



## MISSION STATEMENT

*"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."*

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## BOARD OF SUPERVISORS MEETING AGENDA

**July 8, 2025**

The Prince Edward County Board of Supervisors encourages citizens participation in public meetings through in-person participation, written comments and/or remote participation by calling: **1-844-890-7777, Access Code: 390313** (*If busy, please call again.*) Additionally, citizens may view the Board meeting live in its entirety at the County's YouTube Channel, the link to which is provided on the County's website.

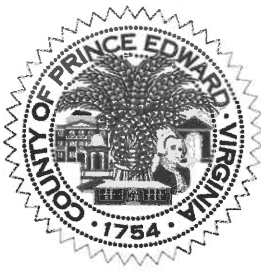
### **AGENDA**

	<u><b>STAFF CONTACT</b></u>	<u><b>PAGE #</b></u>
<b>7:00 P.M.</b>		
1. The Chair will call to order the July meeting of the Board of Supervisors.		<b>5</b>
2. Invocation		<b>5</b>
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4. Conflict of Interest Disclosures		<b>7</b>
5. Recognitions	Crystal Baker	<b>9</b>
6. <u><b>PUBLIC PARTICIPATION:</b></u> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>		<b>11</b>
7. Board of Supervisors Comments		<b>13</b>
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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 1, 2, 3  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Call to Order, Invocation, Pledge of Allegiance, Remote Participation

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**SUMMARY:**

1. **Call To Order:** Board Chair Jenkins will call to order the July meeting of the Prince Edward Board of Supervisors.
2. **Invocation**
3. **Pledge of Allegiance**

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

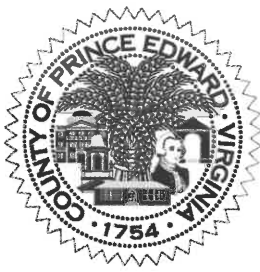
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 4  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Conflict of Interest Act Disclosures

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**SUMMARY:**

The Chair will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



## STATEMENT OF DISCLOSURE

### **DECLARATION OF INTEREST**

1. Transaction Under Discussion/Consideration: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Nature of Public Official's Personal Interest Affected by the Transaction: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **DECLARATION OF ACCURACY**

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 5  
**Department:** Human Resources  
**Staff Contact:** Crystal Baker  
**Agenda Item:** Recognitions

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**Summary:** “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, focusing on the accomplishments of students, employees, and our citizen volunteers who serve the County of Prince Edward.

**Employee of the Month:**

Prince Edward County is proud to recognize Sergeant Kim Green as our Employee of the Month for July!

Sergeant Green has dedicated seven years of exceptional service to Prince Edward County, and her hard work, loyalty, and dedication have not gone unnoticed. She is a phenomenal co-worker who consistently goes above and beyond, often covering her shift and picking up others, especially after-hours, to support her team.

Kim is deeply respected and appreciated by the Sheriff's Office staff, the courtroom personnel, and many others throughout the county. She plays a vital role in ensuring courtroom operations run smoothly and efficiently. From scheduling court appearances for in-state and out-of-state inmates to tackling unexpected issues head-on, Kim handles every challenge with grace, professionalism, and a can-do attitude.

Her proactive approach, team spirit, and unwavering dedication make her an invaluable asset to the Sheriff's Office.

Please join us in congratulating Sergeant Kim Green on this well-deserved recognition. Thank you, Kim, for all you do!

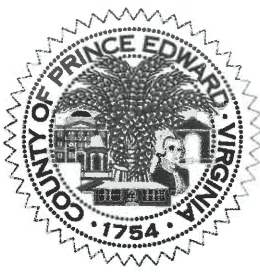
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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## Board of Supervisors Agenda Summary

**Meeting Date:** July 8, 2025  
**Item #:** 6  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Public Participation

**SUMMARY:** *Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

### OPPORTUNITIES FOR PUBLIC PARTICIPATING & PUBLIC INPUT

Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

1. **Written Comments:** Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors  
P.O. Box 382, Farmville, VA 23901.
  - b. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)  
Planning Commission: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)
2. **Verbal Comments:** Citizens may also participate remotely during the meeting. Using the meeting call-in information provided, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator's Office at 434-392-8837 **by 2:00 p.m. the day of the meeting**. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

**Attachments:** Public Participation Tracking Form

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

## PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK Y N	STATUS
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				





**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 7  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Board of Supervisors Comments

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**SUMMARY:**

The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Cost:**

**Attachments:**

**Recommendation:** None.

**Sample Motion:**

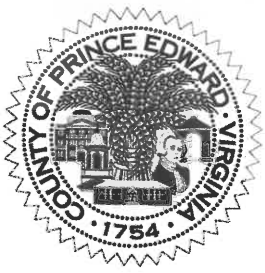
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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## Board of Supervisors Agenda Summary

**Meeting Date:** July 8, 2025  
**Item #:** 8-a  
**Department:** Board of Supervisors  
**Staff Contact:** Karin Everhart  
**Agenda Item:** Approval of Minutes

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### SUMMARY:

Attached are draft minutes for the Board's review and approval.

June 10, 2025 @ 6:00 p.m.  
June 10, 2025 @ 7:00 p.m.

### Cost:

**Attachments:** Board minutes.

**Recommendation:** Approval.

### Sample Motion:

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

June 10, 2025

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 13<sup>th</sup> day of May, 2025, at 6:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Victor "Bill" Jenkins

Odessa H. Pride

Jerry R. Townsend

Cannon Watson

Absent: E. Harrison Jones

Also present: Douglas P. Stanley, County Administrator; Cheryl Stimpson, Director of Finance; Crystal Baker, Finance Manager; Sharon Harrup, President/CEO, STEPS, Inc.; Shawn Rozier, Vice-President of Housing, STEPS, Inc.; and Katie Hamlett, Vice-President of Administration, STEPS, Inc.

Chairman Jenkins called the special meeting to order.

In Re: STEPS, Inc.

Sharon Harrup, President and CEO, STEPS, Inc., presented an overview of the programs and services provided by STEPS, Inc. to the constituents of Prince Edward County. She stated that Supervisor Jerry Townsend and Crystal Baker currently serve on their board, and that Supervisor Pride previously served. She then presented a brief history of the organization from 1982 to 2013, how it began and where it is currently.

Ms. Harrup stated that in 2014, STEPS took over the homeless services programs to provide shelter, rapid rehousing, and prevention; she said this is an extremely intense program because it runs 24/7/365 and staff has frequent interaction with law enforcement at all hours. She said that in 2014, they became the newest Community Action Program in Virginia; in addition, they absorbed all other governor-designated mandates such as a Tri-annual community needs assessment, the Tripartite Board, and there are 58 independent community service block grant standards that have to be met. In 2015, STEPS took on the HeadStart program and expanded the operation, from programs and fiscal, but also facilities. Since 2022 to the current period, STEPS provides Workforce housing and housing for those that cannot afford the market-rate rents, and partnered with Longwood University; they were not successful in that venture but learned that they need to own the property to have complete control of the site. In 2023, they offered Violence Prevention services to provide advocates to go to court with victims, and STEPS also

provides emergency shelter as part of that service. In 2024, STEPS purchased 51 acres of property at Israel Hill to expand their services; she reviewed the process taken to date and what still needs to be completed. She added that they have asked Moton [Museum] to help, to make sure that whatever is done pays homage to the descendants that are still living and the previously enslaved individuals that were set free. She said that currently, the homeless population is in emergency status and has nowhere to go; STEPS, Inc. would like to purchase another small piece of property upon which they will build ten “micro homes” for individuals and families to use as they progress through the programs. Ms. Harrup then expressed appreciation for sharing some of the ARPA funds with STEPS for this purpose.

Ms. Harrup said STEPS responded to community and regional needs over the past years, absorbing two complete agencies. She said those two organizations had their own infrastructure; the region is getting very good return on their investment by not having to double the heads and back-office functions of agencies. In addition, STEPS absorbed six programs, and now have three centers in Prince Edward County to handle Head Start.

Supervisor Pride asked if Longwood would be contacted [regarding the Israel Hill project]. Ms. Harrup said Longwood University would “buy-in” through the Moton Museum.

Supervisor Pride said the process for accessing the micro homes. Mr. Rozier said STEPS would handle the coordination of care assessment; when the calls come in, an assessment is done to determine the length of time someone has been homeless and resources available. He said from that assessment, a determination would be made if the applicant would qualify for the micro home transitional housing program; this would be a six-to-twelve-month program. He said case management would assist them in getting permanent housing.

Ms. Harrup said STEPS has a list of support services they can provide, such as workforce development and job training, Head Start or private child care, housing and how to work a budget. She said due to those programs they are able to help the individual or family to meet those needs. She said there are great partnerships in the region which is what will make it successful. She added the homes are transitional and are not meant to be permanent.

Ms. Hamlett expressed her appreciation for the time with the Board. She said she understands the Board members face fiscal criticism every day. She reviewed program revenue and service delivery. She said they make every effort to utilize the regional contribution and leverage it to its fullest potential. She said the Board’s commitment to STEPS affords the organization the ability for additional federal, state and private funds. They were eligible to leverage the 2024-2025 regional allocation of over \$7 million. She said she is confident in saying there aren’t many of the other requesters that can demonstrate the return on investment like this. She reviewed the flow

of funding for each area of service that STEPS provides. She said STEPS has a proven track record of adapting to its current environment and in making do with what it has. She then reviewed a chart of unduplicated numbers of service delivery in the various programs offered. She thanked the Board for their commitment to STEPS.

Ms. Harrup said while the corporate offices, the Workforce Development and job coaching services, the homeless services are in Prince Edward County, STEPS staff goes into every county and is on the road a lot. She said Prince Edward County is the single largest utilizer of services, this more than documents Prince Edward County investment. She said that if the Board would like additional information, STEPS will provide that. She said the unduplicated numbers are the truest and most fair measure [of services], but that does not mean that an individual is there for just one service, and they are run for every eligibility for programs in case they are interested.

Supervisor Pride asked by Charlotte County is not a part [of this region]. Ms. Harrup said they were before "HOPE" went out of business; she said the executive director of CPAC (HOPE) was previously an employee of Charlotte County, and there had been some legal suits filed against Charlotte County. Charlotte County has asked on two occasions if they could come back; the state department of Social Services that makes that determination isn't sure they are willing to let Charlotte County return. She said Tri-County and STEPS staff collaborate and coordinate very well.

Shawn Rozier stated the main part of the housing unit to serve Charlotte County is the Domestic Violence program. Tri-County gets homeless services.

Supervisor Emert said [the numbers for] Charlotte County are as high or higher in Head Start and bus trips; Ms. Harrup said they run a community-based program in Head Start with infant, toddler and preschool services. She said the bus trips are for picking up the employees with disabilities and bringing them to work. Further discussion followed.

Supervisor Emert then asked what is "Skookum." Ms. Harrup said it is a private contract with a non-profit in Washington state, which is an Ability 1 provider to provide services on military bases and installations. She said they were looking for a contractor that had Ability 1 knowledge and case management skills, so STEPS provided two full time case managers, and they provide the support services to keep them working and also were able to help with financial hardships.

Supervisor Gilliam asked about Campbell County. Ms. Harrup said Campbell used to be part of the service area for some of the Workforce, but this past year, no one from Campbell County was served.

Supervisor Cooper-Jones thanked Ms. Harrup for providing housing; she said the last two [people helped] are doing very well and are glad to be at Parkview [Gardens Apartments]. She added that one of the ladies had been sleeping in a car in the hospital parking lot. Discussion followed.

Supervisor Emert asked if the Workforce Development includes the recycling program. Ms. Harrup said yes, she said the Workforce Development numbers include that and is listed under "DARS." She said there is one young man in recycling that is being displaced; she said Amelia County stopped funding the FABS bus route through that county so he had no way to get to work. She said that based on volumes with the Town of Farmville and Hampden-Sydney, STEPS will try to retain the other employers and reduce their hours across the board. She said their goal is to keep the recycling center open even though it is scaled back drastically; she said they are collecting data on six months [of use] and may have to shut it down.

Supervisor Pride thanked Ms. Harrup for the detailed report.

Mr. Stanley said the utilization by Prince Edward County citizens is higher than neighbors. He said a similar situation was that after ten years, Crossroads asked for double the budget, which is difficult; he said it is easier to gradually increase the amount of support. He said that without STEPS, there would not be a domestic violence facility in the region which would put the officers having to take citizens out of the region, the children would be away from their support system at school and all the family connections. He said they are much better off staying in the community.

Ms. Harrup said it is better to shelter the homeless in their home environment; she said one of the first things that is assessed is why are they not working. She said there may be extenuating circumstances such as a mental health disorder or a developmental disability, that they are not able to make good and informed choices. She said the micro village will meet that niche need and provide the case managers and housing staff time to work with them, refer them to the job coaches to help them find employment, and they will then be expected to pay part of the rent for their micro home. She said the old tag line was "A hand up, not a handout," and it still applies.

Mr. Rozier said there have been over 2,000 callers reaching out to staff for follow-up. He said a lot of time is spent talking about reality; he said you can get on a subsidized waiting list, but if you want to get in the private market, you have to boost your income.

Mr. Stanley said the resources are here [in Farmville], but he doesn't see building in Burkeville, Keysville or Dillwyn; it needs to be somewhere there is shopping, public transportation and access to the resources needed to be able to survive.

Ms. Harrup said that when they were searching for property for the community, they originally partnered with Virginia Supportive Housing that wanted to build two apartment complexes but that would require that every person that would be placed there would have had to have been previously homeless. She said the community spoke out against that; she said they stepped back to look at the needs of the community, to meet those needs but do it in a respectful way to the current homeowners and adjoining landowners. She said over the next 12 months, a master site plan will be produced that will be The Residence at Israel Hill, and there will be market-rate apartment buildings, some of those units may have supportive housing units included. She said they are targeting five in each 24-unit apartment building so they can be integrated. She said they are also looking at age-in-place homes, senior housing, and to combine those with the Head Start and other childcare options to have them all in one. She said Habitat for Humanity is already involved; she said they will either give, or sell at a low price, a couple of building lots for Habitat homes. She said these neighborhoods and communities will all look alike, so there will be no way to distinguish between the types of homes.

Supervisor Gilliam asked about checking on those around the property. Ms. Harrup stated she is working with attorneys to do the clearing of the heirs; the property would be ideal and there would need very little excavating. She said it is on Industrial Park Road between the jail and STEPS. She said they do not feel the micro homes are a good fit for the Israel Hill property; that needs to be visually very different. Discussion of properties followed.

Mr. Rozier said they are about to initiate an archeological study for the history and the cemetery delineation; the process will begin and that information will be shared with Cainan Townsend [at the Moton Museum]. Discussion followed.

Supervisor Townsend said since he has been on the [STEPS] board, Ms. Harrup and the staff have done an excellent job helping people in need; he said he supports STEPS, Crossroads, and Social Services.

Supervisor Emert asked if they see homelessness as a result of drug addiction or something else. Mr. Rozier said there are a variety of causes; he said it includes drug addiction, mental health issues, unemployment and loss of job, people losing their housing because the property is sold and they can't pay the rent, and there are a small number of veterans affected as well.

Ms. Harrup added that a significant percentage, almost 50% in the homeless services program are families. Mr. Rozier added that in the last fiscal year, over 210 individuals were sheltered and 95 households, and 82 of them were children. The year before, 60 were children.



Ms. Harrup said for the children, this is out of their control. She said sometimes it's poor management, but sometimes it is out of their control, such as the house they're renting is sold. She said there is no affordable rental around here for someone that is making minimum wage. She said there are households that just barely make ends meet, and if they have one issue, it throws them into the categories for the services that are provided.

On motion of Supervisor Emert, seconded by Supervisor Watson, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	
Absent:	E. Harrison Jones	

the meeting was adjourned at 6:56 p.m.

June 10, 2025

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 13<sup>th</sup> day of June, 2025, at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Victor "Bill" Jenkins

Odessa H. Pride

Jerry R. Townsend

Cannon Watson

Absent: E. Harrison Jones

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Cheryl Stimpson, Director of Finance.

Chairman Jenkins called the June meeting to order.

Supervisor Pride offered the invocation and led the Pledge of Allegiance.

Supervisor Townsend made the following statement:

*As a member of the Prince Edward County Board of Supervisors, I, Jerry Townsend, am disclosing that I have a personal interest in the transactions under Agenda Item 15-a, Appropriations for the FY 26 County Budget, on the June 10, 2025 Board Agenda.*

*My wife is an employee of the Prince Edward County Public Schools, and I am an employee of the Piedmont Regional Jail, both of which are funded in the FY 26 County Budget.*

*In accordance with Section 2.2-3112(B)(1) of the Code of Virginia, I am able to participate in the discussion and vote on this agenda item, both objectively and in the public interest, as the County Budget affects a group of more than three employees of the schools and the Piedmont Regional Jail.*

*I have filed a declaration of disclosure with the Clerk of the Board of Supervisors, a copy of which is available for public review.*

#### In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

Courtroom Deputy Robert Womack has been selected as the County's Employee of the Month for June! Womack joined Prince Edward County in November 2012. He has been praised for his punctuality, reliability, and "can-do" mentality. He consistently arrives early, performs his duties without disruptions to the Courts, and remains dedicated to serving the citizens of Prince Edward County. We appreciate his hard work and dedication over the years and look forward to many more!

#### In Re: Public Participation

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

Howard Armistead, Farmville, presented information on the current Director of the U.S. Department of Health & Human Services actions and the dangers of COVID. He then reviewed a synopsis of his "Therapeutic Strategy to Survive H5N1 Avian Influenza, Reduce Extreme HPAI Mortality Rates, and Improve Pandemic Preparedness – Part 1: Early Therapy," which had been requested by Senator Tim Kaine. He said this illness could be as bad or worse than COVID-19 was, and recommended "SAN therapy."

James Redford, Assistant Chief of the Prospect Fire Department, provided support for the Joint 911 Emergency Communications Center. He said this will help all emergency services to respond and fully support the residents of Prince Edward County, and is long overdue.

#### In Re: Board of Supervisors Comments

The Board members welcomed all in attendance and thanked them for sharing their concerns and for their participation.

#### In Re: Consent Agenda

On motion of Supervisor Emert, seconded by Supervisor Townsend, and carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Victor “Bill” Jenkins		
	Odessa H. Pride		
	Jerry R. Townsend		
	Cannon Watson		
Absent:	E. Harrison Jones		

the Board accepted the minutes of the meeting held May 13, 2025.

#### In Re: Business Partner Update

The "Business Partner Update" is an opportunity for the Board to hear from the community's major employers and business leaders.

Chelsey White, Director of Economic Development and Tourism, stated Dave Martin is an accomplished executive with over 25 years of experience leading high-growth businesses in outdoor sporting goods and consumer product industries. He currently serves as CEO of YakAttack, a Farmville based innovator and U.S. manufacturer of premium kayak, fishing accessories and marine products. YakAttack has accelerated product innovation, expanded into new markets including electric propulsion and surf fishing. She introduced Dave Martin.

Dave Martin, CEO, YakAttack, presented a brief history of YakAttack, commending Luther Cifers for opening the business and showing passion about the community and providing people with skills and more than just a job. He said has had the business now for about two years, and he has a value for family business and running a business as a family, so his employees are more than employees. He said the community is hardworking and resilient, care about each other. He said he has a great core of team members but as they grow, it's difficult to find technical leadership, such as designers and engineers. He said some of the challenges moving forward are finding people to fill technically oriented jobs ; he said they want a business that is long-term, sustainable, and to bring partnerships to educate and grow both inside and outside their building.

#### In Re: Economic Development & Tourism Department Report

Chelsey White, Director, reviewed the Economic Development & Tourism update.

## **Economic Development**

- SEID Grant application submitted - \$500,000 for Transportation Infrastructure, including right-of-way acquisition and utility relocation costs; \$100,000 match required.
- BIPOC support letter provided for Mary E. Branch Heritage Center (MEB) grant application - MEB is applying for \$1,000,000 in grant funds to support the stabilization of the existing structure; provide a roof replacement; and provide other needed renovations (i.e., HVAC system, plumbing), while keeping true to the building's architectural and historic integrity.
- The Strategic Economic Development Plan (SEDP) is almost complete; the final revisions are being made, and the full report will be presented at the June IDA meeting.
- Harbor Freight Ribbon Cutting- coordinated event, represented the county, and carried out PR activities leading up to and after the event.
- Participated and represented the county in the Broadband Affordability working group led by CRC.
- Provided administrative support for the proposed PE Business Park MBC node expansion project request from Mid-Atlantic Broadband Communities Corporation (MBC).
- TRRC 5 Pillar Meats Grant - \$62,084.79 reimbursement #1 request submitted.
- TRRC HIT Park Grant 2022 - \$53,000 reimbursement #4 request submitted.
- VEDP HIT Park Grant TY22 - \$101,700 reimbursement #3 request submitted.
- HIT Park Access Road Engineering Project - provided coordination and administrative assistance for the ongoing project; phase 1 of the project funded by a TRRC Grant.
- Tax Reinvestment Incentive Grants awarded: \$7,787.03 awarded to Sandy River Distillery for TY 2024.
- Coordinated finalization and execution of AFID 5 Pillar Meats performance agreement.
- Participated in and coordinated Timmons + AVAIO HIT Park site development sync meetings, which are ongoing every other week.
- MEB brownfield redevelopment meeting - facilitated a meeting with engineering consultants to learn about state and federal brownfield redevelopment funding opportunities.
- SVCC Workforce Development meeting - represented the county to discuss a potential SVCC Workforce Development site at MEB.
- Provided support letter for the ARCH Foundation's application for the TRRC FY25 Southern Virginia Program for the MILL Collective project.
- Submitted VEDP BRSP FY25 grant application requesting \$12,360,000 in funding for (1) the construction of a 12" Waterline from HIT Park to Town of Farmville System - \$3,130,000 and (2) a IMG Composite Elevated Tank and Booster Pump for the HIT Park site - \$923,000. Participated in a virtual site tour since
- Longwood Place Matters Master Plan meeting - represented the county in discussions that focused on key areas, including regional housing and economic development, downtown revitalization, and opportunities for collaboration between Longwood University, the town, and the county.
- Regular IDA Meeting- Scheduled for June 27; continued administrative support work, carrying out Treasurer and Secretary duties (minutes, Treasurer's Reports, processing incoming and outgoing payments, grant reporting responsibilities, record-keeping, etc.).
- Continued participation in economic development programs, collaborations, and educational opportunities through regional and state organizations, including VEDP, SOVA, Longwood SBDC, RISE, VDACS and VEDA.

## **Tourism**

- Employment Update: We welcomed a new part-time travel counselor. Her name is Shirley Jackson Brown, and she is a great addition to the team. We are now fully staffed at the Visitor Center.
- PECTC: The PECTC regular meeting was held on April 16th. The next regular meeting will be held on June 18th. We discussed current projects and new tourism promotion initiatives.
- Civil War Trails: On behalf of Virginia's Crossroads, Farmville/Prince Edward County hosted the bi-annual Civil War Trails Board meeting in early April. This is the first time Farmville/PEC was selected to the board during their bi-annual meeting as a member of the regional tourism marketing group, Virginia's Crossroads. We represented the county, helped coordinate their accommodations, itineraries, and transportation, and

dined with the board, which ranged in representatives from Maryland, North Carolina, Tennessee, West Virginia, and Pennsylvania for three days as they convened.

- VA250: We are excited that Moton was selected as the site to host the VA250 Mobile exhibit during the weekend of September 13<sup>th</sup>. The date coincides with the weekend of the HOVA and also Longwood's Parent Weekend. Planning and promotion for the exhibit's arrival have commenced, including preparation to apply for additional program grant funding.
- Phase II Wayfinding Signage Project: The survey work has been completed to address all sign encroachment issues. The cost estimate has been received for the new gateway signs that will be located at the entrance of the county on Highways 15 (northbound and southbound) and 460 (eastbound and westbound), as well as on Highway 307. There are five signs total. We hope to have funding for Phase I by next fiscal year. We could still put out to bid this summer if we can finalize easements.
- The [www.ExplorePrinceEdward.com](http://www.ExplorePrinceEdward.com) website has been updated to include short-term rental lodging providers.
- Check out the latest issue of Farmville the Magazine (Spring 2025, Vol. 10, No. 1), the grand opening for the VA250 permanent exhibit was highlighted.
- Staff has continued participation in local, regional, and state organizations, including THOYA, Virginia's Crossroads, the Virginia Tourism Corporation, Farmville, Downtown Partnership, and VA250 state and regional organizations in marketing the County's tourism opportunities.

Additionally, the Industrial Development Authority is requesting that the Board of Supervisors approve the name of Enterprise Lane for the new access road in the County Business Park.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to accept the recommendation of the Industrial Development Authority and approve the name "Enterprise Lane" for the new access road in the County Business Park; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	
Absent:	E. Harrison Jones	

#### In Re: Recycling Services Contract

At its April 8, 2025 meeting, the Board authorized the issuance of an RFP for recycling services to manage the removal, transportation and disposition of paper, cardboard, plastic and electronics recyclable materials. This was a result of the County being notified by STEPS, Inc. that the charges for processing the County's recyclables would be increasing substantially on July 1. The Recycling RFP was issued, advertised and distributed directly to multiple companies. The County received one proposal from Elite Recycling LLC, located in Brookneal, Virginia.

Provided below is a cost analysis for recycling services using the County's tonnage data for Calendar Year 2024:

	<b>Actual 2024 Costs - STEPS</b>	<b>Estimated 25/26 Costs – STEPS</b>	<b>Estimated 25/26 Costs – Elite</b>
Paper / Cardboard	\$ 3,547.88 (\$28 / ton)	\$ 7,602.60 (\$60 / ton)	\$49,200.00 <sup>1</sup> Commingled (\$40/ton+\$175/pull transport fee)
Plastics	\$24,039.60 (\$920/ton)	\$52,260.00 (\$2,000/ton)	
Electronics Processing	\$ 1,184.00 (\$16/hour processing fee)	\$ 1,184.00 (\$16/hour processing fee)	0 (Move in-house)
Synergy	\$13,793.35 (\$0.30/pound + \$330 Transport Fee)	\$12,793.35 (\$0.30/pound + 330 Transport Fee)	County will stop using Synergy, and transport sorted containers to Elite at \$175/pull.
Elite – Electronics Revue	N/A	N/A	\$3,500.00 <sup>2</sup> (Anticipated revenue to help offset transport costs.)
<b>Total</b>	<b>\$41,564.83</b>	<b>\$73,839.95</b>	<b>\$49,200.00</b>

**Footnote 1:** Elite’s annual estimated cost is based on a transportation cost of \$175.00/pull and \$40.00 per ton processing fee. Based on the County’s current tonnage, staff estimates 20 loads per month @ \$175/pull + 15 tons per month @ \$40/ton = \$4,100/month or \$49,200/year.

**Footnote 2:** Elite will pay the County "Market Price/Hundred" (currently \$8.00) for the electronics recycling. They will pay a higher price for sorted computers. The Solid Waste Department proposes to move the sorting of electronics in-house and have Elite transport it to Brookneal on an as-needed basis at \$175.00/pull Staff estimates that the revenue paid by Elite should cover the transportation costs for 20 loads.

Supervisor Emert questioned the contract with Elite Recycling would provide three years with no increase in price. Mrs. Sarah Elam Puckett, Assistant County Administrator, stated lock-in pricing would be included in the negotiations for the contract.

Supervisor Townsend made a motion, seconded by Chairman Jenkins, to approve entering into a contract agreement with Elite Recycling for three years with the option of two additional two-year extensions and authorize the County Administrator to execute the contract upon review by the County Attorney; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
Absent:	E. Harrison Jones	

In Re: Public Hearing – Dogwood Properties Green Bay, VA, LLC – Special Use Permit

The County has received an application request by Dogwood Properties Green Bay, VA, LLC for a Special Use Permit to operate a restaurant on land totaling 1.5 +/- acres denoted as Tax Map Parcel 107-A-44 with an address of 8306 Patrick Henry Highway Green Bay, VA on US Route 360, which is zoned Agricultural Conservation (A1) District.

The public hearing notice was published in the May 28, 2025 and May 30, 2025 editions of the Farmville Herald. The list of adjoining property owners and the sample letter sent to each were included in the Board packet.

The Planning Commission held a public hearing on May 20, 2025, where citizens spoke in favor the application. The Planning Commission unanimously recommended approval of the Special Use Permit, forwarding the request to the Board of Supervisors for Public Hearing. The Board was presented with a list of Potential Conditions as recommended by the Planning Commission.

The purpose of the Special Use Permit is to allow for the establishment of a restaurant in an existing vacant building. The building was formerly used as a gasoline station but has been closed for many years. County staff is of the opinion the use is generally compatible with the zoning district but will have minimal impacts on surrounding properties as far as traffic and noise.

Paul Ward, applicant, stated he has been in the restaurant business for 23 years. He said this would be a good location, would seat 45 people inside, have a few outside tables and to-go orders, would open at 6:00 a.m. and would have a full menu and serve breakfast all day. He said they have already made modifications to the building.

Chairman Jenkins opened the public hearing.

There being no one wishing to speak, Chairman Jenkins closed the public hearing.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the request by Dogwood Properties Green Bay, VA, LLC for the purpose of establishment of a restaurant with the following conditions; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor “Bill” Jenkins	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	
Absent:	E. Harrison Jones	



**Special Use Permit – Dogwood Properties Green Bay, VA, LLC**  
**Tax Parcel Map #: 107-A-44**  
**CONDITIONS**

**SITE PLAN**

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of incidental facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 03/30/2025 are hereby made part of these development conditions.
2. Final site plan approval for the Restaurant shall be submitted to the Prince Edward County Community Development Department for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning Ordinance).
3. Any proposed expansion of the operation, change of activities or additional facilities or activities shall be submitted to the Prince Edward County Planning and Community Development office for review prior to implementation. Any changes may be subject to Permit amendment procedures, including Public Hearings.
4. All buildings within the property shall be developed as a cohesive entity ensuring that building placement, architectural treatment, parking lot lighting, landscaping, trash disposal, vehicular and pedestrian circulation and other development elements work together functionally and aesthetically.
5. All landscaping shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Planning and Community Development Director. Any vegetation found to be of poor condition shall be replaced and/or improved at the reasonable direction of the Planning and Community Development Director or his designee.

**ENVIRONMENTAL**

6. All pollution control measures, erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.
7. All facilities for the provision of potable water and sanitation and wastewater disposal systems and food preparation shall be approved by the appropriate local, state, or federal agency including but not limited to Virginia Department of Health, Virginia Departments of Environmental Quality, Environmental Protection Agency, etc.
8. Any development activities of a structural or land disturbing nature not specifically addressed by these Conditions shall be in conformance with applicable provisions of federal, state, and local statues and regulations.

**TRANSPORTATION**

9. All entrances to the sire shall be installed in accordance with and permitted by the Virginia Department of Transportation.
10. All internal roads used for public access shall be of compacted earth or have a minimum of a four (4) inch stone base and shall be paved with concrete, asphalt, or durable pervious paving material.

11. Adequate area shall be provided on site to accommodate parking of all employees and patrons. It shall be the responsibility of the Permittee to assure that employees and patrons park only on site and not on any highway right-of-way, or on adjoining or adjacent parcels unless written consent is provided by the owner or owners thereof.

#### **GENERAL**

12. Restaurant hours of operation shall be limited to 6 a.m. until 8 p.m. daily.
13. Occupancy shall be limited to the determination by the Prince Edward County Building Official in accordance with the 2021 Virginia Building Code.
14. Site signage shall be limited to a monument and storefront sign, as specified in Appendix B – Zoning, Section 3-104.5 (2) and Section 3-104.5 (3).
15. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
16. Outdoor storage of trash containers shall be appropriately screened per Prince Edward Zoning Ordinance, Section 4-200.15.
17. The Permittee is responsible for the appearance of the site including litter pick-up and other orderly site appearance.
18. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
19. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.

#### **In Re: Public Hearing – Special Use Permit, Michael and Helen Royea**

Mr. Stanley announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering a request filed by Michael and Helen Royea for a proposal to operate a rural events center on land totaling 136.49 +/- acres denoted as Tax Map Parcel 055-A-32 with an address of 25943 Prince Edward Highway, Rice, VA on US Route 460, which is zoned Agricultural Conservation (A 1) District. Notice of this hearing was advertised according to law in the Wednesday, May 28, 2025 and Friday, May 30, 2025 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received an application request by Michael and Helen Royea for a Special Use Permit to operate a rural events center on land totaling 136.49 +/- acres denoted as Tax Map Parcel 055-A-32 with an address of 25943 Prince Edward Highway, Rice, VA on US Route 460, which is zoned Agricultural Conservation (A1) District.

The public hearing notice was published in the May 28, 2025 and May 30, 2025 editions of the Farmville Herald. The list of adjoining property owners and the sample letter sent to each were included in the Board packet.

The Planning Commission held a public hearing on May 20, 2025, where citizens spoke in favor and some in opposition to the application. The Planning Commission unanimously recommended approval of the Special Use Permit, forwarding the request to the Board of Supervisors for Public Hearing. The Board was presented with a list of Potential Conditions as recommended by the Planning Commission.

The purpose of the Special Use is to allow for the establishment of a rural events center. County staff is of the opinion the use is generally compatible with the zoning district but will have minimal impacts on surrounding properties as far as traffic and noise.

Mr. Royea stated there is an existing 100' x 200' arena and some of the concerns and conditions are related to the lighting and PA system that were in place prior to their purchase of the property regarding the lighting and sound; this has been removed and replaced with soft solar lighting. Mr. Royea said this site will be used as a wedding and reception site, or for business meetings, fund raisers and family reunions. He said they have no intentions on motor-cross or anything similar to be held. He said VDOT has approved the entrance, and there are 3.5 acres available for parking. He added that lighting will be mostly solar but inside the building there will be electric lighting. He said the 40' x 80' building with 8' x 12' lean-tos are a brand-new facility; he said they intend to enclose the site. He said it is a picturesque environment. Mr. Royea stated the occupancy would be determined by water usage and septic service, and said the Fire Marshall sets the occupancy. He said initially they requested occupancy of 125 plus staff, but asked for an increase to approximately 200-250 (people) because of the square footage of 3,200.

Chairman Jenkins opened the public hearing.

There being no one wishing to speak, Chairman Jenkins closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the request by Michael and Helen Royea for the purpose of establishment of a rural events center with the following conditions as amended; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
Absent:	E. Harrison Jones	

**Special Use Permit - Michael and Helen Royea dba Red Hill Ranch LLC**  
**Tax Map #: 055-A-32**  
**CONDITIONS**

**SITE PLAN**

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of incidental facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 04/02/2025 are hereby made part of these development conditions.
2. Final site plan approval for the Rural Events Center shall be submitted to the Prince Edward County Community Development Department for final review and approval pursuant to Article IV Development Standards of the Prince Edward County Code (Zoning Ordinance).
3. Any proposed expansion of the operation, change of activities or additional facilities or activities shall be submitted to the Prince Edward County Planning and Community Development office for review prior to implementation. Any changes may be subject to Permit amendment procedures, including Public Hearings.
4. All buildings within the property shall be developed as a cohesive entity, ensuring that building placement, architectural treatment, parking lot lighting, landscaping, trash disposal, vehicular and pedestrian circulation and other development elements work together functionally and aesthetically.
5. All landscaping shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Planning and Community Development Director. Any vegetation found to be of poor condition shall be replaced and/or improved at the reasonable direction of the Planning and Community Development Director or his designee.

