



MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

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BOARD OF SUPERVISORS MEETING AGENDA

February 10, 2026

The Prince Edward County Board of Supervisors encourages citizens participation in public meetings through in-person participation, written comments and/or remote participation by calling: **1-844-890-7777, Access Code: 390313** (*If busy, please call again.*) Additionally, citizens may view the Board meeting live in its entirety at the County's YouTube Channel, the link to which is provided on the County's website.

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**AGENDA**

|                                                                                                                                                                                                                                                                                                                                                                         | <u>STAFF CONTACT</u> | <u>PAGE #</u> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------|
| <u>7:00 P.M.</u> 1. The Chair will call to order the February meeting of the Board of Supervisors.                                                                                                                                                                                                                                                                      |                      | 5             |
| 2. Invocation                                                                                                                                                                                                                                                                                                                                                           |                      | 5             |
| 3. Pledge of Allegiance                                                                                                                                                                                                                                                                                                                                                 |                      | 5             |
| 4. Conflict of Interest Disclosures                                                                                                                                                                                                                                                                                                                                     |                      | 7             |
| 5. Recognitions                                                                                                                                                                                                                                                                                                                                                         | Crystal Baker        | 9             |
| 6. <b><u>PUBLIC PARTICIPATION:</u></b><br><i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>                                                                                                                                                                                |                      | 11            |
| 7. Board of Supervisors Comments                                                                                                                                                                                                                                                                                                                                        |                      | 13            |
| 8. <u>Consent Agenda:</u>                                                                                                                                                                                                                                                                                                                                               |                      | 15            |
| a. Approval of Minutes: January 8, 2026                                                                                                                                                                                                                                                                                                                                 |                      | 16            |
| January 13, 2026                                                                                                                                                                                                                                                                                                                                                        |                      | 18            |
| 9. <u>Business Partner Spotlight:</u> Chris Conkwright, County Line Vineyard & Venue                                                                                                                                                                                                                                                                                    | Chelsey White        | 71            |
| 10. <u>Highway Matters:</u> Scott Frederick, PE, VDOT Resident Engineer                                                                                                                                                                                                                                                                                                 |                      | 73            |
| 11. <u>Community Partner Updates:</u>                                                                                                                                                                                                                                                                                                                                   |                      | 75            |
| a. Sheriff Tony Epps                                                                                                                                                                                                                                                                                                                                                    |                      |               |
| b. Crystal Barton, Director, Farmville-PE Emergency Communications Center                                                                                                                                                                                                                                                                                               |                      |               |
| 12. <u>PUBLIC HEARINGS:</u>                                                                                                                                                                                                                                                                                                                                             |                      |               |
| a. An ordinance amendment to amend Appendix B – Zoning of the Prince Edward County Code Section 3-100.13 Miscellaneous Uses (Towers) in order to allow tower height increase exceptions by Special Use Permit and to better support critical public safety communications infrastructure while providing clear guidance for future tower development within the County. | Robert Love          | 77            |
| 13. 2025 Planning Commission Annual Report                                                                                                                                                                                                                                                                                                                              | Robert Love          | 83            |
| 14. Community Development Department Fee Schedules                                                                                                                                                                                                                                                                                                                      | Robert Love          | 87            |
| 15. Building Department Fee Schedule                                                                                                                                                                                                                                                                                                                                    | Phillip Moore        | 91            |
| 16. Economic Development Update                                                                                                                                                                                                                                                                                                                                         | Chelsey White        | 97            |
| 17. Resolution: TRRC Grant - Business Park Pad Development Project                                                                                                                                                                                                                                                                                                      | Chelsey White        | 99            |
| 18. Resolution: TRRC Grant - Beef Producer Equipment Support Project                                                                                                                                                                                                                                                                                                    | Chelsey White        | 103           |
| 19. Resolution Affirming Declaration of Local Emergency                                                                                                                                                                                                                                                                                                                 | Trey Pyle            | 105           |
| 20. Hampden-Sydney Volunteer Fire Department Loan Request                                                                                                                                                                                                                                                                                                               | Trey Pyle            | 109           |

