS  
PAGE 5

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                                                                                  | INVOICE#<br>INV#                                         | DESCRIPTION<br>POST IT NOTES<br>TONER                             | AMOUNT                                                                  |
|-----------------|---------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------------|
| 6002            | 20600 KEY OFFICE SUPPLY<br>20600 KEY OFFICE SUPPLY<br>Jury Supplies<br>20600 KEY OFFICE SUPPLY<br>20600 KEY OFFICE SUPPLY | 8868 604629<br>8868 604630<br>8868 604581<br>8868 604582 | JURY SUPPLIES<br>CANDY                                            | 53.61<br>310.58<br>422.96 *<br>317.15<br>24.17<br>341.32 *<br>764.28 ** |
| 021200          | GENERAL DISTRICT COURT                                                                                                    |                                                          |                                                                   | ACCOUNT TOTAL                                                           |
| 3160            | Professional Services<br>18863 TANYA SINGLETON<br>18863 TANYA SINGLETON<br>28866 STEPS, INC<br>28876 STERICYCLE INC       | 2452 GDC<br>2729 GDC<br>20786<br>8014125931              | WATER/RENT<br>WATER/RENTAL<br>SHRED SERVICE<br>GENERAL DIST COURT | 31.50<br>24.00<br>47.00<br>29.30<br>131.80 *                            |
| 5210            | Postal Services<br>26125 QUADIENT LEASING USA, INC.                                                                       | Q2335840                                                 | LEASE PAYMENT                                                     | 350.19<br>350.19 *                                                      |
| 6001            | Office Supplies<br>10259 AMAZON CAPITAL SERVICES                                                                          | 1YPG-WQTY-TGXF                                           | STEP STOOL                                                        | 29.98<br>29.98 *<br>511.97 **                                           |
| 021250          | JUVENILE & DOMESTIC COURT                                                                                                 |                                                          |                                                                   | ACCOUNT TOTAL                                                           |
| 3320            | Maintenance Service Contr<br>28866 STEPS, INC<br>28876 STERICYCLE INC                                                     | 20787<br>8014125931                                      | SHRED SERVICE<br>JUVENILE DOMESTIC                                | 23.50<br>26.75<br>50.25 *                                               |
| 5210            | Postal Services<br>26124 QUADIENT FINANCE USA, INC.                                                                       | JDR PSTG 0426                                            | POSTAGE                                                           | 150.00<br>150.00 *                                                      |
| 6001            | Office Supplies<br>18863 TANYA SINGLETON<br>18863 TANYA SINGLETON                                                         | 2447 JDR<br>2725 JDR                                     | WATER/RENT<br>WATER/RENTAL                                        | 39.00<br>31.50<br>70.50 *<br>270.75 **                                  |
| 021300          | SPECIAL MAGISTRATES                                                                                                       |                                                          |                                                                   | ACCOUNT TOTAL                                                           |
| 5230            | Telecommunications<br>31339 VERIZON WIRELESS                                                                              | 242374982 0526                                           | MAGISTRATE                                                        | 37.46<br>37.46 *                                                        |
| 6001            | Office Supplies<br>28876 STERICYCLE INC                                                                                   | 8014125931                                               | MAGISTRATE                                                        | 14.01<br>14.01 *<br>51.47 **                                            |
|                 |                                                                                                                           |                                                          |                                                                   | ACCOUNT TOTAL                                                           |
|                 |                                                                                                                           |                                                          |                                                                   | ACCOUNT TOTAL                                                           |



| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME            | INV#           | DESCRIPTION         | AMOUNT        |
|-----------------|------------------|---------------------------|----------------|---------------------|---------------|
| 6001            | 999999           | [REDACTED]                | JUROR 0426     | JUROR               | 50.00         |
|                 | 999999           | [REDACTED]                | JUROR 0426     | JUROR               | 50.00         |
|                 | 999999           | [REDACTED]                | JUROR 0426     | JUROR               | 50.00         |
|                 | 999999           | [REDACTED]                | JUROR 0426     | JUROR               | 50.00         |
|                 | 999999           | [REDACTED]                | JUROR 0426     | JUROR               | 50.00         |
|                 | 999999           | [REDACTED]                | JUROR 0426     | JUROR               | 50.00         |
|                 | 999999           | [REDACTED]                | JUROR 0426     | JUROR               | 50.00         |
|                 | 999999           | [REDACTED]                | JUROR 0426     | JUROR               | 50.00         |
|                 | 999999           | [REDACTED]                | JUROR 0426     | JUROR               | 50.00         |
|                 | 999999           | [REDACTED]                | JUROR 0426     | JUROR               | 50.00         |
|                 |                  |                           |                | ACCOUNT TOTAL       | 2,600.00 *    |
| 6012            | 18863            | Office Supplies           | 2727 CCC       | WATER/RENTAL        | 31.50         |
|                 | 20600            | TANYA SINGLETON           | 604327         | COPY PAPER          | 159.98        |
|                 | 20600            | KEY OFFICE SUPPLY         | 604328         | INK CARTRIDGES      | 880.74        |
|                 | 20600            | KEY OFFICE SUPPLY         | 604351         | DESK ORGANIZER      | 24.52         |
|                 | 20600            | KEY OFFICE SUPPLY         | 604428         | TONER               | 109.00        |
|                 |                  |                           |                | ACCOUNT TOTAL       | 1,205.74 *    |
| 021800          | 28876            | Books and Subscriptions   | 8014125931     | CIRCUIT COURT CLERK | 14.02         |
|                 | 29038            | STERICYCLE INC            | 535039         | PLATS               | 25.00         |
|                 | 29038            | T&N PRINTING              | 536083         | PLATS               | 43.94         |
|                 |                  |                           |                | ACCOUNT TOTAL       | 82.96 *       |
|                 |                  |                           |                | MAJOR TOTAL         | 4,338.95 **   |
| 6012            |                  |                           | 3096451317     | APRIL PAYMENT       | 500.00        |
|                 |                  |                           |                |                     | ACCOUNT TOTAL |
|                 |                  |                           |                | MAJOR TOTAL         | 500.00 **     |
| 022100          |                  | COMMONWEALTH'S ATTORNEY   |                |                     |               |
|                 |                  | Maintenance Service Contr | 20704          | SHRED SERVICE       | 23.50         |
|                 |                  | STEPS, INC                | 20783          | SHRED SERVICE       | 23.50         |
| 3320            |                  | STERICYCLE INC            | 8014125931     | COMMONWEALTH ATTY   | 14.01         |
|                 |                  |                           |                |                     | ACCOUNT TOTAL |
| 5230            | 31339            | Telecommunications        | 242374982 0526 | COMMONWEALTH ATTY   | 37.46         |
|                 |                  | VERIZON WIRELESS          |                |                     | ACCOUNT TOTAL |
| 5510            | 12096            | Travel-Mileage            | MILEAGE 0426   | TRAVEL MILEAGE      | 278.15        |
|                 | 12296            | CAMPBELL, AHAROWN         | MILEAGE 0426   | TRAVEL MILEAGE      | 207.35        |
|                 | 29792            | CLARK MEGAN               | MILEAGE 0426   | TRAVEL MILEAGE      | 216.05        |
|                 |                  |                           |                | ACCOUNT TOTAL       | 701.55 *      |

| MAJOR#<br>ACCT#<br>5530 | VENDOR<br>NUMBER | VENDOR<br>NAME                                        | INV#            | DESCRIPTION          | AMOUNT      |
|-------------------------|------------------|-------------------------------------------------------|-----------------|----------------------|-------------|
|                         | 11250            | Travel-Subsistence & Lodg<br>BENCHMARK COMMUNITY BANK | 2255 CWA 0526   | HILTON CAMPBELL CONF | 353.58      |
|                         | 11250            | BENCHMARK COMMUNITY BANK                              | 2255 CWA 0526   | PARKING CLARK CONF   | 104.10      |
|                         | 11250            | BENCHMARK COMMUNITY BANK                              | 2255 CWA 0526   | PARKING TRENT CONF   | 104.10      |
|                         | 11250            | BENCHMARK COMMUNITY BANK                              | 2255 CWA 0526   | HOTEL CAMPBELL FINAL | 718.07      |
|                         | 11250            | BENCHMARK COMMUNITY BANK                              | 2255 CWA 0526   | HOTEL TRENT CONF     | 388.50      |
|                         | 11250            | BENCHMARK COMMUNITY BANK                              | 2255 CWA 0526   | HOTEL CLARK CONF     | 388.50      |
|                         | 11250            | BENCHMARK COMMUNITY BANK                              | 2255 CWA 0526   | ADMIN PROFF LUNCH    | 168.37      |
|                         | 12096            | CAMPBELL, AHAROWN                                     | PARKING 0426    | PARKING @ CONFERENCE | 39.00       |
|                         | 12096            | CAMPBELL, AHAROWN                                     | REIMB 0426      | MEALS @ CONFERENCE   | 242.75      |
|                         | 12296            | CLARK MEGAN                                           | REIMB 0426      | MEALS @ CONFERENCE   | 132.14      |
|                         | 29792            | TRENT, ELIZABETH                                      | REIMB 0426      | MEALS @ CONFERENCE   | 119.63      |
| 6001                    |                  | Office Supplies                                       |                 | ACCOUNT TOTAL        | 2,758.74 *  |
|                         | 10259            | AMAZON CAPITAL SERVICES                               | 1NX7-FD3W-D77F  | OFFICE SUPPLIES      | 148.33      |
|                         | 10259            | AMAZON CAPITAL SERVICES                               | 17YN-644Y-PYRX  | ENVELOPS/FILE POCKET | 43.76       |
|                         | 18863            | TANYA SINGLETON                                       | 2451 CWA        | WATER/RENTAL         | 31.50       |
|                         | 18863            | TANYA SINGLETON                                       | 2728 CWA        | WATER/RENTAL         | 31.50       |
| 6003                    |                  | Community Outreach                                    |                 | ACCOUNT TOTAL        | 255.09 *    |
|                         | 11250            | BENCHMARK COMMUNITY BANK                              | 2255 CWA 0526   | CASC COMM OUTREACH   | 28.57       |
| 6012                    |                  | Books and Subscriptions                               |                 | ACCOUNT TOTAL        | 28.57 *     |
|                         | 29241            | THOMSON REUTERS-WEST                                  | 853524580       | WEST LAW SUBSCRIPTPN | 120.00      |
| 022210                  |                  | VICTIM WITNESS ASSIST STATE FUNDS                     |                 | ACCOUNT TOTAL        | 120.00 *    |
|                         |                  | Office Supplies - State F                             |                 | MAJOR TOTAL          | 3,962.42 ** |
| 6001                    |                  | FARMVILLE PRINTING                                    | 20232919        | BUS CARDS S GILSON   | 71.60       |
| 031200                  |                  | SHERIFF                                               |                 | ACCOUNT TOTAL        | 71.60 *     |
|                         |                  | Animal Care/Services                                  |                 | MAJOR TOTAL          | 71.60 **    |
| 3110                    |                  | BUSINESS CARD                                         | 0555SHERIFF0426 | K9 TRAINING COLLAR   | 315.89      |
|                         | 28596            | FARMERS COOPERATIVE, INC.                             | 1338367         | DOG FOOD             | 89.97       |
|                         | 28596            | FARMERS COOPERATIVE, INC.                             | 1338385         | DOG FOOD             | 36.49       |
| 3170                    |                  | Drug Testing                                          |                 | ACCOUNT TOTAL        | 442.35 *    |
|                         | 22347            | MEDTOX LABORATORIES INC                               | 04202694888     | DRUG TEST            | 50.00       |
| 3310                    |                  | Repairs/Maintenance-Radio                             |                 | ACCOUNT TOTAL        | 50.00 *     |
|                         | 22495            | MOBILE COMMUNICATIONS AMER                            | 408001932-1     | RADIO ANTENNA REPAIR | 185.00      |
| 3311                    |                  | Repairs & Maint-Auto & Eq                             |                 | ACCOUNT TOTAL        | 185.00 *    |
|                         | 11005            | B&G AUTO INC                                          | 29271 PECSCO    | VEHICLE INSPECTION   | 20.00       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME             | INV#            | DESCRIPTION           | AMOUNT      |
|-----------------|------------------|----------------------------|-----------------|-----------------------|-------------|
|                 | 14300            | EAST END MOTOR CO INC      | 0262231         | INSP/WIPER BLADES     | 58.46       |
|                 | 14300            | EAST END MOTOR CO INC      | 0262531         | INSPECTION            | 20.00       |
|                 | 14300            | EAST END MOTOR CO INC      | 0262779         | ALIGNMENT             | 83.19       |
|                 | 14300            | EAST END MOTOR CO INC      | 0262818         | AXLES/WHLS/BRKS/ALIG  | 1,023.30    |
|                 | 14915            | EXPRESS CARE               | 23997           | OIL CHANGE            | 61.48       |
|                 | 14915            | EXPRESS CARE               | 24268           | OIL CHANGE            | 103.98      |
|                 | 27490            | RUNDSTROM AUTO LLC         | 0018524         | OIL CHNGE/NEW AXELS   | 1,092.42    |
|                 | 27490            | RUNDSTROM AUTO LLC         | 0018526         | OIL CHANGE            | 64.00       |
|                 | 27490            | RUNDSTROM AUTO LLC         | 0018572         | 3 TIRE SENSRS INSTLTD | 366.87      |
|                 | 29199            | THIRD STREET WRECKER INC   | T17144          | WRECKER SERVICE       | 165.00      |
|                 | 29199            | THIRD STREET WRECKER INC   | T17147          | WRECKER SERVICE       | 588.00      |
|                 |                  |                            |                 | ACCOUNT TOTAL         | 3,646.70 *  |
| 3320            |                  | Maintenance Service Contr  |                 |                       |             |
|                 | 10895            | AXON ENTERPRISE INC        | INUS442676      | CAR CAMERA SERVICE    | 8,443.20    |
|                 | 11894            | BUSINESS CARD              | 0555SHERIFF0426 | MAINT SERVICE CONTR   | 339.57      |
|                 | 12297            | CBIZ BENEFITS & INSURANCE  | 253958          | MAY TIME BILLING      | 145.78      |
|                 | 21319            | BRIGHTSPEED                | 489989564 0526  | SALLY PORT LINE       | 80.81       |
|                 | 21450            | LEADSONLINE PARENT LLC     | 425020          | YEARLY RENEWAL        | 4,324.00    |
|                 | 21767            | LEXISNEXIS RISK DATA MANAG | 1100295972      | FEB SUBSCRIPT FEE     | 200.00      |
|                 | 31339            | VERIZON WIRELESS           | 6142172856 0426 | MDT CHARGES           | 1,240.81    |
|                 |                  |                            |                 | ACCOUNT TOTAL         | 14,774.17 * |
| 5210            |                  | Postal Services            |                 |                       |             |
|                 | 11894            | BUSINESS CARD              | 0555SHERIFF0426 | POSTAGE               | 7.45        |
|                 | 15380            | FARMVILLE PRINTING         | 20232660        | POSTAGE PD ENVELOPES  | 1,220.00    |
|                 |                  |                            |                 | ACCOUNT TOTAL         | 1,227.45 *  |
| 5230            |                  | Telecommunications         |                 |                       |             |
|                 | 10102            | AT&T MOBILITY              | 77451 0426      | CELL SVC/GPS TRACKRS  | 1,960.08    |
|                 | 20904            | PLANET FIBER VA INC        | 2605-0082618    | RMTE BU/FIBER CONN    | 119.95      |
|                 | 21319            | BRIGHTSPEED                | 309468839 0526  | PHONE                 | 9.87        |
|                 | 21319            | BRIGHTSPEED                | 309558628 0526  | VCIN                  | 7.59        |
|                 |                  |                            |                 | ACCOUNT TOTAL         | 2,097.49 *  |
| 5510            |                  | Travel-Mileage             |                 |                       |             |
|                 | 999999           | NC QUICK PASS PROCESSING C | 35454232310     | TOLLS                 | 20.62       |
|                 |                  |                            |                 | ACCOUNT TOTAL         | 20.62 *     |
| 5530            |                  | Travel-Subsistence & Lodg  |                 |                       |             |
|                 | 11894            | BUSINESS CARD              | 0555SHERIFF0426 | MEALS                 | 104.92      |
|                 | 15819            | FLEWING TODD               | REIMB 0426      | MEAL REIMBURSEMENT    | 57.35       |
|                 |                  |                            |                 | ACCOUNT TOTAL         | 162.27 *    |
| 5540            |                  | Travel-Convention and Edu  |                 |                       |             |
|                 | 11894            | BUSINESS CARD              | 0555SHERIFF0426 | CONF/DRIVING SUMMIT   | 760.00      |
|                 |                  |                            |                 | ACCOUNT TOTAL         | 760.00 *    |
| 6001            |                  | Office Supplies            |                 |                       |             |
|                 | 18863            | TANYA SINGLETON            | 2449 SHERIFF    | WATER/RENTAL          | 70.50       |
|                 | 18863            | TANYA SINGLETON            | 2726 SHERIFF    | WATER/RENTAL          | 55.50       |
|                 | 20600            | KEY OFFICE SUPPLY          | 545 604052      | 9 VOLT BATTERIES      | 63.04       |
|                 | 20600            | KEY OFFICE SUPPLY          | 545 604543      | TONER/MEMO BOOK       | 590.20      |
|                 | 20600            | KEY OFFICE SUPPLY          | 545 604624      | COPY PAPER            | 244.95      |
|                 |                  |                            |                 | ACCOUNT TOTAL         | 1,024.19 *  |
| 6004            |                  | Virso Comm Center Crime P  |                 |                       |             |
|                 | 28640            | SOUTHSIDE ELECTRIC COOP    | 526776002 0426  | VIRSO                 | 17.86       |
|                 |                  |                            |                 | ACCOUNT TOTAL         | 17.86 *     |