**ENVIRONMENTAL**

6. All erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.
7. All facilities for the provision of potable water and sanitation and wastewater disposal systems shall be approved by the Virginia Department of Health.
8. Any development activities of structural of land disturbing nature not specifically addressed by these Conditions shall be in conformance with applicable provisions of federal, state, and local statues and regulations.

## **TRANSPORTATION**

9. All entrance permits must be authorized by the Virginia Department of Transportation (VDOT). Development activities shall comply with all requirements of VDOT.
10. All internal roads used for public access shall be of compacted earth, or have a minimum of a four (4) inch stone base, or shall be paved.
11. Adequate area shall be provided on site to accommodate parking of all employees and patrons. It shall be the responsibility of the Permittee to assure that employees and patrons park only on site and not on any highway right-of-way, or on adjoining or adjacent parcels unless written consent is provided by the owner or owners thereof.

## **GENERAL**

12. Building occupancy shall be limited to the determination by the Prince Edward County Building Official in accordance with the 2021 Virginia Building Code. Event attendance shall be determined by the Virginia Health Department but shall not exceed a total 250 persons including staff.
13. All activities shall comply with Article II – Noise of the Prince Edward County Code. Events hours shall be limited to 8 a.m. to 10 p.m. with quiet time from 10 p.m. to 8 a.m.
14. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
15. Outdoor storage of trash containers shall be situated at the rear of buildings and shall be appropriately screened.
16. The Permittee is responsible for the appearance of the site including litter pick-up and other orderly site appearance.
17. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
18. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.

### **In Re: Public Hearing – Green Bay Solar Farm, LLC, Special Use Permit**

Mr. Stanley announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering a Special Use Permit request by CEP Solar, LLC on behalf of Green Bay Solar Farm, LLC and a petition to appeal pursuant to § 15.2-2232 of the *Code of Virginia* in order to make a determination that the project is substantially in accord with the Prince Edward County Comprehensive Plan, and for the proposal to construct and

operate a 5MWac solar energy facility on land totaling 67.8 +/- acres denoted as Tax Map Parcels 107-A-63 and 107-A-64 located on Patrick Henry Highway (US Route 360), near its intersection with Cheatham Road (State Route 694), which is zoned Agricultural Conservation (A1) District. Notice of this hearing was advertised according to law in the Wednesday, May 28, 2025 and Friday, May 30, 2025 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received an application request by Green Bay Solar Farm, LLC for a Special Use Permit to construct and operate a 5MWac solar facility on land totaling 67.8 +/-acres denoted as Tax Map Parcels 107-A-63 and 107-A-64 located on Patrick Henry Highway (US Route 360), near its intersection with Cheatham Road (State Route 694), which is zoned Agricultural Conservation (A1) District.

The public hearing notice was published in the May 28, 2025 and May 30, 2025 editions of the Farmville Herald. The list of adjoining property owners and the sample letter sent to each were provided in the Board packet.

The purpose of the Special Use is to allow for the location of a solar energy facility. The applicant has stated that the proposed facility will not be seen nor heard and will not impact adjacent properties. Water quality will be addressed according to Virginia Stormwater Management Permit requirements and the site will not generate any significant amount of traffic, with the main traffic occurring temporarily during the construction phase, estimated to be nine months from start until completion.

The Planning Commission held a public hearing on March 18, 2024, where there were letters submitted and citizens that spoke who both in support or in opposition to the project. The Commission deemed the proposal to not be substantially in accord with the Prince Edward County Comprehensive Plan and recommended denial of the SUP due to the fact that it fosters and/or promotes land development in agricultural areas would have a visual impact to the adjacent roadway, and the potential for runoff into an adjacent pond. Since the meeting, the applicant has reconfigured the site plan to locate panels away from the road and has a letter of support from the landowner where the adjacent pond is located. The applicant filed a petition to appeal pursuant to §15.2-2232 of the Code of Virginia in order to make a determination that the project is substantially in accord with the Prince Edward County Comprehensive Plan. A list of Draft Potential Conditions as recommended by staff was included in the Board packet.

Don Giecek, CEP Solar, said CEP is a Virginia based small business whose purpose is to partner with landowners, communities and customers to deliver solar projects that will generate both environmental and economic benefits to our Commonwealth. He said that Virginians take seriously the responsibility to deliver high quality solar

projects and are grateful with the working relationship with Prince Edward County and look forward to delivering a project to be proud of. He introduced Rick Thomas, Timmons Group, and Karen Cohen, legal counsel with Gentry Lock. He stated they have listened carefully to comments and deliberations from the community and neighbors. He then introduced Henry Kingery, with CEP Solar.

Mr. Kingery stated this project has a capacity of up to 5MW, with estimated construction in 2027 and with an estimated span of 40 years. He said this land is primarily clear-cut timber land and the project will span two private parcels with approximately 68 acres, with 45 acres of those that are developable, but less than 30 acres will be used for solar panels. He said there are a lot of factors that go into selecting a site for this type of facility; he said they must agree with the Comprehensive Plan and Zoning Ordinance. He said aesthetics, proximity to Route 360 and neighbors, and downstream impacts caused the project to previously not be found in substantial accord. He said these issues have been resolved and have new information regarding evolving neighbor sentiment. Mr. Kingery then reviewed the original site plan and compared the revisited site plan. He said in the place where the panels were moved from, it will be a timber reserve area to grow commercial timber.

Mr. Kingery stated the project is 400' from adjacent residences and the roads, and the panels cannot be seen. He stated that the risk of downstream sediment and erosion control has been reduced. He said only 50% of a site can be disturbed at a time which would be 15 acres and will maintain top soil. Mr. Kingery said they met with Mr. Bailey regarding the concern for his pond, and read a letter of support for the project from neighbor Mack Bailey. He said they have received verbal support from the northern neighbor.

Mr. Kingery said there are two construction entrances on Cheatham Road and designed in accordance with VDOT requirements. There is a point of interconnection planned along Route 360 and this project will connect directly to the distribution lines. He added there will be buffer planted along Cheatham Road to minimize visibility along that right of way.

Mr. Kingery then reviewed the environmental risk assessment as it pertains to the Sandy River Reservoir. He said these are performed locally and there is no risk of leaching. He then discussed the risk of natural hazards, stating the risks are low according to FEMA and NOAA. He said that to be responsive on site, they will add a Natural Disaster Preparation Requirement to the Emergency Response Plan and have added supplemental insurance coverage, and the Emergency Response coverage will include goals and responsibilities, emergency contacts, procedures that

are to take place in succession after the inclement weather events, and there will be a team ready to respond quickly to any situations that may occur.

Mr. Kingery distributed and discussed a Solar Panel Recycling Facilities map and chart. He indicated there is a very significant factor, based on the Solar Energy Industry Association's Natural Recycling Program, that they take their panels back; this includes Solaris, which is the first solar panel manufacturer in Bedford County. He said this indicates that panel recycling is increasingly viable, private businesses are making investments, and lawmakers are passing legislation. He then stated the first community outreach was held in December 2024. He reviewed stakeholder concerns and the response in the form of conditions, along with site design changes. He said this project provides economic benefits beyond tax revenue; there is a one-time pulse of activity during construction, sustained activity during operations. He then reviewed an analysis and revenue comparison, which indicated \$700,000 of solar tax revenue with the solar project and \$25,000 without the project.

Supervisor Gilliam asked if the project can still generate 5MW with the reduction in the size of panel space. Mr. Kingery said the type of panel and spacing can still generate 5MW [of power].

Supervisor Emert questioned the pond on Mr. Bailey's property due to potential runoff going to the Sandy River Reservoir. Mr. Kingery stated they recognize there is concern about the sediment in the runoff; he said the parcels in question is already clear-cut. He said removing the vegetation changed the erosion and sediment control; he said they still have to maintain water quality pre- and post-development and have added conditions to that end.

Supervisor Emert clarified that he is concerned with anything else leaching into the Sandy River Reservoir. Mr. Kingery said the panels do not leach hazardous materials [into the soil or water]; he added that the panels would have to be shredded into centimeter-sized debris and soaked in acidic water to extract any materials out of them.

Supervisor Emert said this is a new technology and it is hard to say from something new that it cannot be dangerous. Mr. Kingery said the scale of this use of solar is new, but the technology has been around for quite some time. He said he understands the concern and hope the conditions address those concerns.

Chairman Jenkins opened the public hearing.

Brian Steffen, Leigh District, asked the risks to and what can be done to reduce the risks to the Sandy River Reservoir.



Bryan Zaun, Leigh District, said the property cannot be walked as it is on a hill, and currently at the pond, it is muddy. He asked how they plan to put [solar panels] on it. He said it is not far to the Sandy River Reservoir and there would be major erosion.

Alan Fowlkes, Leigh District, asked the Board for its support for this project. He said they have modified setbacks and addressed the water issues that were brought up at the Planning Commission [meeting]. He said this project is a small-scale solar project and will help the diversify the tax base of this county and take some of the tax burden off the citizens. He said Nottoway County has gone up 20% over two years on their real estate taxes, not including a \$20 million Courthouse they are mandated by the Judge to build. He said all counties require the same from their operations and facilities and requirements of the government. He said this helps to attract businesses such as data centers. He said at the last meeting, it was questioned why electric customers are being charged [for solar power], and they should ask about the charge for the clean-up of the coal ash leaking out of the ponds into the James River.

JoAnne Webb, Chesterfield, VA, said Mr. Fowlkes' family goes back to the 1700s; she said the project is well designed and is being executed properly. She said she firmly believes in property rights, but some landowners are being denied opportunities for solar development.

Edwin Fowlkes thanked the Board for its time and service. He said this project has been thoroughly reworked; he added they do not want pollution or problems either. He said this is an industrial-type thing and will provide income for many years, and the energy that goes to the distribution lines can be used by the neighbors.

Dee Hobgood, Leigh District, said they are now beef farmers and is not involved in this project at all, but there have been things that were said about noise from solar panels when they adjust. He said they are close to Route 360 with the traffic and large trucks and there are train tracks with hundreds of cars hauling coal towards the coast and back. He said timber grows and is cut, then it grows back; like timber, solar is a crop. Crops use the sun to get the nutrition, and solar uses the sun. It is clean and Prince Edward County needs to use it. He then discussed a report regarding solar research from Virginia Tech and there have been no toxic issues from the panels, having experimented with new panel heights where cattle can graze underneath the panels, and crops can grow under the panels, and is called solar farming.

Anne Bowman, Leigh District, said the solar community has redone [the project] and is trying to be considerate of everyone's concerns and a good neighbor to produce clean energy. She said the tax revenue generated would be greatly appreciated by all of the taxpayers.

David Jennings, Leigh District, expressed his opposition to the project on behalf of his mother, Judy Jennings. He said the Planning Commission voted on this being not in accord with the Comprehensive Plan; he said the Board needs to be proactive on these projects. He said they made a revision to the 75' buffer so they can make more conditions. He said if the Planning Commission found them not in accord, the project should be abandoned and a new location should be the option. Concessions by the solar entity should not be deemed as a show of good will. He said that on some of the properties, the site can be seen.

Supervisor Cooper-Jones asked if Mr. Jennings is on the same side as the proposed solar farm. Mr. Jennings indicated on the map where he is in relation to the solar farm, stating he can see it when he comes out of the driveway.

Jody Hobgood, Leigh District, stated there were lots of storms with trees down, water in the roads, and power outages. She said that in Texas, where the hailstorms demolished the solar panels and "dripped things out into the soil." She said there are no places in Virginia [to recycle], and stated her opposition.

There being no one further wishing to speak, Chairman Jenkins closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to find that Green Bay Solar Farm, LLC, proposed 5MWac solar energy facility as described in the Special Use Permit application, as said proposal has been revised by the applicant, is substantially in accord with the Prince Edward County Comprehensive Plan, and approve the request for a Special Use Permit with the following conditions; the motion carried:

Aye: Pattie Cooper-Jones  
Victor "Bill" Jenkins  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson  
Absent: E. Harrison Jones

Nay: J. David Emert  
Llew W. Gilliam, Jr.

**Green Bay Solar Farm, LLC  
PRINCE EDWARD COUNTY, VIRGINIA  
Special Use Permit Conditions**

**SECTION I. GENERAL PROVISIONS**

1. This Special Use Permit applies to the following properties for which a special use permit application was submitted: Tax Map Parcel Identification Numbers: 107-A-63, 107-A-64. The Special Use Permit application was submitted on 02/21/2025 by Green Bay Solar Farm, LLC on behalf of the owners of the said properties, and compliance with these conditions

is the express duty of, and these conditions shall bind, the Applicant and any assignee of the Applicant who operates the Solar Facility.

2. The Site shall be developed, constructed, operated, and decommissioned in compliance with all of the following:
  - a. All applicable federal, state, and local laws, statutes, ordinances, and regulations.
  - b. All written agreements entered into between the Applicant and the County, expressly including, but not limited to, a Solar Facility Siting Agreement.
  - c. The Site Plan approved by Prince Edward County.
  - d. The Decommissioning Plan approved by Prince Edward County.
  - e. The Emergency Response Plan approved by Prince Edward County.
  - f. The Construction Traffic Management Plan approved by Prince Edward County.
  - g. The Erosion and Sediment Control Plan approved by Prince Edward County.
  - h. The Stormwater Management Plan approved by Prince Edward County and/or DEQ.

Violation by the Applicant or by any one or more of Applicant's agents, employees or contractors of any terms, conditions, or provisions of any of the foregoing shall constitute a violation of this Special Use Permit if Applicant has failed to begin and diligently pursue (or has failed to cause its agents, employees or contractors, as applicable, to begin and diligently pursue) correction of the violation within thirty (30) days after written notice by the County to Applicant.

3. The following terms shall have the following meanings if or when used in these Conditions:
  - a. **"Abandoned"** means the discontinuation of power generation by the Solar Facility for a period of at least 180 consecutive days, except in the event of a force majeure event requiring reconstruction.
  - b. **"Applicant"** means Green Bay Solar Farm, LLC.
  - c. **"Approved Site Plan"** means the detailed drawing showing all equipment, excavation, landscaping, and other changes or improvements to be made to the real property or properties for the development of the Project following approval of the Special Use Permit Application by the Prince Edward County Planning Commission, and the Prince Edward County Board of Supervisors and administrative review and approval by Prince Edward County staff.
  - d. **"Board"** means the Board of Supervisors of Prince Edward County, Virginia.
  - e. **"Commercial Operation"** means the period beginning on the date that the sale of electricity generated from the Solar Facilities to a third party through the Grid commences pursuant to a Power Purchase Agreement and terminating contemporaneously with the commencement of Decommissioning.
  - f. **"County"** means Prince Edward County, Virginia.
  - g. **"County Administrator"** means the county administrator of Prince Edward County, Virginia.
  - h. **"Decommission" or "Decommissioning" or "Decommissioning Activities"** means the work on the Solar Facility to remove improvements on the real property and to otherwise comply with the Decommissioning Plan.
  - i. **"Decommissioning Commencement Date"** means the earliest date on which Decommissioning is required to begin under the terms set forth in these Special Use Permit Conditions.
  - j. **"Decommissioning Plan"** means the plan for Decommissioning Activities submitted by Green Bay Solar Farm, LLC and approved by the County.
  - k. **"Grid"** means the interconnected network for delivering electricity from producers to consumers (consisting of generating stations, electrical substations, high voltage transmission lines, and distribution lines that connect individual customers) to which the Project is connected and provides power.
  - l. **"Investor Owned Utility Company"** means an electric utility as defined in Section 56-576 of the Code of Virginia.

- m. **"Operator"** means any party which undertakes the management, maintenance, and operation of the Solar Facility, including, but not limited to, as assignee of the Applicant.
  - n. **"Power Purchase Agreement"** means the written agreement pursuant to which electricity generated from the Solar Facilities is sold to a third party.
  - o. **"Project"** means the Solar Facility on the parcel, including the following: (i) the development, design, procurement, construction, installation, commissioning, testing, interconnection, and start-up of the Solar Facility on the Site; (ii) the operation, repair, replacement, and maintenance of the Solar Facility on the Site; and (iii) the decommissioning and removal of the Solar Facility from the Site.
  - p. **"Related Entity"** or **"Related Entities"** means any two or more entities described in I.R.C. § 267(b).
  - q. **"Site"** or **"Solar Facility Site"** means all properties to be leased or purchased by the Applicant or any Related Entity for development in connection with the Project, identified as follows: Prince Edward County Tax Map Identification Numbers 107-A-63, 107-A-64.
  - r. **"Site Plan"** means the detailed drawing showing all equipment, landscaping, roads, retention facilities, fencing, buffers, and other changes or improvements to be made to the real property or properties for the development of the Project.
  - s. **"Solar Facility"** or **"Solar Facilities"** means the Site together with all equipment, apparatus, or other items of personal property used for the construction, operation, or decommissioning of the Project.
  - t. **"Surety Review Date"** means the date by which the Applicant will update the cost estimate in the Decommissioning Plan every five (5) years and reimburse the County for the actual and reasonable, out-of-pocket costs of each such independent review and analysis by a licensed engineer of each decommissioning cost estimate revision.
4. The Site shall be developed in general conformance with the information and exhibits submitted with the Special Use Permit application (the "SUP" Application), except as modified by associated conditions, the Approved Site Plan, and as required by the land development ordinances of Prince Edward County.
  5. This Special Use Permit (SUP) is issued to the owners of the properties for which the special use permit application was submitted (the Properties) and shall run with the land unless and until this SUP is revoked, expires, or is voided.
  6. An Approved Site Plan shall be required for this use.
  7. Prior to the issuance of construction permits, the Applicant shall record in the Circuit Court Clerk's Office of Prince Edward County, Virginia a plat of survey delineating the property boundary and total acreage.
  8. The Applicant shall submit an Emergency Response Plan (the "ER Plan") with the submission of the Site Plan. The ER Plan shall address disaster preparedness, response and clean-up, including fire suppression methods and a severe weather plan that can be deployed during both the construction and operation of the project. The ER Plan shall also include a program of education and training to be provided for County emergency response staff covering onsite emergency response. Upon commencement of installation or construction of the Project and through commercial operation until decommissioning is completed, the Applicant will obtain and maintain in effect insurance coverage in commercially reasonable types and amounts, to include property and casualty insurance and sudden and accidental pollution coverage.
  9. Unless approved in writing by the County, no signage shall be permitted on the Site; except that signage containing notices, warnings, or other information, if required by law or by applicable codes and standards, or deemed by the County to be in the interest of the safety and welfare of the community, shall be required.

10. Green Bay Solar Farm, LLC, or owner, will reimburse, or cause to be reimbursed, to the County all out-of-pocket costs and fees incurred for professional services engaged for purposes of assisting the County during the application and permitting process and during and through construction, including, but not limited to, legal fees and consulting fees; however legal fees shall not be assessed to Green Bay Solar Farm, LLC after construction is completed. The purpose of the reimbursement payments is to defray the costs and expenses incurred by the County in connection with (i) the zoning and permitting processes related to the approval of the Solar Facility, to include litigation against Prince Edward County for said approval (“Zoning Actions”); provided, however, the reimbursement for Zoning Actions is subject to a maximum reimbursement of \$25,000, (ii) the permitting process with federal and state agencies, as applicable, and (iii) the construction of the Solar Facility. Should the special use permit application submitted by Green Bay Solar Farm, LLC for the Project not be approved by the County, no reimbursement under this paragraph will be owed by Green Bay Solar Farm, LLC to the County.
11. The Project owner or operator will, in coordination with Prince Edward County Emergency Management, provide education and training on how to respond in the event of a fire or other emergency on the premises. “Knox Boxes” or coded padlocks will be added at access gate locations, so that emergency services resources can gain access inside the security fence during the construction phase of the project.
12. Terms and conditions pertaining to revenue share payments and voluntary payments shall be set forth in a siting agreement between Applicant and the County.

## SECTION II. BUFFERS, HEIGHTS, AND SETBACKS

13. Buffers throughout the Site shall include the following:
  - a. All setbacks shall be no less than those shown on the site plan approved by Prince Edward County.
  - b. The Site Plan will identify a maximum extent of Project area, outside of which solar panels, or other equipment will not be located. The solar panels, or other equipment of the Solar Facility will not be located within the standard setbacks established by Section 7-110 (D) of the County Ordinance.
  - c. Solar panels will only be located on the north side of Flippen Creek and associated wetlands as shown on the Site Plan.
  - d. Solar panels will be set back a distance of four hundred (400) feet from existing residential structures on parcels 107-A-64A and 107-A-64C.
  - e. Inverters will be set back a distance of three hundred (300) feet from all exterior property lines.
  - f. The Site Plan will include a vegetative buffering plan (the “Vegetative Buffer Plan”) that will limit the visibility of the Solar Facility and from the public rights-of-way adjacent to the Site. For purposes of this Condition, “Solar Facility” does not include the perimeter security fencing, gravel access road, or interconnection equipment. Also, the “Solar Facility” is not an objectionable feature, within the meaning of the County Zoning Ordinance Section 7-110 (F). All vegetative buffering areas, as shown on the Vegetative Buffer Plan, shall enable insolation of the Solar Facility and may be both natural and planted, shall be a part of the approved Project, and should be protected from harvest so long as the Site is operated as a solar facility.

- g. Vegetative buffering areas shall be installed (pursuant to the screening suggestions attached as Exhibit A) within 3 months of substantial completion of the fencing installation. Vegetative buffer punch list and repairs may continue during Project construction and, as necessary, will be managed throughout the life of the Project to ensure health and preservation of the vegetation. Any vegetative buffering that is dead during the operating period shall be removed and replaced in conformance with the approved site plan, within a six (6) month time period during a typical growing period. The type and height of replacement vegetation shall be similar to that of which was originally planted during construction. In the event that the vegetative buffering is severely damaged due to an unusual weather occurrence or natural catastrophe, the Project shall have one year or one growing season, whichever is sooner, to replace or replant.
- h. Prior to commercial operation, the Project will plant commercial timber in the Timber Reserve Area as detailed in the Site Plan. The project owner will maintain the timber in accordance with silvicultural best practices for the life of the Project.
- i. Electrical lines leaving the solar facility shall be underground until the point of reaching the first pole outside of the facility as to not impact the screening plan unless: (a) otherwise approved by the County in the final site plan; (b) otherwise approved by the County in connection with building permit approvals, including electrical permits; (c) underground lines conflict with other applicable permitting standards, including environmental permits; or (d) underground lines are not reasonably practical given site constraints.
- j. Any historical resources noted in the Virginia Department of Historic Resources Map that are listed or eligible for listing in the National Register of Historic Places must be identified, marked, and preserved at a setback approved by the Virginia Department of Historic Resources, as reflected on the Site Plan.
- k. The maximum height of ground mounted systems, equipment, and structures, as measured from the grade or base of the improvements to the highest point, shall not exceed eighteen (18) feet in height. Excluded from this height requirement are overhead electric distribution and transmission lines and poles, project substation, and utility switchyard.

### **SECTION III. CONSTRUCTION, TRAFFIC, and ROAD REPAIRS**

- 14. Subject to compliance with applicable site safety requirements and upon reasonable prior notice, the County Administrator, building official, zoning administrator, or environmental codes and compliance officer, or any party or parties designated by any one or more of those county officials, including other federal, state, or local government officials, shall be allowed to enter the Site at any time during construction. Once the facility has commenced Commercial Operation, subject to compliance with applicable Site safety requirements, County officials may enter the Site upon at least one week's advance notice to the Solar Facility liaison.
- 15. All construction entrances for the Site shall be in general conformance with the information and exhibits submitted with this Special Use Permit application and must be authorized and approved by the Virginia Department of Transportation (VDOT).
- 16. All construction activity shall be conducted during daylight hours Monday-Saturday. Activities allowed on Sundays include only the following: onsite planning, walking and riding the Site by passenger vehicle (not heavy construction trucks or equipment), office work, and other activities that do not produce large quantities of traffic on the surrounding roads or loud construction noises within the Site. The Applicant shall comply with the Prince Edward County Noise Ordinance Chapter 46, Article II during operation but shall not be required to do so during construction.

17. All heavy construction traffic, including, but not limited to, dump trucks, tractors and trailers, supplier vehicles, and trucks hauling equipment shall enter the site at the designated private driveway entrances.
18. The Applicant shall submit a Construction Traffic Management Plan ("CTMP") as part of the Site Plan. The CTMP shall address traffic control measures, an evaluation of the condition of the public roads along the Delivery Routes prior to construction, and a description and an estimate of any anticipated repairs to public roads that may arise due to damages attributable to construction of the Solar Facilities, which CTMP must be reviewed by a third-party selected by the County and paid by, and at the sole cost of, the Applicant.
19. Dust containment measures shall be utilized at all times, as necessary, to contain dust from constituting a nuisance to nearby residents.
20. No burning of stumps and/or debris will be allowed onsite at the subject solar facility.
21. During construction, the Project will minimize grading and cut/fill for roads and structures when leveling or reducing slope grade changes for panel arrays, wherever possible. The Project will retain topsoil onsite, minimize topsoil removal wherever possible, and maintain temporary topsoil stockpiles in an aerated condition, covered with deep-rooted vegetation and kept away from wet areas. The Project will return topsoil to disturbed areas from stockpiles as quickly as site closure conditions allow, or utilize direct haul strategies to immediately move actively collected topsoil to adjacent soil reconstruction areas.
22. The Solar Facilities shall be enclosed within chain link security fencing not less than six (6) feet in height.
23. The Project will not utilize permanent lighting. If installed at a later date, lighting will be downward facing, motion activated security lighting located at the Project entrance gate or at the control panels near the equipment pad. Lighting shall be limited to that minimally required for safety and operational purposes and shall be full cut-off type fixtures.
24. Prior to commencement of construction, the Applicant shall provide the County a bond equal to 100% of the cost of the anticipated repairs to be made to the public road along the Delivery Routes, as defined in paragraph 25 below, including the entire public right of way along the Delivery Route. The bond may be in the form of a letter of credit, a surety bond, or a cash bond given to the County, to be held by the County without interest, but the form of any surety bond must be approved by the County Administrator. The County will release, return, and terminate the roadway surety upon completion of construction and Commercial Operation of the Project.
25. Subject to the CTMP, Delivery Routes to the site shall include U.S. Route 360 (Patrick Henry Highway), to State Route 694 (Cheatham Road), to the proposed site entrance(s) as shown in Appendix A – Site Plan with Entrances of the SUP application. The Delivery Routes are subject to modification pursuant to direction or recommendation from VDOT and approval by the Zoning Administrator.
26. The Solar Facilities shall have commenced construction within three (3) years of approval. The Board of Supervisors may approve one extension of up to one (1) year each upon written request from the Applicant detailing the need for an extension.
27. Solar panels will be constructed, maintained, and operated in accordance with national industry standards and regulations including the National Electrical Code, International Fire Code of the International Code Council and the National Fire Protection Association Fire Code, as provided in Va. Code 15.2-2286. In the event of a conflict between the national industry standards and these Conditions, the national industry standards shall control so that as technology advances, updated technology may be used by the Applicant. Notwithstanding any of the foregoing, the use of any of the following materials at any time, whether in construction, maintenance, or operation of the facility, is expressly

prohibited: cadmium, tellurium, GEN X, field-applied Teflon® coating, or any other materials prohibited by federal or state agencies. All solar panels shall be “BloombergNEF Tier 1 rated and have passed the Toxicity Characteristic Leaching Procedure (TCLP) test, as administered by the United States Environmental Protection Agency.

28. No panels, inverters, pyranometers, substations, or any other component of the Solar Facility, except fencing, shall be located in a floodplain.
29. Upon completion of the construction of the Solar Facilities, the Applicant shall submit a post-construction evaluation of the condition of the roads along the Delivery Routes to the County Administrator for approval. The post-construction evaluation shall include a plan for repairing any damage caused to the public roads along the Delivery Route directly attributable to the Applicant. The Applicant shall be responsible for causing such repairs to be completed to the satisfaction of the VDOT and shall be responsible for coordination of repairs with VDOT. All roadway repairs along the Delivery Routes shall be made at the sole expense of the Applicant.

#### **SECTION IV. ENVIRONMENTAL**

30. The Applicant shall submit a Stormwater Management Plan and an Erosion and Sediment Control Plan as part of the Site Plan. The Applicant shall reimburse, or cause to be reimbursed to, the County all reasonable, out-of-pocket costs incurred by the County related to retaining such third-party inspectors, plan reviewers, and advisors as reasonably necessary for project review and inspections. All such payments shall be remitted to the County within thirty (30) days of invoicing. The County shall retain the right to inspect the Site to verify the findings of the third-party inspectors upon reasonable, prior notice and subject to compliance with Site safety requirements. The phasing of land disturbance shall be detailed in the Erosion and Sediment Control plan and accompanying project narrative.
31. Solar panels are to be considered unconnected impervious areas when performing post-development water quantity and quality calculations in accordance with the Department of Environmental Quality’s March 29, 2022 Memorandum regarding Post-Development Stormwater Management for Solar Projects.
32. Stabilization of the Site shall be maintained at all times in compliance with Virginia Department of Environmental Quality (DEQ) standards, rules, requirements, and regulations. The Applicant and the Operator, or either one of them, shall notify the County within twenty-four (24) hours of receiving any DEQ notice of less than full compliance by the Project and shall, within forty-eight (48) hours of receipt, provide the County with a copy of the notice. Thereafter, the Applicant and the Operator, or either one of them, shall provide to the County within forty-eight (48) hours of transmission or receipt copies of all correspondence with DEQ regarding Project noncompliance issue until such time as the matter is fully resolved to the satisfaction of DEQ. In order to ensure orderly development of the Solar Facility and to protect the stabilization and environmental integrity and quality of the Site, no more than fifty percent (50%) of the total site development area shown on the Approved Site Plan may be disturbed at any point in time. For purposes of this condition, an area for which any one or more of the following is true is not considered to be disturbed: the area has established ground cover, the County has determined that the area is not disturbed, an area where temporary stabilization measures have been implemented, gravel driveways, or laydown areas.
33. Soil testing shall be conducted on the Site as follows:
  - a. Testing shall be conducted in no less than three (3) locations on the Site, at least one location being within proximity to panels of each different type or manufacturer. Samples will be collected from a depth of six inches below ground surface.



- b. Testing shall be conducted prior to the issuance of a land disturbance permit and annually thereafter. Testing also shall be conducted immediately prior to Decommissioning and immediately following the termination of Decommissioning.
  - c. Samples shall be analyzed for Priority Pollutant 13 Metals (arsenic, antimony, beryllium, cadmium, chromium, copper, lead, mercury, nickel, selenium, silver, thallium, and zinc) in accordance with EPA methods SW 6020, SW 6020A, SW1312, and 200.8.
  - d. Testing shall be performed by a service provider retained by the Operator but approved by the County.
  - e. A test report for each testing event, including an executive summary, shall be provided to the Prince Edward County zoning administrator within ten (10) days of the completion of such report.
  - f. No costs shall be incurred by Prince Edward County for soil testing or reports of soil testing provided to Prince Edward County.
34. After completion of construction of the project, noise levels measured at the property line during standard operations shall not exceed 50 dbA. Applicant shall submit equipment and component manufacturers' noise ratings to demonstrate compliance. The applicant shall be required to provide Operating Sound Pressure Level measurements from a reasonable number of sampled locations at the perimeter of the site to demonstrate compliance with this standard.
35. Any damaged solar components or portions thereof shall be collected by the facility operator and removed from the site or stored on site in a location protected from weather and wildlife and from any contact with ground or water until removal from the site can be arranged; storage shall not exceed sixty (60) days. If not returned to the manufacturer, damaged components shall be transferred directly to an approved recycling facility or disposal site in accordance with local, state, and federal laws.

## **SECTION V. DECOMMISSIONING**

36. Decommissioning shall be conducted in accordance with the Decommissioning Plan approved by Prince Edward County.
37. The Applicant or the Operator shall provide a Notice of Decommission to the County Administrator of Prince Edward County within thirty days of a determination to cease Operation of the Solar Facility.
38. Prior to the commencement of construction, the Applicant shall submit to the County and receive County approval of a Decommissioning Plan. The Applicant shall comply with all terms and conditions of the Decommissioning Plan as approved by the County. The Decommissioning Plan at a minimum shall include provisions regarding the following:
- a. Specifications for the removal of all solar equipment, buildings, cabling, electrical components, pads or foundations, pilings, and fencing.
  - b. A requirement that all Site real property must be restored to the condition of the property as of the date Construction commences (reasonable wear and tear excepted).
  - c. A requirement that the property must be stabilized so as to adequately control, prevent, and minimize any and all erosion or sediment runoff, consistent with the approved Erosion and Sediment Control Plan.
39. Decommissioning shall begin immediately after the Facility has, for a period of six (6) consecutive months, ceased operating as a solar energy facility distributing energy to the electrical grid and shall be diligently pursued, as determined by the County in its sole discretion, and completed within eighteen (18) months from the Decommissioning Commencement Date. Prior to its expiration, the County may

extend this Decommissioning period by six (6) months if the County finds that the Operator commenced Decommissioning the Solar Facility diligently and continuously worked to Decommission the Facility throughout the Decommissioning period, and is reasonably expected to complete the Decommissioning within the additional six-month period.