|                                                                                                                                                                                                       |                 |            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------|
| <b>21. <u>Committee Reports:</u></b>                                                                                                                                                                  |                 |            |
| a. Public Safety Committee                                                                                                                                                                            | Trey Pyle       | <b>123</b> |
| <b>22. Regional Water Supply Plan – Engineering Services</b>                                                                                                                                          | Sarah Puckett   | <b>135</b> |
| <b>23. <u>Outside Agency Appointments:</u></b>                                                                                                                                                        | Sarah Puckett   | <b>143</b> |
| a. Poplar Hill Community Development Authority                                                                                                                                                        |                 |            |
| b. Piedmont Senior Resources                                                                                                                                                                          |                 |            |
| <b>24. <u>Finance &amp; Human Resources Report</u></b>                                                                                                                                                | Cheryl Stimpson |            |
| a. Appropriation: Schools – State & Federal Funds                                                                                                                                                     |                 | <b>145</b> |
| b. Appropriation: Schools – Federal Funds                                                                                                                                                             |                 | <b>149</b> |
| <b>25. County Administrator’s Report</b>                                                                                                                                                              | Doug Stanley    | <b>153</b> |
| <b>26. <u>Monthly Financial Reports:</u></b>                                                                                                                                                          | Doug Stanley    |            |
| a. Treasurer’s Report                                                                                                                                                                                 |                 | <b>155</b> |
| b. Review of Accounts & Claims/Board Mileage/County Attorney Invoices                                                                                                                                 |                 | <b>159</b> |
| c. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved. |                 | <b>195</b> |
| <b>27. <u>Monthly Reports:</u></b>                                                                                                                                                                    | Doug Stanley    | <b>197</b> |
| a. Animal Control                                                                                                                                                                                     |                 | <b>198</b> |
| b. Tourism & Visitor Center                                                                                                                                                                           |                 | <b>199</b> |

*(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on February 10, 2026.)*



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 1, 2, 3  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Call to Order, Invocation, Pledge of Allegiance, Remote Participation

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**SUMMARY:**

1. **Call To Order:** Board Chair Jones will call to order the February meeting of the Prince Edward Board of Supervisors.
2. **Invocation**
3. **Pledge of Allegiance**

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

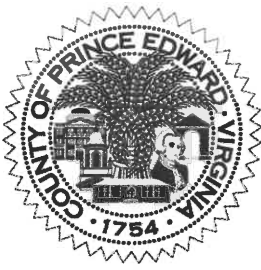
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 4  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Conflict of Interest Act Disclosures

**SUMMARY:**

The Chair will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



## STATEMENT OF DISCLOSURE

### **DECLARATION OF INTEREST**

1. Transaction Under Discussion/Consideration: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Nature of Public Official's Personal Interest Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **DECLARATION OF ACCURACY**

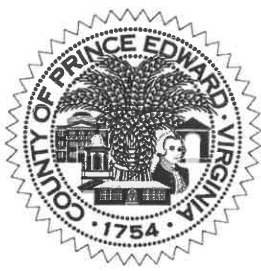
I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 5  
**Department:** Human Resources  
**Staff Contact:** Crystal Baker  
**Agenda Item:** Recognitions

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**Summary:** “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, focusing on the accomplishments of students, employees, and our citizen volunteers who serve the County of Prince Edward.

**Employee of the Month:**

Prince Edward County Sheriff’s Deputy Quinyana “Q” Eanes-Ford is recognized as the February Employee of the Month for her dedication, strong work ethic, and willingness to go above and beyond. “Q” currently serves as the Accreditation Manager and Evidence Custodian, is actively restructuring the Sheriff’s Communication team, and is focused on community outreach to ensure the Sheriff’s Department is viewed as a positive presence within the Community. With 12 years of service to Prince Edward County, she is a dependable employee whose positive attitude and commitment to teamwork make her deserving of this recognition.