| MAJOR# | ACCT#                     | VENDOR NUMBER              | VENDOR NAME               | DESCRIPTION          | INV#            | AMOUNT       |
|--------|---------------------------|----------------------------|---------------------------|----------------------|-----------------|--------------|
| 6008   | 11894                     | 11894                      | BUSINESS CARD             | GAS                  | 0555SHERIFF0426 | 69.00        |
|        | 29239                     | THORNTON WILLIAM           | Vehicle & Powered Equip F | GAS REIMBURSEMENT    | REIMB 0426      | 40.03        |
| 6009   | 14300                     | EAST END MOTOR CO INC      | Vehicle & Powered Equip S | TIRES 92829          | 0261971         | 109.03 *     |
|        | 14300                     | EAST END MOTOR CO INC      |                           | TIRES 00838          | 0262696         | 637.20       |
|        | 14300                     | EAST END MOTOR CO INC      |                           | TIRES 97817          | 0262779         | 318.60       |
|        | 14300                     | EAST END MOTOR CO INC      |                           | TIRES 02300          | 0262818         | 606.00       |
|        | 15721                     | FISHER AUTO PARTS, INC.    |                           | OIL/FLTR/WASHERFLUID | 056-367129      | 606.00       |
|        | 29793                     | MULTI SERVICE TECHNOLOGY S |                           | FLTR/WASHER FLUID/   | D5D47307        | 84.58        |
| 6010   | 10259                     | AMAZON CAPITAL SERVICES    | Police Supplies           | BB PATHOGEN KITS     | 1MV1-64T6-M3P1  | 29.74 *      |
|        | 11894                     | BUSINESS CARD              |                           | POLICE SUPPLIES      | 0555SHERIFF0426 | 2,282.12 *   |
|        | 15380                     | FARMVILLE PRINTING         |                           | ARREST RECORD CARDS  | 20232687        | 71.49        |
|        | 16102                     | GALLS LLC                  |                           | MACE (12)            | 034719284       | 427.38       |
|        | 21394                     | LAWMEN SUPPLY COMPANY OF N |                           | LIGHTS & SIGHTS      | INV26-41848     | 225.00       |
|        | 21829                     | LOWES BUSINESS ACCT/SYNCB  |                           | STORAGE BOXES/BAGS   | SHERIFF 0526    | 230.44       |
|        | 28432                     | SIRCHIE ACQUISITION COMPAN |                           | EVIDENCE NUMBERS     | 0738476-IN      | 2,495.02     |
|        | 28592                     | SOUTHERN POLICE EQUIP CO   |                           | BP VEST (3)          | 214140          | 260.51       |
| 6011   | 11021                     | BADGE & WALLET             | Uniforms & Wearing Appare | BADGE & NAME TAG     | 832224          | 51.45        |
|        | 16102                     | GALLS LLC                  |                           | MOURNING BANDS       | 034747464       | 4,741.26 *   |
|        | 16102                     | GALLS LLC                  |                           | BOOTS                | 034879846       | 8,502.55 *   |
|        | 27153                     | READ'S UNIFORMS LLC        |                           | SAFETY VESTS (2)     | 393034-99 2     | 178.45       |
| 6030   | 11894                     | Non-Capital Equipment      |                           | TRACKING BRACELETS   | 0555SHERIFF0426 | 45.75        |
| 8205   | 10895                     | Motor Vehicles             |                           | PARTIAL VEH UPLIFT   | INUS445953      | 102.75       |
| 032200 | VOLUNTEER FIRE DEPARTMENT |                            |                           | ACCOUNT TOTAL        |                 | 29.01 *      |
| 7002   | 11772                     | BUG BUSTERS PEST CONTROL   | Payment to Rice VFD       | ACCOUNT TOTAL        |                 | 355.96 *     |
|        | 12024                     | C W WILLIAMS               |                           | ACCOUNT TOTAL        |                 | 881.51       |
|        | 12745                     | COMMONWEALTH REGIONAL      |                           | ACCOUNT TOTAL        |                 | 881.51 *     |
|        | 12845                     | GFL/COUNTY WASTE           |                           | ACCOUNT TOTAL        |                 | 3,121.75 *   |
|        | 14695                     | ELLINGTON'S LAWN SERVICE   |                           | MAJOR TOTAL          |                 | 39,661.02 ** |
|        | 15656                     | FIRE & SAFETY EQUIP CO     |                           | PEST CONTROL         | 1214002 RVFD    | 48.15        |
|        | 15656                     | FIRE & SAFETY EQUIP CO     |                           | FIRE HOSE            | 677124          | 1,482.36     |
|        | 15656                     | FIRE & SAFETY EQUIP CO     |                           | 2025 GRANT RVFD      | FORESTRY 0526   | 200.00       |
|        | 15656                     | FIRE & SAFETY EQUIP CO     |                           | MONTHLY SERVICE      | KD0000775767    | 159.06       |
|        | 15656                     | FIRE & SAFETY EQUIP CO     |                           | MOWING               | 104 0426        | 400.00       |
|        | 15656                     | FIRE & SAFETY EQUIP CO     |                           | SHIRTS/PANTS/PATCHES | 146665 RVFD     | 1,337.01     |
|        | 15656                     | FIRE & SAFETY EQUIP CO     |                           | FIRE EXT INSPECTION  | 147889 RVFD     | 109.00       |
|        | 15656                     | FIRE & SAFETY EQUIP CO     |                           | NAME BAR             | 148333 RVFD     | 24.15        |
|        | 15656                     | FIRE & SAFETY EQUIP CO     |                           | WILDLAND RATCHET     | 148335 RVFD     | 980.00       |
|        | 15656                     | FIRE & SAFETY EQUIP CO     |                           | SHIRT/PATCHES        | 148843 RVFD     | 92.85        |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME             | INV#            | DESCRIPTION          | AMOUNT        |
|-----------------|------------------|----------------------------|-----------------|----------------------|---------------|
| 7004            | 15656            | FIRE & SAFETY EQUIP CO     | 148844          | BADGE W/EAGLE        | 115.50        |
|                 | 15656            | FIRE & SAFETY EQUIP CO     | 149444          | FORESTRY EQUIPMENT   | 7,407.99      |
|                 | 20904            | PLANET FIBER VA INC        | 2605-0083292    | RICE VOL FIRE DEPT   | 173.76        |
|                 | 28597            | SOUTHERN STATES COOP INC   | V939776 RVFD    | DIESEL               | 579.32        |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 4500495009 0526 | RICE VOL FIRE DEPT   | 119.94        |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 13,229.09 *   |
| 7041            | 12996            | Payment to Darlington VFD  |                 |                      |               |
|                 | 14300            | CYRUS PEST CONTROL CO      | MARCH 26 DHVFD  | PEST CONTROL         | 45.00         |
|                 | 14300            | EAST END MOTOR CO INC      | 0262404         | GMC INSP/HEADLIGHT   | 105.27        |
|                 | 14300            | EAST END MOTOR CO INC      | 0262486         | INSPECTION           | 51.00         |
|                 | 14300            | EAST END MOTOR CO INC      | 0262523         | INSPECTION           | 20.00         |
|                 | 14700            | ELLINGTON ENERGY SERVICE   | 325G 48284      | AC SERVICE           | 180.00        |
|                 | 28640            | SOUTHSIDE ELECTRIC COOP    | 38156001 0526   | DHVFD                | 353.60        |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 754.87 *      |
| 7041            | 15908            | VFD Fuel                   |                 |                      |               |
|                 | 15908            | FOSTER FUELS INC           | 2499675 MVFD    | DIESEL               | 1,693.65      |
|                 | 15908            | FOSTER FUELS INC           | 2516060 MVFD    | DIESEL               | 1,421.20      |
|                 | 17139            | HAMPDEN SYDNEY COLLEGE     | 133337 0526     | DIESEL HSVFD         | 433.68        |
|                 | 29440            | PRINCE EDWARD CO TREAS     | PVD GAS 0226    | PVD GAS              | 47.75         |
|                 | 29440            | PRINCE EDWARD CO TREAS     | PVD GAS 0326    | PVD GAS              | 148.27        |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 3,744.55 *    |
|                 |                  |                            |                 | MAJOR TOTAL          | 17,728.51 **  |
| 032500          |                  | EMERGENCY SERVICES         |                 |                      |               |
| 5024            | 29332            | Joint Communications 911   | 26-01141        | DISPATCH SHARED COST | 173,063.12    |
|                 |                  | TOWN OF FARMVILLE          |                 |                      | 173,063.12 *  |
| 5230            | 31339            | Telecommunications         |                 |                      |               |
|                 |                  | VERIZON WIRELESS           |                 | EMS                  | 30.06         |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 30.06 *       |
| 5420            | 25803            | Lease/Comms Towers         |                 |                      |               |
|                 |                  | MARY K JENKINS             | LEASE PMT 0626  | LEASE PMT JUNE 2026  | 500.00        |
|                 |                  | VERTICAL BRIDGE REAL ESTAT | INV-01317375    | 190 MILNWOOD DRIVE   | 2,600.00      |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 3,100.00 *    |
| 6014            | 10259            | Other Operating Supplies   |                 |                      |               |
|                 |                  | AMAZON CAPITAL SERVICES    | 1RVL-VLD1-FJQM  | TRAFFIC CONES        | 49.99         |
|                 |                  | AMAZON CAPITAL SERVICES    | 1RVL-VLD1-FJQM  | CREDIT               | 7.50-         |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 42.49 *       |
|                 |                  |                            |                 | MAJOR TOTAL          | 176,235.67 ** |
| 033200          |                  | REGIONAL JAIL & DETENTION  |                 |                      |               |
| 3196            | 25375            | Purchase of Services - JD  |                 |                      |               |
|                 |                  | PIEDMONT RGNL JUVENILE     | 2456            | JUVENILE DETENTION   | 4,375.00      |
|                 |                  | SOUTHSIDE OUTREACH DET     | AP 0426         | ELECTRONIC MONITOR   | 115.00        |
|                 |                  | SOUTHSIDE OUTREACH DET     | EA 0426         | ELECTRONIC MONITOR   | 1,200.00      |
|                 |                  | SOUTHSIDE OUTREACH DET     | KHN 0426        | ELECTRONIC MONITOR   | 555.00        |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 6,245.00 *    |
|                 |                  |                            |                 | MAJOR TOTAL          | 6,245.00 **   |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME       | INV#           | DESCRIPTION          | AMOUNT      |
|-----------------|--------------------------------|----------------|----------------------|-------------|
| 6001            | Office Supplies                |                |                      |             |
|                 | 10259 AMAZON CAPITAL SERVICES  | 1RVL-VLD1-FJQM | MONITOR              | 219.96      |
|                 | 10259 AMAZON CAPITAL SERVICES  | 1RVL-VLD1-FJQM | MICROWAVE            | 79.99       |
|                 | 10259 AMAZON CAPITAL SERVICES  | 1RVL-VLD1-FJQM | PAPER SHREDDER       | 175.98      |
|                 | 10259 AMAZON CAPITAL SERVICES  | 1RVL-VLD1-FJQM | PENCIL SHARPENER     | 18.08       |
|                 | 10259 AMAZON CAPITAL SERVICES  | 1RVL-VLD1-FJQM | CREDIT               | 4.52        |
|                 | 20600 KEY OFFICE SUPPLY        | 87523 604637   | GUEST CHAIRS         | 564.00      |
|                 |                                |                | ACCOUNT TOTAL        | 1,053.49 *  |
|                 |                                |                | MAJOR TOTAL          | 1,053.49 ** |
| 034100          | BUILDING OFFICIAL              |                |                      |             |
| 3320            | Maintenance Service Contr      |                |                      |             |
|                 | 28876 STERICYCLE INC           | 8014125931     | COMMUNITY DEVELOPMNT | 14.02       |
|                 |                                |                | ACCOUNT TOTAL        | 14.02 *     |
| 5230            | Telecommunications             |                |                      |             |
|                 | 31339 VERIZON WIRELESS         | 242374982 0526 | BUILDING             | 77.47       |
|                 |                                |                | ACCOUNT TOTAL        | 77.47 *     |
| 5880            | 2% Blg Permit Surcharge        |                |                      |             |
|                 | 11250 BENCHMARK COMMUNITY BANK | 8378 BLDG 0526 | 2% LEVY FEE          | 573.55      |
|                 |                                |                | ACCOUNT TOTAL        | 573.55 *    |
| 6001            | Office Supplies                |                |                      |             |
|                 | 10259 AMAZON CAPITAL SERVICES  | 1QT1-XFP9-TFG7 | RTRN WALL DIVIDER    | 366.89      |
|                 | 10259 AMAZON CAPITAL SERVICES  | 11PW-9K4J-MG6G | CHAIR MATS           | 118.56      |
|                 | 10259 AMAZON CAPITAL SERVICES  | 11PW-9K4J-MG6G | CHAIR MAT            | 39.52       |
|                 | 10259 AMAZON CAPITAL SERVICES  | 11PW-9K4J-MG6G | DECK CODES/STANDARDS | 36.08       |
|                 | 10259 AMAZON CAPITAL SERVICES  | 11PW-9K4J-MG6G | DIPLOMA FRAME        | 23.97       |
|                 | 10259 AMAZON CAPITAL SERVICES  | 11PW-9K4J-MG6G | PURIFIER RPLCMNT FLT | 30.00       |
|                 | 10259 AMAZON CAPITAL SERVICES  | 11PW-9K4J-MG6G | AIR PURIFIER         | 149.99      |
|                 | 11250 BENCHMARK COMMUNITY BANK |                | CREDIT               | 2.40        |
|                 | 20600 KEY OFFICE SUPPLY        | 8378 BLDG 0526 | PENS EXPRESS         | 147.42      |
|                 | 20600 KEY OFFICE SUPPLY        | 415 605077     | TAPE/DISNSR/NTEBOOK  | 88.39       |
|                 | 20600 KEY OFFICE SUPPLY        | 415 605078     | COPY PAPER           | 73.48       |
|                 | 20600 KEY OFFICE SUPPLY        | 415 605109     | STENO PADS           | 7.14        |
|                 |                                |                | ACCOUNT TOTAL        | 345.26 *    |
| 6017            | Service Fees                   |                |                      |             |
|                 | 11250 BENCHMARK COMMUNITY BANK | 8378 BLDG 0526 | PAYFLOW/PAYPAL       | 13.30       |
|                 |                                |                | ACCOUNT TOTAL        | 13.30 *     |
| 035100          | ANIMAL CONTROL                 |                |                      |             |
| 3110            | Vet Care                       |                |                      |             |
|                 | 27524 RIDGE ANIMAL HOSPITAL    | 13113 414247   | VET CARE             | 204.68      |
|                 | 27524 RIDGE ANIMAL HOSPITAL    | 13113 414490   | VET CARE             | 136.92      |
|                 | 27524 RIDGE ANIMAL HOSPITAL    | 13113 415013   | VET CARE             | 180.40      |
|                 | 27524 RIDGE ANIMAL HOSPITAL    | 13113 415073   | VET CARE             | 136.80      |
|                 |                                |                | ACCOUNT TOTAL        | 1,023.60 ** |
|                 |                                |                | MAJOR TOTAL          | 1,023.60 ** |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                      | INVOICE#        | DESCRIPTION          | AMOUNT       |
|-----------------|---------------------------------------------------------------|-----------------|----------------------|--------------|
| 5110            | 31846 Electrical Services<br>DOMINION ENERGY VIRGINIA         | 0890745003 0526 | ANIMAL CONTROL       | 241.26 *     |
| 5230            | 20904 Telecommunications<br>PLANET FIBER VA INC               | 2604-0081137    | ANIMAL CONTROL       | 94.90        |
|                 | 20904 PLANET FIBER VA INC                                     | 2605-0083658    | ANIMAL CONTROL       | 94.90        |
|                 | 31339 VERIZON WIRELESS                                        | 242374982 0526  | ANIMAL CONTROL       | 112.38       |
| 6002            | Supplies for Shelter<br>11250 BENCHMARK COMMUNITY BANK        | 1554 ADMIN 0526 | PATTERSON ACO SUPPLY | 302.18 *     |
|                 | 11250 BENCHMARK COMMUNITY BANK                                | 1554 ADMIN 0526 | PATTERSON VET SUPPLI | 505.72       |
| 6011            | Uniforms and Wearing Appa<br>27148 RED WING BUSINESS ADVANTAG | 20260430081090  | BOOTS A WITMER       | 87.26        |
|                 | 27148 RED WING BUSINESS ADVANTAG                              | 20260430081090  | BOOTS A MUMMA        | 592.98 *     |
| 8202            | Equipment<br>11250 BENCHMARK COMMUNITY BANK                   | 1554 ADMIN 0526 | DART GUN/ACCESSORIES | 274.98       |
| 042610          | SANDY RIVER RESERVOIR                                         |                 | ACCOUNT TOTAL        | 237.79       |
| 3160            | Professional Services<br>29280 TIMMONS GROUP                  | 397631 76849    | ACCOUNT TOTAL        | 512.77 *     |
| 3310            | Repairs/Maintenance<br>19371 JOE GILES SIGNS INC              | 6174            | ACCOUNT TOTAL        | 1,306.26 *   |
| 043200          | GENERAL PROPERTIES                                            |                 | MAJOR TOTAL          | 3,877.56 **  |
| 3310            | Repairs/Maintenance<br>10172 AIR CONDITIONING EQUIPMNT        |                 | ACCOUNT TOTAL        | 10,907.50 *  |
|                 | 12408 CHEMTREAT INC                                           |                 | ACCOUNT TOTAL        | 10,907.50 *  |
|                 | 22322 DAIKIN APPLIED                                          |                 | ACCOUNT TOTAL        | 552.98 *     |
|                 | 25247 PARKER OIL COMPANY INC                                  |                 | MAJOR TOTAL          | 552.98 *     |
|                 | 31167 VALLEY BOILER INC                                       |                 | ACCOUNT TOTAL        | 11,460.48 ** |
|                 | 32517 WHITLEY/SERVICE ROOFING &                               |                 | ACCOUNT TOTAL        | 6,556.75 *   |
| 5110            | Electrical Services<br>28640 SOUTHSIDE ELECTRIC COOP          | 114379002 0526  | SANDY RIVER          | 28.18        |
|                 | 28640 SOUTHSIDE ELECTRIC COOP                                 | 35377           | W0117669 SRR         | 1,881.92     |
|                 | 31846 DOMINION ENERGY VIRGINIA                                | 1230385005 0526 | ROY CLARK MONUMENT   | 7.59         |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                       | INV#            | DESCRIPTION          | AMOUNT      |
|-----------------|------------------|------------------------------------------------------|-----------------|----------------------|-------------|
| 5130            | 31846            | DONIMON ENERGY VIRGINIA                              | 2786281903 0526 | COURTHOUSE           | 13,374.66   |
|                 | 31846            | DONIMON ENERGY VIRGINIA                              | 3646262521 0526 | SOUTH ST PARKING LOT | 34.63       |
|                 | 31846            | DONIMON ENERGY VIRGINIA                              | 4883315659 0526 | STEPS                | 1,138.36    |
|                 | 31846            | DONIMON ENERGY VIRGINIA                              | 4951935099 0526 | SHERIFF SHED         | 7.83        |
|                 | 31846            | DONIMON ENERGY VIRGINIA                              | 5856894620 0526 | WORSHAM CLERKS OFFC  | 41.04       |
|                 | 31846            | DONIMON ENERGY VIRGINIA                              | 6669158583 0426 | LIGHTS @ RICE        | 168.93      |
|                 | 31846            | DONIMON ENERGY VIRGINIA                              | 8105475944 0526 | AG BUILDING          | 1,428.71    |
|                 | 31846            | DONIMON ENERGY VIRGINIA                              | 9670710004 0526 | SHOP                 | 110.86      |
|                 |                  |                                                      |                 | ACCOUNT TOTAL        | 18,222.71 * |
|                 | 29332            | Water & Sewer<br>TOWN OF FARMVILLE                   | AG BLDG 0426    | WATER/SEWER          | 81.80       |
|                 | 29332            | TOWN OF FARMVILLE                                    | CH LAWN 0426    | WATER                | 67.00       |
|                 | 29332            | TOWN OF FARMVILLE                                    | STEPS 0426      | WATER/SEWER          | 173.88      |
|                 | 29332            | TOWN OF FARMVILLE                                    | 56 SMI WAY 0426 | WATER/SEWER          | 85.19       |
|                 |                  |                                                      |                 | ACCOUNT TOTAL        | 407.87 *    |
| 5230            | 10251            | Telecommunications<br>ALLIED SECURITY SYSTEMS, I     | 331002          | PEFYA AUTO FIRE TEST | 33.00       |
|                 | 21319            | BRIGHTSPEED                                          | 310441360 0426  | ELEVATOR             | 135.92      |
|                 | 21319            | BRIGHTSPEED                                          | 491005300 0526  | PEFYA BLDG FIRE ALRM | 47.47       |
|                 | 31339            | VERIZON WIRELESS                                     | 242374982 0526  | PUBLIC WORKS         | 37.46       |
|                 |                  |                                                      |                 | ACCOUNT TOTAL        | 253.85 *    |
| 5440            | 11270            | Portable Toilet Rental<br>BAYS TRASH REMOVAL INC     | 352384          | MONTHLY SERVICE      | 475.00      |
| 6005            | 13367            | Janitorial Supplies<br>DIAMOND PAPER COMPANY         | 366618          | JANITORIAL SUPPLIES  | 327.25      |
|                 | 13367            | DIAMOND PAPER COMPANY                                | 366820          | JANITORIAL SUPPLIES  | 1,134.94    |
|                 | 13367            | DIAMOND PAPER COMPANY                                | 367534          | JANITORIAL SUPPLIES  | 876.39      |
|                 | 27922            | CINTAS CORPORATION #524                              | 4266973418      | JANITORIAL           | 78.94       |
|                 | 27922            | CINTAS CORPORATION #524                              | 4267739229      | JANITORIAL           | 78.94       |
|                 | 27922            | CINTAS CORPORATION #524                              | 4268485009      | JANITORIAL           | 78.94       |
|                 | 27922            | CINTAS CORPORATION #524                              | 4269272488      | JANITORIAL           | 78.94       |
|                 |                  |                                                      |                 | ACCOUNT TOTAL        | 2,654.34 *  |
| 6007            | 10259            | Repairs and Maintenance S<br>AMAZON CAPITAL SERVICES | 1DQM-TKYF-DWKR  | SEALANT/CHARGER      | 113.29      |
|                 | 11025            | B & M GREENHOUSE                                     | 15928           | MULTIPLE PLANTS AG   | 1,477.44    |
|                 | 11025            | B & M GREENHOUSE                                     | 15931           | (30) AGRIFORM PLANTS | 11.70       |
|                 | 12311            | CLARKSVILLE AUTO SUPPLY                              | 28005 320236    | IND V BELT           | 15.60       |
|                 | 12311            | CLARKSVILLE AUTO SUPPLY                              | 28005 320357    | V BELT               | 20.89       |
|                 | 12998            | CWT, INC.                                            | 30755           | HARDWOOD MULCH       | 250.00      |
|                 | 15560            | FARMVILLE WHSALE ELECTRIC                            | 834456          | SRR ELECTRICAL SUPPL | 282.63      |
|                 | 15560            | FARMVILLE WHSALE ELECTRIC                            | 834532          | LIGHT BULBS/BALLAST  | 181.76      |
|                 | 15560            | FARMVILLE WHSALE ELECTRIC                            | 834770          | SRR LCKNTS/BUSHING   | 4.96        |
|                 | 15560            | FARMVILLE WHSALE ELECTRIC                            | 835271          | TAPE/CLAMP/GALV ROD  | 59.27       |
|                 | 15560            | FARMVILLE WHSALE ELECTRIC                            | 835287          | LOCKNUTS/BUSHING/WRE | 16.22       |
|                 | 16671            | GRAINGER                                             | 9877039108      | FILTERS              | 437.88      |
|                 | 16671            | GRAINGER                                             | 9899558820      | GP MOTOR 1-1/2 HP    | 426.79      |
|                 | 18863            | TANYA SINGLETON                                      | 2447 ADMIN      | WATER/RENT 2ND/GRND  | 63.00       |
|                 | 18863            | TANYA SINGLETON                                      | 2725 ADMIN      | WATER/RENTAL 2ND/GRN | 63.00       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                         | INV#            | DESCRIPTION          | AMOUNT                      |
|-----------------|------------------|--------------------------------------------------------|-----------------|----------------------|-----------------------------|
|                 | 21811            | LOWE'S                                                 | 973375-QRNCCT   | FENCE STPLS/MSE TRAP | 10.89                       |
|                 | 21811            | LOWE'S                                                 | 973719-QPZUWJ   | CHOICE LUMBER        | 14.77                       |
|                 | 21811            | LOWE'S                                                 | 979082-QRVZSH   | PLYWOOD/MOULDING     | 51.69                       |
|                 | 21811            | LOWE'S                                                 | 984122-QQKZGL   | LUMBER/CONCRETE MIX  | 81.48                       |
|                 | 21811            | LOWE'S                                                 | 986394-QQSJYZ   | LAG SCRW/POST CAPS   | 44.17                       |
|                 | 21811            | LOWE'S                                                 | 986947-QQSJZR   | FLEX ELBOW           | 13.76                       |
|                 | 21811            | LOWE'S                                                 | 988770-QQWUFO   | MAINT SUPPLIES       | 224.53                      |
|                 | 21811            | LOWE'S                                                 | 989273-QSGHXG   | LUMBER/SQUARE        | 18.27                       |
|                 | 21811            | LOWE'S                                                 | 989666-QSGHXR   | EXTERIOR SCREWS      | 37.98                       |
|                 | 21811            | LOWE'S                                                 | 991916-QSKYGB   | CONCRETE MIX         | 4.61                        |
|                 | 21811            | LOWE'S                                                 | 992020-QSKYGE   | BRUSH/SCRBR/MOLD RMV | 50.56                       |
|                 | 21811            | LOWE'S                                                 | 993088-QSPNZI   | LUMBER/CAP/CONCRETE  | 105.76                      |
|                 | 21811            | LOWE'S                                                 | 993212-QSPNZN   | MAINT SUPPLIES       | 245.24                      |
|                 | 21811            | LOWE'S                                                 | 994027-QSPOAF   | BOLTS/FLTWSH/NUTS    | 20.56                       |
|                 | 21811            | LOWE'S                                                 | 995546-QSUAIZ   | SCREWS/BOARD/BRKTS   | 38.11                       |
|                 | 21811            | LOWE'S                                                 | 995829-QSUADP   | BATTERY/AUGUR/RUSTOL | 68.84                       |
|                 | 21811            | LOWE'S                                                 | 996283-QPMVDH   | CONCRETE MIX         | 9.22                        |
|                 | 21811            | LOWE'S                                                 | 996696-QPMVDW   | CONCRETE MIX         | 4.61                        |
|                 | 21811            | LOWE'S                                                 | 999951-ORIGYV   | CARB CLEANER/TL BLDG | 52.78                       |
|                 | 25680            | PRICE SUPPLY CO INC                                    | 2605-243235     | WATER COOLER W/BOTTL | 1,648.00                    |
|                 | 25680            | PRICE SUPPLY CO INC                                    | 2605-243236     | NUT/WSHR/RING/GASCYL | 29.61                       |
|                 | 25680            | PRICE SUPPLY CO INC                                    | 2605-243436     | REPLACEMENT RING     | 10.51                       |
|                 | 25680            | PRICE SUPPLY CO INC                                    | 2605-243589     | FLUSH VALVE          | 92.89                       |
|                 | 28352            | SHERWIN WILLIAMS CO                                    | 60697111270426  | ROLLERS/PAINT        | 41.62                       |
|                 | 28596            | FARMERS COOPERATIVE, INC.                              | 1338882         | HERBICIDE/CULTIVATOR | 108.98                      |
|                 | 28596            | FARMERS COOPERATIVE, INC.                              | 1338918         | WOOD POSTS           | 28.30                       |
|                 | 28596            | FARMERS COOPERATIVE, INC.                              | 1340323         | 10FT UTILITY GATE    | 229.98                      |
|                 | 28895            | MSTS RECEIVABLES LLC                                   | 48BE7EF4        | AUGER BIT            | 94.99                       |
| 6008            | 25782            | Vehicle & Powered Equip F<br>PRINCE EDWARD CO PBLC SCH | DIESEL 0326     |                      | ACCOUNT TOTAL<br>6,807.14 * |
| 6009            | 14300            | Vehicle & Powered Equip S<br>EAST END MOTOR CO INC     | 0262645         | 16 FORD F150 REPAIR  | 158.61                      |
|                 | 14300            | EAST END MOTOR CO INC                                  | 0262705         | STATE INSPECTION     | 158.61 *                    |
|                 | 14300            | EAST END MOTOR CO INC                                  | 0262812         | LAWNMOWER TUBE       | 2,229.51                    |
|                 | 15721            | FISHER AUTO PARTS, INC.                                | 056-368056      | OIL/TRANS ADD/CLEANR | 20.00                       |
|                 | 15721            | FISHER AUTO PARTS, INC.                                | 056-368252      | ENGINE AIR FILTER    | 27.99                       |
|                 | 29083            | TAYLOR-FORBES EQUIP CO                                 | W093950         | REPLC BRKN DECK BELT | 167.42                      |
| 6011            | 11250            | Uniforms & Wearing Appare<br>BENCHMARK COMMUNITY BANK  | 3197 ADMIN 0526 |                      | ACCOUNT TOTAL<br>2,656.23 * |
|                 | 27148            | RED WING BUSINESS ADVANTAG                             | 20260430081090  | SAFETY SHIRTS        | 324.03                      |
|                 | 27148            | RED WING BUSINESS ADVANTAG                             | 20260430081090  | BOOTS D DUFFIE       | 204.99                      |
|                 | 27148            | RED WING BUSINESS ADVANTAG                             | 20260430081090  | BOOTS W FREDERICK    | 258.29                      |
|                 | 27148            | RED WING BUSINESS ADVANTAG                             | 20260430081090  | BOOTS B WATKINS      | 258.29                      |
|                 | 27148            | RED WING BUSINESS ADVANTAG                             | 20260430081090  | BOOTS B DEITRICH     | 328.28                      |
|                 | 27148            | RED WING BUSINESS ADVANTAG                             | 20260430081090  | BOOTS R COOK         | 295.48                      |
|                 | 27922            | CINTAS CORPORATION #524                                | 4266973418      | UNIFORM RENTAL       | 54.85                       |
|                 | 27922            | CINTAS CORPORATION #524                                | 4267739229      | UNIFORM RENTAL       | 54.85                       |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME                                       | INV#            | DESCRIPTION          | AMOUNT       |
|--------|-------|---------------|---------------------------------------------------|-----------------|----------------------|--------------|
| 043400 |       |               |                                                   |                 | UNIFORM RENTAL       | 149.42       |
|        |       |               |                                                   |                 | UNIFORM RENTAL       | 56.38        |
|        |       |               |                                                   |                 | ACCOUNT TOTAL        | 1,984.86 *   |
|        |       |               |                                                   |                 | MAJOR TOTAL          | 40,177.36 ** |
| 3161   |       | 31653         | Professional Services-Can<br>VIRGINIA FOOD WORKS  | 1129            | COMM CANNERY CONTRCT | 2,916.67     |
|        |       |               |                                                   |                 | ACCOUNT TOTAL        | 2,916.67 *   |
| 3310   |       | 11250         | Repairs & Maintenance<br>BENCHMARK COMMUNITY BANK | 3197 ADMIN 0526 | PSTG TOOL SHARPENING | 91.91        |
|        |       |               |                                                   |                 | ACCOUNT TOTAL        | 91.91 *      |
| 5110   |       | 28640         | Electrical Services<br>SOUTHSIDE ELECTRIC COOP    | 44435001 0526   | CANNERY              | 622.37       |
|        |       |               |                                                   |                 | ACCOUNT TOTAL        | 622.37 *     |
| 5230   |       | 20904         | Telecommunications<br>PLANET FIBER VA INC         | 2604-0081143    | CANNERY              | 94.90        |
|        |       |               |                                                   |                 | ACCOUNT TOTAL        | 94.90 *      |
| 6030   |       | 21811         | Non-Capital Equipment<br>LOWE'S                   | 994872-QPINTA   | GE WASH/DRY UNIT     | 1,272.15     |
|        |       |               |                                                   |                 | ACCOUNT TOTAL        | 1,272.15 *   |
| 052400 |       |               | SUBSTANCE ABUSE SERVICES                          |                 |                      | 4,998.00 **  |
| 5603   |       | 25380         | OAA Coop Grant - PRJ<br>PIEDMONT REGIONAL JAIL    | PRJ OAA COOP 2  | COOP147402-OAO2      | 6,666.00     |
|        |       |               |                                                   |                 | ACCOUNT TOTAL        | 6,666.00 *   |
| 5604   |       | 25840         | OAA Coop Grant - VDH<br>PRINCE EDWARD HEALTH DPT  | VDH OAA COOP 2  | COOP147402-OAO1      | 1,214.37     |
|        |       |               |                                                   |                 | ACCOUNT TOTAL        | 1,214.37 *   |
| 053500 |       |               | COMPREHENSIVE SERVICES ACT                        |                 |                      | 7,880.37 **  |
| 3160   |       | 10121         | CSA Programs - State Reim<br>ACEWALL SCHOLARS     | CSANO 0827 0426 | PROFESSIONAL SERVICE | 1,900.00     |
|        |       | 10121         | ACEWALL SCHOLARS                                  | CSANO 0947 0426 | PROFESSIONAL SERVICE | 1,900.00     |
|        |       | 10121         | ACEWALL SCHOLARS                                  | CSANO 2123 0426 | PROFESSIONAL SERVICE | 1,900.00     |
|        |       | 10121         | ACEWALL SCHOLARS                                  | CSANO 6949 0426 | PROFESSIONAL SERVICE | 1,710.00     |
|        |       | 10121         | ACEWALL SCHOLARS                                  | CSANO 7974 0426 | PROFESSIONAL SERVICE | 1,900.00     |
|        |       | 10121         | ACEWALL SCHOLARS                                  | CSANO 9839 0426 | PROFESSIONAL SERVICE | 1,900.00     |
|        |       | 10121         | ACEWALL SCHOLARS                                  | CSANO7974 04262 | PROFESSIONAL SERVICE | 1,900.00     |
|        |       | 12929         | CROSSROADS SERVICES BD                            | CSANO 0827 0426 | PROFESSIONAL SERVICE | 550.00       |
|        |       | 12929         | CROSSROADS SERVICES BD                            | CSANO 1600 0426 | PROFESSIONAL SERVICE | 550.00       |
|        |       | 12929         | CROSSROADS SERVICES BD                            | CSANO 2105 0426 | PROFESSIONAL SERVICE | 550.00       |
|        |       | 12929         | CROSSROADS SERVICES BD                            | CSANO 2123 0426 | PROFESSIONAL SERVICE | 367.31       |
|        |       | 12929         | CROSSROADS SERVICES BD                            | CSANO 2583 0426 | PROFESSIONAL SERVICE | 550.00       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME             | INV#            | DESCRIPTION          | AMOUNT        |
|-----------------|------------------|----------------------------|-----------------|----------------------|---------------|
|                 | 12929            | CROSSROADS SERVICES BD     | CSANO 3062 0426 | PROFESSIONAL SERVICE | 550.00        |
|                 | 12929            | CROSSROADS SERVICES BD     | CSANO 3816 0426 | PROFESSIONAL SERVICE | 367.31        |
|                 | 12929            | CROSSROADS SERVICES BD     | CSANO 7427 0426 | PROFESSIONAL SERVICE | 367.31        |
|                 | 12929            | CROSSROADS SERVICES BD     | CSANO 9839 0426 | PROFESSIONAL SERVICE | 367.31        |
|                 | 12929            | CROSSROADS SERVICES BD     | 21221544 0426   | PROFESSIONAL SERVICE | 550.00        |
|                 | 12964            | CUMBERLAND HOSPITAL LLC    | CSANO 1600 0426 | PROFESSIONAL SERVICE | 3,510.00      |
|                 | 15965            | FULCRUM COUNSELORS, LLC    | CSANO 3645 0426 | PROFESSIONAL SERVICE | 1,470.00      |
|                 | 15965            | FULCRUM COUNSELORS, LLC    | CSANO 3816 0426 | PROFESSIONAL SERVICE | 1,190.00      |
|                 | 15965            | FULCRUM COUNSELORS, LLC    | CSANO 4876 0426 | PROFESSIONAL SERVICE | 945.00        |
|                 | 15965            | FULCRUM COUNSELORS, LLC    | CSANO 5168 0426 | PROFESSIONAL SERVICE | 1,015.00      |
|                 | 15965            | FULCRUM COUNSELORS, LLC    | CSANO 5273 0426 | PROFESSIONAL SERVICE | 682.50        |
|                 | 15965            | FULCRUM COUNSELORS, LLC    | CSANO 5642 0426 | PROFESSIONAL SERVICE | 157.50        |
|                 | 15965            | FULCRUM COUNSELORS, LLC    | CSANO 7995 0426 | PROFESSIONAL SERVICE | 1,260.00      |
|                 | 15965            | FULCRUM COUNSELORS, LLC    | 1128021 0426    | CASE 355361128021    | 1,400.00      |
|                 | 15965            | FULCRUM COUNSELORS, LLC    | 21256058 0426   | PROFESSIONAL SERVICE | 1,172.50      |
|                 | 16672            | GRAFTON SCHOOL INC         | CSANO 1904 0326 | PROFESSIONAL SERVICE | 6,526.00      |
|                 | 16672            | GRAFTON SCHOOL INC         | CSANO 1904 0725 | PROFESSIONAL SERVICE | 6,294.20      |
|                 | 17065            | HALLMARK YOUTH-CARE-RICHMD | CSANO 2583 0326 | PROFESSIONAL SERVICE | 4,040.00      |
|                 | 17065            | HALLMARK YOUTH-CARE-RICHMD | CSANO2583 03262 | PROFESSIONAL SERVICE | 21,254.22     |
|                 | 17328            | HARBOR POINT BEHAVIORIAL   | CSANO 0827 0426 | PROFESSIONAL SERVICE | 16,620.00     |
|                 | 17328            | HARBOR POINT BEHAVIORIAL   | CSANO0827 04262 | PROFESSIONAL SERVICE | 2,688.00      |
|                 | 21784            | LIFE PUSH, LLC             | CSANO 7427 0326 | PROFESSIONAL SERVICE | 1,400.00      |
|                 | 21903            | LUTHERAN FMLY SRVCS OF VA  | CSANO 7027 0326 | PROFESSIONAL SERVICE | 1,026.94      |
|                 | 21903            | LUTHERAN FMLY SRVCS OF VA  | CSANO 7027 0426 | PROFESSIONAL SERVICE | 8,728.99      |
|                 | 23872            | NORTH SPRING BEHAVIORAL    | CSANO 2105 0426 | PROFESSIONAL SERVICE | 5,764.22      |
|                 | 23872            | NORTH SPRING BEHAVIORAL    | CSANO 3062 0426 | PROFESSIONAL SERVICE | 5,764.22      |
|                 | 27578            | SH VARSITY ACQUISITION SUB | CSANO 1164 0426 | PROFESSIONAL SERVICE | 5,764.22      |
|                 | 27578            | SH VARSITY ACQUISITION SUB | CSANO 2664 0426 | PROFESSIONAL SERVICE | 5,230.05      |
|                 | 27578            | SH VARSITY ACQUISITION SUB | CSANO 4258 0426 | PROFESSIONAL SERVICE | 5,230.05      |
|                 | 27578            | SH VARSITY ACQUISITION SUB | CSANO 6490 0426 | PROFESSIONAL SERVICE | 6,497.40      |
|                 | 27578            | SH VARSITY ACQUISITION SUB | CSANO 9440 0426 | PROFESSIONAL SERVICE | 5,230.05      |
|                 | 28725            | ST JOSEPH'S VILLA          | CSANO 4016 0426 | PROFESSIONAL SERVICE | 9,861.00      |
|                 | 28725            | ST JOSEPH'S VILLA          | CSANO 4682 0426 | PROFESSIONAL SERVICE | 9,861.00      |
|                 | 28979            | STRATEGIC THERAPY ASSOCIAT | CSANO 1342 0426 | PROFESSIONAL SERVICE | 1,292.00      |
|                 | 28979            | STRATEGIC THERAPY ASSOCIAT | CSANO 4310 0426 | PROFESSIONAL SERVICE | 1,254.00      |
|                 | 29252            | THREE RIVERS TREATMENT CEN | 21221544 0426   | PROFESSIONAL SERVICE | 4,370.00      |
| 3180            |                  | Administrative             |                 |                      | 166,081.48 *  |
|                 | 11766            | BUCKINGHAM CO TREAS        | CSA-002         | CSA COORDINATOR      | 28,238.67     |
|                 |                  |                            |                 |                      | 28,238.67 *   |
|                 |                  |                            |                 |                      | 194,320.15 ** |
| 058100          |                  | OTHER LAW ENFORCEMENT      |                 |                      |               |
| 5898            | 16216            | Undercover Operations      |                 |                      |               |
|                 |                  |                            |                 |                      | 1,500.00      |
|                 |                  |                            |                 |                      | 1,500.00 *    |
|                 |                  |                            |                 |                      | 1,500.00 **   |
|                 |                  |                            |                 | ACCOUNT TOTAL        |               |
|                 |                  |                            |                 | ACCOUNT TOTAL        |               |
|                 |                  |                            |                 | MAJOR TOTAL          |               |