40. Periods during which the Facility is not operational for maintenance, repair, or due to a catastrophic event beyond the control of Green Bay Solar Farm, LLC during which time Green Bay Solar Farm, LLC works diligently to return the Facility to full Commercial Operation, shall not constitute the cessation of operations requiring the initiation of Decommissioning requirements herein. Green Bay Solar Farm, LLC must provide written notice and evidence of the Solar Facility status and repair efforts to the County Administrator during the period in which the Solar Facility is not fully operational. Such notice shall identify the last day on which the Facility was fully operational. Regardless of the efforts of Green Bay Solar Farm, LLC to return the Solar Facility to full Commercial Operation, if the Solar Facility does not operate as a solar energy facility distributing energy to the electrical grid after the catastrophic event for a period of eighteen (18) months, the Project shall be deemed Abandoned and Green Bay Solar Farm, LLC shall commence Decommissioning no later than the 548th day after the catastrophic event.
41. Any change of party responsible for Decommissioning of the facility, or change in any part of the contact information, shall be reported to the County Administrator within thirty (30) days of the change(s).
42. If Decommissioning Activities are not completed within the allotted time, or if the Project is Abandoned, the County may complete or have completed at its expense the Decommissioning Activities required under the terms of the Decommissioning Plan and may recover all costs of completing those Decommissioning Activities from the surety provided as set forth herein.
43. To secure the costs of Decommissioning, Green Bay Solar Farm, LLC or its successor shall at all times, beginning at commencement of construction and until the termination of Decommissioning, provide financial surety in a form and in an amount approved by the County. If the Solar Facility is transferred to a public utility or an Investor or Member Owned Utility Company (e.g.: Dominion Energy, Old Dominion Electric Cooperative or its successor entity), the surety required of the Applicant may be cancelled at the time of the transfer and no further surety will be required.
44. The amount of the surety required shall be 100% of the estimated Decommissioning costs estimated at each Surety Review Date, less the scrap or repurposing value of the Solar Facility. The estimated costs and surety to meet the above requirements shall be reviewed by the County Administrator on each Surety Review Date, at which time the County Administrator shall determine if the estimates adequately reflect the Decommissioning costs and any scrap or repurposing value and that the surety will guarantee performance. Should the County Administrator determine that estimated costs and surety are insufficient, the County Administrator and Green Bay Solar Farm, LLC shall mutually agree to determine the correct surety amount; and Green Bay Solar Farm, LLC shall then provide the agreed, adequate surety within one hundred eighty (180) days following the Surety Review Date or, if later, within thirty (30) days after the County Administrator and Green Bay Solar Farm, LLC agree on the adequate surety amount.
45. Surety must be provided in the form of a cash bond deposited with the County; by an irrevocable letter of credit provided for the County's benefit; or by a surety bond listing the County as the obligee, a hypothecated account, an escrow account, or a guaranty issued by a credit-worthy entity, or as otherwise provided in Section 15.2-2241.2 of the Code of Virginia.
  - a. A cash bond shall be in the form of a cashier's check or certified check deposited with the County which has cleared all issuing institutions. Any interest accruing on such funds shall be added to the total amount and retained by the County for Decommissioning. The deposit shall be accompanied by a letter agreement, acceptable to, and issued by, the

County Administrator, confirming that the cash deposit is to be held by the County to guarantee the performance of the Decommissioning work required herein, and should the Solar Facility be Abandoned or should the Decommissioning work not be diligently undertaken or performed according to the requirements herein, or should the Special Use Permit be revoked, lapse, expire, or be voided due to violation thereof, the County may expend the deposited funds to undertake the Decommissioning work required herein, without more, after providing written notice to the person identified as owner of the property in the land records of Prince Edward County as of the date of the notice. Within six (6) months of the completion of the Decommissioning work required herein by a person or entity other than the County or a contractor engaged by the County, as confirmed by the County Administrator, the cash bond and accrued interest, less any amounts expended by the County as allowed herein, shall be released and paid to Green Bay Solar Farm, LLC or, if the Project has been Abandoned, to the person identified as owner of the property in land records of Prince Edward County as of the date of the completed Decommissioning or as otherwise directed by that owner of the property.

- b. An irrevocable letter of credit shall mean an instrument provided by a lending institution guaranteeing payment to the County within seventy-two (72) hours of the County's written notice to the institution that the Solar Facility has been Abandoned or the Decommissioning Activities have not been diligently undertaken or performed according to the requirements herein and demand to the institution for the funds, without more. The letter of credit shall have no expiration date or required renewal and shall remain in effect for the benefit of the County and shall under no circumstances be withdrawn before the Decommissioning Activities required herein are completed or the amount guaranteed has been fully drawn by the County. The letter of credit shall require that the County be notified thirty (30) days prior to any cancellation or alteration by the issuer of the letter of credit. Should the County receive notice that the letter of credit will be cancelled or otherwise become unavailable or decrease, or should this Special Use Permit be revoked, lapse, expire or be voided due to violation thereof by Green Bay Solar Farm, LLC, the County may, immediately draw down the entirety of the letter of credit and convert the surety to a cash bond to be deposited with the County and subject to the terms herein; this shall be specifically reflected in the language of the irrevocable letter of credit. The County may expend the guaranteed funds, without more, to undertake the Decommissioning Activities required herein and required pursuant to the terms of the Decommissioning Plan after providing written notice to Green Bay Solar Farm, LLC or, if the Project is Abandoned, to the person identified as the owner of the Property in the land records of Prince Edward County as of the date of the notice. Within six (6) months following the completion of the Decommissioning Activities required herein and required pursuant to the terms of the Decommissioning Plan by a person or entity other than the County or a contractor engaged by the County, as confirmed by the County Administrator, the letter of credit shall be released by the County and any amounts drawn on the letter of credit, less any amounts expended by the County as allowed herein, shall be released and paid to Green Bay Solar Farm, LLC or, if the Project has been Abandoned, to the person identified as owner of the property in land records of Prince Edward County as of the date of the completed Decommissioning or as otherwise directed by that owner of the property.
- c. A surety bond shall mean a bond issued by a company with an AM Best rating of A++, that is treasury listed, and that is licensed to do business in the Commonwealth of Virginia. The surety bond shall list the County as an obligee and shall remain in effect for the benefit of the County and shall under no circumstances be withdrawn or cancelled before the Decommissioning Activities required herein and required by the terms of the Decommissioning Plan are completed or the amount guaranteed has been fully paid to the County. The surety bond shall require that the County be notified thirty (30) days prior to any cancellation or alteration of the bond. Should the County receive notice that the surety bond will be cancelled or otherwise become unavailable or decrease below the limits required herein, or should the Special Use Permit be revoked, lapse, expire or be

voided due to violation thereof by Green Bay Solar Farm, LLC, the County may, immediately file a claim, for the entirety of the amount of the bond, the guarantor shall pay the amounts guaranteed and the County shall convert the surety to a cash bond to be deposited with the County and subject to the terms herein; this shall be specifically reflected in the language of the surety bond. The County may expend the guaranteed funds, without more, to undertake the Decommissioning Activities required herein and required pursuant to the terms of the Decommissioning Plan, after providing written notice to Green Bay Solar Farm, LLC, or, if the Project is Abandoned, to the person identified as the owner of the Property in the land records of Prince Edward County as of the date of the notice. Within six (6) months following the completion of the Decommissioning Activities required herein by a person or entity other than the County or a contractor engaged by the County, as confirmed by the County Administrator, the surety bond shall be released by the County, and the bond funds paid to the County less any amounts expended by the County as allowed herein, shall be released and paid to Green Bay Solar Farm, LLC or, if the Project has been Abandoned, to the person identified as owner of the property in land records of Prince Edward County as of the date of the completed Decommissioning or as otherwise directed by that owner of the property.

46. Should this Special Use Permit be revoked, lapse, expire, or be voided due to violation thereof, the County may immediately draw down all of the surety funds and convert them into a cash bond for purposes of Decommissioning as set forth hereunder and as set forth in the Decommissioning Plan. In such case, no contractual agreement shall be required for the cash bond. This shall be reflected in the surety provided.
47. Should the funds guaranteed for the Decommissioning Activities for any reason not be sufficient for the County to complete the Decommissioning Activities as allowed for herein and as set forth in the Decommissioning Plan, Green Bay Solar Farm, LLC or its successor, shall be and shall remain liable to the County for the difference between the guaranteed funds and the amounts required to Decommission the Solar Facility and shall pay the difference to the County upon demand. The County shall not be liable to any party in any way for the funds drawn pursuant to the conditions set out herein and expended in relation to Decommissioning.
48. Should the Facility be Abandoned, or should the Special Use Permit be revoked, lapse, expire, or be voided due to violation thereof, or should the Decommissioning Activities not be diligently undertaken or performed, and should the County draw down the funds for the purpose of performing the Decommissioning Activities and mobilize its contractors to perform the Decommissioning Activities or otherwise incur liability to its contractors for the performance of the Decommissioning Activities, Green Bay Solar Farm, LLC, its successor or agent, shall have no right to perform the Decommissioning Activities unless specifically authorized by the County in a writing that confirms that the County has incurred no liability to any contractors to perform the Activities or that any such liability is transferrable as deemed acceptable to the County. The Applicant or the Operator shall immediately, upon written demand by the County or any person or entity authorized to act on behalf of the County, without more, grant or release to the County, or any person or entity authorized to act on behalf of the County, under terms deemed acceptable by the County, all necessary real property rights, personal property rights, either or both, as determined solely by the County, other than fee simple ownership or a leasehold interest of the real property, so that the County or any person or entity authorized to act on behalf of the County may undertake any required Decommissioning Activities that have not otherwise been performed as required. This shall include, but may not be limited to, releasing any interest in the personal property, facilities, fixtures, and structures which are to be removed and recycled, disposed of, or otherwise demolished.

In Re: Public Hearing – Siting Agreement, Oak Lane Solar Farm, LLC

Mr. Stanley announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering a siting agreement by Green Bay Solar Farm, LLC, related to a 5MWac solar energy facility on land totaling 67.8 +/- acres denoted as Tax Map Parcels 107-A-63 and 107-A-64 located on Patrick Henry Highway (US Route 360), near its intersection with Cheatham Road (State Route 694), which is zoned Agricultural Conservation (A1) District. Notice of this hearing was advertised according to law in the Wednesday, May 28, 2025 and Friday, May 30, 2025 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has been in negotiations with Green Bay Solar Farm, LLC for a siting agreement related to construction and operation of a 5MWac solar facility on land totaling 67.8 +/- acres denoted as Tax Map Parcels 107-A-63 and 107-A-64 located on Patrick Henry Highway (US Route 360), near its intersection with Cheatham Road (State Route 694), which is zoned Agricultural Conservation (A1) District.

Pursuant to §15.2-2316.8(B) of the Code of Virginia, the host locality shall schedule a public hearing, pursuant to Subsection A of § 15.2-2204, for the purpose of consideration of such siting agreement. If a majority of a quorum of the members of the governing body present at such public hearing approve of such siting agreement, the siting agreement shall be executed by the signatures of (i) the chief executive officer of the host locality and (ii) the applicant or the applicant's authorized agent. The siting agreement shall continue in effect until it is amended, revoked, or suspended.

The public hearing notice was published in the May 28, 2025 and May 30, 2025 editions of the Farmville Herald. The list of adjoining property owners and the sample letter sent to each were provided in the Board packet.

The agreement for the 5MWac solar site includes a one-time upfront voluntary payment of \$112,500 (\$22,500 per MWac) plus an annual payment of \$1,540 per MWac (proffered by applicant) for a total estimated taxable revenue of \$561,587.

Chairman Jenkins opened the public hearing.

There being no one wishing to speak, Chairman Jenkins closed the public hearing.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the Siting Agreement with Green Bay Solar Farm, LLC for the proposed 5MWac solar energy facility; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
Absent:	E. Harrison Jones	

### SOLAR FACILITY SITING AGREEMENT

This Solar Facility Siting Agreement (the "***Agreement***"), dated as of June 10, 2025 (the "***Effective Date***"), is by and between Prince Edward County, Virginia, a political subdivision of the Commonwealth of Virginia (the "***County***") and Green Bay Solar Farm, LLC a Virginia limited liability company, and its successors and assigns (the "***Applicant***"). The County and Applicant are herein each a "***Party***" and collectively, the "***Parties***."

### RECITALS

WHEREAS, the Applicant intends to site, develop, construct, install, and operate a Utility Scale Energy Facility and associated electric grid interconnection facilities (the "***Project***") on certain parcels of land identified as Prince Edward County Tax Map Parcel Number(s) 107-A-63 and 107-A-64 (collectively, the "***Property***");

WHEREAS, pursuant to Virginia Code § 58.1-2636, the County has adopted an ordinance assessing a revenue share of up to \$1,400.00 per megawatt, as measured in alternating current ("***MWac***") generation capacity of the nameplate capacity of solar generation facilities, increased on July 1, 2026, and every five years thereafter by ten percent (the "***Solar Revenue Share***"), codified as Sections 70-241 through 70-243 of the Prince Edward County Code of Ordinances (the "***Solar Revenue Share Ordinance***");

WHEREAS, pursuant to Virginia Code § 58.1-3660, because the County has adopted the Solar Revenue Share Ordinance, the solar photovoltaic (electric energy) systems associated with the Project will not be subject to machinery and tools taxation, but instead will be assessed the Solar Revenue Share;

WHEREAS, pursuant to Virginia Code § 58.1-2606.1(B), "solar photovoltaic projects five (5) megawatts or less shall not be exempt from the assessment of a revenue share by ordinance of that locality";

WHEREAS, pursuant to Chapter 22, Title 15.2, Article 7.3 of the Code of Virginia titled "Siting of Solar Energy Facilities," projects five megawatts or less are not deemed "solar facilities" within the meaning of said article, and therefore, Applicant and the County are not required to enter into a siting agreement;

WHEREAS, the special use permit conditions for the Project (attached hereto as **Exhibit B**) require the Parties to enter into this Agreement, and the Parties desire to enter into this Agreement to memorialize their obligations with respect to the Solar Revenue Share payments, and to provide additional financial compensation to the County to be used for any lawful purpose, including as may be permitted by Virginia Code §§ 15.2-2288.8 and/or 15.2-2316.7;

WHEREAS, Applicant has agreed to the payments and financial terms contained herein;

WHEREAS, the County held a public hearing in accordance with subdivision A of Virginia Code § 15.2-2204 for the purpose of considering this Agreement, after which a majority of a quorum of the members of the Prince Edward County Board of Supervisors approved this Agreement.

NOW, THEREFORE, pursuant to the foregoing recitals, hereby incorporated into this Agreement, and intending to be legally bound hereby and in consideration of the mutual covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, the County and Applicant do hereby agree as follows:

## Article I

### Conditions

1. **SUP Conditions.** The Applicant acknowledges and agrees that it is subject to all the terms and conditions contained in any special use permit (“**SUP**”) approved by the Board of Supervisors for the Project. The SUP approved by the Board on June \_\_, 2025 is attached hereto as **Exhibit B** and is hereby incorporated herein. Violation by the Applicant or by any of Applicant’s agents, assigns, or successors in interest of any terms and conditions of the SUP or of any other applicable zoning requirements shall constitute a violation of this Agreement.

## Article II

### Voluntary Payments

1. **Purpose.** The Parties acknowledge that the County has certain capital needs important to the economic, physical, and social well-being of the citizens and businesses within the County and that the Project may generate the possibility of additional responsibilities for certain County services; in recognition thereof, the Applicant agrees to make the financial contributions set forth on **Exhibit A** (in accordance with paragraph 2 of this Article), and permitted under Virginia Code §§ 15.2-2288.8 and 15.2-2316.6, *et seq.*

2. **Payment Structure.** The Applicant shall make payments to the County, as follows:

a. A one-time voluntary payment to Prince Edward County in the amount of \$22,500 per megawatt (MWac) within six (6) months of the Commercial Operation Date, as defined in Section 2(b). The schedule of payments on **Exhibit A** assumes an estimated Project nameplate capacity of five megawatts (5 MWac), and all payments shall be adjusted proportionally if the nameplate capacity of the constructed Project differs from such estimate.

b. Annual Solar Revenue Share payments in accordance with the Solar Revenue Share Ordinance adopted by the County, which, in accordance with the Solar Revenue Share Ordinance in effect as of the date of this Agreement are anticipated to be as set forth in **Exhibit A**, attached hereto and incorporated herein. The schedule of payments on **Exhibit A** assumes an estimated Project nameplate capacity of 5 MWac, and all payments shall be adjusted proportionally if the nameplate capacity of the constructed Project differs from such estimate. The Solar Revenue Share payments shall begin no later than six (6) months following the Commercial Operation Date on a prorated basis for that year.<sup>1</sup> As used herein, “**Commercial Operation Date**” means the date on which the Project commences “**Commercial Operation**,” which means the point at which the Project becomes fully operational and can begin selling power under the terms of a power purchase or offtake agreement. Generation of test energy shall not be deemed Commercial Operation. The regular Payments shall be due and payable on or before December 1st each year thereafter until the completion of the decommissioning of all of the Project (the “**Termination Date**”). The Parties acknowledge that, except as otherwise provided herein, the Applicant’s obligation to make the Payments shall be conditioned upon the Project commencing Commercial Operation. The Payments shall be made to the County in any year in one lump sum payment during the term of this Agreement.

c. Annual Supplement Payments, if any, payable to the County annually together with the Revenue Share Payments, to be calculated as follows (the “**Annual Supplement Payment**”):

(The amount due to the County for the year under the County’s Revenue Share ordinance in existence as of the date of this Agreement, including ten percent

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<sup>1</sup> If the Commercial Operation Date is June 1 or later, that first year’s prorated payment shall be due and payable on or before December 1 of that first year.

increases each five years, all as set forth in Va. Code § 58.1-2636) less (the amount actually assessed and paid to the County under the County's Solar Revenue Share Ordinance), except that if the County repeals its revenue share ordinance and a machinery and tools tax is applicable to the Project, then the payment under this paragraph 2.c. will be zero.

For example, in the year 2040, the amount due to the County under the County's Revenue Share Ordinance in existence as of the date of this Agreement for a 5MWac project is projected to be \$9,317 (5 X \$1,863.40). If in 2040 the Revenue Share Ordinance provides for a payment of \$500 per megawatt per year such that the assessment in that year for a 5 MWac project will be \$2,500, then the Annual Supplement Payment will be \$6,817 (\$9,317 less \$2,500).

3. **Statutory Structure of Payments; Statement of Benefit.** The Applicant agrees that, by entering into this Agreement, the Payments are authorized by statute (including the voluntary portion of the Payments, pursuant to Virginia Code § 15.2-2316.6, *et seq.*), and the Applicant acknowledges that it is bound by law to make the Payments in accordance with this Agreement. The Parties acknowledge that this Agreement is fair and mutually beneficial. Applicant acknowledges that this Agreement provides for a clear and predictable stream of future payments to the County in amounts fair to both Parties.

4. **Use of Payments by the County.** The Payments may be used for any lawful purpose.

### Article III

#### Miscellaneous Terms

1. **Term; Termination; Automatic Renewal.** This Agreement shall commence on the Effective Date and shall continue until the Termination Date. **The Applicant shall have no obligation to make Payments after the Termination Date except for revenue share for the Project that has been assessed under the County's Solar Revenue Share Ordinance but not collected.** The Payment due for the year in which the Project is decommissioned shall be prorated as of the Termination Date. Provided Commercial Operation has not terminated, then upon the conclusion of the fortieth (40<sup>th</sup>) calendar year of Commercial Operation, this Agreement shall automatically renew for additional terms of one year, from January 1 to December 31 of each calendar year, until written notice of termination (a "**Notice of Termination**") is given by either Party, and such Notice of Termination shall provide a termination date that is at least one year from the date the Notice of Termination is given. The termination of this Agreement shall not limit the Applicant's legal obligation to pay local taxes in accordance with applicable law at such time and for such period as the Project remains in operation.

2. **Mutual Covenants.** The Applicant covenants to the County that it will pay the County the amounts due hereunder when due in accordance with the terms of this Agreement, and will not seek to invalidate this Agreement, or otherwise take a position adverse to the purpose or validity of this Agreement. The County covenants to the Applicant that it will not seek to invalidate this Agreement or otherwise take a position adverse to the purpose or validity of this Agreement.

3. **No Obligation to Develop.** The Applicant has no obligation to develop or construct the Project, and this Agreement does not require any payments until after the Commercial Operation Date. Any test energy or other energy produced prior to the Commercial Operation Date shall not trigger any payments under this Agreement. It is understood that development of the Project by Applicant is contingent upon a number of factors including, but not limited to, regulatory approvals, availability and cost of equipment and financing, and market demand for the Project's energy. No election by the Applicant to terminate, defer, suspend, or modify plans to develop the Project shall be deemed a default of Applicant under this Agreement.

4. **Successors and Assigns.** This Agreement shall be binding upon the successors or assigns of the Applicant, and the obligations created hereunder shall be covenants running with the Property. If Applicant sells, transfers, leases, or assigns all or substantially all of its interests in the Project or the ownership of the Applicant, this Agreement will automatically be assumed by and be binding on the purchaser or transferee. Upon such assumption, the sale, transfer, lease, or assignment shall relieve the Applicant of all obligations and liabilities under this Agreement accruing from and after the date of sale or transfer, and the purchaser or transferee shall automatically



become responsible under this Agreement. The Applicant shall execute such documentation as reasonably requested by the County to memorialize the assignment and assumption by the purchaser or transferee.

**5. "Substantial Accord" with County's Comprehensive Plan.** Pursuant to Va. Code 15.2-2232(B), the Board of Supervisors found that the Project's general or approximate location, character and extent is substantially in accord with the County's Comprehensive Plan or part thereof, and by execution of this Agreement, the Project is deemed to be substantially in accord with the County's Comprehensive Plan in satisfaction of the requirements of Va. Code § 15.2-2232.

**6. Memorandum of Agreement.** A memorandum of this Agreement, in a form substantially similar to that attached as **Exhibit C** hereto, shall be recorded in the land records of the Clerk's Office of the Circuit Court of Prince Edward County, Virginia. Such recordation shall be at the Applicant's sole cost and expense and shall occur as soon as reasonably practicable after the Effective Date. If the Applicant chooses to not develop the Project, in its sole discretion, the County shall execute a release of the memorandum filed in the aforementioned Clerk's Office.

**7. Notices.** Except as otherwise provided herein, all notices required to be given or authorized to be given pursuant to this Agreement shall be in writing and shall be delivered or sent by registered or certified mail, postage prepaid, by recognized overnight courier, or by commercial messenger to:

If to County:

Prince Edward County, Virginia  
111 South Street, Third Floor  
PO Box 382  
Farmville, Virginia 23901  
Attn: Douglas P. Stanley  
County Administrator

With a copy to:

Terri Atkins Wilson, County Attorney  
117 North Main Street  
Farmville, Virginia 23901

If to Applicant:

Green Bay Solar Farm, LLC c/o CEP Solar, LLC  
2201 W Broad St  
Richmond, VA 23220  
Attn: Tyson Utt

With a copy to:

Karen L. Cohen, Esq.  
Gentry Locke  
PO Box 780  
Richmond, Virginia 23218

The County and Applicant, by notice given hereunder, may designate any further or different persons or addresses to which subsequent notices shall be sent.

**8. Governing Law; Jurisdiction; Venue.** THIS AGREEMENT SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE COMMONWEALTH OF VIRGINIA, WITHOUT REGARD TO ANY OF ITS PRINCIPLES OF CONFLICTS OF LAWS OR OTHER LAWS WHICH WOULD RESULT IN THE APPLICATION OF THE LAWS OF ANOTHER JURISDICTION. THE PARTIES HERETO (A) AGREE THAT ANY SUIT, ACTION OR OTHER LEGAL PROCEEDING, AS BETWEEN THE

PARTIES HERETO, ARISING OUT OF OR RELATING TO THIS AGREEMENT SHALL BE BROUGHT AND TRIED ONLY IN THE CIRCUIT COURT OF PRINCE EDWARD COUNTY, VIRGINIA, (B) CONSENT TO THE JURISDICTION OF SUCH COURT IN ANY SUCH SUIT, ACTION OR PROCEEDING, AND (C) WAIVE ANY OBJECTION WHICH ANY OF THEM MAY HAVE TO THE LAYING OF VENUE OR ANY SUCH SUIT, ACTION, OR PROCEEDING IN SUCH COURT AND ANY CLAIM THAT ANY SUCH SUIT, ACTION, OR PROCEEDING HAS BEEN BROUGHT IN AN INCONVENIENT FORUM. THE PARTIES HERETO AGREE THAT A FINAL JUDGMENT IN ANY SUCH SUIT, ACTION, OR PROCEEDING SHALL BE CONCLUSIVE AND MAY BE ENFORCED IN OTHER JURISDICTIONS BY SUIT ON THE JUDGMENT OR IN ANY OTHER MANNER PROVIDED BY LAW.

9. **Confidentiality.** This Agreement, once placed on the docket for consideration by the Prince Edward County Board of Supervisors, is a public document, subject to production under the Virginia Freedom of Information Act (“*FOIA*”). The County understands and acknowledges the Applicant, and as applicable, its associates, contractors, partners and affiliates, utilize confidential and proprietary “state-of-the-art” information and data in their operations (“*Confidential Information*”), and that disclosure of any such information, including, but not limited to, disclosures of technical, financial or other information concerning the Applicant or any affiliated entity could result in substantial harm to them and could thereby have a significant detrimental impact on their employees and also upon the County. The County acknowledges that during the development and negotiation of this Agreement, certain Confidential Information may be, or may have been, shared with the County by the Applicant. Applicant agrees to clearly identify any information it deems to be Confidential Information and not subject to mandatory disclosure under FOIA or other applicable law as Confidential Information at the time it provides such information to the County. The County agrees that, except as required by law and pursuant to the County’s police powers, neither the County nor any employee, agent, or contractor of the County will (i) knowingly or intentionally disclose or otherwise divulge any such Confidential Information to any person, firm, governmental body or agency, or any other entity unless a request for such Confidential Information is made and granted under an applicable provision of local, state or federal law. Upon receipt of such a request but before transmitting any documents or information which may contain Confidential Information to the requestor, the County shall contact Applicant to review the request for information and associated documents to determine if any Confidential Information is at risk of disclosure. If Confidential Information exists, Applicant may intervene on behalf of the County and defend against disclosure of the Confidential Information. The County agrees to cooperate in this defense and to the extent allowed by law, work to protect the Confidential Information of the Applicant.

10. **Insurance.** Upon commencement of construction of the Project and throughout Commercial Operation, the Applicant will maintain in effect comprehensive general liability insurance and pollution liability insurance with minimum coverage limitations of \$2 million per occurrence and \$5 million annual aggregate; employer’s liability/workers’ compensation insurance with a minimum coverage limitation of \$1 million per accident; property and casualty insurance on a replacement value basis with minimum coverage limitation of \$5 million per occurrence; and such other insurance for the Project as may be required by law.

11. **Modification.** This Agreement may be modified only in writing duly executed by the parties hereto.

12. **Assignment.** This Agreement may not be assigned by the Applicant to any party without the express written consent of the County, which consent shall not be unreasonably withheld. Any assignment shall be made subject to all terms and conditions of this Agreement.

13. **Default.**

A. In the event of a default under this Agreement, the non-defaulting Party shall give written notice to the defaulting Party, describing the alleged default in reasonably sufficient detail. If a Party has not cured, as described by this Agreement, its default after thirty (30) days of receiving written notice of the default from the non-defaulting Party, or if the default cannot be cured within thirty (30) days and the defaulting Party has not begun and pursued with diligence to cure said default, the non-defaulting Party shall have the right, but not the obligation, to cure such default and to charge the defaulting Party for the cost of curing such default, including the right to offset said costs of curing the default against any sums due or which become due to the defaulting Party under this Agreement. Such non-defaulting Party shall, in its reasonable judgment, attempt to use the most economically reasonable method of curing any such default.

B. This Agreement may be terminated by the County in the event of a material breach of this Agreement that has not been cured within sixty (60) days of written notice thereof. If a cure is initiated within such period, the Agreement shall not terminate. A material breach shall mean a failure to comply with (1) any of the provisions of this Agreement, (2) the permits and approvals under which the Project will be operated or built, or (3) applicable federal or state laws, approvals, or regulations. A material breach shall also include the insolvency of the Applicant or its assignee, such insolvency to be established by the filing of a voluntary petition in bankruptcy that is not dismissed within one hundred eighty (180) days of its filing. A material breach shall also include a violation of the Special Use Permit issued to the Applicant, attached hereto as Exhibit B. Provided, however, the Applicant complying or taking action consistent with any governmental or regulatory warning letter, notice of violation, or plan of action shall be deemed a cure if the compliance or the action is initiated within sixty (60) days of the Applicant receiving the warning letter, notice of violation, or action plan. Failure by the Applicant after receiving written notice to resolve as soon as practically possible, a material breach that state or federal authorities determine threatens the safety of the public or threatens to cause material environmental damage, shall entitle the County to terminate this Agreement effective immediately upon the failure of the Applicant to act as soon as practically possible. Further, the County may terminate this Agreement effective immediately if the Applicant fails to pay an amount due under this Agreement within thirty (30) days of receiving from the County written notice of the failure to pay. Provided, however, if a dispute exists as to whether an amount is owed a breach has occurred, either party may seek a declaratory judgment or other appropriate action in the Prince Edward County Circuit Court. If the dispute involves an amount owed to the County, the Applicant shall submit said disputed amount to the Clerk of the Prince Edward County Circuit Court. The cure period and any termination of this Agreement shall be extended and tolled pending a decision by the Circuit Court on the declaratory judgment or other action filed.

C. If either the County or the Applicant files a lawsuit, counterclaim, or cross-claim to enforce any provision of this Agreement or to seek a declaratory judgment, the prevailing Party is entitled to all reasonable attorneys' fees, litigation expenses, and court costs.

**14. Severability; Invalidity Clause.** Any provision of this Agreement that conflicts with applicable law or is held to be void or unenforceable shall be ineffective to the extent of such conflict, voidness, or unenforceability without invalidating the remaining provisions hereof, which remaining provisions shall be enforceable to the fullest extent permitted under applicable law. If, for any reason, including a change in applicable law, it is ever determined by any court or governmental authority of competent jurisdiction that this Agreement is invalid, then the Parties shall, subject to any necessary County meeting vote or procedures, undertake reasonable efforts to amend and or reauthorize this Agreement so as to render the invalid provisions herein lawful, valid, and enforceable. If the Parties are unable to do so, this Agreement shall terminate as of the date of such determination of invalidity, and the Property and Project will thereafter be assessed and taxed as though this Agreement did not exist. The Parties will cooperate with each other and use reasonable efforts to defend against and contest any challenge to this Agreement by a third party.

**15. Entire Agreement.** This Agreement and any exhibits or other attachments constitute the entire agreement and supersedes all other prior agreements and understandings, both written and oral, between the Parties hereto with respect to the subject matter hereof. No provision of this Agreement can be modified, altered or amended except in a writing executed by all Parties hereto.

**16. Construction.** This Agreement was drafted with input by the County and the Applicant, and no presumption shall exist against any Party.

**17. Force Majeure.**

A. "*Force Majeure Event*" means the occurrence of:

(i) an act of war (whether declared or not), hostilities, invasion, act of foreign enemies, terrorism or civil disorder;

(ii) a strike or strikes or other industrial action or blockade or embargo or any other form of civil disturbance (whether lawful or not), in each case affecting on a general basis the industry related to the construction, operation, or maintenance of the Project, as for example but not in limitation, the interruption in the supply of replacement solar panels, and which is not attributable to any unreasonable

action or inaction on the part of Applicant or any of its subcontractors or suppliers and the settlement of which is beyond the reasonable control of all such persons;

(iii) specific incidents of exceptional adverse weather conditions in excess of those required to be designed for that are materially worse than those encountered in the County during the twenty (20) years prior to the Effective Date;

(iv) tempest, earthquake, or any other natural disaster of overwhelming proportions and the disruption of operations resulting therefrom;

(v) discontinuation of electricity supply, or unanticipated termination of a power purchase agreement;

B. other unforeseeable circumstances beyond the control of the Parties against which it would have been unreasonable for the affected Party to take precautions and which the affected Party cannot avoid even by using its best efforts, including quarantines ordered by competent governmental authority in the event of a public health emergency, which in each case directly causes either party to be unable to comply with all or a material part of its obligations under this Agreement.

C. Neither Party will be in breach of its obligations under this Agreement or incur any liability to the other Party for any losses or damages of any nature whatsoever incurred or suffered by that other (otherwise than under any express indemnity in this Agreement) if and to the extent it is prevented from carrying out those obligations by, or such losses or damages are caused by, a Force Majeure Event except to the extent that the relevant breach of its obligations would have occurred, or the relevant losses or damages would have arisen, even if the Force Majeure Event had not occurred.

D. As soon as reasonably practicable after the start of a Force Majeure Event, and within a reasonable time after the end of a Force Majeure Event, any Party invoking it will submit to the other Party reasonable proof of the nature of the Force Majeure Event and of its effect upon the performance of the Party's obligations under this Agreement.

E. Applicant will, and will ensure that its contractors will, at all times take all reasonable steps within their respective powers and consistent with good operating practices (but without incurring unreasonable additional costs) to:

(i) prevent Force Majeure Events affecting the performance of Applicant's obligations under this Agreement;

(ii) mitigate the effect of any Force Majeure Event; and

(iii) comply with its obligations under this Agreement.

F. The Parties will consult together in relation to the above matters following the occurrence of a Force Majeure Event.

G. Should a single Force Majeure Event occur for a continuous period of more than 180 days, then the Parties shall endeavor to agree on any modifications to this Agreement (including without limitation, determination of new revenue sharing payments) that are equitable, having due regard to the nature of the ability of Applicant to continue to meet its financial obligations to the County.

H. For the avoidance of doubt, a Force Majeure Event shall not include (a) financial distress or the inability of either Party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a Party's financial inability to perform its obligations hereunder, except such occurrences (a)-(c) that arise from a Force Majeure Event.

**18. Third Party Beneficiaries.** This Agreement is solely for the benefit of the Parties hereto and their respective successors and permitted assigns, and no other person shall have any right, benefit, priority, or interest in, under, or because of the existence of, this Agreement.

**19. Counterparts; Electronic Signatures.** This Agreement may be executed simultaneously in any number of counterparts, each of which shall be deemed to be an original, and all of which shall constitute one and the

same instrument. A signed copy of this Agreement delivered by e-mail/PDF or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Agreement to be executed as of the Effective Date by the authorized representatives whose names and titles appear below.

**Green Bay Solar Farm, LLC**

By: \_\_\_\_\_  
Name \_\_\_\_\_  
Title: \_\_\_\_\_

**PRINCE EDWARD COUNTY, VIRGINIA**

By: \_\_\_\_\_  
Name \_\_\_\_\_  
Title: \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
County Attorney

**EXHIBIT A**  
**ILLUSTRATIVE SCHEDULE OF PAYMENTS**

The following schedule of payments assumes an estimated project nameplate capacity of 5MWac and all payments shall be adjusted proportionally if the nameplate capacity of the constructed Project differs from such estimates. The following schedule illustrates an example of a 40-year payment schedule and an operational year of 2027; however, the payments shall begin in the year that the project becomes operational and end on the Termination Date, as provided in this Agreement.