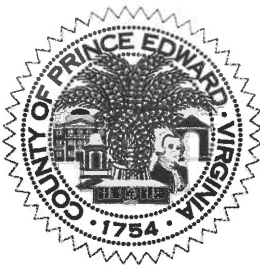
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 6  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Public Participation

**SUMMARY:** *Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

**PUBLIC INPUT TRACKING LOG**

| ITEM NUMBER | CITIZEN NAME | COMMENT |
|-------------|--------------|---------|
| 1           |              |         |
| 2           |              |         |
| 3           |              |         |
| 4           |              |         |
| 5           |              |         |
| 6           |              |         |
| 7           |              |         |
| 8           |              |         |
| 9           |              |         |
| 10          |              |         |

**Attachments:** Protocol for Public Participation

**Recommendation:** None.

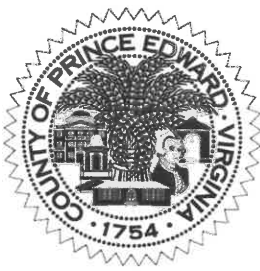
Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
 Jenkins \_\_\_\_\_  
 Jones \_\_\_\_\_

Pride \_\_\_\_\_  
 Townsend \_\_\_\_\_  
 Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 7  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Board of Supervisors Comments

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**SUMMARY:**

The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Cost:**

**Attachments:**

**Recommendation:** None.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 8-a  
**Department:** Board of Supervisors  
**Staff Contact:** Karin Everhart  
**Agenda Item:** Approval of Minutes

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**SUMMARY:**

Attached are draft minutes for the Board’s review and approval.

January 8, 2026  
January 13, 2026

**Cost:**

**Attachments:** Board minutes.

**Recommendation:** Approval.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

January 8, 2026

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Robert Russa Moton Museum, 900 Griffin Blvd., Farmville, Virginia, thereof, on Thursday, the 8<sup>th</sup> day of January, 2026, at 12:00 p.m., there were present:

Pattie Cooper-Jones  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Absent: J. David Emert, Llew W. Gilliam, Jr.

Also present: Douglas P. Stanley, County Administrator; Robert Love, Director of Planning and Community Development; Sarah Elam Puckett, Assistant County Administrator; and Tyler St. Clair, Facilitator.

Chairman Jenkins called the special meeting to order.

In Re: Strategic Planning

Douglas P. Stanley, County Administrator, presented an overview of the Strategic Plan process. He said the Strategic Plan had last been reviewed in 2018, and discussed the Plan background and its understanding over the past seven years. He then presented the target for the Board and staff, to include the priorities and staff direction.

Mr. Stanley reviewed the Environmental Trends Affecting Prince Edward County. He reviewed long-term goals to meet the needs of all citizens, and stated the school system must meet the needs of the residents. He added the School Board and the Board of Supervisors must be aligned in their direction.

Mr. Stanley reviewed his presentation for Symposium Day at Longwood University, and reviewed the challenges to the County: Education, Housing, Economy, and Environment. He then reviewed population trends, and impacts of population decline. Ideas presented included a community center, rehabilitation of Longwood Village, ways to foster community, and affordable housing to attract/keep young families.

Supervisor Emert entered the meeting at this time.

Mr. Stanley then reviewed his Entry Plan, touching on the completed and on-going projects since he arrived at Prince Edward County. He discussed the tax rate comparison for Prince Edward County and the surrounding jurisdictions. Mr. Stanley then reviewed the status of the various on-going projects.

Chairman Jenkins and Supervisor Pride left the meeting at this time.

Following a short break, Donald “Chip” Jones, II, Ed.D., Superintendent, Prince Edward County Public Schools, presented their “Strategic Plan Priorities for Prince Edward County Public Schools.” He discussed ways to attract and retain quality teachers and staff, the proposed improvements to the school buildings, and ways to keep the students involved and engaged. He then discussed career and technical education, internships, and the connection with higher education in the area. Dr. Jones then stated the schools are also an economic driver for the area.