| MAJOR#<br>ACCT#<br>061100 | VENDOR<br>NUMBER<br>DRUG RECOVERY COURT | VENDOR<br>NAME<br>DRUG RECOVERY COURT                 | INV#            | DESCRIPTION          | AMOUNT      |
|---------------------------|-----------------------------------------|-------------------------------------------------------|-----------------|----------------------|-------------|
| 3163                      | 14466                                   | Defense Attorney<br>ELDER FRIEDMAN & ALLEN PC         | 12400           | ATTORNEY REC COURT   | 500.00 *    |
| 5230                      | 31339                                   | Telecommunications<br>VERIZON WIRELESS                | 242374982       | RECOVERY COURT       | 500.00 *    |
| 5540                      | 11250                                   | Travel - Convention & Edu<br>BENCHMARK COMMUNITY BANK | 1554 ADMIN 0526 | CONFERENCE REGISTRAT | 37.46 *     |
| 6003                      | 11250                                   | Program/Participant Incen<br>BENCHMARK COMMUNITY BANK | 1554 ADMIN 0526 | GIFT CARDS REC COURT | 37.46 *     |
| 6024                      | 11250                                   | BENCHMARK COMMUNITY BANK                              | 1554 ADMIN 0526 | GIFT CARDS REC COURT | 1,920.00 *  |
|                           | 6024                                    | Drug Testing Kits<br>REDWOOD TOXICOLOGY LAB INC       | 31118920264     | DRUG TEST            | 1,920.00 *  |
| 071100                    |                                         | SUPERVISION OF PARKS & RECREATION                     |                 |                      | 50.00       |
| 5649                      | 19037                                   | Virso Recreation & Commun<br>JOSEPH MCGEE IV          | VIRSO 04222026  | REMOVAL OF TREES     | 50.00       |
| 081100                    |                                         | PLANNING                                              |                 |                      | 100.00 *    |
| 5230                      | 31339                                   | Telecommunications<br>VERIZON WIRELESS                | 242374982       | PLANNING             | 92.58 *     |
| 6001                      | 10259                                   | Office Supplies<br>AMAZON CAPITAL SERVICES            | 1QT1-XFP9-TFG7  | RTRN WALL DIVIDER    | 92.58 *     |
|                           | 10259                                   | AMAZON CAPITAL SERVICES                               | 11PW-9K4J-MG6G  | CHAIR MATS           | 2,650.04 ** |
|                           | 10259                                   | AMAZON CAPITAL SERVICES                               | 11PW-9K4J-MG6G  | CHAIR MAT            | 3,500.00 *  |
|                           | 10259                                   | AMAZON CAPITAL SERVICES                               | 11PW-9K4J-MG6G  | PURIFIER RPLC FILTER | 3,500.00 ** |
|                           | 10259                                   | AMAZON CAPITAL SERVICES                               | 11PW-9K4J-MG6G  | AIR PURIFIER         | 435.01      |
|                           | 18863                                   | TANYA SINGLETON                                       | 2448 COM DEV    | RENTAL               | 435.01 *    |
|                           | 18863                                   | TANYA SINGLETON                                       | 2730 COMM DEV   | WATER/RENTAL         | 366.90 -    |
|                           | 20600                                   | KEY OFFICE SUPPLY                                     | 415 605078      | COPY PAPER           | 118.56      |
| 8205                      | 11250                                   | Motor vehicle<br>BENCHMARK COMMUNITY BANK             | 1555 ADMIN 0526 | TIRES PLANNING       | 39.52       |
| 081500                    |                                         | ECONOMIC DEVELOPMENT                                  |                 |                      | 29.99       |
| 3600                      | 21756                                   | Advertising<br>LETTERPRESS COMMUNICATIONS             | 3572            | ECON DEV RETNR APR26 | 150.00      |
|                           |                                         |                                                       |                 |                      | 9.00        |
|                           |                                         |                                                       |                 |                      | 16.50       |
|                           |                                         |                                                       |                 |                      | 73.49       |
|                           |                                         |                                                       |                 |                      | 70.16 *     |
|                           |                                         |                                                       |                 |                      | 860.90      |
|                           |                                         |                                                       |                 |                      | 860.90 *    |
|                           |                                         |                                                       |                 |                      | 1,366.07 ** |
|                           |                                         |                                                       |                 |                      | 810.00      |
|                           |                                         |                                                       |                 |                      | 810.00 *    |