**NOTE: This table does not include revenue from increased real property assessments.**

Operational Year	Calendar Year	Additional Voluntary Payment	Annual Revenue Share (\$/MWac)	Annual Revenue Share Payment	Total Cumulative Payments
1	2027	\$ 112,500	\$ 1,540	\$ 7,700	\$ 120,200
2	2028	\$ -	\$ 1,540	\$ 7,700	\$ 127,900
3	2029	\$ -	\$ 1,540	\$ 7,700	\$ 135,600
4	2030	\$ -	\$ 1,540	\$ 7,700	\$ 143,300
5	2031	\$ -	\$ 1,694	\$ 8,470	\$ 151,770
6	2032	\$ -	\$ 1,694	\$ 8,470	\$ 160,240
7	2033	\$ -	\$ 1,694	\$ 8,470	\$ 168,710
8	2034	\$ -	\$ 1,694	\$ 8,470	\$ 177,180
9	2035	\$ -	\$ 1,694	\$ 8,470	\$ 185,650
10	2036	\$ -	\$ 1,863	\$ 9,317	\$ 194,967
11	2037	\$ -	\$ 1,863	\$ 9,317	\$ 204,284
12	2038	\$ -	\$ 1,863	\$ 9,317	\$ 213,601
13	2039	\$ -	\$ 1,863	\$ 9,317	\$ 222,918
14	2040	\$ -	\$ 1,863	\$ 9,317	\$ 232,235
15	2041	\$ -	\$ 2,050	\$ 10,249	\$ 242,484
16	2042	\$ -	\$ 2,050	\$ 10,249	\$ 252,732
17	2043	\$ -	\$ 2,050	\$ 10,249	\$ 262,981
18	2044	\$ -	\$ 2,050	\$ 10,249	\$ 273,230
19	2045	\$ -	\$ 2,050	\$ 10,249	\$ 283,479
20	2046	\$ -	\$ 2,255	\$ 11,274	\$ 294,752
21	2047	\$ -	\$ 2,255	\$ 11,274	\$ 306,026
22	2048	\$ -	\$ 2,255	\$ 11,274	\$ 317,299
23	2049	\$ -	\$ 2,255	\$ 11,274	\$ 328,573
24	2050	\$ -	\$ 2,255	\$ 11,274	\$ 339,846
25	2051	\$ -	\$ 2,480	\$ 12,401	\$ 352,247
26	2052	\$ -	\$ 2,480	\$ 12,401	\$ 364,648
27	2053	\$ -	\$ 2,480	\$ 12,401	\$ 377,049
28	2054	\$ -	\$ 2,480	\$ 12,401	\$ 389,450
29	2055	\$ -	\$ 2,480	\$ 12,401	\$ 401,851
30	2056	\$ -	\$ 2,728	\$ 13,641	\$ 415,492
31	2057	\$ -	\$ 2,728	\$ 13,641	\$ 429,133
32	2058	\$ -	\$ 2,728	\$ 13,641	\$ 442,774
33	2059	\$ -	\$ 2,728	\$ 13,641	\$ 456,415
34	2060	\$ -	\$ 2,728	\$ 13,641	\$ 470,056
35	2061	\$ -	\$ 3,001	\$ 15,005	\$ 485,061
36	2062	\$ -	\$ 3,001	\$ 15,005	\$ 500,066
37	2063	\$ -	\$ 3,001	\$ 15,005	\$ 515,071
38	2064	\$ -	\$ 3,001	\$ 15,005	\$ 530,077
39	2065	\$ -	\$ 3,001	\$ 15,005	\$ 545,082
40	2066	\$ -	\$ 3,301	\$ 16,506	\$ 561,587

**EXHIBIT B**

**SPECIAL USE PERMIT**

**EXHIBIT C**

**FORM OF MEMORANDUM**

*Full exhibit follows*

**PREPARED BY AND RETURN TO:**

Green Bay Solar Farm, LLC  
c/o Tyson Utt  
2201 W Broad St  
Richmond, VA 23220

**Prince Edward Tax Map ID No. 107-A-63 and 107-A-64**

**[NOTE TO CLERK: PRINCE EDWARD COUNTY, VIRGINIA, A POLITICAL SUBDIVISION OF THE COMMONWEALTH OF VIRGINIA, IS A PARTY TO THIS INSTRUMENT WHICH, ACCORDINGLY, IS EXEMPT FROM RECORDATION TAX PURSUANT TO VA. CODE SEC. 58.1-811.A.3.]**

**MEMORANDUM OF SOLAR FACILITY SITING AGREEMENT**

This Memorandum of Solar Facility Siting Agreement (this “*Memorandum*”), dated and effective as of June 10, 2025, is made by and between PRINCE EDWARD COUNTY, VIRGINIA, a political subdivision of the Commonwealth of Virginia (the “*County*”) and Green Bay Solar Farm, LLC, a Virginia limited liability company (“Green Bay Solar Farm”), with regard to the following:

1. Siting Agreement. The County and Green Bay Solar Farm are parties to that Solar Facility Siting Agreement, dated June 10, 2025 (the “*Siting Agreement*”), which describes the intent of Green Bay Solar Farm to develop, install, build, and operate a solar facility (“*Project*”) on that certain parcel of land identified as Prince Edward County Tax Map Parcel(s) 107-A-63 and 107-A-64 (the “*Property*”).
2. Authorization. The County’s execution of the Siting Agreement was authorized during that certain regular meeting of the Board of Supervisors of Prince Edward County on May 13, 2025.
3. Substantially in Accord. The Siting Agreement states, *inter alia*, that the Project is deemed to be substantially in accord with the Prince Edward County Comprehensive Plan under Virginia Code Ann. § 15.2-2232.
4. Obligations. The Siting Agreement sets forth, *inter alia*, certain obligations of Green Bay Solar Farm to comply with the Special Use Permit approved by the County for the Project, and to make certain payments to the County.
5. Siting Agreement Controls. This Memorandum does not supersede, modify, amend or otherwise change the terms, conditions, or covenants of the Siting Agreement, and the County and Green Bay Solar Farm executed and are recording this Memorandum solely for the purpose of providing constructive notice of the Siting Agreement and the County’s and Green Bay Solar Farm’s rights thereunder. The terms, conditions

and covenants of the Siting Agreement are incorporated in this Memorandum by reference as though fully set forth herein.

6. Counterparts. This Memorandum may be executed in counterparts, each of which shall be deemed an original and all of which when taken together shall constitute one and the same document.

WITNESS the following signature and seal:

**PRINCE EDWARD COUNTY, VIRGINIA:**

**By:**  
**Name:**  
**Title:**  
**Date:**

COMMONWEALTH OF VIRGINIA,  
COUNTY OF \_\_\_\_\_, to-wit:  
Before me, a notary public in and for the jurisdiction aforesaid, this \_\_\_\_ day of \_\_\_\_\_, 2025,  
appeared \_\_\_\_\_, who acknowledged that  
they executed the foregoing instrument in their capacity as \_\_\_\_\_ of Prince  
Edward County, Virginia, on behalf of said political subdivision of the Commonwealth of Virginia.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Registration No.: \_\_\_\_\_

WITNESS the following signature and seal:

**Green Bay Solar Farm, LLC:**

**By:**  
**Name:**  
**Title:**  
**Date:**

COMMONWEALTH OF VIRGINIA,  
COUNTY OF \_\_\_\_\_, to-wit:  
Before me, a notary public in and for the jurisdiction aforesaid, this \_\_\_\_ day of \_\_\_\_\_, 2025,  
appeared \_\_\_\_\_, who acknowledged that  
they executed the foregoing instrument in their capacity as \_\_\_\_\_ of Green Bay  
Solar Farm, LLC, on behalf of said company.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Registration No.: \_\_\_\_\_



In Re: Public Hearing – Ordinance for Payment of One-Time Bonuses

Mr. Stanley announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering a proposed ordinance to authorize payment of a one-time bonus in FY 26 to eligible county employees and officers, consistent with the action of the 2025 Virginia General Assembly. Notice of this hearing was advertised according to law in the Wednesday, May 28, 2025 and Friday, May 30, 2025 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

At the April 29, 2025, Board meeting, the Board authorized a public hearing for the attached proposed ordinance, which would enable the Board to authorize the payment of a one-time bonus payment, equal to 1.5 percent of the employee's base salary, on July 1, 2025.

As the Board is aware, the FY26 County Budget includes a 1.5 percent one-time bonus for all County employees and officers, to include those not covered by the Comp Board and both full and part-time. In accordance with Section 15.2-1508 of the Code of Virginia, as amended, the bonus must be approved by ordinance, which requires a public hearing.

Chairman Jenkins opened the public hearing.

There being no one wishing to speak, Chairman Jenkins closed the public hearing.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the Ordinance as presented, authorizing a one-time bonus to eligible county employees and officers, in accordance with the action of the Virginia General Assembly; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	
Absent:	E. Harrison Jones	

**AN ORDINANCE OF THE COUNTY OF PRINCE EDWARD  
TO ADD AND ORDAIN A SECTION  
FOR PAYMENT OF A ONE-TIME BONUS TO ELIGIBLE  
COUNTY EMPLOYEES AND OFFICERS IN FY 2026  
IN ACCORDANCE WITH THE ACTION OF THE VIRGINIA GENERAL ASSEMBLY**

BE IT ORDAINED BY THE PRINCE EDWARD COUNTY BOARD OF SUPERVISORS that Prince Edward County Code be amended and ordained as follows:

PAYMENT OF A ONE-TIME BONUS TO ELIGIBLE. COUNTY EMPLOYEES AND OFFICERS IN FY 2026.  
IN ACCORDANCE WITH THE ACTION OF THE VIRGINIA GENERAL ASSEMBLY

The 2025 Virginia General Assembly has approved and is funding a one-time bonus payment, equal to 1.5 percent of their base salary, for the following full-time employees and officers applicable to the County of Prince Edward: locally-elected constitutional officers; general registrars and members of local electoral boards; and full-time employees of locally elected constitutional offices, local court service units, local pre-trial services act, and local social services boards.

The Board of Supervisors supports this acknowledgement of the efforts of our dedicated, county employees (including those not cited by the General Assembly), who maintain essential services for Prince Edward County citizens. In recognition, the Board of Supervisors does hereby authorize a one-time payment, to be paid on July 1, 2025 to locally-elected constitutional officers; general registrars and members of local electoral boards; and employees of locally elected constitutional offices, local court service units, local pre-trial services act, and local social services boards, and the officers and employees of the Board of Supervisors, consistent with the action taken by the Virginia General Assembly, with eligibility as outlined below:

- A. Must be an employee who was on County or Department of Social Services payroll on February 25, 2025, and remained employed by the County until July 1, 2025; and
- B. For full-time employees: The one-time bonus payment will be equal to 1.5 percent of their base pay on July 1, 2025; and
- C. For part-time employees: The one-time bonus payment will be equal to 1.5 percent of their earnings total from March 1, 2024 through February 28, 2025; and
- D. This one-time payment shall be for FY 26 only.

This Ordinance shall be effective upon adoption and expires on July 30, 2025.

In Re: Public Hearing – Elementary School FY24 Carry-over Funds

Mr. Stanley announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering amendments to the FY25 County Budget and the FY25 County School Budget in the amount of \$1,039,101.50 of FY24 School Carry-over funds to pay for adding security fencing at Prince Edward County Elementary School and renovation of the auditorium at Prince Edward County High School. Notice of this hearing was advertised according to law in the Wednesday, May 28, 2025 and Friday, May 30, 2025 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The Board of Supervisors has received a request from the Prince Edward County School Board requesting \$1,039,101.50 of local carry-over funds to pay for adding security fencing at the Prince Edward County Elementary School and renovation of the auditorium at the Prince Edward County High School. The Board of Supervisors will

wish to approve and appropriate the funds requested following the public hearing to amend the FY25 County and School Budgets by the amount of \$1,039,101.50.

Per section 15.2-2507 of the Code of Virginia a locality may amend its budget during the fiscal year. However, if such an amendment exceeds the currently adopted expenditures by one percent or more, then the locality must advertise the amendment at least seven days prior to the public hearing. The county's currently approved FY25 budget is currently \$75,470,373.00, which means they exceed the one percent threshold.

Chairman Jenkins opened the public hearing.

There being no one wishing to speak, Chairman Jenkins closed the public hearing.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the increase of the FY25 County Budget and FY25 School Budget by \$1,039,101.50 and appropriate the same funds to enable the expenditure for the added security fencing at the Prince Edward County Elementary School and the renovation of the auditorium at the Prince Edward County High School; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	
Absent:	E. Harrison Jones	

In Re: Highway Matters

Staff will record issues to report to Scott Frederick, PE, VDOT Resident Engineer.

Supervisor Townsend asked when the mowing will take place in his district. Mrs. Puckett said she will get the grass cutting schedule and provide it to the Board.

Supervisor Townsend then said the road mile markers look good, that they stand out and could save a life.

Supervisor Emert said there are potholes on Old Prospect Road, Singleton Road, Oliver Road, and Hard Times Road, as well as most of the secondary roads.

Supervisor Gilliam reported that at 1449 Heights School Road, there is a dead pine tree that needs removed; he said at 2205 Five Forks Road, there is half an oak tree that has fallen. He then said that on Moore Road, where the crews filled the ditch with crushed run, the rain has washed it all into the creek and needs a larger stone placed there. He reported that on High Bridge Road, there are limbs and brush down, and on Pin Oak Road where they picked up the trash north of Hendrick's Store, the bags are splitting open from the rain and weather.

Supervisor Pride said grass mowing is needed in her area.

Mr. Stanley said the work from gathering the brush and trees from the ice storm have likely moved the mowing schedule back.

Supervisor Townsend reported that he is receiving calls about Rice Creek Road and asked if there is something that can be done to begin work; he said the road is rough and the trees need trimmed back.

Supervisor Gilliam stated contract crews did a good job on Heights School Road.

Supervisor Emert said the ditches are better on Buffalo Church Road, but the road is like a washboard.

In Re: Citizen Volunteer Appointments – Board of Appeals for Building Code

Supervisor Townsend made a motion, seconded by Supervisor Gilliam, to re-appoint Donald Amos, Jr. to the Board of Appeals for Building Code for a term of five years beginning July 1, 2025 and ending June 30, 2030; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
Absent:	E. Harrison Jones	

In Re: Citizen Volunteer Appointments – County Industrial Development Authority

Supervisor Townsend made a motion, seconded by Supervisor Gilliam, to re-appoint Quincy Handy and Tim Tharpe to the County Industrial Development Authority for a term of four years beginning July 1, 2025 and ending June 30, 2029; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
Absent:	E. Harrison Jones	

In Re: Citizen Volunteer Appointments – Social Services Board

Supervisor Townsend made a motion, seconded by Supervisor Gilliam, to re-appoint Pamela Snead to the Social Services Board for a term of four years beginning July 1, 2025 and ending June 30, 2029; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
Absent:	E. Harrison Jones	

In Re: Citizen Volunteer Appointments – Central Va. Regional Library Board

Supervisor Townsend made a motion, seconded by Supervisor Gilliam, to re-appoint Shauna Hunter-McKinney to the Central Virginia Regional Library Board for a term of four years beginning July 1, 2025 and ending June 30, 2029; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
Absent:	E. Harrison Jones	

In Re: Citizen Volunteer Appointments – Poplar Hill CDA

Supervisor Townsend made a motion, seconded by Supervisor Gilliam, to re-appoint John Gantt and Kim Yeatts to the Poplar Hill CDA for a term of two years beginning July 1, 2025 and ending June 30, 2027; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
Absent:	E. Harrison Jones	

In Re: Citizen Volunteer Appointments – Southside Virginia Community College Board

Supervisor Townsend made a motion, seconded by Supervisor Gilliam, to re-appoint Russell Dove to the Southside Virginia Community College Board for a term of four years beginning July 1, 2025 and ending June 30, 2029; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson  
Absent: E. Harrison Jones  
Nay: None

In Re: Citizen Volunteer Appointments – County Planning Commission

Supervisor Townsend made a motion, seconded by Supervisor Gilliam, to appoint Ken Copeland to the County Planning Commission to fill the unfilled term and ending December 31, 2025; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson  
Absent: E. Harrison Jones  
Nay: None

In Re: Appropriation of FY26 Prince Edward County Budget

On April 29, 2025, the Board of Supervisors approved the FY26 Budget for Prince Edward County. The resolution adopted on that date listed a total budget of \$127,692,756 which included a School budget of \$33,014,882 and a School Cafeteria Budget of \$1,954,000.

While the Board approved the FY26 Budget, funds cannot be expended until appropriated. The Annual Resolution of Appropriation empowers the County officers to expend and manage funds in accordance with the policies contained in the resolution; the Board was presented with the proposed resolution and a listing of FY26 appropriations by department/fund.

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, to approve the Annual Resolution of FY26 Appropriations and appropriate the FY26 Budget for each County Department and Fund; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson  
Absent: E. Harrison Jones  
Nay: None

**ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD  
FOR THE FISCAL YEAR ENDING JUNE 30, 2026**

*A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2026 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.*

The Prince Edward County Board of Supervisors does hereby resolve on this 10th day of June 2025 that, for the fiscal year beginning on July 1, 2025, and ending on June 30, 2026, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached letter labeled FY 2025-2026 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on April 29, 2025 for FY 2025-2026.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors, only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.
- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within a category.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.
- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2025 shall be re-appropriated to the FY 2026 fiscal year to the same cost center and account for which they are encumbered in the previous year.
- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2025 and appropriations as they are made in the FY 2026 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00

or five percent, whichever is greater, as long as funds are available from the funding sources and approve all change orders for reduction of contracts.

- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year and appropriate grant funding not to exceed \$20,000.00. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2025 and appropriations in the FY 2026 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.
- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.
- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.



- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.
- Section 19. Allowances out of any of the appropriations made in this ordinance by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.
- Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.
- Section 21. This ordinance shall become effective on July 1, 2025.

In Re: FY25 Appropriations – Sheriff’s Department

The Sheriff’s Department received a \$1,000.00 donation from Wawa for Lieutenant Sprague's participation in the Hoagies for Heroes hoagie building competition during the recent grand opening and a \$250.00 donation from Project Life Saver. The Board is asked to appropriate funds as follows:

**FY25 BUDGET SUPPLEMENT**

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	18990	0001	Sheriff – Donations		\$1,250.00
4 (Exp)	100	31200	3110	Animal Care	\$1,000.00	
4 (Exp)	100	31200	6030	Non-Capital Equipment	\$250.00	

Supervisor Townsend made a motion, seconded by Supervisor Gilliam, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
Absent:	E. Harrison Jones	

In Re: IT – Data Backup System

Pursuant to the procurement policy, Shawn Howard, IT Director, solicited three bids to upgrade the County's antiquated data backup process. The objective is to improve our process to current standards, ensuring government continuity in the event of a catastrophic loss due to natural disaster, server crash, malware etc.

IT Noble, Inc. was the mid-tier offer that provided the best value of security and reliability for Cloud backup and Disaster Recovery with Infinite Data Retention. The Board is asked to approve the total proposal of \$25,065.00 for a 3-year term. The cost covers the annual subscription and maintenance fee (\$7,986.67/year), one-time installation fee (\$1,080.00), and shipping (25.00).

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the proposal from IT Noble totaling \$25,065.00 for a three-year term; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	
Absent:	E. Harrison Jones	

In Re: Public Safety Committee Report

The Public Safety Committee met Monday, June 2 at 12:00 p.m. The Committee comprises Supervisor Jerry Townsend, Chair, Supervisor Bill Jenkins and Supervisor Llew Gilliam.

The Committee brings the following recommendations to the Board of Supervisor for action:

1. As the Board is aware, the discussion of consolidating the 911 Center and the Sheriff's Office Dispatch has been ongoing for about two years. The Committee has reviewed the dispatch efficiencies and radio system savings that would occur from the consolidation. The Committee met again with the Sheriff on June 2 and recommends to the Board:
  - a. Approval of the creation of a Joint Emergency Communications Center;
  - b. Authorize the Board Chair and County Administrator to execute a Joint Emergency Communications Center Agreement); and
  - c. Authorize an FY 26 Budget supplement in the amount of \$211,775.47 from Fund Balance and authorize the transfer of \$69,383.77 from Sheriff-Salary & Wages to Emergency Services-Join 911 Communications Center line item.

**FY26 BUDGET SUPPLEMENT**

<b>Rev/Exp</b>	<b>Fund</b>	<b>Dept</b>	<b>Object</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>
3 (Rev)	100	41050	0100	General Fund Balance		\$211,775.47
4 (Exp)	100	31200	1100	Salary & Wages (Co. Savings)		\$69,383.77
4 (Exp)	100	32500	5024	Joint 911 Comm Center	\$281,159.24	

2. Approve the requests from Prince Edward Volunteer Rescue Squad for EMS Levy Contingency Funds to reimburse for costs associated with building generator repairs and replacement of HVAC unit and hot water tank for the building at a cost of \$46,887.68.

Supervisor Gilliam made a motion, seconded by Supervisor Emert, to accept the recommendations of the Public Safety Committee to approve the creation of a Joint Emergency Communications Center; to authorize the Board Chair or County Administrator to execute the Joint Emergency Communications Center Agreement; to approve the FY 26 Budget supplement request and transfer as outlined in the amount of \$281,159.24; and to approve the request from PEVRS to be reimbursed from EMS Levy Contingency Funds for building generator repairs, HVAC and hot water tank replacement for a total of \$46,887.68; the motion carried:

<p>Aye:</p> <p>Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson</p> <p>Absent:</p> <p>E. Harrison Jones</p>	<p>Nay: None</p>
--	------------------

In Re: County Administrator's Report

Mr. Stanley presented his County Administrator's report:

**County Website** – The new County website was launched on Monday, June 2<sup>nd</sup>. The site features a cleaner look and greater ease of use with portable devices. Please review when you can.

**Emergency Radio System/Federal Appropriation** – Senators Kaine and Warner had a \$1,690,000 appropriation included in the FY25 Federal budget. The fact that the budget was not approved essentially killed the request. They have again asked for the appropriation to be included in the FY26 budget. Fingers crossed.

**Worsham Convenience Site** – The project is currently out to bid with bids due at the end of the month. I have secured a temporary site for use during construction from Mark Southall at no cost so we can provide service to the public during construction (August-December).

**Prince Edward Business Park/Access Road** – We have the final plat put together showing the right-of-way dedication. Once recorded, VDOT is prepared to take the road into the state system effectively completing that project.

**HIT Park/Grant Application** – Staff worked with the CRC this week to submit a \$500,000 State Economic and Infrastructure (SEID) Grant pre-application through the Southeast Crescent Regional Commission. Grant funds would be used for right-of-way acquisition and utility relocation for Persimmon Tree Fork Road leading into the HIT Park. Localities from Alabama, Georgia, Mississippi, North Carolina, South Carolina, and Virginia are eligible to apply. In addition, we should be hearing from VEDP on our Sites Ready grant request this summer.

**Business 460 (3<sup>rd</sup> Street)/Persimmon Tree Fork Road Intersection Improvements** – VDOT is working with the Town and County to study and identify options to improve the intersection in anticipation of the development of the HIT Park. They will be looking to hold a community information meeting this fall.

**Kinex/Planet Network Broadband Project** – As of June 1<sup>st</sup>, a total of 370 miles of middle-mile conduit and fiber have been installed in Prince Edward County (51 miles/VATI and 319/RDOF) and 4,019 passings have been completed with a total of 940 customer installs. They have indicated that they have completed their major system repairs to installed fiber.

**Recycling RFP** – The County received one proposal for recycling services from Elite Recycling out of Brookneal. We will be reviewing the proposal and working on a draft contract to present to the Board at its June 10<sup>th</sup> meeting.

**Zion Hill Sidewalk/Grant Application** – Working with the CRC and VDOT staffs, we have submitted the TAP grant for the sidewalk project to connect the high school and Poplar Forest apartment complex.

**Tobacco Commission** – We received word that the Tobacco Commission’s next round of funding will have a July 17<sup>th</sup> deadline. I am working with Chelsey to put a couple proposals together.

In Re: Treasurer’s Report

Donna Nunnally, Treasurer, submitted a report for the month of April 2025, which was reviewed and ordered to be filed with the Board papers.

**Prince Edward Treasurer's Report - April 2025**

<b>Name of Bank</b>	<b>Ref #</b>	<b>Int. Rate</b>	<b>Int. Paid</b>	<b>Bank Balance</b>
Benchmark Pooled Fund Account	7654	2.75%	\$59,664.10	\$24,362,565.73
Benchmark Social Services	9746			\$221,986.09
Benchmark School Fund	3352			\$2,106,204.57
Benchmark Food Service	3742			\$131,957.81
<b>TOTAL</b>				<b>\$26,882,715.20</b>

\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances due to end of the fiscal year.

**Certificates of Deposit**

	<b>Ref #</b>	<b>Int. Rate</b>	<b>Bank Balance</b>	<b>Available Balance</b>
<b>Benchmark</b>	0994	1%	\$125,365.67	
	0995	1%	\$125,365.67	
Recreation Fund	0998	3.55%	\$18,242.47	
Benchmark 5 Yr CD-letter of credit	0632	1%	\$678,161.30	\$947,135.11
Benchmark Investment Acct	L796	3.02%	\$2,223,957.58	\$2,223,957.58

<b>Farmers Bank</b>				
Underground Storage	2478	2.48%	\$23,504.04	\$23,504.04
Virginia Investment Pool	184	4.48%	\$10,761,457.13	\$10,761,457.13
TOTAL				\$13,956,053.86
GRAND TOTAL				\$40,778,769.06

In Re: Review of Accounts & Claims, Board Mileage, County Attorney Invoices

Crystal Baker, Finance Manager, submitted reports for the month of May 2025, Mileage Reports and County Attorney Invoices, which were reviewed and ordered to be filed with the Board papers.

In Re: Salaries

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

In Re: Animal Warden's Report

Mr. Adam Mumma, Chief Animal Control Officer, submitted a report for the month of May 2025, which were reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted a report for the month of May 2025, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Lauren Jones Pugh, CRC Planning Director, submitted reports for the month of May 2025, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of May 2025, which was reviewed and ordered to be filed with the Board papers.

Mr. Stanley reported that he and Supervisor Pride are working on an outline for the Strategic Plan and will have to find a date for that meeting.

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	
Absent:	E. Harrison Jones	

the meeting was adjourned at 9:11 p.m.



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 9  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** Community Partner Updates

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**SUMMARY:** The following community partners will join the Board at its May meeting:

- **Prince Edward County Public Schools**  
Donald “Chip” Jones II, Ed.D., Superintendent

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 10  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Agenda Item:** Highway Matters

---

**SUMMARY:**

Scott Frederick, PE, VDOT Resident Engineer, will be present for the July meeting.

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 11  
**Department:** County Administration  
**Staff Contact:** Douglas Stanley  
**Agenda Item:** Industrial Access Funding – Enterprise Lane

**SUMMARY:**

On January 15, 2000, the Commonwealth Transportation Board passed a funding resolution for the Prince Edward County business park to provide up to \$650,000 to construct a new access road. The County experienced a number of delays including the changing of County Administrators and the need to acquire additional right-of-way for the project. The project design was finalized in Spring 2022 and put out to bid. The Board of Supervisors approved a contract in July 2022 to J.R. Caskey and the road was subsequently completed in 2023. County staff and our consulting engineer have completed all of the closeout documents and we have put the final right-of-way deed to record which was VDOT's final hurdle to taking the project into the state system.

As part of the VDOT Industrial Access program, recipient localities have 5 years from the date of award to provide eligible capital outlay documentation on the project. This was in large part due to right-of-way issues and COVID which have slowed down economic development. In our case, we have to document at least \$3,250,000 worth of investment in the park. To-date, the County has failed to secure the required investment. This requires the County repay VDOT the grant funds over a 5-year period at \$130,000 per year. VDOT, in their letter of June 9<sup>th</sup>, has indicated that the first payment was due in April. Subsequent payments must be made by January 15<sup>th</sup> in the years 2026-2029. The good news is that the County can request that VDOT reimburse Prince Edward County for any funds repaid between now and January 2029 if we are able to attached development meeting the investment threshold.

County staff have prioritized marketing of the site with VEDA and VHREDA and are confident we can attract the qualifying development between now and 2029 barring any unusual circumstances. In the meantime, we will pull the required funding from our Capital Improvement budget line.

**ATTACHMENT:** VDOT request letter (dated June 9, 2025)

**RECOMMENDATION:** The Board approve the request to make the \$130,000 payment for Year 1 of the repayment schedule for the Industrial Access Grant for the Prince Edward County Business Park.

**SAMPLE MOTION:**

I move the Board of Supervisors approve the request and make the \$130,000 payment for 2025 to VDOT for Year 1 of the repayment schedule for the Industrial Access Grant for the Prince Edward County Business Park.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



# COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION  
1401 EAST BROAD STREET  
RICHMOND, VIRGINIA 23219-2000

Stephen C. Brich, P.E.  
Commissioner

June 9, 2025

Douglas Stanley, County Administrator  
Prince Edward County  
111 N South Street  
Farmville, VA 23901

Dear Mr. Stanley,

On January 15, 2020, the Commonwealth Transportation Board (CTB) passed a resolution (attached) titled, Economic Development Access to Prince Edward Business Park, which approved a \$650,000 Economic Development Access (EDA) grant to assist Prince Edward County with the construction of an access project to Prince Edward County Business Park. Included in the CTB's Resolution is the requirement that Prince Edward County shall provide eligible capital outlay documentation of at least \$3,250,000 to the Department within 5 years.

During the General Assembly's 2021 Special Session, Budget Bill HB1800 Item 451 G (attached) extended the bonded period for EDA Program projects by implementing a 48-month moratorium on all paybacks related to bonded EDA projects, thereby affording localities additional time to establish eligible capital outlay.

The moratorium for bonded EDA program projects expired on April 7, 2025. Prince Edward County has not provided the Department with any eligible capital outlay documentation. To date, the County has expended the entirety of the initial \$650,000 grant. Without supplying the required documentation, the County is responsible for repaying all funds not justified by eligible capital outlay pursuant to CTB policy (CTB Policy Index, page 184, paragraph 21), and in accordance to the established CTB re-payment schedule. The repayment schedule for this EDA grant is structured as follows.

- \$130,000 by April 8, 2025
- \$130,000 by January 15, 2026
- \$130,000 by January 15, 2027
- \$130,000 by January 15, 2028
- \$130,000 by January 15, 2029

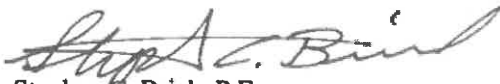
VirginiaDOT.org  
WE KEEP VIRGINIA MOVING

Upon receipt of this letter, the County is requested to provide the Department with the following information within 45 days:

- Documentation of pending eligible capital outlay which would satisfy any part of the outstanding capital outlay requirement. If documentation exists, please provide the potential business name, amount of potential capital outlay, and date when capital outlay documentation will be available.
- If no pending eligible capital outlay exists, provide the date on which the Department can expect to receive the initial repayment amount of \$130,000.

VDOT's Local Assistance Director, Terry Short, is available to discuss this with you in greater detail should you have questions or need additional information. Mr. Short can be reached at [Terry.ShortJR@VDOT.Virginia.gov](mailto:Terry.ShortJR@VDOT.Virginia.gov) or at 540-447-6350. Thank you for your attention to this matter.

Sincerely,



Stephen C. Brich, P.E.  
Commissioner

Enclosure: CTB Resolution – Economic Development Access to Prince Edward County Business Park  
Budget Bill – HB1800 (Chapter 552)

cc: Christopher Winstead, P.E., Lynchburg District Engineer  
Terry R. Short, Jr., Local Assistance Division Director  
Brittany Voll, Local Assistance Division Assistant Division Administrator  
Jonathan Liss, Local Assistance Division State Programs Manager

Visit the [Help Center](#) to learn more about the features of the State Budget Portal.

## VIRGINIA STATE BUDGET

2021 Special Session I

### Budget Bill - HB1800 (Chapter 552)

Bill Order » Office of Transportation » Item 451

Department of Transportation

Item 451	First Year - FY2021	Second Year - FY2022
<b>Financial Assistance to Localities for Ground Transportation (60700)</b>	<b>\$1,167,705,342</b>	<b>\$1,185,349,334</b>
	<b>\$1,128,550,979</b>	<b>\$1,285,004,357</b>
Financial Assistance for City Road Maintenance (60701)	\$401,959,093	\$415,141,162
	\$397,832,085	\$411,077,641
Financial Assistance for County Road Maintenance (60702)	\$70,445,497	\$70,708,334
	\$70,610,931	\$71,892,921
Financial Assistance for Planning, Access Roads, and Special Projects (60704)	\$15,896,079	\$16,047,313
		\$15,935,618
Distribution of Northern Virginia Transportation Authority Fund Revenues (60706)	\$304,600,000	\$310,100,000
	\$299,311,884	\$335,950,325
Distribution of Hampton Roads Transportation Fund Revenues (60707)	\$242,400,000	\$226,600,000
	\$208,000,000	\$235,500,000
Distribution of Central Virginia Transportation Fund Revenues (60710)	\$132,404,673	\$146,752,525
	\$136,900,000	\$214,647,852
<b>Fund Sources:</b>		
Commonwealth Transportation	\$488,300,669	\$501,896,809
	\$484,339,095	\$498,906,180
Dedicated Special Revenue	\$679,404,673	\$683,452,525
	\$644,211,884	\$786,098,177

Authority: Title 33.2, Chapter 1, Code of Virginia.

A. Out of the amounts for Financial Assistance for Planning, Access Road, and Special Projects, \$7,000,000 the first year and \$7,000,000 the second year from the Commonwealth Transportation Fund shall be allocated for purposes set forth in §§ 33.2-1509, 33.2-1600, and 33.2-1510, Code of Virginia. Of this amount, the allocation for Recreational Access Roads shall be \$1,500,000 the first year and \$1,500,000 the second year. It is the intent of the General Assembly that up to \$250,000 of the funds allocated by the Commonwealth Transportation Board for Recreational Access Roads in this Item shall be prioritized for handicapped accessibility improvements at Virginia State Parks, including improvements to handicapped access points and parking facility enhancements as may be requested by the Department of Conservation and Recreation.

B. Distribution of Northern Virginia Transportation Authority Fund Revenues represents direct payments, of the revenue collected and deposited into the Fund, to the Northern Virginia Transportation Authority for uses contained in Chapter 766, 2013 Acts of Assembly. Notwithstanding any other provision of law, moneys deposited into the Hampton Roads Transportation Fund shall be transferred to the Hampton Roads Transportation Accountability Commission for use in accordance with § 33.2-2611, Code of Virginia. Distribution of the Central Virginia Transportation Authority Fund revenues represents direct payments, of the revenue collected and deposited into the Fund, to the Central Virginia Transportation Authority for uses contained in House Bill 1541 as enacted by the 2020 General Assembly

C. The prioritization process developed under § 33.2-214.1, Code of Virginia, shall not apply to use of funds provided in this Item from federal apportionments in the Metropolitan Planning Program.

D. Consistent with § 33.2-366, Code of Virginia, the Commonwealth Transportation Board, when establishing annual rates of payments to Counties that have elected to withdraw from the secondary highway system, shall adjust such rate annually with i) procedures established for adjusting payments to cities, and ii) lane mileage adjustments. It is the express intent of the General Assembly that under no circumstance shall the addition of lane miles to one jurisdiction result in the direct or indirect reduction in the calculation of payment to any other jurisdiction receiving payment from funds appropriated for Financial Assistance for County Road Maintenance (60702).

E. The Department of Transportation shall report on an annual basis to the Commonwealth Transportation Board on the impact of adjusting the payments made as part of Financial Assistance to Localities distributions for inflation consistent with adjustments for highway system maintenance and operations.

F. Of the amounts in this item, \$1,000,000 the first year and \$1,000,000 the second year from the Commonwealth Transportation Fund is appropriated for service charges to be paid to localities in which the Virginia Port Authority owns tax-exempt real estate for roadway maintenance activities in the jurisdictions hosting Virginia Port Authority facilities. These payments shall be treated the same as other Commonwealth Transportation Board payments to localities for highway maintenance. These funds shall not be used for other activities nor shall they supplant other local government expenditures for roadway maintenance. These funds shall be distributed to the localities on a pro rata basis in accordance with the formula set out in § 58.1-3403 D, Code of Virginia; however, the proportion of the funds distributed based on cargo traveling through each port facility shall be distributed on a pro rata basis according to twenty-foot equivalent units.