Tyler St. Clair, Strategic Plan Facilitator, began the review and asked what the Board needs to do to have a successful future. Responses included affordable housing, excellent school system, retaining citizens/population, emergency services, economic development and tourism, and taxes not solely reliant on property tax.

Supervisor Gilliam entered the meeting at this time.

Dr. Jones added that it is important that rural Virginia does not lose its voice; he said the issues for rural Virginia are different from urban areas.

Mr. Stanley reminded the Board members of their upcoming interviews with Ms. St. Clair on Monday, January 12, 2026, or Tuesday, January 13, 2026.

On motion of Supervisor Emert, seconded by Supervisor Townsend, and adopted by the following vote:

|         |                       |      |      |
|---------|-----------------------|------|------|
| Aye:    | Pattie Cooper-Jones   | Nay: | None |
|         | J. David Emert        |      |      |
|         | Llew W. Gilliam, Jr.  |      |      |
|         | E. Harrison Jones     |      |      |
|         | Jerry R. Townsend     |      |      |
|         | Cannon Watson         |      |      |
| Absent: | Victor “Bill” Jenkins |      |      |
|         | Odessa H. Pride       |      |      |

the meeting was adjourned at 4:30 p.m.

January 13, 2026

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 13<sup>th</sup> day of January, 2026, at 7:00 p.m., there were present:

Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Robert Love, GISP, Director of Planning & Community Development; Cheryl Stimpson, Director of Finance; Crystal Baker, Finance Manager; Trey Pyle, Emergency Management Coordinator; Jeff Jones, Solid Waste General Manager; Adam Mumma, and Chief Animal Control Officer; Brian Lokker, Assistant Residency Engineer, VDOT.

Chairman Jenkins called the January meeting to order.

Supervisor Pride offered the invocation and led the Pledge of Allegiance.

Mr. Douglas P. Stanley, County Administrator, made the following statement:

*I wish to recognize that Board Member Llew Gilliam is participating this evening via remote telephone access. As required by the Board of Supervisors' Electronic Meeting Policy and Section 2.2-3708.2 of the Code of Virginia, Supervisor Gilliam has provided notice that he would have to be physically absent from tonight's meeting, due to employment obligations. He has requested remote participation in tonight's meeting from his hotel room in Kissimmee, Florida. His request is in conformance with the Board's Electronic Meeting Policy and the requirements of the Code of Virginia.*

*Pending an objection from a member of this Board, Supervisor Gilliam's participation shall be approved, and noted in the minutes of this meeting.*

**In Re: Selection of Chair**

At the organizational meeting in 2016, it was determined the selection of Chairman and Vice-Chair would be by rotation.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to select the Chairman by rotation as set up during the 2016 organizational meeting, and approving the selection of Supervisor E. Harrison Jones as Chair for 2026; the motion carried:

|      |                                                                                                                                                                      |           |          |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None | Abstain: |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|

The position of Chairman for 2026 is E. Harrison Jones.

In Re: Selection of Vice-Chair

Supervisor Emert made a motion, seconded by Supervisor Townsend, to select the Vice-Chair by rotation as amended during the 2024 organizational meeting, and approving the selection of Supervisor Cannon Watson as Vice-Chair for 2026; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

The position of Vice-Chairman for 2026 is held by Supervisor Cannon Watson.