| MAJOR#<br>ACT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                          | INV#            | DESCRIPTION          | AMOUNT      |
|----------------|------------------|---------------------------------------------------------|-----------------|----------------------|-------------|
| 5230           | 31339            | Telecommunications<br>VERIZON WIRELESS                  | 242374982 0526  | ECONOMIC DEV         | 37.46 *     |
| 5510           | 32495            | Travel-Mileage<br>WHITE CHELSEY                         | MILEAGE 0326    | TRAVEL MILEAGE       | 37.46 *     |
|                | 32495            | WHITE CHELSEY                                           | MILEAGE 0426    | TRAVEL MILEAGE       | 30.45       |
|                |                  |                                                         |                 |                      | 38.86       |
|                |                  |                                                         |                 |                      | 69.31 *     |
| 5530           | 11250            | Travel-Subsistence & Lodg<br>BENCHMARK COMMUNITY BANK   | 8386 ED 0526    | MEAL @ MEETING       | 23.02       |
|                |                  |                                                         |                 |                      | 23.02 *     |
| 5899           | 11250            | Special Projects<br>BENCHMARK COMMUNITY BANK            | 8386 ED 0526    | BALLOONS STE TOUR BP | 18.43       |
|                |                  |                                                         |                 |                      | 18.43 *     |
| 6001           | 10259            | Office Supplies<br>AMAZON CAPITAL SERVICES              | 1LMW-CGQ-VYL6   | CREDIT HAND SANITIZE | 15.32-      |
|                | 10259            | AMAZON CAPITAL SERVICES                                 | 1YPG-WQTY-Q7LJ  | PAPER/HDMI CBL/ORGNZ | 40.87       |
|                | 28876            | STERICYCLE INC                                          | 8014125931      | ECONOMIC DEV         | 55.00       |
|                |                  |                                                         |                 |                      | 80.55 *     |
|                |                  |                                                         |                 |                      | 1,038.77 ** |
| 081600         |                  | TOURISM                                                 |                 |                      |             |
| 3600           | 21756            | Advertising<br>LETTERPRESS COMMUNICATIONS               | 3572            | TRSM IMPLMNT HRS 426 | 810.00      |
|                |                  |                                                         |                 |                      | 810.00 *    |
| 3700           | 21756            | Transient Occupancy Tax E<br>LETTERPRESS COMMUNICATIONS | 3572            | TRSM PR MLTWTR MAY26 | 175.00      |
|                | 28068            | SANDRA C HANGER                                         | 20250054        | 2021 0057 PEC WAYFND | 840.00      |
|                |                  |                                                         |                 |                      | 1,015.00 *  |
| 5110           | 31846            | Electrical Services<br>DOMINION ENERGY VIRGINIA         | 0675198071 0526 | VISITOR CENTER A     | 114.68      |
|                | 31846            | DOMINION ENERGY VIRGINIA                                | 1059387447 0526 | VISITOR CENTER B     | 37.48       |
|                |                  |                                                         |                 |                      | 152.16 *    |
| 5130           | 29332            | Water & Sewer<br>TOWN OF FARMVILLE                      | VISTR CTR 0426  | VISITOR CENTER       | 68.42       |
|                |                  |                                                         |                 |                      | 68.42 *     |
| 5210           | 11250            | Postal Services<br>BENCHMARK COMMUNITY BANK             | 1554 ADMIN 0526 | UPS CHARGES          | 30.66       |
|                |                  |                                                         |                 |                      | 30.66 *     |
| 5230           | 20904            | Telecommunications<br>PLANET FIBER VA INC               | 2604-0081139    | VISITOR CENTER       | 111.85      |
|                | 20904            | PLANET FIBER VA INC                                     | 2605-0083660    | VISITOR CENTER       | 111.85      |
|                |                  |                                                         |                 |                      | 223.70 *    |
| 5899           | 21756            | Special Projects<br>LETTERPRESS COMMUNICATIONS          | 3572            | ANNL QR CODE GENERAT | 60.00       |
|                |                  |                                                         |                 |                      | 60.00 *     |
|                |                  |                                                         |                 |                      | 2,359.94 ** |
| 082300         |                  | FLOOD & EROSION CONTROL                                 |                 |                      |             |
| 5470           | 17925            | Stormwater Review Fees<br>HURT & PROFFITT, INC          | 99395 20220727  | PEC PLAN REVIEW      | 950.00      |
|                |                  |                                                         |                 |                      | 950.00 *    |
|                |                  |                                                         |                 |                      | 950.00 **   |