*G. Notwithstanding the provisions of § 33.2-1509, Code of Virginia, and consistent with the provisions of § 4-13.00 of this Act, no locality that has been allocated funds for a bonded project by the Commonwealth Transportation Board pursuant to § 33.2-1509, Code of Virginia, shall be required to repay such funds during the 48-month period beginning on the effective date of this act, provided that all of the other conditions of the Commonwealth Transportation Board's economic development access policy are met.*



## COMMONWEALTH of VIRGINIA

### *Commonwealth Transportation Board*

Shannon Valentine  
Chairperson

1401 East Broad Street  
Richmond, Virginia 23219

(804) 786-2701  
Fax: (804) 786-2940

**Agenda Item # 14**

### RESOLUTION OF THE COMMONWEALTH TRANSPORTATION BOARD

January 15, 2020

#### MOTION

**Made By: Mr. Dodson, Seconded By: Mr. Miller**  
**Action: Motion Carried, Unanimously**

**Title: Economic Development Access to**  
**Prince Edward County Business Park**  
**Project ECON-073-639 – Prince Edward County**

**WHEREAS**, § 33.2-1509 of the *Code of Virginia* provides funds to "...be expended by the Board for constructing, reconstructing, maintaining or improving access roads within localities to economic development sites on which manufacturing, processing, research and development facilities, distribution centers, regional service centers, corporate headquarters, or other establishments that also meet basic employer criteria as determined by the Virginia Economic Development Partnership in consultation with the Virginia Department of Small Business and Supplier Diversity will be built under firm contract or are already constructed ..." and, "in the event there is no such establishment or... firm contract, a locality may guarantee to the Board by bond or other acceptable device that such will occur and, should no establishment or airport acceptable to the Board be constructed or under firm contract within the time limits of the bond, such bond shall be forfeited."; and

**WHEREAS**, the Prince Edward County Board of Supervisors has, by appropriate resolution, requested Economic Development Access Program funds to serve eligible property located within the Prince Edward Business Park, located off of Commerce Road (Route 628), and said access is estimated to cost approximately \$2.1 million; and

**WHEREAS**, it appears that this request falls within the intent of § 33.2-1509 of the *Code of Virginia* and complies with the provisions of the Commonwealth Transportation Board's (CTB) policy on Economic Development Access.



**NOW, THEREFORE, BE IT RESOLVED**, that \$650,000 (\$500,000 unmatched and \$150,000 matched) of the Economic Development, Airport and Rail Access Fund is allocated to provide adequate access to eligible property within the Prince Edward County Business Park property, located off of Commerce Road (Route 628), just south of Farmville in the southwest quadrant of U.S. Highway 15 and U.S. Highway 460, Project ECON-011-XXX, contingent upon:

1. All right of way, environmental assessments and remediation, and utility adjustments being provided at no cost to the Commonwealth; and
2. Execution of an appropriate contractual agreement between Prince Edward County (LOCALITY) and the Virginia Department of Transportation (VDOT), to provide for the:
  - a. Design, administration, construction and maintenance of this project; and
  - b. Payment of all ineligible costs, and of any eligible costs in excess of this allocation, from sources other than those administered by VDOT; and
  - c. Provision by the LOCALITY of either i) documentation of a least \$3,250,000 of eligible capital outlay attributed to qualifying business on property served exclusively by this project, or ii) should documentation of capital outlay be insufficient, an appropriate bond or other acceptable surety device by the LOCALITY to VDOT, not to expire before February 15, 2025, without written permission of VDOT. Such surety device shall provide for reimbursement to VDOT of any expenses incurred by the Economic Development, Airport and Rail Access Fund for this project's construction not justified by the eligible capital outlay of establishments served by the project. If, by January 15, 2025, at least \$3,250,000 of eligible capital outlay on property served exclusively by this project has not been expended or committed by firm contract by a qualified establishment or establishments, then an amount equal to 20% of the eligible capital outlay of up to \$3,250,000 will be credited toward the project's Economic Development Access Program allocation utilized in the project's construction and the balance of the utilized allocation not justified by eligible capital outlay will be returned to VDOT and the Economic Development, Airport and Rail Access Fund in accordance with the CTB's Economic Development Access Fund Policy. This surety may be released or reduced accordingly at an earlier date upon provision of documentation of eligible capital outlay by a qualified establishment, or establishments; and
3. Determination by VDOT of eligible capital outlay in accordance with current policy and procedures for administering the Economic Development Access Program.

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## Board of Supervisors Agenda Summary

**Meeting Date:** July 8, 2025  
**Item #:** 12  
**Department:** County Administration  
**Staff Contact:** Jeffrey L. Jones/Sarah Elam Puckett  
**Agenda Item:** Solid Waste/Landfill Engineering Services Contract

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**Summary:** Attached for the Board's approval is the FY 26 Contract and Scope of Work with LaBella for the County's solid waste/landfill engineering services. County Procurement Policy requires contracts in excess of \$50,000 be approved by the Board of Supervisors. Funds for this contract are included in the Solid Waste Department of the FY 26 County Budget.

**Attachments:** FY 2026 LaBella Contract and Scope of Work for Landfill Engineering

**Recommendation:**

1. Approve the FY 26 contract for Solid Waste Engineering & Environmental Consulting services to Labella in the amount of \$224,000; and
2. Authorize the County Administrator to execute the contract on the behalf of the County.

**SAMPLE MOTIONS:**

1. I move the Board of Supervisors approve the contract with LaBella in the amount of \$224,000 and authorize the County Administrator to execute the contract on behalf of the County.

or

2. I move the Board of Supervisors table action on the LaBella contract; or

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



June 12, 2025

Mr. Douglas P. Stanley  
County of Prince Edward  
111 N. South St., 3<sup>rd</sup> Floor  
Farmville, VA 23901

**Re: Scope for Professional Consulting Services  
Prince Edward County Landfill (Fiscal Year 2026)  
LaBella Agreement No. 1875-06**

Dear Mr. Stanley:

LaBella Associates, D.P.C., P.C. (LaBella) appreciates the opportunity to offer professional consulting services for the County of Prince Edward. LaBella is submitting below the proposed scope of services for your review and consideration, which includes a description of the consulting services to be performed (Scope of Services), fees, current rate schedule, and service guarantees.

### **Background**

---

The County currently operates the Prince Edward County Landfill located off State Route 684, approximately 5 miles west of the Town of Farmville, Virginia. The facility encompasses approximately 99 acres, of which approximately 21 acres comprise the currently active disposal area.

There are three disposal areas: a closed disposal unit that operated under Solid Waste Permit No. 420 (incorporated into the current Permit No. 584 in 1998), a separate disposal unit to the south of the Permit No. 420 area that was closed prior to 1988, and the currently permitted disposal area (Cells A-F).

The County maintains an Assessment Monitoring Program in accordance with the Virginia Solid Waste Management Regulations (VSWMR). Groundwater corrective action was implemented in 2006 and was based on monitored natural attenuation (MNA) for organics and Long-Term Performance (LTP) monitoring for inorganics. Results of corrective action activities are reported to the Virginia Department of Environmental Quality (DEQ) every three years in a Corrective Action Site Evaluation (CASE) report, with the next report due on June 23, 2027.

The facility also conducts quarterly landfill gas monitoring of 19 boundary probes and one building. Stormwater monitoring is also conducted and reported in accordance with the facility's Virginia Pollutant Discharge Elimination System (VPDES) General Permit.

The services presented herein will be conducted by LaBella during the period July 1, 2025, through June 30, 2026.



## **Task 01 – Groundwater Compliance Monitoring and Reporting**

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### **Scope**

The compliance groundwater monitoring network is monitored quarterly under the Assessment Monitoring Program pursuant to the VSWMR. The monitoring is typically conducted in March, June, September, and December using a network of two upgradient monitoring wells (M-3 and MW-12R) and twelve downgradient compliance monitoring wells (M-2R, MW-4R, MW-5, MW-7, MW-8, MW-9, MW-10, MW-11, MW-13, MW-15, P-3R, and NE-6). The objective of the proposed scope of services is to continue compliance monitoring at the facility in accordance with Module XI of the facility's permit. The scope of service for this task will include the following activities:

- Collecting quarterly groundwater samples from the two upgradient and twelve downgradient compliance monitoring wells in accordance with the VSWMR. Compliance monitoring will include conducting one VSWMR Table 3.1 Column B groundwater sampling event and three VSWMR Table 3.1 Column A constituents plus Table 3.1 Column B detects events for the facility. The current list of Table 3.1 Column B detects includes bis(2-ethylhexyl)phthalate; benzo(a)pyrene; dichlorodifluoromethane; diethylphthalate; di-n-butylphthalate; isobutyl alcohol; mercury; naphthalene; sulfide; tin; and 2,4-D. In addition, quality control samples will be analyzed for Table 3.1 Column A/B constituents (as appropriate). Each event will be conducted 75 to 105 days from the preceding compliance monitoring event;
- Conducting well gauging for all compliance wells, including twelve observation wells (ASD-MW-1, M-2, MW-4, MW-6, MW-12, MW-14, NE-1S, NE-2, NE-3, NE-5, NE-7, and NE-8);
- Preparing notification letters for Column B constituents detected in compliance wells during the annual Column B event within 14 days of the date of the analytical data packages;
- Preparing notification letters for GPS exceedances and submitting to the DEQ within 44 days of the date of the analytical data package; and,
- Preparing one Annual Groundwater Monitoring Report for the facility in accordance with the VSWMR, and meeting the reporting deadlines as determined in 9VAC20-81-250.E.2.b. The report is due within 120 days of laboratory data receipt. The Annual Report will include a discussion of the four groundwater monitoring events that occurred during the calendar year and the analytical results; groundwater contour maps; an evaluation of the monitoring network; and a completed Annual Report QA/QC Submission Checklist.

### **Deliverables**

- The 2025 Annual Groundwater Monitoring Report; and,
- Correspondence as necessary.

### **Schedule**

The 3<sup>rd</sup> and 4<sup>th</sup> quarter 2025 and 1<sup>st</sup> and 2<sup>nd</sup> quarter 2026 monitoring events will occur within 75 to 105 days of the preceding quarterly monitoring event. The 2025 Annual Report will be submitted to the DEQ, with a copy to the County, within 120 days of the date of the fourth quarter laboratory data package.



### **Limitations**

The associated fee is based on the following assumptions:

- We assume that no additional constituents will be detected in wells at concentrations exceeding their respective GPS values. Any additional Table 3.1 Column B detects may incur additional laboratory costs;
- The associated fee does not include the analytical fees of per-and polyfluorinated substances (PFAS); and,
- Client-generated activities beyond the above scope or in excess of the budget are subject to additional charges billed at hourly rates plus expenses or negotiated fees and may affect the task schedule accordingly.

### **Compensation**

Fixed Fee	\$82,800	(To be billed on a percent complete basis.)
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## **Task 02 – Groundwater Corrective Action Monitoring**

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### **Scope**

As a result of Groundwater Protection Standard (GPS) exceedances, corrective action was implemented that consists of Monitored Natural Attenuation (MNA) for organics and Long-Term Performance (LTP) monitoring for inorganics. The facility permit was amended on June 27, 2006, to include Module XIV (Corrective Action), the CAP, and the Corrective Action Monitoring Plan (CAMP). The next CASE report is due to the DEQ by June 27, 2027.

The objective of the proposed scope of service is to continue corrective action groundwater monitoring in accordance with the facility permit. The scope of service for this task will include the following activities:

- Collecting semiannual groundwater samples from six performance monitoring wells (M-1, P-2, MW-16, NE-D, NE-4, and NE-9,) and three sentinel monitoring wells/points (S-1, S-2, and S-3) in accordance with the facility permit Module XIV. Groundwater samples will be analyzed for the constituents of concern (COCs), as appropriate, using EPA SW-846 methods, and MNA/LTP parameters referenced under Section XIV.I.1 of the facility's permit; and,
- Preparing notification letters for GPS exceedances and submitting to the DEQ within 44 days of the date of the analytical data package.

### **Deliverables**

- GPS exceedance notifications will be submitted to the DEQ within 44 days of receipt of the analytical data packages.

### **Schedule**

Semiannual corrective action monitoring will be conducted within 150 to 210 days from the preceding semiannual corrective action monitoring event, and will likely occur in September 2025 and March 2026. Semiannual corrective action monitoring will be conducted concurrently with compliance monitoring.

### **Limitations**

The associated fee is based on the following assumptions:

- We assume that no additional constituents will be detected in wells at concentrations exceeding their respective GPS values;
- Preparation of responses to comments from regulators that may result from their review of submitted reports will be handled under Task 06; and,
- Client-generated activities beyond the above scope or in excess of the budget are subject to additional charges billed at hourly rates plus expenses or negotiated fees and may affect the task schedule accordingly.

### **Compensation**

<b>Fixed Fee</b>	<b>\$26,200</b>	<b>(To be billed on a percent complete basis.)</b>
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## **Task 03 – Landfill Gas Monitoring**

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### **Scope**

The facility maintains 19 landfill gas monitoring probes that are monitored on a quarterly schedule. Also included in quarterly landfill gas monitoring is one facility building (scale house). The monitoring program is designed to ensure that any methane gas generated by the facility does not exceed 25 percent of the lower explosive limit (LEL) for methane in facility structures (excluding gas control or recovery system components), and the concentration of methane gas at the facility boundary does not exceed the LEL for methane.

The objective of the proposed scope of service is to provide Prince Edward County with professional environmental services related to landfill gas monitoring. The scope of service for this task will include the following activities:

- Conducting four quarterly landfill gas monitoring events of the 19 landfill gas probes (LMW-1 through LMW-19), and the one building (scale house). Monitoring will measure methane, carbon dioxide, oxygen, and static pressure. The results will be entered on gas logs and exceedances of the LEL, if any, will be reported to the DEQ; and,
- Gas monitoring results will be entered on gas logs and a copy provided to the County. Methane regulatory limit exceedance notifications (>5% by volume) will be made verbally to the DEQ within 24 hours of monitoring and via written notice within 5 days of the exceedance event. Methane action level exceedance notifications (>4% by volume) will be made in writing within 5 business days of the monitoring event.

### **Deliverables**

- Gas logs for quarterly monitoring events; and,
- Gas exceedance notifications, if necessary.

### **Schedule**

As a cost-saving measure, the four quarterly landfill gas monitoring events will be conducted concurrently with the quarterly groundwater monitoring events. Methane regulatory limit exceedance notifications will be made verbally to the DEQ within 24 hours of monitoring and via written notice within 5 days of the exceedance event. Methane action level exceedance notification will be made in writing within 5 business days.

### **Limitations**

The associated fee is based on the following assumptions:

- Monitoring events will be conducted concurrently with quarterly and/or semiannual groundwater monitoring events. Additional trips for verification monitoring or due to regulatory exceedances will be conducted as part of General Environmental Consulting (Task 06); and,
- Client-generated activities beyond the above scope or in excess of the budget are subject to additional charges billed at hourly rates plus expenses or negotiated fees and may affect the task schedule accordingly.

### **Compensation**

<b>Fixed Fee</b>	<b>\$5,700</b>	<b>(To be billed on a percent complete basis.)</b>
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## **Task 04 – Stormwater Administration and Reporting**

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### **Scope**

Under this Task, LaBella will provide support to Prince Edward County for administrative activities associated with stormwater compliance at the facility. Activities will be conducted according to the facility's Stormwater Pollution Prevention Plan (SWPPP) and stormwater general permit (VPDES Permit No. VAR051362). LaBella will provide stormwater training, inspection, and reporting services for FY26.

LaBella will provide stormwater administration and reporting services during FY26 as follows:

- Order sample containers for the two stormwater outfalls prior to each 6-month monitoring period. Containers will be delivered to the facility for use by on-site personnel;
- Arrange for each semiannual sample to be analyzed for the parameters specified in the Stormwater Pollution Prevention Plan (SWPPP);
- Complete a draft electronic Discharge Monitoring Report (e-DMR) for each 6-month monitoring period. Following review, Prince Edward County will electronically submit each e-DMR to the DEQ. The e-DMRs are due to the DEQ by January 10 and July 10, 2026, respectively;
- If necessary, prepare a corrective action exceedance report which will be submitted to the DEQ per Part I.A.1.6.c of the General Permit, if there is an exceedance of an effluent limitation, benchmark limitation or a water quality standard;
- Conduct annual stormwater training for appropriate facility personnel in accordance with SWPPP requirements. The appropriate training forms in the SWPPP will be completed; and,
- Conduct a Non-Stormwater Discharge Assessment and complete the associated form. A signature will be required by a representative of Prince Edward County.

### **Deliverables**

- SWPPP Training Forms;
- Non-Stormwater Discharge Assessment Form; and,
- Draft e-DMRs for submittal by Prince Edward County.

### **Schedule**

The schedule for each service will be as follows:

- e-DMRs entered for Prince Edward County's review at least 10 days prior to due date; and,
- SWPPP training and Non-Stormwater Discharge Assessment will be conducted on a schedule agreeable to County personnel. Associated forms will be completed and submitted to Prince Edward County within 10 business days of site visit.

### **Limitations**

The associated fee is based on the following assumptions:

- Prince Edward County personnel will conduct stormwater sampling, quarterly facility inspections, and the quarterly visual stormwater inspections;
- We propose to handle responses to regulatory comments under General Environmental Consulting (Task 06); and,
- Client-generated activities beyond the above scope are subject to additional charges billed at hourly rates plus expenses or negotiated fees and may affect the task schedule accordingly.



**Compensation**

<b>Estimated Fee</b>	<b>\$10,000</b>	<b>(To be billed on a time and expense basis.)</b>
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## Task 05 – Aerial Survey and Volume Study

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Under this Task, LaBella will analyze the volume of airspace consumed at the facility over time. In accordance with I.F.4 of the facility's permit, by December 31 of 2023, and every two years thereafter, a topographic survey should be completed and certified by a professional engineer or certified land surveyor. A report is due to DEQ by April 1 of the following year that should include the following:

- areas that have attained final elevations and grades;
- the capacity used during the year;
- the remaining permitted capacity; and,
- the projected remaining site life.

### Scope

LaBella will prepare a Volume Study Report for Prince Edward County, including:

- A drone survey of the active landfill will be conducted by LaBella to obtain current topography, including placing of temporary ground control points;
- Mapping and volume analysis depicting total volume consumed since the previous topographic survey; and,
- An aerial photo of current site conditions.

### Deliverables

- Volume Study Report;
- Drawing of the site features and topography;
- Drawing of the depth of volume consumed since the previous topographic survey; and,
- Drawing including an aerial photo of the active area overlaid with topography.

### Schedule

The schedule for each service will be as follows:

- The aerial survey will be conducted in December 2025; and,
- Deliverables will be provided within **60 calendar days** of drone survey.

### Limitations

The associated fee is based on the following assumptions:

- The aerial photo and topography will only cover the non-vegetated areas. Surrounding areas may be included, but may not show ground features accurately, because they are obscured by vegetation, or are outside of survey control; and,
- Client-generated activities beyond the above scope are subject to additional charges billed at hourly rates plus expenses or negotiated fees and may affect the task schedule accordingly.

### Compensation

<b>Fixed Fee</b>	<b>\$11,600</b>	<b>(To be billed on a percent complete basis.)</b>
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## **Task 06 – General Environmental Consulting**

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### **Scope**

The objective of the proposed scope of service is to provide Prince Edward County with professional environmental consulting services regarding the facility that are not included in Tasks 01 through 04. The scope of services for this task may include the following activities:

- Consultation on an as-needed basis for the environmental compliance management program;
- Performing re-sampling events;
- Responding to letters and other correspondence from regulatory agencies, or other sources, regarding the environmental program;
- Presentations to County Board of Supervisors as requested to update and educate Board members on issues relating to the County's environmental program; and,
- Attending meetings with County staff and/or regulatory agencies to discuss issues relating to the County's environmental management program.

### **Deliverables**

- Correspondence as necessary.

### **Schedule**

Correspondence will be provided on an as-needed basis.

### **Limitations**

The associated fee is based on the following assumptions:

- The estimated fee is not intended to be inclusive, but rather provide the County with an initial budget to address concerns or problems as they arise. The fee is suggested for Fiscal Year 2026; and,
- Client-generated activities beyond the above scope or in excess of the budget are subject to additional charges billed at hourly rates plus expenses or negotiated fees and may affect the task schedule accordingly.

### **Compensation**

<b>Estimated Fee</b>	<b>\$15,000</b>	<b>(To be billed on a time and expense basis.)</b>
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## **Task 07 – General Engineering Consulting**

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### **Scope**

The objective of this task is to provide Prince Edward County with general engineering consulting services related to the facility's operations and future design issues.

The scope of services for this task will include the following activities:

- Reviewing the facility's onsite files related to operations and permitting activities;
- Site visits and meetings with landfill staff to provide operational assistance as required. This may include, but not be limited to, preparing and executing a fill sequencing plan, stormwater control, minimizing leachate generation, equipment usage, and general housekeeping activities;
- Observe landfill operations and make recommendations to County Administration;
- Consultation on an as-needed basis for engineering issues that may arise;
- Presentations to County Board of Supervisors as requested to update and educate board members on issues relating to the facility; and,
- Attending meetings with County staff and/or regulatory agencies to discuss issues relating to the facility.

### **Deliverables**

- Correspondence as necessary.

### **Schedule**

Correspondence will be provided on an as-needed basis.

### **Limitations**

The associated fee is based on the following assumptions:

- The estimated fee is not intended to be inclusive, but rather provide the County with an initial budget to address concerns or problems as they arise. The fee is suggested for Fiscal Year 2026; and,
- Client-generated activities beyond the above scope or in excess of the budget are subject to additional charges billed at hourly rates plus expenses or negotiated fees and may affect the task schedule accordingly.

### **Compensation**

<b>Estimated Fee</b>	<b>\$20,000</b>	<b>(To be billed on a time and expense basis.)</b>
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## **Task 08 – New Regulation Column C Laboratory Fees (If Needed)**

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### **Scope**

The Virginia Solid Waste Management Regulations (VSWMR) are currently pending a new amendment, Amendment 9, approval. The scope of services for this task includes the laboratory fees associated with the pending Amendment 9 sampling requirements and will only be utilized if Amendment 9 is passed during calendar year 2025. Samples will be analyzed for the list of 40 per-and polyfluorinated substances (PFAS) constituents by Draft Method 1633 as designated by the USEPA and 1,4-dioxane (designated in VSWMR Table 3.1 Column C). A field blank will be collected for quality control purposes. If the Amendment is passed, samples will be collected in conjunction with the groundwater sampling outlined in Task 01.

### **Deliverables**

The deliverables for this task are as listed below:

- Laboratory data packages including results for VSWMR Table 3.1 Column C for the 3<sup>rd</sup> and 4<sup>th</sup> quarter 2025 and 1<sup>st</sup> and 2<sup>nd</sup> quarter 2026 monitoring events (if the new Amendment is approved at the time of each sampling event).

### **Schedule**

The 3<sup>rd</sup> and 4<sup>th</sup> quarter 2025 and 1<sup>st</sup> and 2<sup>nd</sup> quarter 2026 monitoring events will occur within 75 to 105 days of the preceding quarterly monitoring event.

### **Limitations**

The associated fee is based on the following assumption:

- Client-generated activities beyond the above scope are subject to additional charges billed at hourly rates plus expenses or negotiated fees and may affect the task schedule accordingly.

### **Compensation**

<b>Estimated Fee</b>	<b>\$52,700</b>	<b>(To be billed on a time and expense basis.)</b>
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**Summary Table and Fees for Prince Edward County Annual Services (FY 2026)**

Task No.	Description	Amount	
01	Groundwater Compliance Monitoring and Reporting	Fixed Fee	\$82,800
02	Groundwater Corrective Action Monitoring and Reporting	Fixed Fee	\$26,200
03	Landfill Gas Monitoring	Fixed Fee	\$5,700
04	Stormwater Administration and Reporting	Time and Expense	\$10,000
05	Aerial Survey and Volume Study	Fixed Fee	\$11,600
06	General Environmental Consulting	Time and Expense	\$15,000
07	General Engineering Consulting	Time and Expense	\$20,000
08	VSWMR Table 3.1 Column C Lab Fees	Time and Expense	\$52,700
<b>TOTAL</b>			<b>\$224,000</b>



This proposal when executed below will serve as an Addendum to Master Services Agreement (MSA) No. 1875 between LaBella Associates, D.P.C., P.C. and Prince Edward County. The proposed scope of services will be conducted under the Terms and Conditions of the previously executed MSA and this Addendum.

If this Addendum is acceptable, please sign and date below and return via electronic mail or regular postal service. Upon receipt, we will endorse and return an executed Addendum for your files.

We sincerely thank you for this opportunity and we look forward to continuing our relationship with Prince Edward County. If you require additional information or have any questions, please contact me at (804) 355-4520.

Respectfully submitted,

LABELLA ASSOCIATES, D.P.C., P.C.

John G. Westerfield, P.G.  
Environmental Director – Waste & Recycling

LaBella Associates, D.P.C., P.C.

Prince Edward County

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Attachment – Rate Schedule  
Attachment – Service Guarantees



# RATE SCHEDULE

## PROFESSIONAL STAFF (RATES PER HOUR)

ENGINEERING	
Staff Engineer	\$111
Senior Staff Engineer	\$123
Project Engineer	\$135
Senior Project Engineer	\$152
Technical Engineer	\$175
Senior Technical Engineer	\$190
Sustainability Manager	\$190
Senior Regulatory Engineer	\$215
ENVIRONMENTAL	
Environmental Technician	\$78
Staff Geologist/Scientist	\$90
Project Geologist/Scientist	\$108
Senior Project Geologist/Scientist	\$130
Technical Geologist/Scientist	\$150
Senior Technical Geologist/Scientist	\$175
FACILITY OPERATIONS	
Operations Consultant	\$190
Equipment Operator Trainer	\$230

CQA	
CQA Technician	\$78
Senior CQA Technician	\$90
Field Operations Leader	\$125
CQA Manager	\$180
COMPUTER-AIDED DESIGN/ DRAFTING & DRONE MAPPING	
CADD Operator	\$85
CADD Designer	\$102
Senior CADD Designer	\$108
Drone Operations Leader	\$125
ADMINISTRATIVE	
Administrative Assistant	\$65
CORPORATE MANAGEMENT	
Principal Geologist	\$210
Division Director	\$220
Principal Engineer	\$260

Fees for professional services include time incurred on a specific project by professional, technical, and administrative personnel and administrative fees, reimbursable expenses, consultant fees, vehicle expenses, and field expenses. Personnel charges are portal-to-portal from our office or from overnight accommodations when out of town. Personnel charges are not made for overhead work such as general secretarial services, office management, and accounting. The following hourly rates and expenses are subject to annual adjustments based on a calendar year.

### COURT PROCEEDINGS

All requests for appearance before a Judge or other Officer of the court will be billed on a per diem basis at a rate of \$3,120 per day, plus direct expenses. Other litigation support will be billed at a rate of \$390 per hour, plus direct expenses.

## FIELD EXPENSES

When directly related to a project, the following field expenses will be billed at our calculated costs as units.

Electronic Water Level/Skinny Dipper Meter	\$30 Per Day
Electronic Oil/Water Interface Probe	\$60 Per Day
Field Meters - Conductivity/Temperature/pH	\$35 Per Day
Field Meters - Turbidity	\$30 Per Day
Field Meters - HACH meters (iron, sulfate, etc.)	\$20 Per Day (Per Meter)
Hand Auger	\$10 Per Day
Bar Hole Sampler	\$40 Per Day
Bar Hole Sample Sleeve	\$5 Each
Combustible Gas Monitor (GEM 5000/Envision)	\$225 Per Day
QRAE II Gas Detector Meter	\$50 Per Day
Converter Box - Redi-Flo Grundfos/Geotech	\$60 Per Day
Pump - 2" Grundfos/2" Geotech GeoSub Pump	\$100 Per Day
Pump - 12-v Electrical Submersible (includes Whaler)	\$30 Per Day
Pump - QED Well Development Pump (with control box/air compressor)	\$125 Per Day
Pump - SS-Mega-Monsoon submersible with control box	\$150 Per Day
Pump - QED/SamplePro Bladder Pump	\$75 Per Day
QED MP-15	\$150 Per Day
CO2 Tank Refill	\$35 Each
Flow Cell (YSI Pro Plus and Horiba)	\$150 Per Day
GEO Control Box (control box for ded. bladder pumps)	\$40 Per Day
Generator	\$75 Per Day
Composite Sampler	\$75 Per Day
Tier II Probe	\$150 Each
Infinicon Irwin SEM Meter/ProSEM	\$ 450 Per Day
Infinicon Irwin SEM Meter/ProSEM	\$1,050 Per Week
VFD Gas Extraction Unit (7.5 HP)	\$800 Per Week
Gas Extraction Unit ( $\leq$ 2 HP)	\$350 Per Week
Drone Equipment	\$320 Per Day
Laser Survey Level	\$150 Per Day
GPS (Magellan Professional or Juniper Systems-Geode)	\$175 Per Day

Note: When LaBella equipment is not available for a project, equipment charges will be billed at rental cost plus 15%.

## EXPENSES AND FEES

Administrative Fees: A 5% administrative fee will be added to the total invoice amount in lieu of postage, phone, plotting, internal photocopying and CADD expenses.

Reimbursable Expenses and Consultant Fees: When directly related to a project, the reimbursable expenses and consultant fees will be billed at cost plus 15%.

Consultant: The fees of consultants to LaBella Associates, who may perform surveying, geotechnical, laboratory, drilling or other technical or consulting services.

Copy and Reproduction Services: Copy and reproduction expenses include the cost of using professional copy and reproduction.

Delivery: Delivery expenses include the cost of using delivery and express services.

Travel: Travel expenses include the cost of airfare, taxi, rental cars and fuel, tolls, and parking. Employee vehicle reimbursement will be the current IRS standard mileage rate.

Lodging: Lodging expenses include the cost incurred during project related travel.

Meal: Meal expenses include the cost incurred during project related travel.

Miscellaneous: Miscellaneous expenses include the cost of expendable field supplies and other expenses directly incurred during a project.

## VEHICLE EXPENSES

When directly related to a project, the following vehicle expenses will be billed at our calculated costs as units.

Vehicle Expense: Vehicle expense includes the daily costs for the use of company field vehicles and fuel.

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Vehicle Expense	\$125 Per Half-Day
Vehicle Expense	\$175 Per Day
Vehicle Expense	\$525 Per Week

Note: When LaBella vehicles are not available for a project, travel expenses listed in the reimbursable expenses section will apply.

# SERVICE GUARANTEES ©

Provided by



LaBella Associates and our project teams are excited to offer the following "Service Guarantees" to Prince Edward County:

- i. If we are late for a meeting with you, there will be no charge for that meeting time.*
- ii. For tasks contracted on a time and materials basis, you will not be billed for professional services performed for these tasks after the scheduled completion date.*
- iii. For tasks contracted by lump sum basis; in the unlikely event we do not meet the agreed-upon schedule for those tasks, your agreed-upon fee will be reduced by 10%.*

If you have any questions about the above-listed guarantees, please contact us.

Signature:   
Division Director

Signature:   
Project Manager

Date: June 12, 2025

Date: June 12, 2025



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 13-a  
**Department:** Finance/HR  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** FY 25 School Appropriation

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**Summary:**

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate funds totaling \$7,500.00 to the school operating budget as described below. This request is for state funds as described below. There is no local match required for this appropriation.

**FY25 BUDGET SUPPLEMENT**

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	250	024020	0099	Other State Funds		\$7,500.00
4 (Exp)	250	061000	0001	Instruction	\$7,500.00	

**Attachment:** Request from Dr. Joseph Cox, Jr.

**Recommendation:** Approve the FY25 Budget supplement and appropriate the same funds.

**SAMPLE MOTION:** I MOVE THAT THE BOARD OF SUPERVISORS APPROVE THE BUDGET SUPPLEMENT REQUEST AND APPROPRIATE THE SAME FUNDS.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

# PRINCE EDWARD COUNTY PUBLIC SCHOOLS

## School Board

June 4, 2025

Prince Edward County  
Mr. Doug Stanley, County Administrator  
P. O. Box 382  
Farmville, VA 23901

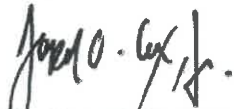
Dear Mr. Stanley:

The Prince Edward County School Board respectfully requests an appropriation of local funds in the total amount of \$7,500.00 to the School Operating budget for the FY2024-2025 school year. There is no local match required for this appropriation.

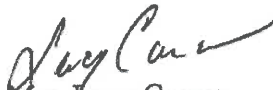
- \$7,500.00: Hometown Teacher Program Allocation – New Appropriation - FY2024-2025 (State Funding)

Thank you for your consideration of this request.

Respectfully submitted,



Dr. Joseph O. Cox, Jr.  
Acting Superintendent



Mrs. Lucy Carson  
Chairperson, School Board

JOC/vmj

pc: School Board Members

Attachment

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UNITED IN EXCELLENCE

35 Eagle Drive Farmville, VA 23901 | Telephone: 434-315-2150 | Fax: 434-392-1911

**Action Item 12B: Local Funds**

**Subject:** Request of Local Operating Appropriation of Additional Funds

**Recommendation:** It is recommended that the School Board requests the Prince Edward County Board of Supervisors to appropriate additional funds to the School Operating Budget for the FY2024-2025 school year.

**Increase:** \$7,500.00: Hometown Teacher Program – New  
Appropriation - FY2024-2025 (State Funding)

**Rational:** Prince Edward County Public Schools has received an additional \$7,500.00 for the School Operating Budget in excess of the original approved FY2024-2025 budget.

<b>FY2024-2025 Updated Budget</b>	
School Operating Budget (Original)	\$31,757,712.00
Previous Additional Appropriations	2,987,197.83
New School Operating Budget	\$34,744,909.83
Total Additional Appropriations – February 5, 2025	7,500.00
Revised School Operating Budget	\$34,752,409.83

**Budget:** Revenues – School Operating  
Expenditure – Instruction

**Legal Reference:** Prince Edward County School Board Policies  
DA – Management of Funds  
DB – Annual Budget

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 13-b  
**Department:** Finance/HR  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** FY 25 School Appropriation

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**Summary:**

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate funds totaling \$383,147.57 to the school CARES ACT budget as described below. This request is for two purchase orders as described in the attached letter from the school Acting Superintendent. There is no local match required for this appropriation.

**FY25 BUDGET SUPPLEMENT**

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	250	033020	0104	CARES - ESSER III		\$383,147.57
4 (Exp)	250	064000	0001	Operation and Maintenance	\$383,147.57	

**Attachment:** Request from Dr. Joseph Cox, Jr.

**Recommendation:** Approve the FY25 Budget supplement and appropriate the same funds.

**SAMPLE MOTION: I MOVE THAT THE BOARD OF SUPERVISORS APPROVE  
THE BUDGET SUPPLEMENT REQUEST AND APPROPRIATE THE SAME FUNDS.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

# PRINCE EDWARD COUNTY PUBLIC SCHOOLS

## School Board

June 25, 2025

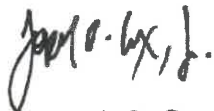
Prince Edward County  
Mr. Doug Stanley, County Administrator  
P. O. Box 382  
Farmville, VA 23901

Dear Mr. Stanley:

The Prince Edward County School Board is respectfully requesting an appropriation of funds in the amount of \$383,147.57 to the CARES ACT budget for the 2024-2025 school year. In the fiscal year 2023-2024, the school division issued two purchase orders. The first purchase order was for HVAC units at the high school, specifically for the gym and main office, and it was placed with Honeywell. The second purchase order was for two buses and was placed with Sonny Merryman. Both sets of items have been delivered, and payment was issued during the FY2024-2025 school year. No local match is required for this appropriation. Additionally, the division has successfully completed the reimbursement process for these items.

Thank you for your consideration of this request.