In Re: Date, Time, and Place of Board Meetings

Supervisor Townsend moved, seconded by Supervisor Emert, that the regular monthly meetings of the Prince Edward County Board of Supervisors be held on the second Tuesday of each month, at 7:00 p.m., in the Board of Supervisors' Room on the third floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, as the 2026 regular meeting schedule, except for the month of November, which shall be held on November 5, 2026. The motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

In Re: Adoption of Board By-Laws

Supervisor Townsend made a motion, seconded by Supervisor Emert, to approve the 2026 By-Laws, as edited, and establish that in the event of inclement weather/hazardous conditions, the date to which regular meetings shall be continued to the next/following Thursday, unless a holiday, in which case the meeting would be held on the following Thursday; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

**COUNTY OF PRINCE EDWARD, VIRGINIA**

**2026 BYLAWS OF THE BOARD OF SUPERVISORS**

I. ATTENDANCE, MEETINGS AND ADJOURNMENT

All members shall make a reasonable effort to attend meetings of the Board. If unable to attend, a member shall notify the Chair or County Administrator.

A majority of the members of the Board shall constitute a quorum and must be present to proceed to business. A smaller number of members may adjourn or send for absentees.

Members may participate remotely in accordance with the Board's Electronic Meeting Policy and Section 2.2-3708.3 of the *Code of Virginia*, 1950, as amended.

The day, time, and place of regular meetings of the Board of Supervisors shall be determined at the January organizational meeting, to be held on the second Tuesday in January of each year at 7:00 p.m. in the Board Room, Prince Edward County Courthouse, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, Virginia.

If the Chair, or the Vice Chair if the Chair is unable to act, in consultation with the County Administrator, finds and declares that weather or other conditions are such that it is hazardous for Supervisors to physically assemble and attend a regularly scheduled meeting, the meeting shall be continued to the Thursday immediately following the second Tuesday of that month. Such finding shall be communicated to the members of the Board, the news media

and the public as promptly and contemporaneously as possible. Pursuant to Virginia Code 15.2-1416, all hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required.

Without further public notice, the Board may adjourn a regular meeting from day to day, time to time, or from place to place, but not beyond the time fixed for the next regular meeting, until the business of the Board is complete (*Section 15.2-1416, Code of Virginia*)

Special meetings of the Board may be called in accordance with Sections 15.2-1417 and 15.2-1418 of the *Code of Virginia*, 1950, as amended.

The Chair shall take the chair at the hour set by the Board for regular or special meetings. He shall immediately call the Board to order and determine if a quorum is present; if so, he shall have the minutes of the preceding meeting submitted. Any errors or omissions shall, upon motion and carried, then be corrected. The minutes, being found correct, shall be signed by the Chair and Clerk and shall be the authentic record of the proceedings of the Board of Supervisors.

II. CHAIR AND VICE-CHAIR

Annually at the first meeting in January of the Board of Supervisors, the Board shall elect from its membership a Chair and Vice-Chair, each of whom shall serve a term for one year, expiring on December 31 of the year elected, or until their respective successors shall be elected. In the case of the absence of the Chair, the Vice-Chair shall preside at the meeting; in the absence of both the Chair and Vice-Chair, the members present shall choose one of its members as temporary Chair.

The position of Chair and Vice-Chair of the Board shall be rotated annually among the Board members. The rotation process will commence with the most senior member, that is being the member from District 101 serving as Chair and the member from District 201 serving as Vice Chair. Seniority will be based on cumulative months/years of service on the Board of Supervisors, which need not be consecutive. In keeping with this policy, the selected Vice Chair will be elevated the following year to serve as Chair. Upon completion of serving a term as Chair that district's Board member would move to the end of the rotation list. A Board member shall have a minimum of one year of service on the Board prior to election as the Vice-Chair and two years of service prior to election as the Chair. Should a member of the Board decline to seek the nomination as Chair or Vice Chair that district's Board member would move to the end of the rotation list of seniority and the rotation would proceed to the next higher district number, unless the rotation is amended by a two-third vote of the Board of Supervisors. If a tie shall occur in the seniority of Board members, the Board member from the lower numbered district shall succeed as Vice Chair/Chair first.