| MAJOR#<br>ACCT#<br>083500 | VENDOR<br>NUMBER<br>COOPERATIVE EXTENSION OFFICE | VENDOR<br>NAME<br>COOPERATIVE EXTENSION OFFICE | INV#            | DESCRIPTION          | AMOUNT     |
|---------------------------|--------------------------------------------------|------------------------------------------------|-----------------|----------------------|------------|
| 5230                      | 21319 BRIGHTSPEED                                | Telecommunications                             | 309520098 0426  | PE COOP EXT SVC      | 164.01     |
|                           |                                                  |                                                |                 |                      | 164.01 *   |
|                           |                                                  |                                                |                 |                      | 164.01 **  |
| ACCOUNT TOTAL             |                                                  |                                                |                 |                      | 164.01     |
| MAJOR TOTAL               |                                                  |                                                |                 |                      | 164.01     |
| 091000                    | GENERAL EXPENSE                                  |                                                |                 |                      |            |
| 5230                      |                                                  | Internal Telecom Account                       |                 |                      |            |
|                           | 10162 ADVERNOLOGY, INC                           |                                                | H0641           | MAY EMAIL HOSTING    | 44.99      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081145    | COUNTY ADMIN         | 140.30     |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081146    | SHERIFF              | 102.20     |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081147    | CIRCUIT COURT CLERK  | 116.20     |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081148    | BUILDING/PLANNING    | 17.45      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081149    | COMM OF REVENUE      | 71.80      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081150    | PIEDMONT HEALTH DIS  | 60.30      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081151    | JUVENILE PROB/PAROLE | 55.85      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081152    | HEALTH DEPT          | 88.75      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081153    | MAGISTRATE           | 55.35      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081154    | VICTIM WITNESS       | 15.45      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081155    | CIRCUIT COURT        | 55.35      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081156    | TREASURER            | 70.85      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081157    | GENERAL DIST COURT   | 70.30      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081158    | COMMONWEALTH ATTY    | 71.80      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081159    | JUVENILE/DOM COURT   | 55.35      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2604-0081160    | REGISTRAR            | 55.35      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083666    | COUNTY ADMIN         | 140.30     |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083667    | COMMONWEALTH ATTY    | 71.80      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083668    | CIRCUIT COURT CLERK  | 116.20     |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083669    | REGISTRAR            | 55.35      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083670    | SHERIFF              | 102.20     |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083671    | COMMISSIONER OF REV  | 71.80      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083672    | BUILDING/PLANNING    | 17.45      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083673    | PIEDMONT HEALTH DIST | 60.30      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083674    | JUVENILE PROB/PAROLE | 55.85      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083675    | HEALTH DEPT          | 88.75      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083676    | MAGISTRATE           | 55.35      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083677    | CIRCUIT COURT        | 55.35      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083678    | VICTIM WITNESS       | 15.45      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083679    | TREASURER            | 70.85      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083680    | GENERAL DIST COURT   | 70.30      |
|                           | 20904 PLANET FIBER VA INC                        |                                                | 2605-0083681    | JUVENILE/DOM COURT   | 55.35      |
|                           | 28329 SHENTEL                                    |                                                | 546715 001 0526 | INTERNET             | 632.00     |
|                           | 28329 SHENTEL                                    |                                                | 546715 003 0526 | INTERNET HEALTH DEPT | 127.64     |
| ACCOUNT TOTAL             |                                                  |                                                |                 |                      | 3,009.93 * |
| 5803                      |                                                  | Internal Fuel Account                          |                 |                      |            |
|                           | 15908 FOSTER FUELS INC                           |                                                | 2382076         | GAS PEC SCHOOLS      | 1,064.47   |
|                           | 15908 FOSTER FUELS INC                           |                                                | 2492733         | GAS PEC SCHOOLS      | 4,735.90   |
| ACCOUNT TOTAL             |                                                  |                                                |                 |                      | 5,800.37 * |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                         | INV#            | DESCRIPTION          | AMOUNT          |
|-----------------|------------------|--------------------------------------------------------|-----------------|----------------------|-----------------|
| 5807            | 11250            | BENCHMARK COMMUNITY BANK<br>Contingency                | 1555 ADMIN 0526 | ROM GIFT CARD        | 31.20           |
|                 | 11250            | BENCHMARK COMMUNITY BANK                               | 8378 BLDG 0526  | FLOWER SHOP WOLFORD  | 133.72          |
|                 | 27756            | ROCHETTE'S FLORIST                                     | 24372           | CHRISTINE PERKINS    | 128.00          |
|                 |                  |                                                        |                 | ACCOUNT TOTAL        | 292.92 *        |
| 5811            | 15837            | Flores Admin Fee<br>FLORES & ASSOCIATES, LLC           | 1023012         | FSA ADMINISTRATION   | 122.45          |
|                 |                  |                                                        |                 | ACCOUNT TOTAL        | 122.45 *        |
|                 |                  |                                                        |                 | MAJOR TOTAL          | 9,225.67 **     |
| 094000          |                  | CAPITAL PROJECTS                                       |                 |                      |                 |
| 0002            |                  | Computer System                                        |                 |                      |                 |
|                 | 10259            | AMAZON CAPITAL SERVICES                                | 1N3K-GFF4-WMR3  | JCKS/PLTS/CABLES     | 259.39          |
|                 | 14785            | EPLUS TECHNOLOGY INC                                   | V3092641        | SOFTWARE LICENSES    | 5,306.19        |
|                 | 22100            | MAINMICRO TECHNOLOGIES COR                             | 71223           | MICROSFT OFFCE SHERF | 245.00          |
|                 | 22100            | MAINMICRO TECHNOLOGIES COR                             | 71433           | MICROSFT OFFC        | 245.00          |
|                 |                  |                                                        |                 | ACCOUNT TOTAL        | 6,055.58 *      |
| 0013            | 22740            | Animal Shelter<br>MOSELEY ARCHITECTS PC                | 614805-116      | NEEDS ASSES/FEASBLTY | 2,240.00        |
|                 |                  |                                                        |                 | ACCOUNT TOTAL        | 2,240.00 *      |
| 0043            | 18910            | General Properties<br>J W SQUIRE CO., INC.             | 14988           | LVT FLOOR AG BLDG    | 19,622.00       |
|                 | 18910            | J W SQUIRE CO., INC.                                   | 15001           | USDA SVC CTR LVT FLR | 19,352.00       |
|                 |                  |                                                        |                 | ACCOUNT TOTAL        | 38,974.00 *     |
| 0053            | 21105            | Capital Improvement Plan<br>LABELLA ASSOCIATES, D.P.C. | 304419 2260671  | TRASHMORE RD SCL HSE | 13,773.50       |
|                 |                  |                                                        |                 | ACCOUNT TOTAL        | 13,773.50 *     |
| 0250            |                  | School - CIP                                           |                 |                      |                 |
|                 | 14747            | ENGLISH CONSTRUCTION COMPA                             | PMT APP 15      | PEC SCHL ADD/RENO    | 1,746,080.54    |
|                 | 14747            | ENGLISH CONSTRUCTION COMPA                             | PMT APP 16      | PEC SCHL ADD/RENO    | 749,683.00      |
|                 | 22740            | MOSLEY ARCHITECTS PC                                   | 622844-135      | 622844 RENO PEC SCHL | 45,734.80       |
|                 | 32697            | WILLIAMS SCOTSMAN INC                                  | 9026040024      | ELEMENTARY SCHL PRJT | 7,275.00        |
|                 | 32697            | WILLIAMS SCOTSMAN INC                                  | 9026040029      | ELEMENTARY SCHL PRJT | 7,000.00        |
|                 | 32697            | WILLIAMS SCOTSMAN INC                                  | 9026040037      | ELEMENTARY SCHL PRJT | 7,275.00        |
|                 | 32697            | WILLIAMS SCOTSMAN INC                                  | 9026040044      | ELEMENTARY SCHL PRJT | 7,275.00        |
|                 | 32697            | WILLIAMS SCOTSMAN INC                                  | 9026112004      | ELEMENTARY SCHL PRJT | 7,275.00        |
|                 | 32697            | WILLIAMS SCOTSMAN INC                                  | 9026112013      | ELEMENTARY SCHL PRJT | 7,275.00        |
|                 | 32697            | WILLIAMS SCOTSMAN INC                                  | 9026112020      | ELEMENTARY SCHL PRJT | 7,474.00        |
|                 | 32697            | WILLIAMS SCOTSMAN INC                                  | 9026112025      | ELEMENTARY SCHL PRJT | 2,380.00        |
|                 | 32697            | WILLIAMS SCOTSMAN INC                                  | 9026112033      | ELEMENTARY SCHL PRJT | 2,380.00        |
|                 | 32697            | WILLIAMS SCOTSMAN INC                                  | 9026112040      | ELEMENTARY SCHL PRJT | 2,380.00        |
|                 | 32697            | WILLIAMS SCOTSMAN INC                                  | 9026112046      | ELEMENTARY SCHL PRJT | 2,380.00        |
|                 |                  |                                                        |                 | ACCOUNT TOTAL        | 2,601,867.34 *  |
| 0302            | 12944            | Radio Project-Countywide<br>CTA CONSULTANTS, LLC       | 1040            | EMS COMM SYSTEM      | 15,000.00       |
|                 |                  |                                                        |                 | ACCOUNT TOTAL        | 15,000.00 *     |
|                 |                  |                                                        |                 | MAJOR TOTAL          | 2,677,910.42 ** |
|                 |                  |                                                        |                 | FUND TOTAL           | 3,304,350.89    |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME | INV# | DESCRIPTION | AMOUNT |
|-----------------|------------------|----------------|------|-------------|--------|
|-----------------|------------------|----------------|------|-------------|--------|