Respectfully submitted,



Dr. Joseph O. Cox, Jr.  
Acting Superintendent



Mrs. Lucy Carson  
Chairperson, School Board

JOC/vmj

pc: School Board Members

Attachment

---

UNITED IN EXCELLENCE

**Action Item 2B: Cares Act (FY2024-2025)**

**Subject:** Request of Appropriation of Additional Funds

**Recommendation:** It is recommended that the School Board request from the Prince Edward County Board of Supervisors to appropriate \$383,147.57 to the CARES ACT Budget for FY2024-2025 school year.

**Increase:** \$383,147.57 – ESSER III–ARP Division (Cares Act Funding)

**Rationale:** Prince Edward County Public Schools is requesting that Cares Act funds in the amount of \$383,147.57 be appropriated to the Cares Act Budget for the FY2024-2025 school year.

**Budget:** Revenues  
Expenditure

**Legal Reference:** Prince Edward County School Board Policies

DA – Management of Funds  
DB – Annual Budget

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 13-c  
**Department:** Finance  
**Staff Contact:** Crystal Baker  
**Agenda Item:** National Opioid Settlement Funds

---

**Summary:**

In June, Prince Edward County received \$5,266.86 from the Opioid Settlement Fund Trust. These funds are required to be used for opioid remediation. The Board is asked to appropriate the funds received as follows:

**FY25 BUDGET SUPPLEMENT**

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	18990	0056	National Opioid Settlement		\$ 5,266.86
4 (Exp)	100	52400	5601	Opioid Remediation	\$ 5,266.86	

**Attachments:** N/A

**Recommendation:** See sample motion below.

**SAMPLE MOTION:** I move the Board of Supervisors approve and appropriate the FY25 Budget Supplement as outlined above.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 13-d  
**Department:** Finance  
**Staff Contact:** Crystal Baker  
**Agenda Item:** FY26 Appropriation – Fire Program/ATL Funds

**SUMMARY:** On June 23, 2025, the County received a deposit from the Fire Program Funds or Aid to Localities (ATL) for FY25 in the amount of \$76,233.00. Per Board policy, it is recommended that these funds be divided among the four Volunteer Fire Departments located in the County, outside the Town of Farmville – Darlington Heights, Hampden-Sydney, Prospect, and Rice. The Board is asked to appropriate as follows:

**FY26 BUDGET SUPPLEMENT**

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	24040	0012	Fire Program Funds		\$76,233.00
4 (Exp)	100	32200	7012	Fire Program/ATL - Rice	\$19,058.25	
4 (Exp)	100	32200	7013	Fire Program/ATL - Prospect	\$19,058.25	
4 (Exp)	100	32200	7014	Fire Program/ATL - Darlington	\$19,058.25	
4 (Exp)	100	32200	7015	Fire Program/ATL - Hampden	\$19,058.25	

**Attachments:** N/A

**Recommendation:** See sample motion.

**SAMPLE MOTION:** I move the Board of Supervisors approve and appropriate the FY26 Budget Supplement as outlined above.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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## Board of Supervisors Agenda Summary

**Meeting Date:** July 8, 2025  
**Item #:** 14  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley/Sarah Elam Puckett  
**Agenda Item:** Properties Committee Report

---

**Summary:** The Properties Committee will be meeting Tuesday, July 8, 2025 at 5:00 p.m. to review the bids for the Worsham Convenience Center. Bids are due Thursday, July 3, 2025 at 11:00 a.m. The Committee, which comprises Supervisor David Emert, Chair, Supervisor Bill Jenkins and Supervisor Jerry Townsend, will bring a recommendation to the Board at its July 8<sup>th</sup> meeting.

### Attachments:

**Recommendation:** Forthcoming following the Properties Committee meeting.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 15  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** County Administrator's Report

---

**SUMMARY:**

The County Administrator will provide the Board an update on additional matters or concerns of the County.

**COST:**

**ATTACHMENT:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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## Board of Supervisors Agenda Summary

**Meeting Date:** July 8, 2025  
**Item #:** 16  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** Date of November Board Meeting

---

**Summary:** The regular November Board meeting date is Tuesday, November 11, which will fall during the annual VACo Conference.

Historically, the Board has changed the date of its November meeting to either the Thursday prior to VACo (November 6, 2025) or the Thursday following VACo (November 13, 2025).

Board consideration is requested.

**SAMPLE MOTION:** I move that the Board of Supervisors approve moving the date of its November 2025 meeting to November \_\_\_\_, 2025 and authorize the publication of the required public notice to advertise the new meeting date.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 17-a  
**Department:** Board of Supervisors  
**Staff Contact:** Donna Nunnally  
**Agenda Item:** Treasurer's Report

---

**SUMMARY:**

The Treasurer's Report is attached.

**Cost:**

**Attachments:** Treasurer's Report

**Recommendation:**

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

**Prince Edward Board of Supervisors Treasurer's Report**  
**May 2025**

<b>Bank Account Balances</b>						
<b>Name of Bank</b>	<b>Ref #</b>	<b>Int. Rate</b>		<b>Int. Paid</b>	<b>Bank Balance</b>	
Benchmark Pooled Fund Account	7654	2.75				\$ 21,223,626.36
Benchmark Social Services	9746					\$ 350,262.19
Benchmark School Fund	3352					\$ 3,211,928.61
Benchmark Food Service	3742					\$ 201,774.46
<b>TOTAL</b>						<b>\$ 24,987,591.62</b>

<b>Certificates of Deposit</b>						
	<b>Ref #</b>	<b>Int. Rate</b>	<b>Term</b>	<b>Maturity</b>	<b>Bank Balance</b>	<b>Available Balance</b>
<b>Benchmark</b>						
	0994	1.00	24	01/15/26	\$ 125,365.67	
	0995	1.00	24	01/15/26	\$ 125,365.67	
Recreation Fund	0998	3.55	36	02/14/27	\$ 18,398.15	
Benchmark 5 Yr CD-letter of credit	0632	1.00	60	01/04/26	\$ 678,161.30	\$ 947,290.79
Benchmark Investment Acct	L796	3.02	36	05/13/25	\$ 2,223,957.58	\$ 2,223,957.58
<b>Farmers Bank</b>						
Underground Storage	2478	2.48	36	10/27/27	\$ 23,504.04	\$ 23,504.04
Virginia Investment Pool	184	4.46			\$10,801,944.03	\$10,801,944.03
<b>TOTAL</b>						<b>\$ 13,996,696.44</b>

<b>GRAND TOTAL</b>						<b>\$ 38,984,288.06</b>
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**Prince Edward Board of Supervisors Treasurer's Report  
May 2024**

Bank Account Balances						
Name of Bank	Ref #	Int. Rate		Int. Paid	Bank Balance	
Benchmark Pooled Fund Account	7654	3.5		\$61,423.50	\$ 23,582,915.05	
Benchmark Social Services	9746				\$ 270,407.56	
Benchmark School Fund	3352				\$ 2,486,796.50	
Benchmark Food Service	3742				\$ 429,306.94	
<b>TOTAL</b>						<b>\$ 26,769,426.05</b>

**\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances due to end of the fiscal year.**

Certificates of Deposit						
	Ref #	Int. Rate	Term	Maturity	Bank Balance	Available Balance
<b>Benchmark</b>						
	0994	1.00	24	01/15/26	\$ 124,122.23	
	0995	1.00	24	01/15/26	\$ 124,122.23	
Recreation Fund	0998	3.55	36	02/14/27	\$ 17,769.14	
Benchmark 5 Yr CD-letter of credit	0632	1.00	60	01/04/26	\$ 671,435.50	\$ 937,449.10
Benchmark Investment Acct	L796	3.09	36	05/13/25	\$ 2,495,000.06	\$ 2,533,222.02
<b>Farmers Bank</b>						
	2465	0.50	36	06/17/24	\$ 110,590.12	
	2466	0.50	36	06/17/24	\$ 110,590.12	
Underground Storage	2478	0.60	36	10/27/24	\$ 23,146.38	
	3494	4.66	6	11/16/24	\$ 2,658,827.65	
	3454	4.53	6	10/05/24	\$ 2,616,615.23	
	3475	4.64	6	10/05/24	\$ 5,235,415.54	
						\$ 10,755,185.04
<b>TOTAL</b>						<b>\$ 14,225,856.16</b>

<b>GRAND TOTAL</b>						<b>\$ 40,995,282.21</b>
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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 17-b  
**Department:** County Administration  
**Staff Contact:** Crystal Baker  
**Agenda Item:** Review of Accounts & Claims

---

**SUMMARY:**

The Bill List, Mileage Reports, and County Attorney Invoices are attached.

**Cost:**

**Attachments:**

**Recommendation:**

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

FUND NO. -----	DESCRIPTION -----	\$ \$ PAY \$ \$ -----
100	GENERAL FUND	\$3,614,605.10
120	EXPENDITURES - GRANITE FALLS CDA	\$1,519.00
205	EMS DISTRICT FUND	\$50,529.51
501	WATER FUND	\$245.51
502	SEWER FUND	\$66.76
520		\$47,504.92
741	PIEDMONT COURT SERVICES FUND	\$7,999.54
745		\$3,807,850.74
	TOTAL	7,530,321.08

AP375H  
6/30/2025  
FUND # - 100

GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2025 -- 6/30/2025

AFTER CHECKS  
PAGE 1

MAJOR# ACCT# 011010	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160	21756	Professional Services			
	21756	LETTERPRESS COMMUNICATIONS	3271	2025 ANNUL RPT MAY25	101.25
	21756	LETTERPRESS COMMUNICATIONS	3271	MAIL CHIMP MAY 25	33.13
				ACCOUNT TOTAL	134.38 *
3161	21756	Statagic Planning			
	21756	LETTERPRESS COMMUNICATIONS	3271	CTY COMM HRS MAY 25	5,096.25
				ACCOUNT TOTAL	5,096.25 *
3600	15240	Advertising			
	15240	FARMVILLE NEWSMEDIA	129579/0425	BUDGET AD/GEN SVC AD	2,187.62
	15240	FARMVILLE NEWSMEDIA	129579/0525	GRAD AD/CITZN VOL AD	705.49
	15241	FARMVILLE HERALD	222498 1983099	5/13 BOS MEETING	553.47
	15241	FARMVILLE HERALD	222498 1985906	RFP RECYCLING AD	172.48
	15241	FARMVILLE HERALD	222498 1996410	6/10 BOS MEETING AD	627.21
	15241	FARMVILLE HERALD	222498 1999553	BID WORSHAM SITE	240.08
	15241	FARMVILLE HERALD	222498 2003655	JOINT MTG AD 6/24	516.60
				ACCOUNT TOTAL	5,002.95 *
5530	11250	Travel-Subsistence & Lodg			
	11250	BENCHMARK COMMUNITY BANK	1554 ADMIN 0625	MACADOS PROP COM MTG	136.02
	11250	BENCHMARK COMMUNITY BANK	1554 ADMIN 0625	MACADOS	38.55
				ACCOUNT TOTAL	174.57 *
				MAJOR TOTAL	10,408.15 **
012110	COUNTY ADMINISTRATOR				
5210	30500	Postal Services			
	30500	U S POSTAL SERVICE	BOX RENT 0625	BOX 382 RENT	144.00
				ACCOUNT TOTAL	144.00 *
5540	10646	Travel-Conventio & Educa			
	10646	ANDERSON, DAYLE	ED REIMB 0625	AP CERTIFICATION PRG	1,295.00
	11015	BAI USER GROUP	2025 TRAINING	BAI TRAINING/MEETING	50.00
				ACCOUNT TOTAL	1,345.00 *
5810	11250	Dues & Association Member			
	11250	BENCHMARK COMMUNITY BANK	1554 ADMIN 0625	UVA COOPER MEMBERSHP	1,000.00
				ACCOUNT TOTAL	1,000.00 *
6001	10259	Office Supplies			
	10259	AMAZON CAPITAL SERVICES	1DJJ-JR1L-L6KV	INK/CLIPS/CUPS/COFFE	603.97
	10259	AMAZON CAPITAL SERVICES	1GJJ-9VF7-N3T9	HANGING FILE FOLDERS	70.74
	18862	IT'S SNACK TIME INC	35482933 ADMIN	RENTAL 3RD FL	7.50
	18862	IT'S SNACK TIME INC	35483029 ADMIN	(3) WATER	21.75
	20600	KEY OFFICE SUPPLY	415 597404	BLUE/SALMON PAPER	23.19
	20600	KEY OFFICE SUPPLY	415 597656	WEEKLY TIME CARDS	159.90
	22910	MOUNTAIN CREEK SIGNS	000362	BIG CHECK YARD SIGN	50.00
				ACCOUNT TOTAL	937.05 *
6012	11250	Books and Subscriptions			
	11250	BENCHMARK COMMUNITY BANK	1555 ADMIN 0625	START MEETING	15.12
	11250	BENCHMARK COMMUNITY BANK	1555 ADMIN 0625	ANC NEWSPAPER	74.90
	11250	BENCHMARK COMMUNITY BANK	1555 ADMIN 0625	ANC NEWSPAPERS CREDI	74.90-

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	ACCOUNT TOTAL MAJOR TOTAL	AMOUNT
012210	LEGAL SERVICES				
3160	Professional Services 28062 SANDS ANDERSON PC	729862 110729	J R THARPE TRUCKING	ACCOUNT TOTAL MAJOR TOTAL	700.00 * 700.00 * 700.00 **
012220	PERSONNEL				
3199	Purchase of Services 11250 BENCHMARK COMMUNITY BANK 15145 FADS	1554 ADMIN 0625 PECA250531	BACKGROUND CHECK VSP DRUG TEST	ACCOUNT TOTAL MAJOR TOTAL	15.00 350.00 * 365.00 * 365.00 **
012240	INDEPENDENT AUDITOR				
3120	Accountings & Auditing Se 28729 MCGRIFF INSURANCE SERVICES	CINV-1010702	ACCT VALU/DISCLOSURE	ACCOUNT TOTAL MAJOR TOTAL	2,000.00 2,000.00 * 2,000.00 **
012310	COMMISSIONER OF REVENUE				
5210	Postal Services 30520 U S POSTAL SERVICE	BOX RENT 0625	PO BOX RENWAL 446	ACCOUNT TOTAL	246.00 246.00 *
5530	Travel-Subsistence & Lodg 11250 BENCHMARK COMMUNITY BANK	0531 COR 0625	HOTEL FOR CONFERENCE	ACCOUNT TOTAL	150.00 150.00 *
5540	Travel-Convention & Educa 11250 BENCHMARK COMMUNITY BANK	0531 COR 0625	COR & TR CONFERENCE	ACCOUNT TOTAL	90.00 90.00 *
6001	Office Supplies 20600 KEY OFFICE SUPPLY	416 597393	SIGNATURE STAMP	ACCOUNT TOTAL	24.99 24.99 *
6013	Software 20002 JUST APPRAISED INC	13130	SOFTWARE COMM OF REV	ACCOUNT TOTAL MAJOR TOTAL	10,000.00 10,000.00 * 10,510.99 **
012320	ASSESSOR				
3600	Advertising 15241 FARMVILLE HERALD	222498 1988261	BOE ORGANIZTN MTG AD		117.18

AP375H  
6/30/2025  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2025 -- 6/30/2025

AFTER CHECKS  
PAGE 3

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL MAJOR TOTAL	AMOUNT
012410	TREASURER	15241 FARMVILLE HERALD	222498 1988262	BOE MEETING DATES AD		270.80
5210		Postal Services				387.98 *
	10103 AMERICAN SOLUTIONS FOR BUS		053025DEP-1	PSTG REAL ESTATE INV		387.98 **
	10103 AMERICAN SOLUTIONS FOR BUS		053025DEP-2	PSTG PPTAX INV		
	26124 QUADIENT FINANCE USA, INC.		TREAS PSTG 0525	POSTAGE		2,500.00
	30540 U S POSTAL SERVICE		BOX RENT 0625	BOX RENT 522		3,000.00
5230		Telecommunications			ACCOUNT TOTAL	144.00
	11250 BENCHMARK COMMUNITY BANK		2777 TREAS 0625	PAYFLOW/PAYPAL		8,144.00 *
5410		Lease/Rent Equipment			ACCOUNT TOTAL	17.40
	26125 QUADIENT LEASING USA, INC.		Q1874308	LEASE PAYMENT		17.40 *
5530		Travel-Subsistence & Lodg			ACCOUNT TOTAL	1,611.96
	11250 BENCHMARK COMMUNITY BANK		2777 TREAS 0625	HOTEL D NUNNALLY		1,611.96 *
	11250 BENCHMARK COMMUNITY BANK		2777 TREAS 0625	HOTEL J POWELL		255.00
	11250 BENCHMARK COMMUNITY BANK		2777 TREAS 0625	MEAL @ CONFERENCE		255.00
	11250 BENCHMARK COMMUNITY BANK		2777 TREAS 0625	MEAL @ CONFERENCE		19.02
6001		Office Supplies			ACCOUNT TOTAL	48.61
	10103 AMERICAN SOLUTIONS FOR BUS		INV08190531	#10 ENVELOPES (2500)		577.63 *
	11250 BENCHMARK COMMUNITY BANK		2777 TREAS 0625	MICROWAVE		214.99
6020		DMV Stops			ACCOUNT TOTAL	126.36
	13012 DMV		202515100712	DMV STOP FEES		341.35 *
012510	INFORMATION TECHNOLOGY				ACCOUNT TOTAL	3,875.00
3160		Professional Services			ACCOUNT TOTAL	3,875.00 *
	11902 BUSINESS DATA OF VA, INC.		08-088	CONTRACT AGREEMENT		14,567.34 **
3161		Webpage Services			ACCOUNT TOTAL	
	16683 GRANICUS, LLC		207236	MS3 GO LIVE COMPLETE		3,000.00 *
3320		Maintenance Service			ACCOUNT TOTAL	3,270.00
	11537 BAI MUNICIPAL SOFTWARE		20250604008	ANNL MAINT PACKAGES		3,270.00 *
013100	ELECTORAL BOARD AND OFFICIALS				ACCOUNT TOTAL	11,176.00
3161		Election Official			ACCOUNT TOTAL	11,176.00 *
	10148 ADAMS PATRICIA		ELECTION 0625	ELECTION OFFICIAL		17,446.00 **
						180.00

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	10171	AKERS BRANDON	ELECTION 0625	ELECTION OFFICIAL	155.00
	11045	BAILEY, LEOLA	ELECTION 0625	ELECTION OFFICIAL	180.00
	11064	BAIR APRIL	ELECTION 0625	ELECTION OFFICIAL	155.00
	11171	BARNES BARBARA	ELECTION 0625	ELECTION OFFICIAL	185.00
	11186	BARNES ROBERT L	ELECTION 0625	ELECTION OFFICIAL	180.00
	11198	BASKIN BETTY	ELECTION 0625	ELECTION OFFICIAL	185.00
	11265	BARTON JOVITA	ELECTION 0625	ELECTION OFFICIAL	210.00
	11450	BRADSHAW ROBERT C	ELECTION 0625	ELECTION OFFICIAL	180.00
	11502	BROXTON-FREEMAN, DENISE	ELECTION 0625	ELECTION OFFICIAL	155.00
	12807	COPELAND ARETHA	ELECTION 0625	ELECTION OFFICIAL	255.00
	13015	DAILEY OTIS	ELECTION 0625	ELECTION OFFICIAL	180.00
	13766	DOVE RACHAEL E	ELECTION 0625	ELECTION OFFICIAL	180.00
	13832	DUNN, KEVIN	ELECTION 0625	ELECTION OFFICIAL	155.00
	14365	EDMENDSON SARAH	ELECTION 0625	ELECTION OFFICIAL	210.00
	14793	ERICKSON RICHARD W	ELECTION 0625	ELECTION OFFICIAL	255.00
	15870	FORD MOSES	ELECTION 0625	ELECTION OFFICIAL	155.00
	16228	GLADDEN YOLANDA	ELECTION 0625	ELECTION OFFICIAL	205.00
	16228	GLADDEN YOLANDA	PRE/LATE 0625	ELECTION OFFICIAL	270.00
	17502	HEINOLD, JUDITH	ELECTION 0625	ELECTION OFFICIAL	180.00
	19250	JASPER FRANCES D	ELECTION 0625	ELECTION OFFICIAL	210.00
	19701	JOHNSON SYNI	ELECTION 0625	ELECTION OFFICIAL	210.00
	19768	JONES BARBARA	ELECTION 0625	ELECTION OFFICIAL	155.00
	20207	KELLUM DONALD B JR	ELECTION 0625	ELECTION OFFICIAL	210.00
	20326	KENNEDY, JUDITH	ELECTION 0625	ELECTION OFFICIAL	180.00
	21001	KOETHER, CINDY H	ELECTION 0625	ELECTION OFFICIAL	230.00
	21002	KOETHER, ROBB	ELECTION 0625	ELECTION OFFICIAL	155.00
	21501	LEE, ANDREA	ELECTION 0625	ELECTION OFFICIAL	185.00
	21632	LEE JAMES JUNIOR	ELECTION 0625	ELECTION OFFICIAL	180.00
	22127	MARCELLIN IDA M	ELECTION 0625	ELECTION OFFICIAL	50.00
	22173	MASON, AL	ELECTION 0625	ELECTION OFFICIAL	180.00
	22217	MAXEY RENEE T	ELECTION 0625	ELECTION OFFICIAL	155.00
	22274	MCELHENIE LORA P	ELECTION 0625	ELECTION OFFICIAL	255.00
	22400	MILHOUSE ANDREA R	ELECTION 0625	ELECTION OFFICIAL	210.00
	23342	NASH BRENDA	ELECTION 0625	ELECTION OFFICIAL	25.00
	25121	PALIOOTTI, DENNIS	ELECTION 0625	ELECTION OFFICIAL	155.00
	25372	PHILLIPS RAYMOND	ELECTION 0625	ELECTION OFFICIAL	180.00
	27131	RANDOLPH REBECCA L	ELECTION 0625	ELECTION OFFICIAL	255.00
	27713	ROBINSON, DELORES	ELECTION 0625	ELECTION OFFICIAL	180.00
	27714	ROBINSON, ELEANOR	ELECTION 0625	ELECTION OFFICIAL	180.00
	28089	SCHUMACHER MICHELE	ELECTION 0625	ELECTION OFFICIAL	180.00
	28345	SIMPSON DILLON	ELECTION 0625	ELECTION OFFICIAL	100.00
	28408	SIMPSON DONNA	ELECTION 0625	ELECTION OFFICIAL	180.00
	28434	SOMERS CLAUDIA	ELECTION 0625	ELECTION OFFICIAL	255.00
	28439	SKAKUM LYNN	ELECTION 0625	ELECTION OFFICIAL	255.00
	28449	SLATER DANA	ELECTION 0625	ELECTION OFFICIAL	155.00
	28989	STRICKLER, JR EDWARD	ELECTION 0625	ELECTION OFFICIAL	155.00
	28997	STURGIS PATRICIA LYNN	ELECTION 0625	ELECTION OFFICIAL	255.00
	29066	TAYLOR, SHARON	ELECTION 0625	ELECTION OFFICIAL	180.00
	29067	TAYLOR, CHARLES	ELECTION 0625	ELECTION OFFICIAL	180.00



MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5420	29092	TAYLOR SHIRLEY L	ELECTION 0625	ELECTION OFFICIAL	160.00
	29092	TAYLOR SHIRLEY L	PRE/LATE 0625	ELECTION OFFICIAL	270.00
	29154	THACKSTON CHRIS	ELECTION 0625	ELECTION OFFICIAL	210.00
	29238	THORNTON SARANNA	ELECTION 0625	ELECTION OFFICIAL	155.00
	29283	TIMMONS LINDA	ELECTION 0625	ELECTION OFFICIAL	180.00
	29290	TINSLEY BETTY	ELECTION 0625	ELECTION OFFICIAL	180.00
	29790	TRENT JOYCE MYLUM	ELECTION 0625	ELECTION OFFICIAL	255.00
	32915	WOOD KASIE R	ELECTION 0625	ELECTION OFFICIAL	160.00
	32915	WOOD KASIE R	PRE/LATE 0625	ELECTION OFFICIAL	270.00
	33760	YEATTS JOYCE	ELECTION 0625	ELECTION OFFICIAL	155.00
	36140	ZEHNER LUCIE	ELECTION 0625	ELECTION OFFICIAL	255.00
	ACCOUNT TOTAL				11,495.00 *
5510	13083	Lease/Rental of Buildings			
	14600	DARLINGTON HGT FIRE DEPT	ELECTION 0625	POLLING PLACE RENT	200.00
	17208	ELKS LODGE #269	ELECTION 0625	POLLING PLACE RENT	200.00
	22899	HAMPDEN-SYDNEY FIRE DEPT	ELECTION 0625	POLLING PLACE RENT	200.00
	25920	MT ZION SECOND BAPTIST CH	ELECTION 0625	POLLING PLACE RENT	200.00
	27330	PROSPECT VOL FIRE DEPT	ELECTION 0625	POLLING PLACE RENT	200.00
	28897	RICE VOL FIRE DEPT	ELECTION 0625	POLLING PLACE RENT	200.00
5510	28897	MT PLEASANT UNITED	ELECTION 0625	POLLING PLACE RENT	200.00
	29332	TOWN OF FARMVILLE	ELECTION 0625	TRAIN STATION RENT	200.00
	ACCOUNT TOTAL				1,600.00 *
013200	10173	Mileage			
	AKERS-BOOKER GWENDOLYN		MILEAGE 0625	MILEAGE-CAGE DELIVER	117.60
	ACCOUNT TOTAL				117.60 *
5510	32961	Travel-Mileage			
	WRIGHT LYNETTE		MILEAGE 0625	MILEAGE-CAGE DELIVER	79.80
	ACCOUNT TOTAL				79.80 *
5530	11250	Travel-Subsistance & Lodg			
	BENCHMARK COMMUNITY BANK		1554 ADMIN 0625	HOTEL C CHILDERS	134.83
	BENCHMARK COMMUNITY BANK		1554 ADMIN 0625	HOTEL J NEWMAN	134.83
6001	30398	Office Supplies			
	ULINE		193457870	CORRUGATED BOXES	269.66 *
	ACCOUNT TOTAL				117.57
021100	CIRCUIT COURT				
					117.57 *
	ACCOUNT TOTAL				467.03 **
6001	10259	Office Supplies			
	AMAZON CAPITAL SERVICES		146R-7XJ6-N7HF	COFFEE MAKER	39.99
	KEY OFFICE SUPPLY		8868 596700	COFFEE/WATER/MARKERS	53.22
	KEY OFFICE SUPPLY		8868 596701	PAPER TOWELS	34.42
	KEY OFFICE SUPPLY		8868 596702	INK CARTRIDGE	126.88
	ACCOUNT TOTAL				254.51 *
	MAJOR TOTAL				254.51 **

MAJOR# ACCT# 021200	VENDOR NUMBER GENERAL DISTRICT COURT	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160	Professional Services				
	18862 IT'S SNACK TIME INC	35482935 GDC		RENTAL	7.50
	18862 IT'S SNACK TIME INC	35483031 GDC		(2) WATER	14.50
	28866 STEPS, INC	19923		SHRED SERVICE	42.80
				ACCOUNT TOTAL	64.80 *
				MAJOR TOTAL	64.80 **
021250	JUVENILE & DOMESTIC COURT				
3320	Maintenance Service Contr				
	28866 STEPS, INC	19924		SHRED SERVICE	44.29
				ACCOUNT TOTAL	44.29 *
5210	Postal Services				
	26124 QUADIENT FINANCE USA, INC.	JDR PSTG 0525		POSTAGE	124.00
				ACCOUNT TOTAL	124.00 *
6001	Office Supplies				
	10259 AMAZON CAPITAL SERVICES	16PN-9NRW-LND4		ICE MKR/SHRPNR/INK	311.87
	18862 IT'S SNACK TIME INC	35482924 JDR		RENTAL	7.50
	18862 IT'S SNACK TIME INC	35483033 JDR		(3) WATER	21.75
				ACCOUNT TOTAL	341.12 *
6024	Drug Kits				
	22343 MEDIMPEX UNITED INC	MUI-10284		DRUG TESTS	315.00
				ACCOUNT TOTAL	315.00 *
				MAJOR TOTAL	824.41 **
021600	CLERK OF THE CIRCUIT COURT				
5210	Postal Services				
	30610 U S POSTAL SERVICE	BOX RENT 0625		BOX 304 RENEWAL	144.00
				ACCOUNT TOTAL	144.00 *
5230	Telecommunications				
	21319 BRIGHTSPEED	309863799 0525		CIRCUIT COURT CLERK	69.20
				ACCOUNT TOTAL	69.20 *
6001	Office Supplies				
	18862 IT'S SNACK TIME INC	35482932 CCC		RENTAL	7.50
	18862 IT'S SNACK TIME INC	35483027 CCC		(2) WATER	14.50
	20600 KEY OFFICE SUPPLY	596853		COPY PAPER	89.99
	20600 KEY OFFICE SUPPLY	596854		PENS/ALOPRYT	39.08
	20600 KEY OFFICE SUPPLY	596855		CARTRIDGES	699.25
	20600 KEY OFFICE SUPPLY	597291		STORAGE BOXES	235.98
	20600 KEY OFFICE SUPPLY	597292		COPY PAPER	79.99
	20600 KEY OFFICE SUPPLY	597293		POSTIT/PENS/BATRY/	138.61
				ACCOUNT TOTAL	1,304.90 *
6012	Books and Subscriptions				
	29038 T&N PRINTING	512012		PLATS	25.15
				ACCOUNT TOTAL	25.15 *
				MAJOR TOTAL	1,543.25 **

MAJOR# ACCT# 021800	VENDOR NUMBER LAW LIBRARY	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6012	22211	Books and Subscriptions RELX INC. DBA LEXIS NEXIS	3095784173	MAY PAYMENT	ACCOUNT TOTAL 476.00 * MAJOR TOTAL 476.00 **
022100	COMMONWEALTH'S ATTORNEY				
3320	28866	Maintenance Service Contr STEPS, INC	19921	SHRED SERVICE	ACCOUNT TOTAL 21.40 * MAJOR TOTAL 21.40 *
5210	11250	Postal Services BENCHMARK COMMUNITY BANK	1125 CWA 0625	PITNEY BOWES LEASE	ACCOUNT TOTAL 187.17 * MAJOR TOTAL 187.17 *
5899	11250	Miscellaneous BENCHMARK COMMUNITY BANK	1125 CWA 0625	POLICE APPREC WEEK	ACCOUNT TOTAL 242.57 * MAJOR TOTAL 242.57 *
6001	18862	Office Supplies IT'S SNACK TIME INC	35482926 CWA	RENTAL	7.50
	18862	IT'S SNACK TIME INC	35483032 CWA	(2) WATERS	14.50
	20600	KEY OFFICE SUPPLY	6 596670	DVD'S	42.99
	20600	KEY OFFICE SUPPLY	6 597537	INK CARTRIDGE	99.99
	20600	KEY OFFICE SUPPLY	6 597608	BLACK TONER	59.95
				ACCOUNT TOTAL	224.93 *
6012	21764	Books and Subscriptions LEXISNEXIS MATTHEW BENDER	3254700001	LAW BOOKS	ACCOUNT TOTAL 220.51 * MAJOR TOTAL 896.58 **
022210	VICTIM WITNESS ASSIST STATE FUNDS				
6001	20600	Office Supplies - State F KEY OFFICE SUPPLY	597105	COPY PAPER	ACCOUNT TOTAL 89.99 * MAJOR TOTAL 89.99 **
031200	SHERIFF				
3110	28596	Animal Care/Services FARMERS COOPERATIVE, INC.	1300405	DOG FOOD	ACCOUNT TOTAL 140.47 * MAJOR TOTAL 140.47 *
3310	22495	Repairs/Maintenance-Radio MOBILE COMMUNICATIONS AMER	270000148-1	LABOR/BATTERIES	ACCOUNT TOTAL 1,781.00 * MAJOR TOTAL 1,781.00 *
3311	14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	0251709	BRK PDS/ROTORS/MNFIL	2,090.00
	14300	EAST END MOTOR CO INC	0251886	OIL CHNGE/ROTORS	1,394.54
	14300	EAST END MOTOR CO INC	0251892	OXY SENSOR/ENGINE LGH	193.30

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	14915	EXPRESS CARE	24672	OIL CHANGE	104.98
	14915	EXPRESS CARE	24793	OIL CHANGE	140.45
	14915	EXPRESS CARE	25025	OIL CHANGE	123.96
	14915	EXPRESS CARE	25075	OIL CHANGE	107.98
	14915	EXPRESS CARE	25179	OIL CHANGE	99.98
	14915	EXPRESS CARE	25200	OIL CHANGE	153.96
	14915	EXPRESS CARE	25217	OIL CHANGE	97.98
	27490	RUNDSTROM AUTO LLC	0016773	REPAIR EXHAUST LEAK	75.00
	27490	RUNDSTROM AUTO LLC	0016816	VEH INSPECTION	20.00
	28486	SMITH'S SPEEDOMETER CALIBR	PECSO 061625	VEH CALIBRATION	70.00
	29199	THIRD STREET WRECKER INC	T15490	WRECKER SERVICE	290.00
3320		Maintenance Service Contr		ACCOUNT TOTAL	4,962.13 *
	12297	CBIZ BENEFITS & INSURANCE	211905	JUNE TIME BILLING	138.75
	12779	COMPUTER EXCHANGE	20713	EVO LICENSES	174.00
	12779	COMPUTER EXCHANGE	20992	EVO LICENSES	240.00
	21319	BRIGHTSPEED	489989564 0625	SALLY PORT LINE	84.78
	31339	VERIZON WIRELESS	6114606372	MDT CHARGES MAY 25	1,161.55
5210		Postal Services		ACCOUNT TOTAL	1,799.08 *
	30666	U S POSTAL SERVICE	BOX RENT 0625	BOX 25 RENEWAL	102.00
5230		Telecommunications		ACCOUNT TOTAL	102.00 *
	10102	AT&T MOBILITY	77451 0525	CELL SVC/GPS TRACKER	1,962.24
	20904	KINEX NETWORKING SOLUTION	2506-0058005	RMTE BU/FIBER CONN	119.95
	21319	BRIGHTSPEED	309468839 0625	PHONE	10.36
	21319	BRIGHTSPEED	309558628 0625	VCIN	7.97
5510		Travel-Mileage		ACCOUNT TOTAL	2,100.52 *
	999999	NC QUICK PASS PROCESSING C	35444092299	TOLLS PECSO	43.98
5530		Travel-Subsistence & Lodg		ACCOUNT TOTAL	43.98 *
	11894	BUSINESS CARD	0555SHERIFF0525	MEALS	211.10
	13394	DICKERSON MATT	REIMB 0424	MEAL REIMBURSEMENT	20.34
	15819	FLEMING TODD	REIMB 0525	MEAL REIMBURSEMENT	31.39
5540		Travel-Convention and Edu		ACCOUNT TOTAL	262.83 *
	11894	BUSINESS CARD	0555SHERIFF0525	TRAINING	494.56
5801		Accreditation		ACCOUNT TOTAL	494.56 *
	31092	VLEPSC TREASURER	PECSO 0525	ACCREDITATION FEE	250.00
6001		Office Supplies		ACCOUNT TOTAL	250.00 *
	10259	AMAZON CAPITAL SERVICES	1CHD-7HX3-GJXW	USB WAVEPORT HUB	36.98
	11894	BUSINESS CARD	0555SHERIFF0525	OFFICE SUPPLIES	5.04-
	18862	IT'S SNACK TIME INC	35482934 SHERIF	RENTAL	15.00
	18862	IT'S SNACK TIME INC	35483028 SHERIF	(5) WATERS	36.25
	21153	CAPITAL ONE/ WALMART	636325 0525	PLATES/CUTLRY/CANDY	83.40
	21153	CAPITAL ONE/ WALMART	636325 0525	BINOCULARS/ADPTR/PEN	177.51