Commencing with the organizational meeting held in January of 2016, a rotation for Chair and Vice Chair based upon the members in office shall be established at the annual organizational meeting of the Board. The rotation commencing January 1, 2026 is as follows:

| <u>Year</u> | <u>District Number</u> | <u>District Number</u> |
|-------------|------------------------|------------------------|
|             | <u>Chair</u>           | <u>Vice Chair</u>      |
| 2026        | 101                    | 701                    |
| 2027        | 701                    | 301                    |
| 2028        | 301                    | 601                    |
| 2029        | 601                    | 401                    |
| 2030        | 401                    | 501                    |
| 2031        | 501                    | 801                    |
| 2032        | 801                    | 201                    |
| 2033        | 201                    | 101                    |

The Board Chair and Vice Chair for prior years are as follows:

| <u>Year</u> | <u>District Number</u><br><u>Chair</u> | <u>District Number</u><br><u>Vice Chair</u> |
|-------------|----------------------------------------|---------------------------------------------|
| 2016        | 101                                    | 201                                         |
| 2017        | 201                                    | 801                                         |
| 2018        | 801                                    | 701                                         |
| 2019        | 701                                    | 301                                         |
| 2020        | 301                                    | 601                                         |
| 2021        | 601                                    | 401                                         |
| 2022        | 401                                    | 501                                         |
| 2023        | 501                                    | 801                                         |
| 2024        | 801                                    | 201                                         |
| 2025        | 201                                    | 101                                         |

### III. CLERK

The County Administrator shall serve as Clerk to the Board. The minutes of the meetings of the Board shall be duly drawn by the Clerk and shall be submitted for approval at the next regular monthly meeting following their draft. The Clerk shall appoint a deputy as recording secretary if required or needed by the Board.

### IV. ORDER OF BUSINESS

After the call to order the Board shall proceed to the agenda. The normal order of the agenda shall be as below, except at the January organizational meeting and as subject to rearrangement by the Chair, absent objection by the Board. At the organizational meeting in January, the first order of business shall be the election of the Chair and Vice-Chair and approval of the Board's operating procedures.

- A. Public Participation
- B. Consent Agenda
  - Approval of Minutes
- C. Highway Matters
- D. Business for Board Consideration
- E. County Administrator's Report
- F. Monthly Financial Reports
  - Acceptance of Treasurer's Report
  - Review of Warrant List
- G. Closed Session
- H. Correspondence
- I. Informational Items
- J. Upcoming Meetings
- K. Monthly Reports from Local Departments
- L. Adjournment

### V. PREPARATION OF AGENDA

The County Administrator shall see that the preparation and printing of Board papers, ordinances, resolutions, petitions, and other applicable documents, be completed within such time that members of the Board may receive the documents at least 72 hours before the meeting of the Board.

The County Administrator shall close the upcoming Agenda on the Wednesday prior to the meeting of the Board. Any item submitted after this deadline will not be considered for action unless recommended by the County Administrator.

### VI. CONSENT AGENDA

The Chair and County Administrator shall style routine, non-controversial matters requiring Board action on a Consent Agenda. Items may be removed from the Consent Agenda and placed on the Regular Agenda on recorded

vote by a majority of the Board members present. Only one motion is necessary to adopt all recommendations and action items on the Consent Agenda.

There shall be no debate or discussion by any member of the Board or the public regarding any item on the Consent Agenda, beyond asking questions for simple clarification.

#### VII. CONDUCT OF BUSINESS

The Chair shall preserve order and decorum. When two or more members speak at the same time, the Chair shall name the person who shall speak first.

A motion or proposition shall be reduced to writing, if desired by the Chair or any member. Any motion or proposition may be withdrawn by the mover at any time before a decision, amendment, or other action of the Board upon it, except a motion to reconsider, which shall not be withdrawn without leave of the Board. Otherwise, meetings shall be conducted in accordance to Robert's Rules of Order, Newly Revised (Procedures for Small Boards).