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EMS DISTRICT FUND

PRINCE EDWARD

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| MAJOR#<br>ACCT#<br>032301 | VENDOR<br>NUMBER<br>EMS | VENDOR<br>NAME           | INV#           | DESCRIPTION          | AMOUNT      |
|---------------------------|-------------------------|--------------------------|----------------|----------------------|-------------|
| 7010                      |                         | Hampden Sydney EMS       |                |                      |             |
|                           | 11422                   | BOUND TREE MEDICAL LLC   | 86126001       | MEDICAL SUPPLIES     | 1,224.34    |
|                           | 11491                   | ARC3 GASES               | 0012698837     | MEDICAL OXYGEN/CYL   | 98.89       |
|                           | 17208                   | HAMPDEN-SYDNEY FIRE DEPT | AMAZON 1375403 | BOOTS/TACTICAL BELT  | 218.26      |
|                           | 17208                   | HAMPDEN-SYDNEY FIRE DEPT | AMAZON 3173805 | EMS BACKPACK (3)     | 855.00      |
|                           | 17208                   | HAMPDEN-SYDNEY FIRE DEPT | AMAZON 7413023 | OXIMETER/STRETCHER   | 175.47      |
|                           | 17208                   | HAMPDEN-SYDNEY FIRE DEPT | FIRST NET 0326 | WIFI                 | 76.48       |
|                           | 17208                   | HAMPDEN-SYDNEY FIRE DEPT | FIRST NET 0426 | WIFI                 | 76.48       |
|                           | 17208                   | HAMPDEN-SYDNEY FIRE DEPT | FUNCPR 10342   | INSTRUCT AHA GUIDLNS | 102.00      |
|                           | 36400                   | ZOLL MEDICAL CORPORATION | 91003925       | PREVENT MAINT 1YR    | 340.00      |
|                           |                         |                          |                | ACCOUNT TOTAL        | 3,166.92 *  |
|                           |                         |                          |                | MAJOR TOTAL          | 3,166.92 ** |
|                           |                         |                          |                | FUND TOTAL           | 3,166.92    |

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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME     | INV#            | DESCRIPTION   | AMOUNT   |
|-----------------|------------------|--------------------|-----------------|---------------|----------|
| 043200          | 5130             | GENERAL PROPERTIES |                 |               |          |
|                 |                  | Water Service      |                 |               |          |
|                 | 29332            | TOWN OF FARMVILLE  | WATER TANK 0426 | WATER/SEWER   | 37.11    |
|                 |                  |                    |                 | ACCOUNT TOTAL | 37.11 *  |
|                 |                  |                    |                 | MAJOR TOTAL   | 37.11 ** |
|                 |                  |                    |                 | FUND TOTAL    | 37.11    |

| MAJOR#<br>ACCT#<br>043200 | VENDOR<br>NUMBER<br>GENERAL PROPERTIES | VENDOR<br>NAME                                  | INV#       | DESCRIPTION   | AMOUNT   |
|---------------------------|----------------------------------------|-------------------------------------------------|------------|---------------|----------|
| 5110                      | 31846                                  | Electrical Services<br>DOMINION ENERGY VIRGINIA | 4148700281 | SEWER PUMP    | 41.16    |
|                           |                                        |                                                 |            | ACCOUNT TOTAL | 41.16 *  |
|                           |                                        |                                                 |            | MAJOR TOTAL   | 41.16 ** |
|                           |                                        |                                                 |            | FUND TOTAL    | 41.16    |

| MAJOR#<br>ACCT#<br>042300 | VENDOR<br>NUMBER<br>COLLECTIONS                                                        | VENDOR<br>NAME                                                                                                                                                                                                                    | INV#                                                                                                                                                                               | DESCRIPTION                                                                                                                                                                                                                  | AMOUNT                                                                                                      |
|---------------------------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| 3310                      | 28895                                                                                  | Repairs/Maintenance<br>MSTS RECEIVABLES LLC                                                                                                                                                                                       | 48BE7EF4                                                                                                                                                                           | RATCHT TIES/FL SWEEP                                                                                                                                                                                                         | 107.96<br>107.96 *                                                                                          |
| 3311                      | 27770                                                                                  | Repairs & Maint-Auto & Eq<br>ROD & STAFF LLC                                                                                                                                                                                      | 86156                                                                                                                                                                              | FLAT REPAIR                                                                                                                                                                                                                  | 15.00<br>15.00 *                                                                                            |
| 3841                      | 14574<br>14723                                                                         | Purchase of Service - Rec<br>ELITE RECYCLING LLC<br>EMANUEL TIRE MANAGEMENT AP                                                                                                                                                    | 075535<br>ETAP-WP4531                                                                                                                                                              | RECYCLING<br>TIRE RECYCLING                                                                                                                                                                                                  | 5,751.20<br>579.25<br>6,330.45 *                                                                            |
| 5110                      | 28640<br>28640<br>31846<br>31846                                                       | Electrical Services<br>SOUTHSIDE ELECTRIC COOP<br>SOUTHSIDE ELECTRIC COOP<br>DOMINION ENERGY VIRGINIA<br>DOMINION ENERGY VIRGINIA                                                                                                 | 114379001 0526<br>114379003 0426<br>1144204110 0526<br>658773 0526                                                                                                                 | DARLINGTON HGTS SITE<br>RECYCLE CENTER<br>GREEN BAY CONV SITE<br>WORSHAM CONV SITE                                                                                                                                           | 53.11<br>88.01<br>59.26<br>134.39<br>334.77 *                                                               |
| 5230                      | 20904<br>20904<br>20904<br>20904<br>20904<br>20904<br>20904<br>21319<br>31337<br>31339 | Telecommunications<br>PLANET FIBER VA INC<br>PLANET FIBER VA INC<br>PLANET FIBER VA INC<br>PLANET FIBER VA INC<br>PLANET FIBER VA INC<br>PLANET FIBER VA INC<br>PLANET FIBER VA INC<br>BRIGHTSPEED<br>VERIZON<br>VERIZON WIRELESS | 2604-0081138<br>2604-0081140<br>2604-0081142<br>2604-0081144<br>2605-0083659<br>2605-0083661<br>2605-0083662<br>2605-0083665<br>309615846 0426<br>743213759 0526<br>242374982 0526 | WORSHAM CONV SITE<br>RICE CONV SITE<br>PROSPECT CONV SITE<br>DARLINGTON HGTS SITE<br>WORSHAM CONV SITE<br>PROSPECT CONV SITE<br>RICE CONV SITE<br>DARLINGTON HGTS SITE<br>TUGGLE CONV SITE<br>VIRSO CONV SITE<br>REFUSE/MIFI | 94.90<br>94.90<br>79.95<br>94.90<br>94.90<br>79.95<br>94.90<br>94.90<br>63.32<br>87.92<br>68.39<br>948.93 * |
| 5440                      | 11270                                                                                  | Portable Toilet Rental<br>BAYS TRASH REMOVAL INC                                                                                                                                                                                  | 352384                                                                                                                                                                             | MONTHLY SERVICE                                                                                                                                                                                                              | 700.00<br>700.00 *                                                                                          |
| 6008                      | 14700<br>14700<br>14700<br>14700<br>25782<br>25782                                     | Vehicle & Powered Equip F<br>ELLINGTON ENERGY SERVICE<br>ELLINGTON ENERGY SERVICE<br>ELLINGTON ENERGY SERVICE<br>ELLINGTON ENERGY SERVICE<br>PRINCE EDWARD CO PBLC SCH<br>PRINCE EDWARD CO PBLC SCH                               | 21022T 2556<br>21022T 4189<br>21022T 5497<br>21022T 9720<br>DIESEL 0226<br>DIESEL 0326                                                                                             | DIESEL<br>DIESEL<br>DIESEL<br>DIESEL<br>COLLECTIONS DIESEL<br>COLLECTIONS DIESEL                                                                                                                                             | 386.00<br>459.00<br>460.00<br>385.00<br>1,461.64<br>1,624.54<br>4,776.18 *                                  |
| 6009                      | 12311                                                                                  | Vehicle & Powered Equip S<br>CLARKSVILLE AUTO SUPPLY                                                                                                                                                                              | 28005 320655                                                                                                                                                                       | 2.5 DEF (12)                                                                                                                                                                                                                 | 174.24<br>174.24 *<br>13,387.53 **                                                                          |
| 042400                    |                                                                                        | LANDFILL OPERATIONS                                                                                                                                                                                                               |                                                                                                                                                                                    |                                                                                                                                                                                                                              |                                                                                                             |
| 3006                      | 28596                                                                                  | Seeding, Mowing, S&EC<br>FARMERS COOPERATIVE, INC.                                                                                                                                                                                | 1339479                                                                                                                                                                            | LIMESTONE PELLETS                                                                                                                                                                                                            | 51.96<br>51.96 *                                                                                            |
|                           |                                                                                        | ACCOUNT TOTAL                                                                                                                                                                                                                     |                                                                                                                                                                                    |                                                                                                                                                                                                                              |                                                                                                             |
|                           |                                                                                        | ACCOUNT TOTAL                                                                                                                                                                                                                     |                                                                                                                                                                                    |                                                                                                                                                                                                                              |                                                                                                             |
|                           |                                                                                        | MAJOR TOTAL                                                                                                                                                                                                                       |                                                                                                                                                                                    |                                                                                                                                                                                                                              |                                                                                                             |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME                | INV#           | DESCRIPTION          | AMOUNT      |
|--------|-------|---------------|----------------------------|----------------|----------------------|-------------|
| 3160   |       | 21105         | Professional Services      | 303520         | PEC 26 ENVIRO SVCS   | 4,350.79    |
|        |       | 21105         | LABELLA ASSOCIATES, D.P.C. | 303521         | PEC 26 ENG ANNL SVCS | 2,208.56    |
|        |       | 29280         | TIMMONS GROUP              | 397633         | VIRSO CONV SITE      | 6,250.00    |
|        |       |               |                            |                | ACCOUNT TOTAL        | 12,809.35 * |
| 3310   |       |               | Repairs/Maintenance        |                |                      |             |
|        |       | 12282         | CAVALIER HOSE & FITTINGS   | 62996          | PLUGS/UNION/NYLONDOT | 15.56       |
|        |       | 12282         | CAVALIER HOSE & FITTINGS   | 63189          | HOSES/HOSE FITTINGS  | 447.90      |
|        |       | 12311         | CLARKSVILLE AUTO SUPPLY    | 28005          | GLOVES/ANIT SEIZE    | 20.46       |
|        |       | 12311         | CLARKSVILLE AUTO SUPPLY    | 28005          | NEW CV AXLE          | 93.67       |
|        |       |               |                            |                | ACCOUNT TOTAL        | 577.59 *    |
| 3311   |       |               | Equipment Repairs & Maint  |                |                      |             |
|        |       | 10259         | AMAZON CAPITAL SERVICES    | 1R7V-VF73-VXMV | CLEANR/TWLS/HRDWARE  | 158.43      |
|        |       | 12220         | CARTER MACHINERY CO INC    | 6926853        | PARTS FOR 963C       | 328.34      |
|        |       | 18863         | TANYA SINGLETON            | 2447           | WATER/RENT LANDFILL  | 16.50       |
|        |       | 18863         | TANYA SINGLETON            | 2725           | WATER/RENTAL         | 16.50       |
|        |       | 25680         | PRICE SUPPLY CO INC        | 2605-242825    | REPAIR PARTS         | 216.72      |
|        |       | 25680         | PRICE SUPPLY CO INC        | 2605-242826    | 240V ELEMENT         | 8.08        |
|        |       |               |                            |                | ACCOUNT TOTAL        | 744.57 *    |
| 5230   |       |               | Telecommunications         |                |                      |             |
|        |       | 20904         | PLANET FIBER VA INC        | 2604-0081141   | LANDFILL             | 94.90       |
|        |       | 20904         | PLANET FIBER VA INC        | 2605-0083663   | LANDFILL             | 94.90       |
|        |       | 20904         | PLANET FIBER VA INC        | 2605-0083664   | CANNERY              | 94.90       |
|        |       | 31339         | VERIZON WIRELESS           | 242374982      | LANDFILL             | 77.47       |
|        |       |               |                            |                | ACCOUNT TOTAL        | 362.17 *    |
| 6008   |       |               | Vehicle & Powered Equipme  |                |                      |             |
|        |       | 14700         | ELLINGTON ENERGY SERVICE   | 900H-8 434     | DIESEL LANDFILL      | 11,012.06   |
|        |       | 14700         | ELLINGTON ENERGY SERVICE   | 900H-8 502634  | DIESEL LANDFILL      | 2,714.79    |
|        |       | 25782         | PRINCE EDWARD CO PBLC SCH  | DIESEL 0326    | LANDFILL DIESEL      | 321.29      |
|        |       |               |                            |                | ACCOUNT TOTAL        | 14,048.14 * |
| 6009   |       |               | Vehicle & Powered Equip S  |                |                      |             |
|        |       | 12220         | CARTER MACHINERY CO INC    | 6926853        | PARTS FOR 963C       | 558.20      |
|        |       | 12220         | CARTER MACHINERY CO INC    | 6948378        | GUARD/WSHR/BLT 826H  | 4,293.42    |
|        |       | 12282         | CAVALIER HOSE & FITTINGS   | 63162          | HOSE/FITTING/FLUID   | 462.12      |
|        |       | 12311         | CLARKSVILLE AUTO SUPPLY    | 28005          | HYD OIL J20C         | 191.97      |
|        |       | 12311         | CLARKSVILLE AUTO SUPPLY    | 28005          | BATTERIES (3)        | 419.97      |
|        |       | 21811         | LOWE'S                     | 990748-QSKYGX  | ITEMS FOR SCALEHOUSE | 120.89      |
|        |       | 28895         | MSTS RECEIVABLES LLC       | 48BE7EF4       | SCRPR/CONN/SILICONE  | 23.75       |
|        |       | 29591         | PORCELL'S WELDING AND REPA | JD755 K 0526   | INST PLTE/OVERHD DRS | 3,200.00    |
|        |       |               |                            |                | ACCOUNT TOTAL        | 9,270.32 *  |
| 6011   |       |               | Uniforms & Wearing Appare  |                |                      |             |
|        |       | 27148         | RED WING BUSINESS ADVANTAG | 20260430081090 | BOOTS J JONES        | 245.99      |
|        |       | 27148         | RED WING BUSINESS ADVANTAG | 20260430081090 | BOOTS A WOOLRIDGE    | 213.19      |
|        |       | 27148         | RED WING BUSINESS ADVANTAG | 20260430081090 | BOOTS J LYTTLE       | 217.29      |
|        |       | 27148         | RED WING BUSINESS ADVANTAG | 20260430081090 | BOOTS C POWELL       | 213.19      |
|        |       | 27148         | RED WING BUSINESS ADVANTAG | 20260430081090 | BOOTS L REED         | 258.29      |
|        |       | 27148         | RED WING BUSINESS ADVANTAG | 20260430081090 | BOOTS T HARRIS       | 258.29      |
|        |       | 27148         | RED WING BUSINESS ADVANTAG | 20260430081090 | BOOTS P LANGLOIS     | 299.29      |
|        |       | 27148         | RED WING BUSINESS ADVANTAG | 20260430081090 | BOOTS M MCCORMICK    | 266.49      |