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	21153	CAPITAL ONE/ WALMART	636325 0525	FINANCE CHARGE	1.33 *
6004	28640	Virso Comm Center Crime P			ACCOUNT TOTAL 345.43 *
		SOUTHSIDE ELECTRIC COOP	526776002 0525	VIRSO PECSO	32.22
6008		Vehicle & Powered Equip F			ACCOUNT TOTAL 32.22 *
	11894	BUSINESS CARD	0555SHERIFF0525	GAS	167.84
	14700	ELLINGTON ENERGY SERVICE	3211A 44468	FUEL	38.65
	14700	ELLINGTON ENERGY SERVICE	3211A 44469	FUEL	43.10
	14700	ELLINGTON ENERGY SERVICE	3211A 44470	FUEL	40.00
	14700	ELLINGTON ENERGY SERVICE	3211A 44471	FUEL	37.02
	14700	ELLINGTON ENERGY SERVICE	3211A 44472	FUEL	18.32
	14700	ELLINGTON ENERGY SERVICE	3211A 44473	FUEL	60.11
	14700	ELLINGTON ENERGY SERVICE	3211A 44474	FUEL	28.17
	14700	ELLINGTON ENERGY SERVICE	3211A 44475	FUEL	34.32
	14700	ELLINGTON ENERGY SERVICE	3211A 44476	FUEL	28.01
	14700	ELLINGTON ENERGY SERVICE	3211A 44477	FUEL	39.00
	14700	ELLINGTON ENERGY SERVICE	3211A 44478	FUEL	37.34
6009		Vehicle & Powered Equip S			ACCOUNT TOTAL 571.88 *
	14300	EAST END MOTOR CO INC	0251862	TIRES 18322	617.20
	14300	EAST END MOTOR CO INC	0251886	TIRES 01492	640.44
	14300	EAST END MOTOR CO INC	0252240	TIRES 97852	308.60
6010		Police Supplies			ACCOUNT TOTAL 1,566.24 *
	11894	BUSINESS CARD	0555SHERIFF0525	POLICE SUPPLIES	137.00
	13012	DMV	202515100087	SPECIAL ID	10.00
	16102	GALLS LLC	031377226	HANDCUFF CASE	46.62
	25782	PRINCE EDWARD CO PBLIC SCH	109	CHGS TO SCHL IN ERR	27.00
	27153	READ'S UNIFORMS LLC	326029-99	FLASHLIGHTS	302.62
6011		Uniforms & Wearing Appare			ACCOUNT TOTAL 523.24 *
	11894	BUSINESS CARD	0555SHERIFF0525	UNIFORM SUPPLIES	269.80
	16102	GALLS LLC	031456312	BELT	68.98
	27153	READ'S UNIFORMS LLC	323374-99	RAINCOAT	117.42
	27153	READ'S UNIFORMS LLC	323376-99	BDU PANTS	107.00
	27153	READ'S UNIFORMS LLC	326029-99	PANTS	139.56
	32734	WITMER PUBLIC SAFETY GRP	INV699732	SHIRT	54.00
032200		VOLUNTEER FIRE DEPARTMENT			ACCOUNT TOTAL 756.76 *
7002		Payment to Rice VFD			MAJOR TOTAL 15,732.34 **
	11772	BUG BUSTERS PEST CONTROL	1096839 RVFD	PEST CONTROL	48.15
	12834	COSTEN FLOORS INC	CG511660 RVFD	FURNISH/INST LVT	7,620.00
	12845	GFL/COUNTY WASTE	KD0000638725	TRASH COLLECTION	130.18
	14695	ELLINGTON'S LAWN SERVICE	97 0525	MOWING	400.00
	17679	HILL & DAVIS, CPA, PC	150029 06122025	TAX PREP RICE VOL FD	2,400.00

AP375H  
6/30/2025  
FUND # - 100

GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2025 -- 6/30/2025

AFTER CHECKS  
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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
	31846	DOMINION ENERGY VIRGINIA	4500495009 0625	RICE VOL FIRE DEPT		149.31
7004		Payment to Darlington VFD			ACCOUNT TOTAL	10,747.64 *
	10850	ATLANTIC EMERGENCY	15653RIC DHVFD	MAINT FREIGHTLINER		1,700.55
	14300	EAST END MOTOR CO INC	0250950 DHVFD	STATE INSPECTION		20.00
	14300	EAST END MOTOR CO INC	0250994 DHVFD	STATE INSPECTION		51.00
	14700	ELLINGTON ENERGY SERVICE	325G 45524 DHFD	ANNL GENERATOR SVC		234.00
	15656	FIRE & SAFETY EQUIP CO	140124 DHVFD	MEDICAL EQUIPMENT		715.00
	17679	HILL & DAVIS, CPA, PC	25857159 DHVFD	TAX PREPARATION		125.00
	28640	SOUTHSIDE ELECTRIC COOP	38156001 DUP	DARLINGTON HGTS VFD		285.99
	28640	SOUTHSIDE ELECTRIC COOP	38156001 0625	DARLINGTON HGTS FD		285.99
	28640	SOUTHSIDE ELECTRIC COOP	38156001 0625	DARLINGTON HGTS FD		285.99-
	31421	VACORP	113739 DHFD DUP	WORKERS COMP INS		4,302.00
	31421	VACORP	113739 DHVFD	WORKERS COMP		4,302.00
	31421	VACORP	113739 DHVFD	WORKERS COMP	ACCOUNT TOTAL	4,302.00-
7005		Payment to Hampden-Sydney				7,433.54 *
	10850	ATLANTIC EMERGENCY	15652RIC HSVFD	CODE CHECK ENFORCER		115.02
	12024	C W WILLIAMS	669126	BOOTS/GLOVES		618.80
	14801	ESO SOLUTIONS, INC	139539 HSVFD	SOFTWARE/UPDATES		984.66
	15656	FIRE & SAFETY EQUIP CO	139539 HSVFD	2 SETS TURNOUT GEAR		7,037.04
	17208	HAMPDEN-SYDNEY FIRE DEPT	AES 15595RIC	TRUCK #2 REIMB		2,366.12
	17208	HAMPDEN-SYDNEY FIRE DEPT	AMAZON 1971466	CLIPBOARDS/PCK TAPE		21.54
	31421	VACORP	114017 HSFD DUP	WORKERS COMP INS		3,097.50
	31421	VACORP	114017 HSVFD	WORKERS COMP INS		3,097.50
	31421	VACORP	114017 HSVFD	WORKERS COMP INS	ACCOUNT TOTAL	3,097.50-
7041		VFD Fuel				14,240.68 *
	17139	HAMPDEN SYDNEY COLLEGE	DIESEL 0525	DIESEL HSVFD		198.64
	17139	HAMPDEN SYDNEY COLLEGE	FUEL 0525	FUEL HSVFD		47.79
	25782	PRINCE EDWARD CO PBLC SCH	PVD DIESEL 0325	PVD DIESEL		59.98
	25782	PRINCE EDWARD CO PBLC SCH	PVD DIESEL 0425	PVD DIESEL		101.21
	25782	PRINCE EDWARD CO PBLC SCH	PVD DIESEL 0525	PVD DIESEL		88.21
	29440	PRINCE EDWARD CO TREAS	PVD GAS 0325	PVD GAS		46.94
	29440	PRINCE EDWARD CO TREAS	PVD GAS 0325	PVD GAS		46.94-
	29440	PRINCE EDWARD CO TREAS	PVD GAS 0425	PVD GAS		94.12
	29440	PRINCE EDWARD CO TREAS	PVD GAS 0425	PVD GAS		94.12-
	29440	PRINCE EDWARD CO TREAS	PVD GAS 0525	PVD GAS		84.69
	29440	PRINCE EDWARD CO TREAS	PVD GAS 0525	PVD GAS		84.69-
032500		EMERGENCY SERVICES			ACCOUNT TOTAL	495.83 *
5530		Travel - Subsistence & Lo			MAJOR TOTAL	32,917.69 **
	25961	PYLE, HOWARD	TRAINING 0625	MOTOROLA STAGING		721.05
					ACCOUNT TOTAL	721.05 *
					MAJOR TOTAL	721.05 **

MAJOR# ACCT# 033200	VENDOR NUMBER REGIONAL JAIL & DETENTION	VENDOR NAME PURCHASE OF SERVICES - JD	INV#	DESCRIPTION	AMOUNT
3196	25375	PIEDMONT RGNL JUVENILE	2360	JUVENILE DETENTION	7,500.00
	28662	SOUTHSIDE OUTREACH DET	CB 0425	ELECTRONIC MONITOR	230.00
	28662	SOUTHSIDE OUTREACH DET	IW 0425	ELECTRONIC MONITOR	360.00
	28662	SOUTHSIDE OUTREACH DET	JB 0525	ELECTRONIC MONITOR	995.00
	28662	SOUTHSIDE OUTREACH DET	KC 0425	ELECTRONIC MONITOR	1,200.00
	28662	SOUTHSIDE OUTREACH DET	KG 0425	CURFEW CHECK	60.00
	28662	SOUTHSIDE OUTREACH DET	KG 0525	ELECTRONIC MONITOR	1,240.00
	28662	SOUTHSIDE OUTREACH DET	KJ 0425	ELECTRONIC MONITOR	115.00
	28662	SOUTHSIDE OUTREACH DET	KJ 0525	ELECTRONIC MONITOR	1,120.00
	28662	SOUTHSIDE OUTREACH DET	ML 0425	ELECTRONIC MONITOR	360.00
	28662	SOUTHSIDE OUTREACH DET	ZD 0425	ELECTRONIC MONITOR	1,200.00
	28662	SOUTHSIDE OUTREACH DET	ZD 0525	ELECTRONIC MONITOR	1,240.00
				ACCOUNT TOTAL	15,620.00 *
				MAJOR TOTAL	15,620.00 **
034100	BUILDING OFFICIAL				
3311	22581	Repairs & Maint-Auto MOORE, PHILLIP	REIMB 0625	OIL CHANGE	101.98
				ACCOUNT TOTAL	101.98 *
5530	11250	Travel-Subsistence & Lodg BENCHMARK COMMUNITY BANK	8378 BLDG 0625	FISHIN PIG CATER	130.27
				ACCOUNT TOTAL	130.27 *
5880	11250	2% Blg Permit Surcharge BENCHMARK COMMUNITY BANK	8378 BLDG 0625	2% LEVY FEE	2,167.83
				ACCOUNT TOTAL	2,167.83 *
6001	10259	Office Supplies AMAZON CAPITAL SERVICES	11W7-G17N-RHLQ	INDEX CARDS	6.99
	10259	AMAZON CAPITAL SERVICES	11W7-G17N-RHLQ	CORRECTION TAPE	17.95
	10259	AMAZON CAPITAL SERVICES	11W7-G17N-RHLQ	ENVELOPE MOISTENER	9.49
	10259	AMAZON CAPITAL SERVICES	11W7-G17N-RHLQ	BOOKENDS FOR SHELVES	15.89
	10259	AMAZON CAPITAL SERVICES	11W7-G17N-RHLQ	DIPLOWA FRAME	29.40
	10259	AMAZON CAPITAL SERVICES	11W7-G17N-RHLQ	DRYING RACK	10.49
	10259	AMAZON CAPITAL SERVICES	11W7-G17N-RHLQ	COFFEE STATION ORGNZ	13.99
	10259	AMAZON CAPITAL SERVICES	11W7-G17N-RHLQ	DBL DIPLOMA FRAME	18.88
	10259	AMAZON CAPITAL SERVICES	11W7-G17N-RHLQ	SCREEN CLEANER KIT	10.49
	10259	AMAZON CAPITAL SERVICES	11W7-G17N-RHLQ	APPLE PENCIL	34.50
	11250	BENCHMARK COMMUNITY BANK	8378 BLDG 0625	INK PENS	144.79
	22581	MOORE, PHILLIP	REIMB 0525 3	CHAIR BASE W/CASTERS	70.01
				ACCOUNT TOTAL	382.87 *
6012	11250	Books and Subscriptions BENCHMARK COMMUNITY BANK	8378 BLDG 0625	RESIDENTIAL CODE BK	56.50
	11250	BENCHMARK COMMUNITY BANK	8378 BLDG 0625	PETROLEUM GAS CODE	185.68
				ACCOUNT TOTAL	242.18 *
				MAJOR TOTAL	3,025.13 **

MAJOR# ACCT# 035100	VENDOR NUMBER NAME ANIMAL CONTROL	INV#	DESCRIPTION	AMOUNT
3110	Vet Care 27524 RIDGE ANIMAL HOSPITAL 27524 RIDGE ANIMAL HOSPITAL	13113 394667 13113 394790	VET CARE VET CARE	189.76 349.69 539.45 *
5110	Electrical Services 31846 DOMINION ENERGY VIRGINIA	0890745003 0625	ANIMAL CONTROL	335.32 335.32 *
5230	Telecommunications 21319 BRIGHTSPEED	310119726 0625	ANIMAL CONTROL	208.92 208.92 *
5899	Miscellaneous 31492 VA DEPT OF AGRICULTURE & C	IV 25133 0014	NECROPSY	1,249.00 1,249.00 *
6002	Supplies for Shelter 11250 BENCHMARK COMMUNITY BANK	1554 ADMIN 0625	MEDS FOR ANIMAL SHLT	610.23 610.23 *
6003	Shelter Food 28596 FARMERS COOPERATIVE, INC.	1299754	DOG FOOD FOR SHELTER	79.98 79.98 *
6009	Vehicle & Powered Equip S 21811 LOWE'S	996897-OYMZDM	DIAMOND CUT WHEELS	104.46 104.46 *
6011	Uniforms and Wearing Appa 21811 LOWE'S	996897-OYMZDM	SAFETY GLASSES (1) PR	33.23 33.23 *
035300	MEDICAL EXAMINER			3,160.59 **
3110	Professional Health Serv 29459 TREASURER OF VIRGINIA	FLOYD, JAMES	CORONOR 060425	20.00 20.00 * 20.00 **
043200	GENERAL PROPERTIES			
3310	Repairs/Maintenance 12408 CHEMTREAT INC 12744 COMFORT SYSTEMS USA 12775 COMMONWEALTH ENGINEERING 13746 DODSON PEST CONTROL 14068 EAGLE FIRE INC 14068 EAGLE FIRE INC 25960 PUTNEY MECHANICAL CO INC 31167 VALLEY BOILER INC	CIN010856756 510032244 47485 T01-536700 0625 IN00131418 IN00131419 06032025 35112	JUNE 2025 PREVENT MAINT 3 MO HT SVC MANOR SEWER TERMITE WORSHAM CLRK ANNL BCKFLW TEST CH ANNL BCKFLW TEST DSS AC REPAIR VISTR CTR PREVENT MAIN JULY 25	145.21 617.25 325.00 1,599.00 975.00 635.00 2,715.00 550.00 7,561.46 *
3311	Repairs & Maint-Auto & Eq 28895 MSTs RECEIVABLES LLC	7A04E2C0	LIGHT/ZIP TIES/SCRDR	42.77 42.77 *



MAJOR# ACCT# 5110	VENDOR NUMBER NAME	DESCRIPTION	INV#	AMOUNT
	Electrical Services			
	28640 SOUTHSIDE ELECTRIC COOP	SANDY RIVER	114379002 0625	25.88
	31846 DOMINION ENERGY VIRGINIA	ROY CLARK MONUMENT	1230385005 0625	7.24
	31846 DOMINION ENERGY VIRGINIA	COURTHOUSE	2786281903 0625	14,293.28
	31846 DOMINION ENERGY VIRGINIA	SOUTH ST PARK LOT	3646262521 0625	39.44
	31846 DOMINION ENERGY VIRGINIA	STEPS	4883315659 0625	1,211.07
	31846 DOMINION ENERGY VIRGINIA	SHERIFF SHED	4951935099 0625	6.71
	31846 DOMINION ENERGY VIRGINIA	WORSHAM CLERKS OFFIC	5856894620 0625	46.01
	31846 DOMINION ENERGY VIRGINIA	LIGHTS @ RICE	6669158583 0525	147.79
	31846 DOMINION ENERGY VIRGINIA	AG BUILDING	8105475944 0625	1,037.82
	31846 DOMINION ENERGY VIRGINIA	SHOP	9670710004 0625	98.10
		ACCOUNT TOTAL		16,913.34 *
5130	Water & Sewer			
	29332 TOWN OF FARMVILLE	WATER/SEWER	AG BLDG 0625	91.68
	29332 TOWN OF FARMVILLE	WATER	CH LAWN 0625	71.98
	29332 TOWN OF FARMVILLE	WATER/SEWER	STEPS 0625	152.40
	29332 TOWN OF FARMVILLE	WATER/SEWER	56 SMI WAY 0625	80.82
		ACCOUNT TOTAL		396.88 *
5230	Telecommunications			
	10251 ALLIED SECURITY SYSTEMS, I	PEFYA AUTO FIRE TEST	326548	33.00
	21319 BRIGHTSPEED	ELEVATOR	310441360 0525	138.31
	21319 BRIGHTSPEED	PEFYA BLDG FIRE ALRM	491005300 0525	50.65
		ACCOUNT TOTAL		221.96 *
5440	Portable Toilet Rental			
	28869 STIFF O INC	MONTHLY SERVICE	11541	495.00
		ACCOUNT TOTAL		495.00 *
5540	Travel-Convention & Educa			
	28961 SOUTHSIDE VA COMM COLLEGE	BRYCE A DEITRICH	6478570 DEITRIC	500.70
		ACCOUNT TOTAL		500.70 *
6005	Janitorial Supplies			
	13367 DIAMOND PAPER COMPANY	JANITORIAL SUPPLIES	350702-1	131.60
	13367 DIAMOND PAPER COMPANY	JANITORIAL SUPPLIES	351332	958.80
	13367 DIAMOND PAPER COMPANY	RETURN JANITORIAL SP	351332-1	40.20-
	13367 DIAMOND PAPER COMPANY	JANITORIAL	351332-2	40.20
	13367 DIAMOND PAPER COMPANY	JANITORIAL SUPPLIES	352014	566.81
	21811 LOWE'S	HANGER/SWIFFER DUST	993891-PBMSUU	39.84
	27922 CINTAS CORPORATION #524	JANITORIAL	4231342750	76.80
	27922 CINTAS CORPORATION #524	JANITORIAL	4232015276	76.80
	27922 CINTAS CORPORATION #524	JANITORIAL	4232822087	78.94
	27922 CINTAS CORPORATION #524	JANITORIAL	4233572758	78.94
		ACCOUNT TOTAL		2,008.53 *
6007	Repairs and Maintenance S			
	10259 AMAZON CAPITAL SERVICES	GRINDING WHEELS	1GN1-X1ND-NQ1W	29.99
	10259 AMAZON CAPITAL SERVICES	CONCRETE GRIND WHEEL	1GN1-X1ND-NQ1W	24.99
	10259 AMAZON CAPITAL SERVICES	SHROUD-ANGLE GRINDER	1GN1-X1ND-NQ1W	27.69
	10259 AMAZON CAPITAL SERVICES	TRIMMER LINE	1GN1-X1ND-NQ1W	38.77
	10259 AMAZON CAPITAL SERVICES	PW CHEM NOZZLE TIPS	1GN1-X1ND-NQ1W	21.99
	10259 AMAZON CAPITAL SERVICES	WHEEL RIM ASSEMBLY	1GN1-X1ND-NQ1W	34.95
	10259 AMAZON CAPITAL SERVICES	CORDED EARPLUGS	1GN1-X1ND-NQ1W	23.99

AP375H

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FUND # - 100 GENERAL FUND

PRINCE EDWARD

LISTING OF INVOICES FOR 6/01/2025 -- 6/30/2025

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	10259	AMAZON CAPITAL SERVICES	1GNI-X1ND-NQ1W	AIR CLEANER FILTER	9.49
	10259	AMAZON CAPITAL SERVICES	1GNI-X1ND-NQ1W	SPARK PLUG TESTER	8.99
	11025	B & M GREENHOUSE	15346	FLOWERS/AGRI FORM	41.21
	15560	FARMVILLE WHSALE ELECTRIC	813378	260W CCT HIBAY (2)	438.48
	15560	FARMVILLE WHSALE ELECTRIC	813379	LIGHT BULBS (30)	109.80
	18862	IT'S SNACK TIME INC	35482933 ADMIN	RENTAL 2ND/GRND FLRS	15.00
	18862	IT'S SNACK TIME INC	35483029 ADMIN	(4) WATER 2ND/GRNDFL	29.00
	21005	KORMAN SIGNS	402656	CUT NUMBERS 3"	102.33
	21005	KORMAN SIGNS	402688	(6) STREET SIGNS	480.13
	21811	LOWE'S	973811-PAIYBP	SILT FENCE/FILTER	67.40
	21811	LOWE'S	975345-PANSMH	PAINT/PAINT WAND/GLV	61.22
	21811	LOWE'S	977109-OZEYJZ	TARP	113.05
	21811	LOWE'S	978029-PASMQT	GROMMTS/BITS/PLIERS	118.78
	21811	LOWE'S	979289-PASMRM	SINK/FAUCET	153.30
	21811	LOWE'S	985240-OQCVXH	CARBON FILTERS (2)	85.46
	21811	LOWE'S	990883-OZSCBR	WOOD/TPE/SCRWS/DRVRS	127.67
	21811	LOWE'S	992337-OZWRPI	LUMBER/SCRWS SRR	175.17
	21811	LOWE'S	996227-OYMZDA	VINYL FENCE RAIL CVR	28.48
	21811	LOWE'S	996602-OYMZDK	WEED PRVNTN/REBAR/	87.78
	25680	PRICE SUPPLY CO INC	ORDR2505-C14156	OVAL CAPACITOR (1)	5.10
	25680	PRICE SUPPLY CO INC	ORDR2505-C14377	(24) AIR FILTERS	68.56
	25680	PRICE SUPPLY CO INC	ORDR2506-C14799	WAX/CLOSET BOTS	5.35
	25680	PRICE SUPPLY CO INC	ORDR2506-C14900	CLOSET REPAIR KIT	145.44
	28596	FARMERS COOPERATIVE, INC.	1298956	CONTRCTR BLEND 50LB	118.00
	28596	FARMERS COOPERATIVE, INC.	1299325	SHOULDER BAG SPREADR	45.99
	28895	MSTS RECEIVABLES LLC	62110ED5	WRKLGHTS/GRNDR/CRIMP	148.53
	28895	MSTS RECEIVABLES LLC	7A04E2C0	STRAP/DRING SHACKLE	26.98
6008		Vehicle & Powered Equip F		ACCOUNT TOTAL	3,019.06 *
	25247	PARKER OIL COMPANY INC	261633 63792K11	FUEL FOR GENERATOR	643.27
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL 0325	B & G DIESEL	214.41
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL 0425	B & G DIESEL	149.19
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL 0525	B & G DIESEL	164.94
6009		Vehicle & Powered Equip S		ACCOUNT TOTAL	1,171.81 *
	29083	TAYLOR-FORBES EQUIP CO	INI17722	ANTI-SCALP F18	52.60
6011		Uniforms & Wearing Appare		ACCOUNT TOTAL	52.60 *
	27922	CINTAS CORPORATION #524	4231342750	UNIFORM RENTAL	55.93
	27922	CINTAS CORPORATION #524	4232015276	UNIFORM RENTAL	55.93
	27922	CINTAS CORPORATION #524	4232822087	UNIFORM RENTAL	57.23
	27922	CINTAS CORPORATION #524	4233572758	UNIFORM RENTAL	152.14
043400		CANNERY		ACCOUNT TOTAL	321.23 *
3161		Professional Services-Can		MAJOR TOTAL	32,705.34 **
	31653	VIRGINIA FOOD WORKS	1001	COMM CANNERY CONTRCT	2,916.67
				ACCOUNT TOTAL	2,916.67 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435001 0625	CANNERY	644.96 644.96 *
5120	25247	Heating Services PARKER OIL COMPANY INC	239815 63792K 8	PROPANE @ CANNERY	1,289.62 1,289.62 *
5230	20904	Telecommunications KINEX NETWORKING SOLUTION	2506-0058804	CANNERY	94.90 94.90 * 4,946.15 **
053500		COMPREHENSIVE SERVICES ACT			
3160		CSA Programs			
	10121	ACEWALL SCHOLARS	CSANO 0827 0525	PROFESSIONAL SERVICE	1,700.00
	12929	CROSSROADS SERVICES BD	CSANO 2105 0525	PROFESSIONAL SERVICE	550.00
	12929	CROSSROADS SERVICES BD	CSANO 2583 0525	PROFESSIONAL SERVICE	367.31
	12929	CROSSROADS SERVICES BD	CSANO 3062 0525	PROFESSIONAL SERVICE	550.00
	12929	CROSSROADS SERVICES BD	CSANO 3810 0525	PROFESSIONAL SERVICE	367.31
	12929	CROSSROADS SERVICES BD	CSANO 3816 0525	PROFESSIONAL SERVICE	550.00
	12929	CROSSROADS SERVICES BD	CSANO 9839 0525	PROFESSIONAL SERVICE	550.00
	15965	FULCRUM COUNSELORS, LLC	CSANO 2583 0525	PROFESSIONAL SERVICE	1,125.00
	15965	FULCRUM COUNSELORS, LLC	CSANO 2664 0525	PROFESSIONAL SERVICE	1,065.00
	15965	FULCRUM COUNSELORS, LLC	CSANO 3810 0525	PROFESSIONAL SERVICE	945.00
	15965	FULCRUM COUNSELORS, LLC	CSANO 4876 0525	PROFESSIONAL SERVICE	1,065.00
	15965	FULCRUM COUNSELORS, LLC	21221544 0525	PROFESSIONAL SERVICE	1,050.00
	15965	FULCRUM COUNSELORS, LLC	355361128021525	PROFESSIONAL SERVICE	645.00
	17065	HALLMARK YOUTHCARE-RICHMD	CSANO 3816 0425	PROFESSIONAL SERVICE	3,168.00
	17340	HARBOR POINT BEHAVIORIAL H	CSANO 9839 0525	PROFESSIONAL SERVICE	3,780.00
	21784	LIFE PUSH, LLC	CSANO 4310 0425	PROFESSIONAL SERVICE	1,125.00
	23872	NORTH SPRING BEHAVIORAL	CSANO 3062 0525	PROFESSIONAL SERVICE	6,125.91
	27578	SH VARSITY ACQUISITION SUB	CSANO 1164 0425	PROFESSIONAL SERVICE	4,981.00
	27578	SH VARSITY ACQUISITION SUB	CSANO 1164 0525	PROFESSIONAL SERVICE	5,860.00
	27578	SH VARSITY ACQUISITION SUB	CSANO 2664 0425	PROFESSIONAL SERVICE	4,981.00
	27578	SH VARSITY ACQUISITION SUB	CSANO 2664 0525	PROFESSIONAL SERVICE	5,860.00
	27578	SH VARSITY ACQUISITION SUB	CSANO 4258 0425	PROFESSIONAL SERVICE	6,188.00
	27578	SH VARSITY ACQUISITION SUB	CSANO 4258 0525	PROFESSIONAL SERVICE	7,280.00
	27578	SH VARSITY ACQUISITION SUB	CSANO 4310 0425	PROFESSIONAL SERVICE	6,188.00
	27578	SH VARSITY ACQUISITION SUB	CSANO 4310 0525	PROFESSIONAL SERVICE	7,280.00
	27578	SH VARSITY ACQUISITION SUB	CSANO 6490 0425	PROFESSIONAL SERVICE	6,188.00
	27578	SH VARSITY ACQUISITION SUB	CSANO 6490 0525	PROFESSIONAL SERVICE	7,280.00
	27578	SH VARSITY ACQUISITION SUB	CSANO 9440 0425	PROFESSIONAL SERVICE	4,981.00
	27578	SH VARSITY ACQUISITION SUB	CSANO 9440 0525	PROFESSIONAL SERVICE	5,860.00
	27578	SH VARSITY ACQUISITION SUB	21221544 0425	PROFESSIONAL SERVICE	6,188.00
	27578	SH VARSITY ACQUISITION SUB	21221544 0525	PROFESSIONAL SERVICE	7,280.00
	28725	ST JOSEPH'S VILLA	CSANO 4682 0525	PROFESSIONAL SERVICE	10,395.00
	29252	THREE RIVERS TREATMENT CEN	CSANO 2105 0425	PROFESSIONAL SERVICE	3,870.00
				ACCOUNT TOTAL	125,388.53 *
				MAJOR TOTAL	125,388.53 **

MAJOR# ACCT# 058100	VENDOR NUMBER OTHER LAW ENFORCEMENT	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5898	21767 23232	Undercover Operations LEXISNEXIS RISK DATA MANAG	1100141560	PHONE SEARCHES	158.19
				ACCOUNT TOTAL	2,000.00
				MAJOR TOTAL	2,158.19 *
					2,158.19 **
061100	DRUG RECOVERY COURT				
5510	19810 JONES-CHAMBERS TATIANIA 19810 JONES-CHAMBERS TATIANIA	Travel - Mileage	REIMB 0625-2 REIMB 0625-3	TRAVEL MILEAGE UBER REIMBURSEMENT	118.58 174.66 293.24 *
5530	11250 BENCHMARK COMMUNITY BANK 19810 JONES-CHAMBERS TATIANIA	Travel - Subsistence & Lo BENCHMARK COMMUNITY BANK	1554 ADMIN 0625 REIMB 0625-1	HOTEL RECOVERY COURT REIMBURSE MEALS CONF	234.00 306.74 540.74 *
5540	11250 BENCHMARK COMMUNITY BANK	Travel - Convention & Edu	1554 ADMIN 0625	REC COURT AIRFARE	518.65 518.65 * 1,352.63 **
081100	PLANNING				
3160	11259 BERKLEY INVESTMENTS, LLC	Professional Services	PEC-NPS-1-22	COMP PLAN UPDATE	4,579.25 4,579.25 *
3600	15241 FARMVILLE HERALD	Advertising	222498 1987244	5/20 PC MEETING AD	393.70 393.70 *
6001	10259 AMAZON CAPITAL SERVICES 10259 AMAZON CAPITAL SERVICES 10259 AMAZON CAPITAL SERVICES 10259 AMAZON CAPITAL SERVICES 10259 AMAZON CAPITAL SERVICES 10259 AMAZON CAPITAL SERVICES 10259 AMAZON CAPITAL SERVICES 10259 AMAZON CAPITAL SERVICES 10259 AMAZON CAPITAL SERVICES 18862 IT'S SNACK TIME INC 18862 IT'S SNACK TIME INC	Office Supplies AMAZON CAPITAL SERVICES AMAZON CAPITAL SERVICES AMAZON CAPITAL SERVICES AMAZON CAPITAL SERVICES AMAZON CAPITAL SERVICES AMAZON CAPITAL SERVICES AMAZON CAPITAL SERVICES AMAZON CAPITAL SERVICES AMAZON CAPITAL SERVICES IT'S SNACK TIME INC IT'S SNACK TIME INC	11W7-G17N-RHLQ 11W7-G17N-RHLQ 11W7-G17N-RHLQ 11W7-G17N-RHLQ 11W7-G17N-RHLQ 11W7-G17N-RHLQ 11W7-G17N-RHLQ 11W7-G17N-RHLQ 11W7-G17N-RHLQ 35482925 COMDEV 35483030 COMDEV	DIPLOMA FRAME DRYING RACK COFFEE STATION ORGNZ DBL DIPLOMA FRAME SCREEN CLEANER KIT APPLE PENCIL LABEL MAKER TAPE CLEAR LABEL TAPE BROTHER LABEL MAKER RENTAL (1) WATER	29.40 10.49 13.99 18.89 10.50 34.50 18.17 16.99 39.99 7.50 7.25 207.67 * 5,180.62 **
081500	ECONOMIC DEVELOPMENT				
3600	21756 LETTERPRESS COMMUNICATIONS	Advertising	3271	BCON DEV RETNR MAY25	472.50 472.50 * 472.50 **

MAJOR# ACCT# 081600	VENDOR NUMBER TOURISM	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	21756	Advertising LETTERPRESS COMMUNICATIONS	3271	TRSM IMPL MAY 25 HRS	708.75 *
3700	11250	Transient Occupancy Tax E BENCHMARK COMMUNITY BANK	1555 ADMIN 0625	WEBSITE SQUARESPACE	15.00
	11250	BENCHMARK COMMUNITY BANK	8386 ED 0625	RAC VNDR CRDS/BROCHU	295.00
	11250	BENCHMARK COMMUNITY BANK	8386 ED 0625	RETRACTABLE BANNER	141.00
	11250	BENCHMARK COMMUNITY BANK	8386 ED 0625	WEBSITE SVC SQUARESP	12.00
	21756	LETTERPRESS COMMUNICATIONS	3271	TRSM MLTWTR JUNE 25	175.00
				ACCOUNT TOTAL	638.00 *
5110	31846	Electrical Services DOMINION ENERGY VIRGINIA	0675198071 0625	VISITOR CENTER A	164.47
	31846	DOMINION ENERGY VIRGINIA	1059387447 0625	VISITOR CENTER B	85.08
				ACCOUNT TOTAL	249.55 *
5130	29332	Water & Sewer TOWN OF FARMVILLE	VISTR CTR 0625	WATER/SEWER	53.04
				ACCOUNT TOTAL	53.04 *
5210	11250	Postal Services BENCHMARK COMMUNITY BANK	1554 ADMIN 0625	UPS CHARGES	30.46
				ACCOUNT TOTAL	30.46 *
5230	20904	Telecommunications KINEX NETWORKING SOLUTION	2506-0058800	VISITOR CENTER	111.85
				ACCOUNT TOTAL	111.85 *
5892	15958	VTC ARPA Tourism Grant FRAZIER & FRAZIER INC	327 2021-0057	PEC WAYFINDING	2,606.00
	22203	MAXEY & ASSOCIATES	24S0196-03	GATEWAY SIGNS WAYFND	290.00
				ACCOUNT TOTAL	2,896.00 *
5899	22166	Special Projects CREATIVE MONOGRAMMING	18397	POLO'S TOURISM	78.00
				ACCOUNT TOTAL	78.00 *
6001	11250	Office Supplies BENCHMARK COMMUNITY BANK	8386 ED 0625	CHATGPT OPEN AI	600.00
				ACCOUNT TOTAL	600.00 *
				MAJOR TOTAL	5,365.65 **
082300	FLOOD & EROSION CONTROL				
5470	17925	Stormwater Review Fees HURT & PROFFITT, INC	92173 20220727	PEC PLAN REVIEW	680.00
				ACCOUNT TOTAL	680.00 *
				MAJOR TOTAL	680.00 **
083500	COOPERATIVE EXTENSION OFFICE				
5230	21319	Telecommunications BRIGHTSPEED	309520098 0525	PE COOP EXT SVC	166.69
				ACCOUNT TOTAL	166.69 *

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GENERAL FUND

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MAJOR# ACCT# 5540	VENDOR NUMBER 11250	VENDOR NAME Travel-Convention & Educa BENCHMARK COMMUNITY BANK	INV# 1554 ADMIN 0625	DESCRIPTION CONF E SMALL VACCOOP	AMOUNT 575.00 *
5810	11250	Dues & Association Member BENCHMARK COMMUNITY BANK	1554 ADMIN 0625	ASCFG E SMALL VACCOOP	100.00
					100.00 *
					841.69 **
091000	GENERAL EXPENSE			ACCOUNT TOTAL	
5230	Internal Telecom Account			ACCOUNT TOTAL	
	10162 ADVERNOLOGY, INC		H0551	JUNE EMAIL HOSTING	44.99
	20904 KINEX NETWORKING SOLUTION		2506-0058806	COUNTY ADMIN	140.30
	20904 KINEX NETWORKING SOLUTION		2506-0058807	JUVENILE PROB/PAROLE	55.85
	20904 KINEX NETWORKING SOLUTION		2506-0058808	HEALTH DEPT	88.75
	20904 KINEX NETWORKING SOLUTION		2506-0058809	TREASURER	70.85
	20904 KINEX NETWORKING SOLUTION		2506-0058810	CIRCUIT COURT	55.35
	20904 KINEX NETWORKING SOLUTION		2506-0058811	GENERAL DIST COURT	70.30
	20904 KINEX NETWORKING SOLUTION		2506-0058812	COMMONWEALTH ATTY	71.80
	20904 KINEX NETWORKING SOLUTION		2506-0058813	REGISTRAR	55.35
	20904 KINEX NETWORKING SOLUTION		2506-0058814	JUVENILE/DOMESTIC	55.35
	20904 KINEX NETWORKING SOLUTION		2506-0058815	CIRCUIT COURT CLERK	116.20
	20904 KINEX NETWORKING SOLUTION		2506-0058816	SHERIFF	102.20
	20904 KINEX NETWORKING SOLUTION		2506-0058817	PLANNING/BUILDING	17.45
	20904 KINEX NETWORKING SOLUTION		2506-0058818	COMMISSIONER OF REV	71.80
	20904 KINEX NETWORKING SOLUTION		2506-0058819	MAGISTRATE	55.35
	20904 KINEX NETWORKING SOLUTION		2506-0058820	PIEDMONT HEALTH DIST	60.30
	20904 KINEX NETWORKING SOLUTION		2506-0058821	VICTIM WITNESS	15.45
	28329 SHENTEL		546715 001 0625	INTERNET	632.00
	28329 SHENTEL		546715 003 0625	HEALTH DEPT INTERNET	127.64
				ACCOUNT TOTAL	1,907.28 *
5803	Internal Fuel Account				
	28598 SOUTHERN STATES-AMELIA		U183210	GAS	1,988.40
	28598 SOUTHERN STATES-AMELIA		U201838	GAS	1,672.87
	28598 SOUTHERN STATES-AMELIA		U222886	CREDIT U201838	1,672.87-
	28598 SOUTHERN STATES-AMELIA		U222900	GAS	1,709.10
	28598 SOUTHERN STATES-AMELIA		U226283	GAS	1,531.33
	28598 SOUTHERN STATES-AMELIA		U233907	CREDIT INV U226283	1,531.33-
	28598 SOUTHERN STATES-AMELIA		U238128	GAS	1,179.44
				ACCOUNT TOTAL	4,876.94 *
5807	Contingency				
	11250 BENCHMARK COMMUNITY BANK		1554 ADMIN 0625	EOM GIFT CARD	30.00
	11250 BENCHMARK COMMUNITY BANK		1554 ADMIN 0625	EOM GIFT CARD	30.00
	27756 ROCHELLE'S FLORIST		23299	FLOWERS BETTY COOK	158.00
				ACCOUNT TOTAL	218.00 *
5811	Flores Admin Fee				
	15837 FLORES & ASSOCIATES, LLC		725208	JUNE 2025	134.30
				ACCOUNT TOTAL	134.30 *
				MAJOR TOTAL	7,136.52 **

MAJOR# ACCT# 093000	VENDOR NUMBER FUND TRANSFERS OUT	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0710	To IDA Fund				
	25820 PRINCE EDWARD CO IDA		REIMB 0525	SANDY RIVER DIST RE	2,373.03
	25820 PRINCE EDWARD CO IDA		REIMB 0525	SRD-TANGIBLE	99.00
	25820 PRINCE EDWARD CO IDA		REIMB 0525	SRD - M&T	315.00
	25820 PRINCE EDWARD CO IDA		REIMB 0525	TOURISM GRANT - SRD	5,000.00
				ACCOUNT TOTAL	7,787.03 *
				MAJOR TOTAL	7,787.03 **
094000	CAPITAL PROJECTS				
0022	Telephone System		11W7-G17N-P7GK	HP PRINTER/ETHERNET	397.58
	10259 AMAZON CAPITAL SERVICES				397.58 *
0043	General Properties		423-875	COUNTERTPS SHERIFF	13,799.50
	21042 KWC CONTRACTING LLC		ORDR2506-C15040	CNTRTP INSTALL PARTS	885.99
	25680 PRICE SUPPLY CO INC		ORDR2506-C15128	CNTRTP FAUCET/LIGHTS	110.11
	25680 PRICE SUPPLY CO INC		2506-215127	RTN SINGLE BWL 8"DEEP	100.10-
				ACCOUNT TOTAL	14,695.50 *
0044	AFID - Cannery		1555 ADMIN 0625	WEBSTAUANT CANNERY	1,327.65
	11250 BENCHMARK COMMUNITY BANK				1,327.65 *
0250	School - CIP		PMT APP 5	PEC SCHL ADD/RENO	2,641,328.42
	14747 ENGLISH CONSTRUCTION COMPA		622844-124	622844 RENO PEC SCHL	26,869.79
	22740 MOSLEY ARCHITECTS PC		9023784089	ELEMENTARY SCHL PRJT	7,275.00
	32697 WILLIAMS SCOTSMAN INC		9023784090	ELEMENTARY SCHL PRJT	7,275.00
	32697 WILLIAMS SCOTSMAN INC		9023784092	ELEMENTARY SCHL PRJT	7,275.00
	32697 WILLIAMS SCOTSMAN INC		9023784093	ELEMENTARY SCHL PRJT	7,275.00
	32697 WILLIAMS SCOTSMAN INC		9023857090	ELEMENTARY SCHL PRJT	7,275.00
	32697 WILLIAMS SCOTSMAN INC		9023857091	ELEMENTARY SCHL PRJT	7,275.00
	32697 WILLIAMS SCOTSMAN INC		9023857092	ELEMENTARY SCHL PRJT	7,275.00
	32697 WILLIAMS SCOTSMAN INC		9023857094	ELEMENTARY SCHL PRJT	7,474.00
	32697 WILLIAMS SCOTSMAN INC		9023857095	ELEMENTARY SCHL PRJT	2,380.00
	32697 WILLIAMS SCOTSMAN INC		9023857096	ELEMENTARY SCHL PRJT	2,380.00
	32697 WILLIAMS SCOTSMAN INC		9023857097	ELEMENTARY SCHL PRJT	2,380.00
	32697 WILLIAMS SCOTSMAN INC		9023857098	ELEMENTARY SCHL PRJT	2,380.00
				ACCOUNT TOTAL	2,736,117.21 *
0302	Radio Project-Countywide		1029	EMS COMM SYSTEM	15,000.00
	12944 CTA CONSULTANTS, LLC				15,000.00 *
				ACCOUNT TOTAL	2,767,537.94 **
095000	DEBT SERVICE				
0122	2024 VPSA GO Bond - Inter		2024B VPSA BOND	JULY 25 PAYMENT	497,810.06
	30421 US BANK				497,810.06 *
				ACCOUNT TOTAL	497,810.06 **
				FUND TOTAL	3,614,605.10





MAJOR# ACCT# 012110	VENDOR NUMBER GRANITE FALLS EXPENDITURES	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5307	31421	Insurance VACORP	112729	GF CDA LIABILITY INSURANCE	1,519.00
				ACCOUNT TOTAL	1,519.00 *
				MAJOR TOTAL	1,519.00 **
				FUND TOTAL	1,519.00

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6/30/2025

FUND # - 205 EMS DISTRICT FUND

PRINCE EDWARD

LISTING OF INVOICES FOR 6/01/2025 -- 6/30/2025

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MAJOR# ACCT# 032301	VENDOR NUMBER EMS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7010		Hampden Sydney EMS			
	10850	ATLANTIC EMERGENCY	15652RIC HSVFD	CODE CHECK ENFORCER	115.03
	11422	BOUND TREE MEDICAL LLC	85778420	MEDICAL SUPPLIES	90.16
	17208	HAMPDEN-SYDNEY FIRE DEPT	AMAZON 1501829	STRAP/BOOTS/PROTECTR	94.75
	17208	HAMPDEN-SYDNEY FIRE DEPT	AMAZON 1971466	TUBING/REGULATOR SET	95.13
	17208	HAMPDEN-SYDNEY FIRE DEPT	AMAZON 6603448	TATICAL WORK BOOTS	69.64
	17208	HAMPDEN-SYDNEY FIRE DEPT	BUG BUSTER 0125	PEST CONTROL	19.08
	17208	HAMPDEN-SYDNEY FIRE DEPT	BUG BUSTER 0225	PEST CONTROL	24.08
	17208	HAMPDEN-SYDNEY FIRE DEPT	BUG BUSTER 0325	PEST CONTROL	24.08
	17208	HAMPDEN-SYDNEY FIRE DEPT	BUG BUSTER 0425	PEST CONTROL	24.08
	17208	HAMPDEN-SYDNEY FIRE DEPT	BUG BUSTER 0525	PEST CONTROL	24.08
	17208	HAMPDEN-SYDNEY FIRE DEPT	BUG BUSTER 0625	PEST CONTROL	24.08
	17208	HAMPDEN-SYDNEY FIRE DEPT	BUG BUSTER 0724	PEST CONTROL	24.08
	17208	HAMPDEN-SYDNEY FIRE DEPT	BUG BUSTER 0924	PEST CONTROL	24.08
	17208	HAMPDEN-SYDNEY FIRE DEPT	BUG BUSTER 1224	PEST CONTROL	24.08
	17208	HAMPDEN-SYDNEY FIRE DEPT	DOMINION 0325	ELECTRIC	118.25
	17208	HAMPDEN-SYDNEY FIRE DEPT	DOMINION 0425	ELECTRIC	159.37
	17208	HAMPDEN-SYDNEY FIRE DEPT	DOMINION 0525	ELECTRIC	161.85
	17208	HAMPDEN-SYDNEY FIRE DEPT	FIRE STRE REIMB	FLASHLIGHT/BATTERY	168.05
	17208	HAMPDEN-SYDNEY FIRE DEPT	FIRST NET 0125	WIRELESS SERVICE	76.48
	17208	HAMPDEN-SYDNEY FIRE DEPT	FIRST NET 0325	WIRELESS SERVICE	76.48
	17208	HAMPDEN-SYDNEY FIRE DEPT	FIRST NET 0425	WIRELESS SERVICES	75.49
	17208	HAMPDEN-SYDNEY FIRE DEPT	FIRST NET 0525	WIRELESS SERVICES	75.49
	17208	HAMPDEN-SYDNEY FIRE DEPT	HONEYCUTT REIMB	1/2 TAX PREP REIMB	1,021.44
	31421	VACORP	114017 HSFD DUP	WORKERS COMP INS	1,032.50
	31421	VACORP	114017 HSVFD	WORKERS COMP INS	1,032.50
	31421	VACORP	114017 HSVFD	WORKERS COMP INS	1,032.50-
				ACCOUNT TOTAL	3,641.83 *
093000				MAJOR TOTAL	3,641.83 **
5807		Contingency			
	25880	PRINCE EDWARD VOL RESCUE	REIMB 0625	GENERATOR/HVAC/WTRHT	46,887.68
	25880	PRINCE EDWARD VOL RESCUE	REIMB 0625	GENERATOR/HVAC/WTRHT	46,887.68-
	25880	PRINCE EDWARD VOL RESCUE	REIMB 0625 DUP	GENERATOR HVAC/WATER	46,887.68
				ACCOUNT TOTAL	46,887.68 *
				MAJOR TOTAL	46,887.68 **
				FUND TOTAL	50,529.51

AP375H  
6/30/2025  
FUND # - 501

WATER FUND

MAJOR#  
ACCT#  
043200

VENDOR  
NUMBER  
GENERAL

VENDOR  
NAME  
PROPERTIES

5130

Water Service  
29332 TOWN OF FARMVILLE

INV#

WATER TANK 0625

DESCRIPTION

WATER/SEWER

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2025 -- 6/30/2025

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AMOUNT

ACCOUNT TOTAL 245.51 \*  
MAJOR TOTAL 245.51 \*\*  
FUND TOTAL 245.51

MAJOR# ACCT# 043200	VENDOR NUMBER GENERAL PROPERTIES	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	31846	Electrical Services DOMINION ENERGY VIRGINIA	4148700281	SEWER PUMP	66.76
				ACCOUNT TOTAL	66.76 *
				MAJOR TOTAL	66.76 **
				FUND TOTAL	66.76

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PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2025 -- 6/30/2025

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MAJOR# ACCT# 042300	VENDOR NUMBER COLLECTIONS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3310	Repairs/Maintenance				
	27770	ROD & STAFF LLC	83717	FLAT REPAIR INTL	20.00
	28895	MSTS RECEIVABLES LLC	E6ECFF8F	GLOVE/LIGHT BULBS	108.95
				ACCOUNT TOTAL	128.95 *
3311	Repairs & Maint-Auto & Eq				
	12311	CLARKSVILLE AUTO SUPPLY	28005	BLUEDEF 2.5GL (16)	191.84
	22503	MOORE'S MACHINE CO., INC.	27663	REPAIR GEAR RACK	393.50
				ACCOUNT TOTAL	585.34 *
3840	Contract Landfill - POS				
	10254	REPUBLIC SERVICES #974	0974-000659499	TRASH COLLECTION	590.13
	10254	REPUBLIC SERVICES #974	0974-000659500	TRASH COLLECTION	179.81
	10254	REPUBLIC SERVICES #974	0974-000659501	TRASH COLLECTION	179.81
				ACCOUNT TOTAL	949.75 *
3841	Purchase of Service - Rec				
	14574	ELITE RECYCLING LLC	4626	RECYCLING MAY 2025	3,981.95
	14723	EMANUEL TIRE MANAGEMENT AP	ETAP-WP3035	TIRE RECYCLING	1,620.70
	28866	STEPS, INC	MAY 2025	RECYCLING	144.00
	29029	SYNERGY RECYCLING LLC	2500184	ELECTRONIC RECYCLING	3,052.30
				ACCOUNT TOTAL	8,798.95 *
5110	Electrical Services				
	28640	SOUTHSIDE ELECTRIC COOP	114379001	DARLINGTON HGTS SITE	47.41
	28640	SOUTHSIDE ELECTRIC COOP	114379003	RECYCLE CENTER	65.32
	31846	DOMINION ENERGY VIRGINIA	210005242362625	RICE CONV SITE	98.49
				ACCOUNT TOTAL	211.22 *
5230	Telecommunications				
	20904	KINEX NETWORKING SOLUTION	2506-0058281	DARLINGTON HGTS SITE	14.95
	20904	KINEX NETWORKING SOLUTION	2506-0058801	PROSPECT CONV SITE	79.95
	20904	KINEX NETWORKING SOLUTION	2506-0058802	RICE CONV SITE	94.90
	20904	KINEX NETWORKING SOLUTION	2506-0058805	DARLINGTON HGTS SITE	79.95
	21319	BRIGHTSPEED	309480181	GREEN BAY CONV SITE	64.36
	21319	BRIGHTSPEED	309615846	TUGGLE CONV SITE	64.36
	21319	BRIGHTSPEED	310039285	WORSHAM CONV SITE	64.36
	31337	VERIZON	743213759	VIRSO CONV SITE	66.52
				ACCOUNT TOTAL	529.35 *
5440	Portable Toilet Rental				
	28869	STIFF O O INC	11541	MONTHLY SERVICE	877.50
				ACCOUNT TOTAL	877.50 *
5530	Travel - Subsistence & Lo				
	11080	BAKER CRYSTAL	REIMB 0525 2	SNACKS CONV STE MTGS	35.93
	11250	BENCHMARK COMMUNITY BANK	1554 ADMIN 0625	LANDFILL MTG MEAL	179.90
	11250	BENCHMARK COMMUNITY BANK	1554 ADMIN 0625	LANDFILL MTG MEAL	89.95
				ACCOUNT TOTAL	305.78 *
6008	Vehicle & Powered Equip F				
	14700	ELLINGTON ENERGY SERVICE	21022T 278	DIESEL	215.00
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL 0325	COLLECTIONS DIESEL	1,884.25
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL 0425	COLLECTIONS DIESEL	1,981.71
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL 0525	COLLECTIONS DIESEL	1,861.75
				ACCOUNT TOTAL	5,942.71 *
				MAJOR TOTAL	18,329.55 **

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FUND # - 520

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2025 -- 6/30/2025

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MAJOR# ACCT# 042400	VENDOR NUMBER LANDFILL OPERATIONS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3011		Maintenance of Roads			
	21830	LUCK STONE CORPORATION	IV-102182874	(3) #57/(1) #3 GRAVEL	2,353.09
	21830	LUCK STONE CORPORATION	IV-102190982	VDOT#3/ & #21A	2,043.85
				ACCOUNT TOTAL	4,396.94 *
3160		Professional Services			
	21105	LABELLA ASSOCIATES, D.P.C.	266678 2242748	PEC 25 ENV ANNL SVCS	16,244.15
				ACCOUNT TOTAL	16,244.15 *
3311		Equipment Repairs & Maint			
	10259	AMAZON CAPITAL SERVICES	14PD-JXRQ-Q4NF	CONVERTER ADAPTER	14.69
	12282	CAVALIER HOSE & FITTINGS	60381	HOSE/CPLNG/FERRULES	158.89
	12282	CAVALIER HOSE & FITTINGS	60415	HYD HOSE/FITTINGS	275.18
	12282	CAVALIER HOSE & FITTINGS	60445	3" ALUM CAMLOCK	45.86
	12311	CLARKSVILLE AUTO SUPPLY	28005 300544	ROPE HANDLE	3.95
	18862	IT'S SNACK TIME INC	35482931 LNDFL	RENTAL	7.50
	18862	IT'S SNACK TIME INC	35483034 LNDFL	(3) WATER	21.75
	21297	LANGLOIS PAUL	REIMB 0625	PRESSURE WASHER OIL	49.45
	23246	NAPA AUTO PARTS (APPOMATTO	1003 295125	HD 50 50 (55GAL)	553.95
	28596	FARMERS COOPERATIVE, INC.	1298577	PELLET LIME/INSP FEE	11.99
	28596	FARMERS COOPERATIVE, INC.	1298581	HYDRATED LIME 100LBS	45.00
	32926	WRIGHT AUTO SUPPLY	299241	GSKT/RPR KIT/OIL	157.46
				ACCOUNT TOTAL	1,345.67 *
5230		Telecommunications			
	20904	KINEX NETWORKING SOLUTION	2506-0058803	LANDFILL	94.90
	21319	BRIGHTSPEED	309326764 0525	LANDFILL	190.46
				ACCOUNT TOTAL	285.36 *
6001		Office Supplies - Landfil			
	20600	KEY OFFICE SUPPLY	415 597420	LNDFL PERF PAPER	103.98
	20600	KEY OFFICE SUPPLY	415 597577	COPY PAPER/INK	65.90
				ACCOUNT TOTAL	169.88 *
6008		Fuel			
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL 0325	LANDFILL DIESEL	674.48
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL 0425	LANDFILL DIESEL	239.90
				ACCOUNT TOTAL	914.38 *
6009		Vehicle & Powered Equip S			
	10259	AMAZON CAPITAL SERVICES	14PD-JXRQ-Q4NF	PRESSURE WASHER TIPS	14.99
	10259	AMAZON CAPITAL SERVICES	14PD-JXRQ-Q4NF	SEAL KIT-CAT PUMP	28.99
	10259	AMAZON CAPITAL SERVICES	14PD-JXRQ-Q4NF	PRESSURE WSHR NOZZLE	7.99
	10259	AMAZON CAPITAL SERVICES	14PD-JXRQ-Q4NF	RECEIPT PRINTER	319.00
	12220	CARTER MACHINERY CO INC	6188643	REPAIR PARTS 963C	1,872.95
	12282	CAVALIER HOSE & FITTINGS	60416	T04-10 REPAIR PART	200.34
	12311	CLARKSVILLE AUTO SUPPLY	28005 299890	SEALER (3)	108.18
	20600	KEY OFFICE SUPPLY	415 597548	BLK INK CARTRIDGE	45.91
	22523	MOMAR INCORPORATED	PSI619611	MAINT SUPPLIES	648.87
	28895	MSTS RECEIVABLES LLC	4BA987FF	HOOKS/DRVR SET/PUMP	23.47
	28895	MSTS RECEIVABLES LLC	4BA987FF	GAS ENGINE PUMP	399.99
				ACCOUNT TOTAL	3,670.68 *
6011		Uniforms & Wearing Appare			
	27922	CINTAS CORPORATION #524	4231342750	UNIFORM RENTAL	67.13

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	27922	CINTAS CORPORATION #524	4232015276	UNIFORM RENTAL	67.13
	27922	CINTAS CORPORATION #524	4232822087	UNIFORM RENTAL	68.59
	27922	CINTAS CORPORATION #524	4233572758	UNIFORM RENTAL	70.46
				ACCOUNT TOTAL	273.31 *
				MAJOR TOTAL	27,300.37 **
094000					
0010	29280	Compactor Site Improvemen TIMMONS GROUP	371375 62441	WORSHAM CONV SITE	1,875.00
				ACCOUNT TOTAL	1,875.00 *
				MAJOR TOTAL	1,875.00 **
				FUND TOTAL	47,504.92

MAJOR# ACCT# 021400	VENDOR NUMBER PIEDMONT COURT SERVICES	VENDOR NAME PIEDMONT COURT SERVICES	INV#	DESCRIPTION	AMOUNT
3199		Purchase of Services - Ot			
	28095	ALERE TOXICOLOGY SERV INC	L410137	LAB CONFIRMATIONS	61.98
	28095	ALERE TOXICOLOGY SERV INC	L410137	LAB CONFIRMATIONS	61.98-
	28095	ALERE TOXICOLOGY SERV INC	L410137 DUP	LAB CONFIRMATIONS	61.98
				ACCOUNT TOTAL	61.98 *
3310		Repairs and Maintenance			
	28587	SOUTHERN COPIER	INV014169	MAINTENANCE CONTRACT	360.00
				ACCOUNT TOTAL	360.00 *
3600		Advertising			
	10261	AMELIA BULLETIN MONITOR	11906	BLOCK AD MAY 2025	562.50
	15240	FARMVILLE NEWSMEDIA	222650 DUP	BLOCK ADS	695.00
	15240	FARMVILLE NEWSMEDIA	222650 1987717	BLOCK AD MAY 2025	695.00
	15240	FARMVILLE NEWSMEDIA	222650 1987717	BLOCK AD MAY 2025	695.00-
				ACCOUNT TOTAL	1,257.50 *
5110		Electrical Service			
	31846	DOMINION ENERGY VIRGINIA	4324962309 0525	PCS	72.13
	31846	DOMINION ENERGY VIRGINIA	7218131923 0525	PCS	174.42
				ACCOUNT TOTAL	246.55 *
5230		Telecommunications			
	20904	KINEX NETWORKING SOLUTION	2506-0058273	PCS	73.48
				ACCOUNT TOTAL	73.48 *
6001		Office Supplies			
	11529	BRIGHT IMAGES, INC.	20229151	BUSINESS CARDS	57.00
	11529	BRIGHT IMAGES, INC.	20229151	BUSINESS CARDS	57.00-
	11529	BRIGHT IMAGES, INC.	20229151 DUP	BUSINESS CARDS	57.00
	20600	KEY OFFICE SUPPLY	401 597296	PAPER CLIPS	9.99
	20600	KEY OFFICE SUPPLY	401 597297	GLVS/PAPER CLPS/NOTE	159.79
	20600	KEY OFFICE SUPPLY	401 597325	DESK/CREDENZA/HUTCH	1,876.56
	20600	KEY OFFICE SUPPLY	401 597535	CHAIR MATS	282.66
	20600	KEY OFFICE SUPPLY	401 597536	INK/MAT/HNG FILE	517.57
	20600	KEY OFFICE SUPPLY	401 597651	NAME PLATE	13.04
	20600	KEY OFFICE SUPPLY	401 597651	NAME PLATE	13.04-
	20600	KEY OFFICE SUPPLY	401 597658	INK/BOOK RINGS	122.18
	20600	KEY OFFICE SUPPLY	401 597658	INK/BOOK RINGS	122.18-
	20600	KEY OFFICE SUPPLY	401 597851	PRINTER CARTRIDGE	96.44
	20600	KEY OFFICE SUPPLY	401 597851	PRINTER CARTRIDGE	96.44-
	20600	KEY OFFICE SUPPLY	597651 DUP	NAME PLATE	13.04
	20600	KEY OFFICE SUPPLY	597658 DUP	INK/BOOK RINGS	122.18
	20600	KEY OFFICE SUPPLY	597851 DUP	ELITE CARTRIDGE	96.44
	20600	KEY OFFICE SUPPLY	44319097	INK/TAPE/FILES/MRKR	1,447.04
	26525	QUILL CORPORATION	44319097	USB/FLDRS/STPLS/PAPE	449.91
	26525	QUILL CORPORATION	44319097	USB/FLDRS/STPLS/PAPE	449.91-
	26525	QUILL CORPORATION	44319097 DUP	USB/FLDRS/STPLS/BATT	449.91
	26525	QUILL CORPORATION	44434782	PENS/CUPS/SOAP/PAPER	589.85
	26525	QUILL CORPORATION	44434782	PENS/CUPS/SOAP/PAPER	589.85-
	26525	QUILL CORPORATION	44434782 DUP	PENS/CUPS/SOAP/PAPER	589.85
				ACCOUNT TOTAL	5,622.03 *
				MAJOR TOTAL	7,621.54 **



AP375H  
6/30/2025  
FUND # - 741

PIEDMONT COURT SERVICES FUND  
PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2025 -- 6/30/2025  
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
097001	PCS SUPERVISION FEES EXPENDITURES				
3160	PCS - Professional Servic				
	19609 JERRY M LUNSFORD		INTERPRET 0525	INTERPRETER SERVICE	ACCOUNT TOTAL 378.00 *
					MAJOR TOTAL 378.00 **
					FUND TOTAL 7,999.54

MAJOR# ACCT# 096000	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0067	10104	Remittances to ABYON-Hous			
		ABYON LLC	HOUSING 0325-2	HOUSING 3/30-3/31/25	195,544.30
		ABYON LLC	HOUSING 0425	HOUSING 4/1-4/30/25	2,982,751.59
		ABYON LLC	HOUSING 0425-2	HOUSING 4/1-4/30/25	95,923.52
				ACCOUNT TOTAL	3,274,219.41 *
0068	10106	Remittances to Abyon-Tran			
		ABYON TRANSPORTATION LLC	TRANS 0325-2	TRANSPORTATION	25,281.93
		ABYON TRANSPORTATION LLC	TRANS 0425 201	TRANSPORTATION	508,349.40
				ACCOUNT TOTAL	533,631.33 *
				MAJOR TOTAL	3,807,850.74 **
				FUND TOTAL	3,807,850.74
				TOTAL DUE	7,530,321.08

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 17-c  
**Department:** County Administration  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** Salaries

---

**SUMMARY:**

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**COST:**

**ATTACHMENTS:** None.

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 8, 2025  
**Item #:** 18  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Monthly Reports

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**SUMMARY:**

Please see attachments.

**COST:**

**ATTACHMENTS:**

- a. Building Office
- b. Cannery
- c. Tourism & Visitor Center

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



## Building Inspection Department Types & Fees Collected for June 2025

		Permits	Fees Collected
Residential - New Structures		2	
	Single Family	1	
Manufactured - Single & Doublewide		1	
	Modular		
Trade permits		32	
	Electrical	17	
	Plumbing	4	
	Mechanical	5	
	Mechanical/Gas	6	
Garage		1	
Remodel		3	
Solar - Residential		2	
Deck		1	
Addition		1	
Commercial		8	
	Remodel	1	
	Electrical	2	
	Plumbing	2	
	Mechanical	3	
<b>Total permit issued</b>		<b>50</b>	
E & S permits		5	\$125.00
<b>Total Funds collected</b>			<b>\$34,495.12</b>
<b>2% State Levy</b>			<b>\$675.91</b>
<b>Total Estimated Value of Projects</b>			<b>\$20,380,454.30</b>

**JUNE 2025  
Cannery Report**

**The Cannery Report is as follows:**

**A total of 399 cans were sold**

**The breakdown**

**269 quarts @\$1.05 = \$282.45**

**118 quarts @\$1.37 = \$161.66**

**12 pints @\$0.78 = \$9.36**

**Usage fee @\$1.00 = \$10.00**

**Applied to 10 customers**

**For the month of June items of produce canned included string beans, florida broad leaf greens, creasy greens, flat beans, chili, squash, cabbage, pinto beans and applesauce. The total revenue for the month totaled \$463.47. We began the month with a slow start, but a big boost at the end.**



# June Report to Board of Supervisors:

- Staff applied for a VA Humanities Grant to assist with the marketing and promotion of the VA250 Mobile Museum, which will be hosted at the Moton Museum.
- A regular PECTC meeting was held on 6/18. The council supported moving forward with the Letterpress contract for the website expansion to become [ExplorePrinceEdward.com/weddings](https://ExplorePrinceEdward.com/weddings), [ExplorePrinceEdward.com/OutdoorRecreation](https://ExplorePrinceEdward.com/OutdoorRecreation), [ExplorePrinceEdward.com/staying](https://ExplorePrinceEdward.com/staying), etc.
- PECTC is also in support of the Fishing University contract, which entails an Outdoor Channel fishing show shoot in PEC, production of a 60-second tourism video which will showcase attractions, lodging, and dining, and b-roll footage. They will also speak to at the high school to students about outdoor recreation jobs.
- Both contracts are partially funded by a \$10,000 VTC grant.

Know of an event coming up that would be great for tourism social media? Fill out the form below!

<https://tinyurl.com/yc2kv6r7>



**EXPLORE**  
PRINCE EDWARD COUNTY  
VIRGINIA

## PEC Tourism & Visitor Center Monthly Report for June 2025

### HEARTLAND REGIONAL VISITOR CENTER ATTENDANCE

	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
June 2025	106	25	0	159	48

### PHONE INQUIRIES

June 2025	May 2025	% Differences	year YTD	Prior year YTD	% Differences
39	29	34%	135	225	-40%



### Webpage Stats



**Total Users**  
**160**



**Total Sessions**  
**131**



**Engagement Rate**  
Wedding Site: 45%  
PEC Site: 55%



**Average Time**  
Wedding Site: 4 min 49sec.  
PEC Site: 35 seconds



#### Users by Location

44 US  
5 Ireland  
2 Sweden



#### Sessions by Traffic Source

46Direct  
8 Organic Social  
5 Referral  
8 Organic Search

#### Key Takeaways & Recommendations

- Target Richmond, NOVA, Roanoke areas in state.
- Target Raleigh and DC out of state.

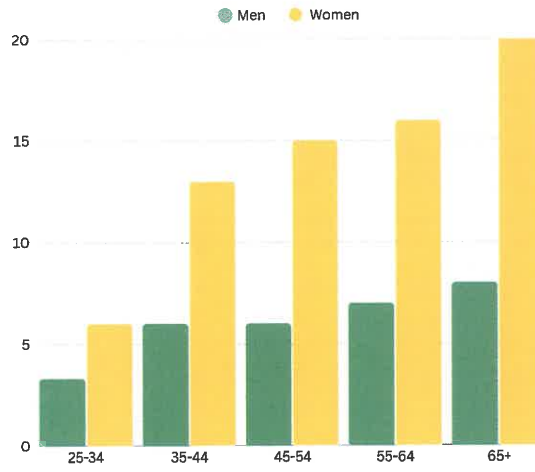




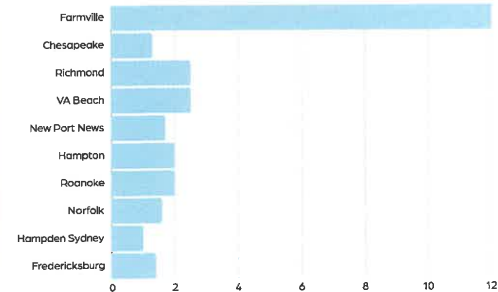
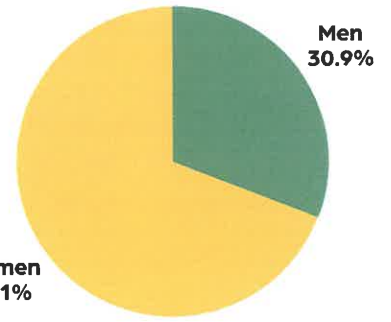
## Social Media Stats Facebook Followers

1,686

### Top Post



Women  
69.1%



5.7K Reached



27 Followers



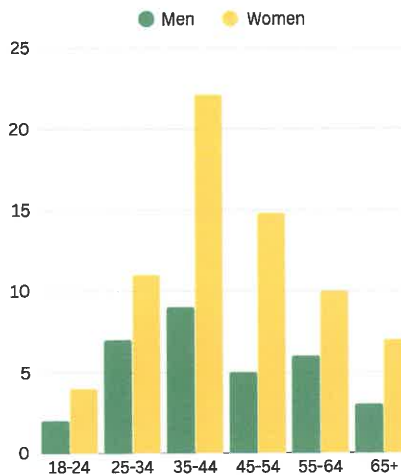
319 Visits



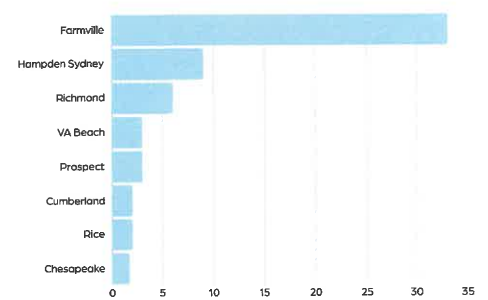
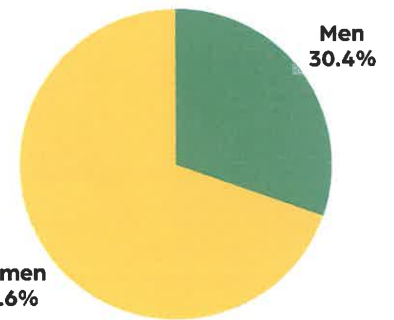
## Social Media Stats Instagram Followers

297

### Top Post



Women  
69.6%



738 Reached



7 New Page Likes



26 Visits



## GOOGLE MY BUSINESS

Phone Calls

13

Directions

204

Website Visits

41

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