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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME             | INV#           | DESCRIPTION      | AMOUNT       |
|-----------------|------------------|----------------------------|----------------|------------------|--------------|
|                 | 27148            | RED WING BUSINESS ADVANTAG | 20260430081090 | BOOTS R CLARK    | 258.29       |
|                 | 27148            | RED WING BUSINESS ADVANTAG | 20260430081090 | BOOTS D TOWNSEND | 320.98       |
|                 | 27922            | CINTAS CORPORATION #524    | 4266973418     | UNIFORM RENTAL   | 77.09        |
|                 | 27922            | CINTAS CORPORATION #524    | 4267739229     | UNIFORM RENTAL   | 94.65        |
|                 | 27922            | CINTAS CORPORATION #524    | 4268485009     | UNIFORM RENTAL   | 77.09        |
|                 | 27922            | CINTAS CORPORATION #524    | 4269272488     | UNIFORM RENTAL   | 77.09        |
|                 |                  |                            |                | ACCOUNT TOTAL    | 2,877.21 *   |
|                 |                  |                            |                | MAJOR TOTAL      | 40,741.31 ** |
|                 |                  |                            |                | FUND TOTAL       | 54,128.84    |

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| MAJOR#<br>ACCT#<br>040900 | VENDOR<br>NUMBER        | VENDOR<br>NAME                                                                                    | INV#                                                 | DESCRIPTION                                     | AMOUNT                                                        |
|---------------------------|-------------------------|---------------------------------------------------------------------------------------------------|------------------------------------------------------|-------------------------------------------------|---------------------------------------------------------------|
| 0001                      | 11532<br>21413<br>27019 | Checks Written to Recipie<br>BRIGHTPOINT COMMUNITY COLL<br>LONGWOOD COLLEGE<br>RADFORD UNIVERSITY | #VACC PEC SCHLR<br>#VACC PE SCHLR<br>#VACC PEC SCHLR | MASON G DENNISON<br>AVA TIBBS<br>ALIYAH RACHELS | 2,000.00<br>2,000.00<br>2,000.00<br>6,000.00 *<br>6,000.00 ** |
|                           |                         |                                                                                                   |                                                      | ACCOUNT TOTAL                                   |                                                               |
|                           |                         |                                                                                                   |                                                      | MAJOR TOTAL                                     |                                                               |
|                           |                         |                                                                                                   |                                                      | FUND TOTAL                                      | 6,000.00                                                      |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                                                          | INV#                               | DESCRIPTION                                | AMOUNT      |
|-----------------|---------------------------------------------------------------------------------------------------|------------------------------------|--------------------------------------------|-------------|
| 021400          | PIEDMONT COURT SERVICES                                                                           |                                    |                                            |             |
| 3199            | Purchase of Services - Ot<br>28095 ALERE TOXICOLOGY SERV INC                                      | L437859                            | LAB CONFIRMATIONS                          | 82.64 *     |
| 3310            | Repairs and Maintenance<br>27590 RJA FIRE EXTINGUISHER                                            | 51126                              | FIRE EXT INSP/MAINT                        | 82.64 *     |
| 5210            | Postal Services<br>16944 STIMPSON CONNIE                                                          | REIMB 0526                         | USPS POSTCARDS                             | 74.00 *     |
| 5230            | Telecommunications<br>20904 PLANET FIBER VA INC                                                   | 2605-0082954                       | PCS                                        | 74.00 *     |
| 5510            | Travel - Mileage<br>16186 GEORGE, CHELSEY<br>16944 STIMPSON CONNIE                                | MILEAGE 0426<br>MILEAGE 0526       | TRAVEL MILEAGE<br>TRAVEL MILEAGE           | 1,382.75 *  |
| 6001            | Office Supplies<br>15380 FARMVILLE PRINTING<br>20600 KEY OFFICE SUPPLY<br>26525 QUILL CORPORATION | 20232829<br>401 605049<br>48840356 | BUSINESS CARDS<br>NAME PLATE<br>COPY PAPER | 1,382.75 *  |
|                 |                                                                                                   |                                    | ACCOUNT TOTAL                              | 74.66 *     |
|                 |                                                                                                   |                                    | ACCOUNT TOTAL                              | 130.36      |
|                 |                                                                                                   |                                    | ACCOUNT TOTAL                              | 7.40        |
|                 |                                                                                                   |                                    | ACCOUNT TOTAL                              | 137.76 *    |
|                 |                                                                                                   |                                    | ACCOUNT TOTAL                              | 100.00      |
|                 |                                                                                                   |                                    | ACCOUNT TOTAL                              | 10.00       |
|                 |                                                                                                   |                                    | ACCOUNT TOTAL                              | 289.90      |
|                 |                                                                                                   |                                    | ACCOUNT TOTAL                              | 399.90 *    |
|                 |                                                                                                   |                                    | MAJOR TOTAL                                | 2,151.71 ** |
|                 |                                                                                                   |                                    | FUND TOTAL                                 | 2,151.71    |

AP375H  
6/01/2026  
FUND # - 745

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2026 -- 5/31/2026

AFTER CHECKS  
PAGE 31

| MAJOR#<br>ACCT#<br>096000 | VENDOR<br>NUMBER<br>10104 | VENDOR<br>NAME<br>Remittances to ABYON-Hous<br>ABYON LLC | INV#<br>HOUSING 0326 2 | DESCRIPTION<br>HOUSING 3/30-3/31/26 | AMOUNT<br>205,555.46 * |
|---------------------------|---------------------------|----------------------------------------------------------|------------------------|-------------------------------------|------------------------|
| 0067                      | 10104                     | Remittances to ABYON-Hous<br>ABYON LLC                   | HOUSING 0326 2         | HOUSING 3/30-3/31/26                | 205,555.46 *           |
| 0068                      | 10106                     | Remittances to Abyon-Tran<br>ABYON TRANSPORTATION LLC    | TRANS 0326 1           | TRANSPORTATION                      | 270,984.57             |
|                           | 10106                     | ABYON TRANSPORTATION LLC                                 | TRANS 0326 2           | TRANSPORTATION                      | 20,888.89              |
|                           |                           |                                                          |                        | ACCOUNT TOTAL                       | 291,873.46 *           |
|                           |                           |                                                          |                        | MAJOR TOTAL                         | 497,428.92 **          |
|                           |                           |                                                          |                        | FUND TOTAL                          | 497,428.92             |
|                           |                           |                                                          |                        | TOTAL DUE                           | 3,867,305.55           |

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



THE LAW OFFICES OF  
**TERRI ATKINS WILSON, P.C.**

117 North Main Street  
 Farmville, VA 23901  
 Phone 434-392-1422  
 Fax 434-392-1777  
 tawilson@tawlaw.net  
 www.terriatkinswilsonlaw.com

May 27, 2026

Prince Edward County, Virginia  
 P.O. Box 382  
 Farmville, VA 23901

dstanley@co.prince-edward.va.us

finance@co.prince-edward.va.us

cbaker@co.prince-edward.va.us

danderson@co.prince-edward.va.us

**FOR PROFESSIONAL SERVICES RENDERED:**

**Invoice #1088-February 2026**

General Legal Representation:

- February 2, 2026      Email from John Blair on the Local Government Attorney List Serve concerning upcoming proposed litigation which would affect the IDA. Sent to Doug and Chelsey. .25 hour
- February 2, 2026      Email from Doug Stanley concerning possible meeting dates for the upcoming Ordinance Review Committee to meet and discuss updates to ordinances. Ordinance committee date is set for 2/10/26 at 5:00 p.m. .25hour
- February 3, 2026      Receipt and review of email about Memorandum of Understanding as sent by Kemper Beasley concerning the counties of Buckingham, Cumberland and Prince Edward concerning a Continuity of Government discussion which dates back to last fall. .50 hour
- February 5, 2026      Email from Adam Mumma at Animal Control concerning an incident report for the seizure of dogs and setting up a hearing on February 17, 2026 and all related notices required for such a seizure. Petition, order and discussions with Adam. Email to discuss questions on procedure and on the hearing. 1.25 hour

February 5, 2026 Receipt and review of email from Karin Everhart and also receipt of physical book for the upcoming February 10, 2026 Board of Supervisors Meeting. .75 hour

February 7, 2026 Receipt and review of email from Robert Love concerning a conflict of a right of way issue with several different plats and a landowner requesting a decision on the validity of the easement conflict. Respond to Robert Love. Research. .75 hour

February 9, 2026 Email sent to Adam Mumma at Animal Control for final review and ready to file at Clerk's Office. .25 hour

February 10, 2026 Email receipt and review from Sarah Puckett concerning the upcoming animal seizure case on 2/17/2026 and notice in Farmville Herald. .25 hour

February 10, 2026 Meeting with the Ordinance Committee to discuss changes to specific ordinances. Meeting held prior to Board of Supervisors Meeting. 1.00 hour

February 11, 2026 Review and approval of cell phone tower lease on the Stockton Lake property. Comment and sent approved lease to Trey Pyle. 1.75 hour

February 14, 2026 Request from Local Government List Serve concerning a mass production FOIA request. Email to Sarah Puckett so verify if Prince Edward County had received this request and our response. .50 hour

February 17, 2026 Hearing in General District Court concerning seizure of dogs unclaimed and running at large. Granted the right to seizure of the dogs. 1.00 hour

February 17, 2026 Email notification from Sarah Puckett with response to recent FOIA request which would be extensive and review of same email. .25 hour

February 22, 2026 Email from Dayle Anderson regarding the 1099 requirements for the easement for the sign to the Schmidts. Responded with answers. .25 hour

February 25, 2026 Email from Kemper Beasley, Esq concerning the three county MOU about continuity of business .25 hour

Total Hours = 9.25 hrs. @ \$200.00/hour  
Total Flat Fee  
**BALANCE DUE**

\$1,850.00  
\$ 0.00  
\$1,850.00

**DUE UPON RECEIPT**

Please make check payable to Terri Atkins Wilson, P.C.



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 20-c  
**Department:** County Administration  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** Salaries

---

**SUMMARY:**

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**COST:**

**ATTACHMENTS:** None.

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2026  
**Item #:** 21  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Monthly Reports

**SUMMARY:**

Please see attachments.

**COST:**

**ATTACHMENTS:**

- a. Animal Control
- b. Building Office
- c. Emergency Communications Center
- d. Tourism & Visitor Center

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



## Animal Control Monthly Report

"May 2026"

### Dogs

|                                |    |
|--------------------------------|----|
| <b>IN</b> Picked Up            | 21 |
| Surrendered                    | 11 |
| Seized                         | 0  |
| Bite Case                      | 0  |
| Other                          | 0  |
| <b>OUT</b> Transferred to SPCA | 14 |
| Transferred In State           | 0  |
| Claimed By Owner               | 4  |
| Adopted                        | 5  |
| Euthanized                     | 7  |
| Injured / Euth.                | 2  |

**Fees Collected** \$190

### Cats

|                                |     |
|--------------------------------|-----|
| <b>IN</b> Picked Up            | 6   |
| Surrendered                    | 123 |
| Bite case                      | 0   |
| Other                          | 5   |
| <b>OUT</b> Transferred to SPCA | 15  |
| Claimed By Owner               | 0   |
| Adopted                        | 0   |
| Euth - Injury                  | 0   |
| Euthanized                     | 7   |
| Other                          | 1   |

**Fees Collected** \$0.00

### Wildlife

|              |   |
|--------------|---|
| Handled      | 0 |
| Euthanized   | 0 |
| Rabies Case  | 0 |
| Injured/Euth | 0 |

### Livestock

|                      |    |
|----------------------|----|
| Livestock Complaints | 12 |
| Returned to Owner    | 0  |
| Sold at Market       | 0  |
| Adopted              | 0  |

**Fees Collected** \$0.00

### Other Companion Animals

|                   |   |
|-------------------|---|
| Returned to Owner | 0 |
| Surrendered       | 0 |
| Transferred       | 0 |
| Adopted           | 0 |

**Miles Driven** 3,720

**Days at or above capacity** 31

**Number of Calls to Shelter** 234

**Summons Issued** 5

**Days in Court** 1

**Nuisance Dogs** 5

**Dangerous Dogs** 1

**Calls After Hours/Comp Time** 32.5

**Dogs Brought in by Farmville PD** 2

**Total Fees Collected** \$190.00

**Donations** \$0.00

**Total Fees Collected and Billed** \$320.00

|                            |          |
|----------------------------|----------|
| Bill the Town of Farmville |          |
| <b>Total Billed:</b>       | \$130.00 |

*Adam Mumma, Chief Animal Control Officer*

*Ariel Witmer, Deputy Animal Control Officer*

**Notes:** \_\_\_\_\_  
 \_\_\_\_\_



## Building Inspection Monthly Report

| May                    | May 2026       |
|------------------------|----------------|
| Singlewides            | 1              |
| Doublewides            | 3              |
| Modular                | 0              |
| New Homes              | 8              |
| Ag & Exempt            | 0              |
| Garages & Carports     | 1              |
| Additions & Remodels   | 2              |
| Misc                   | 89             |
| Commercial             | 2              |
| Totals from Above      | 106            |
| Fees                   | \$18,055.18    |
| 2% State Levy          | \$357.10       |
| Total Fees Collected   | \$18,412.28    |
| Total Estimated Value  | \$3,261,211.00 |
| Admin. Fees / E&S Fees | \$350.00       |
| CO's Issued            | 4              |



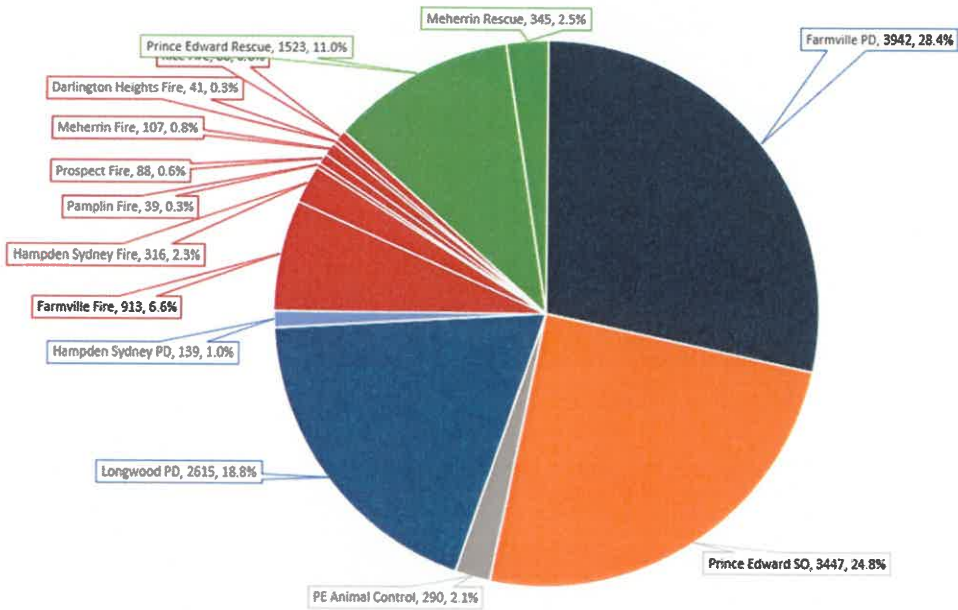
FARMVILLE - PRINCE EDWARD  
 EMERGENCY COMMUNICATIONS  
 116 N Main St, Farmville, VA 23901

**DIRECTOR**  
 Crystal Barton, ENP, CMCP  
 (434) 392-3332  
 cbarton@farmvilleva.com

| Calls For Service By Agency    |              |              |               |
|--------------------------------|--------------|--------------|---------------|
| Agency                         | Apr-26       | May-26       | YTD           |
| Farmville PD                   | 838          | 895          | 3,942         |
| Longwood PD                    | 528          | 563          | 2,615         |
| Prince Edward SO               | 707          | 770          | 3,447         |
| PE Animal Control              | 83           | 59           | 290           |
| Hampden Sydney PD              | 32           | 25           | 139           |
| <b>Total Law Enforcement</b>   | <b>2,188</b> | <b>2,312</b> | <b>10,433</b> |
| Farmville Fire                 | 173          | 201          | 913           |
| Hampden Sydney Fire            | 72           | 53           | 316           |
| Pamplin Fire                   | 5            | 4            | 39            |
| Prospect Fire                  | 21           | 15           | 88            |
| Meherrin Fire                  | 28           | 29           | 107           |
| Darlington Heights Fire        | 7            | 7            | 41            |
| Rice Fire                      | 17           | 17           | 88            |
| <b>Total Fire</b>              | <b>323</b>   | <b>326</b>   | <b>1,592</b>  |
| Prince Edward Rescue           | 290          | 335          | 1,523         |
| Meherrin Rescue                | 78           | 93           | 345           |
| <b>Total Rescue</b>            | <b>368</b>   | <b>428</b>   | <b>1,868</b>  |
| <b>Total Calls For Service</b> | <b>2,879</b> | <b>3,066</b> | <b>13,893</b> |

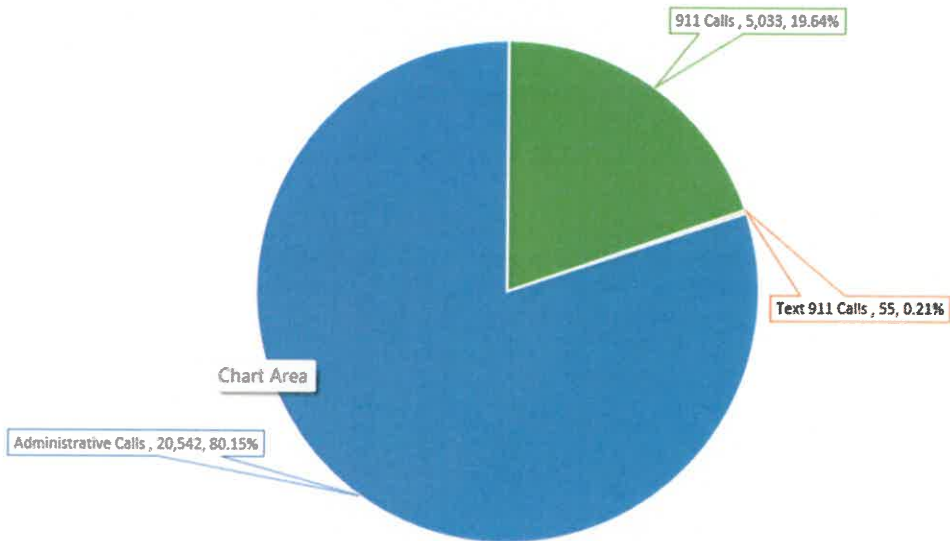
| Agency                  | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Totals |
|-------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------|
| Farmville PD            | 736 | 656 | 817 | 838 | 895 |     |     |     |     |     |     |     | 3942   |
| Prince Edward SO        | 589 | 602 | 779 | 707 | 770 |     |     |     |     |     |     |     | 3447   |
| PE Animal Control       | 53  | 44  | 51  | 83  | 59  |     |     |     |     |     |     |     | 290    |
| Longwood PD             | 547 | 460 | 517 | 528 | 563 |     |     |     |     |     |     |     | 2615   |
| Hampden Sydney PD       | 32  | 22  | 28  | 32  | 25  |     |     |     |     |     |     |     | 139    |
| Farmville Fire          | 174 | 173 | 192 | 173 | 201 |     |     |     |     |     |     |     | 913    |
| Hampden Sydney Fire     | 70  | 46  | 75  | 72  | 53  |     |     |     |     |     |     |     | 316    |
| Pamplin Fire            | 8   | 11  | 11  | 5   | 4   |     |     |     |     |     |     |     | 39     |
| Prospect Fire           | 13  | 11  | 28  | 21  | 15  |     |     |     |     |     |     |     | 88     |
| Meherrin Fire           | 15  | 10  | 25  | 28  | 29  |     |     |     |     |     |     |     | 107    |
| Darlington Heights Fire | 9   | 8   | 10  | 7   | 7   |     |     |     |     |     |     |     | 41     |
| Rice Fire               | 24  | 13  | 17  | 17  | 17  |     |     |     |     |     |     |     | 88     |
| Prince Edward Rescue    | 307 | 277 | 314 | 290 | 335 |     |     |     |     |     |     |     | 1523   |
| Meherrin Rescue         | 50  | 50  | 74  | 78  | 93  |     |     |     |     |     |     |     | 345    |

**YTD Calls For Service Per Agency**  
 (Farmville Fire and Hampden Sydney Fire also include Calls For Service for EMS First Responder Programs)



| FECC TOTAL MONTHLY CALLS BY TYPE |              |              |              |              |              |     |     |     |     |     |     |     |               |
|----------------------------------|--------------|--------------|--------------|--------------|--------------|-----|-----|-----|-----|-----|-----|-----|---------------|
| Phones                           | Jan          | Feb          | Mar          | Apr          | May          | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total         |
| <b>911 Calls</b>                 | <b>1,171</b> | <b>1,315</b> | <b>1,271</b> | <b>1,276</b> | <b>n/a</b>   |     |     |     |     |     |     |     | <b>5,033</b>  |
| <b>Text 911 Calls</b>            | <b>17</b>    | <b>13</b>    | <b>18</b>    | <b>7</b>     | <b>n/a</b>   |     |     |     |     |     |     |     | <b>55</b>     |
| <b>Administrative Calls</b>      | <b>2,942</b> | <b>3,793</b> | <b>4,410</b> | <b>4,488</b> | <b>4,909</b> |     |     |     |     |     |     |     | <b>20,542</b> |

**Total Agency Calls Answered YTD**



I am unable to provide the 911 call volume data for the month of May currently due to ongoing issues with our reporting software. Work orders have been open for the past several weeks, and we are actively working with the vendor to resolve the issue. We hope to have this corrected soon and will provide the data once reporting functionality is restored.

May was also a busy month in the communications center due to end-of-year graduation events for both Longwood University and Hampden-Sydney College. Both graduations were held under favorable weather conditions and were completed without any significant public safety issues. Due to the increased number of visitors in the area, the center proactively increased staffing levels to ensure adequate coverage and maintain an appropriate level of preparedness throughout the events.

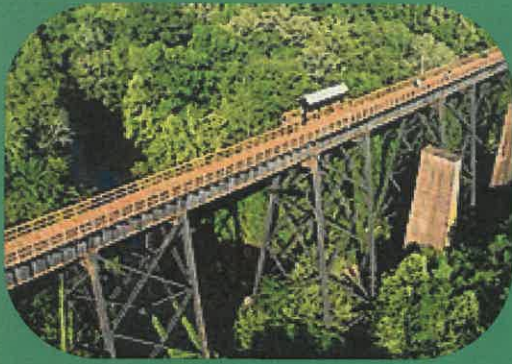
During the month, the center also handled several serious motor vehicle accidents, including one fatality. These incidents highlighted the importance of Automatic Crash Detection technology and its role in modern emergency response. Automatic Crash Detection calls may originate from sources such as OnStar-equipped vehicles, cellular phones, or wearable devices like Apple Watches, all of which can automatically detect a potential crash and initiate a 911 call.

While many of these alerts are ultimately determined to be non-emergency events such as a cell phone falling from a vehicle, they are treated as legitimate emergencies until responders can confirm otherwise. In accordance with center policy, all Automatic Crash Detection calls result in the immediate dispatch of fire, rescue, and law enforcement resources to ensure there is no delay in response to a potentially serious incident.

During May, there were two separate occasions where the initial notification of a serious motor vehicle accident was received through Automatic Crash Detection rather than from a passerby or other witness. These incidents highlight the importance of maintaining rapid dispatch protocols and show how this technology can deliver critical early notification when individuals at the scene are unable to call 911 themselves.

The center also utilizes what3words as a location-finding tool to assist in emergency response. In some Automatic Crash Detection alerts, this system has been used to help identify the exact location of the activation. Responders have also successfully used what3words to locate and recover cellular phones that had been dropped along the side of the road. This tool has proven valuable improving the speed and accuracy of locating incidents in both emergency and non-emergency situations.

As the 911 center continues to adopt new and evolving technology, ongoing training remains critical to maintaining effective operations. During May, four employees attended the APCO International / NENA conference in Williamsburg. Staff participated in classes focused on new technology and current industry standards for public safety communications, helping ensure the center remains up to date with best practices.



# Board of Supervisors Report:

- The new tourism website is up and running! Check it out today at: [www.ExplorePrinceEdward.com](http://www.ExplorePrinceEdward.com)
- New T-Shirts are available at the Visitor Center, and credit cards are now accepted. Stop by to get some local apparel!
- The Economic Development and Tourism Department hired a Travel Counselor for the front desk at the Visitor Center.
- Blogs on ExplorePrinceEdward.com are boosting numbers and getting a great response. These blogs are based on seasonal itineraries.
- Upcoming tourism-focused events can be submitted for inclusion on the Explore Prince Edward County social media platforms using the link/QR code: <https://tinyurl.com/yc2kv6r7>



**EXPLORE**  
PRINCE EDWARD COUNTY  
VIRGINIA

## PEC Tourism & Visitor Center Monthly Report for the end of May 2026

### HEARTLAND REGIONAL VISITOR CENTER ATTENDANCE

|     | Virginia Guests | Other States | Other Countries | Total Guests | Average Visitors per Month: |
|-----|-----------------|--------------|-----------------|--------------|-----------------------------|
| May | 27              | 2            | 2               | 31           | 32                          |

### PHONE INQUIRIES

| May 26 | April 25 | % Differences | year YTD | Prior year YTD | % Differences |
|--------|----------|---------------|----------|----------------|---------------|
| 30     | 28       | -37%          | 114      | 128            | 7%            |



### Webpage Stats



**Total Users**  
85



**Total Sessions**  
691



**Engagement Rate**  
Wedding Site: 94.81%



**Average Time**  
37seconds

231



### Users by Location

US  
Germany  
Ireland



### Sessions by Traffic Source

33 Direct  
46 Organic Social  
1 Referral  
12 Organic search  
7 Unassigned

### Key Takeaways & Recommendations

- Work with other DMOs to share tourist.
- Focus on conferences, and seminar hosting.
- Focus on Charlotte, NOVA, and Richmond.

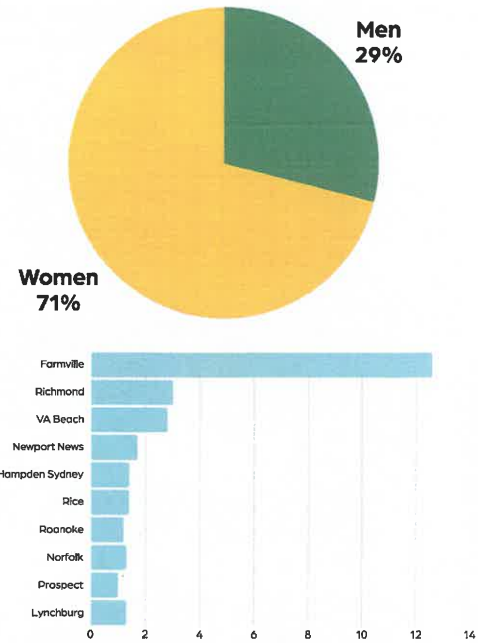
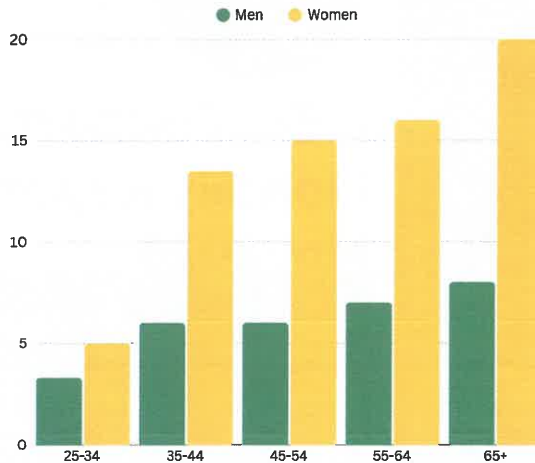


# Social Media Stats

## Facebook Followers

1,862

### Top Post



10.4k Reached



24 Followers



262 Visits

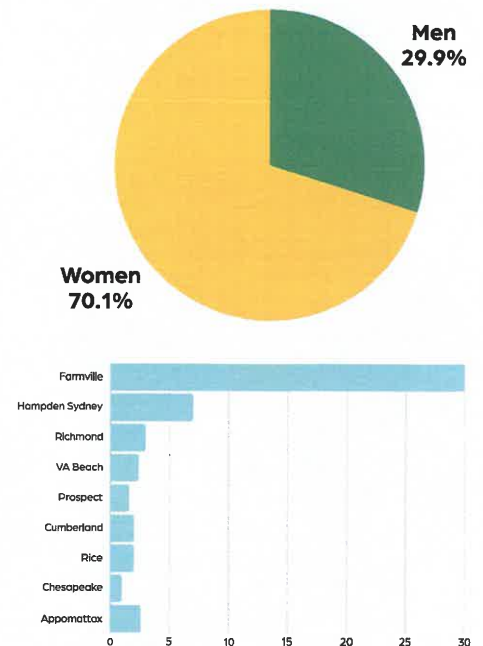
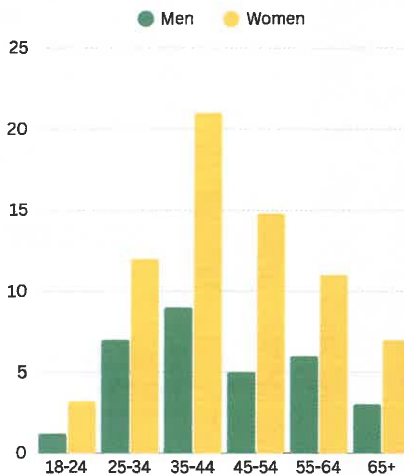
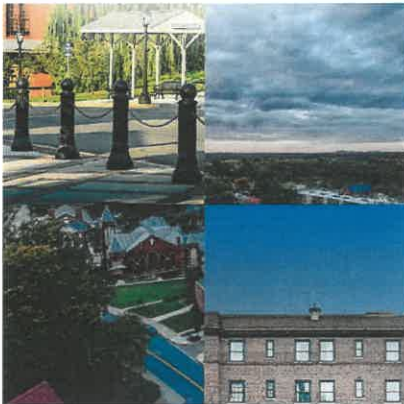


# Social Media Stats

## Instagram Followers

389

### Top Post



642 Reach



11 New Page Likes



28 visits



### GOOGLE MY BUSINESS

| Phone Calls | Directions | Website Visits |
|-------------|------------|----------------|
| 2           | 66         | 8              |

232