#### VIII. TAKING THE VOTE

When a motion in order is made, a second shall be required. The Chair shall then state the exact motion and indicate that it is open to debate. After the motion has been debated, the Chair shall put the question in the following forms: "As many as agree that, etc. (as the question may be) let it be known by raising your right hand", and "Those opposed by the same sign."

According to the Constitution of Virginia, a majority of all elected members shall be necessary to adopt any ordinance or resolution appropriating money exceeding the sum of \$500.00, imposing taxes, or authorizing the borrowing of money. Otherwise, a resolution, ordinance, or other proposition shall be adopted by vote of the majority of Board members present and voting. A tie vote shall mean the defeat of the motion voted on.

A member may abstain and be entered in the minutes as present and abstaining.

The *Code of Virginia*, 1950, as amended, Title 2.2, Chapter 31, (State & Local Government Conflict of Interest Act) shall control with respect to a member's participation and voting.

#### IX. RECONSIDERATION

After a question has been decided, it may be reconsidered on the motion of any member who voted with the prevailing side, provided the motion is made on the same day as the decision carried. All motions to reconsider shall be decided by a majority of the votes of the members present and voting.

#### X. WITHDRAWAL OF EXHIBITS

Original papers, filed as exhibits with any ordinance or resolution, may be withdrawn by the patron or upon his order. In such case, he shall leave attested copies, and shall pay the Clerk for the cost of copying.

#### XI. MANUAL AND RULES

The rules of parliamentary practice in Robert's Rules of Order, Newly Revised shall govern the Board in all cases to which they are applicable, except when they are inconsistent with the rules established by the Board.

The Rules of the Board shall be reviewed and adopted in January of each year. These Rules may subsequently be suspended or amended by a two-third vote of the entire Board. Upon a motion to suspend or amend, the mover shall be allowed two minutes to state the reasons for his motion, and one member opposed to the motions shall be allowed an equal time to object.

## XII. APPOINTMENTS

All appointments of Board representatives to commissions, authorities, committees, etc. shall be made once the individual leaves the position or on expiration of his term, and not later than two meetings after the individual has left. The Board shall attempt to honor appointments from representative districts and shall not discriminate based on sex, age, handicap, race, or origin.

At the January meeting of each year, the Board shall vote whether to operate with a system of standing committees during the year. If it does, the Board shall specify the name, composition, and function of each of the several committees. The committees shall meet at the regular times and in conformity with the *Virginia Freedom of Information Act*. In selecting members of committees, the Chair of the Board shall make nominations after soliciting from members of the Board their preferences as to committee assignments. The Board may amend the Chair's nominations and shall confirm the assignments. Standing committees shall consider such matters as referred by the Board, and shall report at regular meetings of the Board.

If the Board votes not to have standing committees, it may act as a committee of the whole on matters normally referred to standing committees. However; the Chair after consulting with the County Administrator, may appoint special (ad hoc) committees to carry out specific tasks. This shall be done after soliciting from members of the Board their preferences as to committee assignments. A special committee shall automatically cease to exist once it has completed its specific task.

## XIII. PUBLIC HEARINGS

The Chair may, at his/her discretion, set an appropriate and consistent time limit on all speakers at a public hearing. All speakers shall come forward and identify themselves by name and address before stating their position. If a public hearing becomes disruptive, the Chair may adjourn or continue, in accordance with the *Code of Virginia*.

## XIV. CLOSED SESSIONS

All discussions held in Closed Session as outlined in the *Virginia Freedom of Information Act* shall represent privileged information held by those involved. Release of such information by a Board member outside the session shall be considered a breach of these by-laws, and the member shall be subject to censure. Specific purposes of a closed session shall be stated in accordance with Section 2.2-3711 of the *Code of Virginia*, 1950, as amended.

In open session, a roll call vote shall be recorded in the minutes, certifying that only public business matters lawfully exempted from open meeting requirements and only such business matters as were identified in the motion were discussed or considered. Any member of the public body who believes there was a departure from the requirements shall so state prior to the vote. The statement shall be recorded in the minutes.

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## ROBERT'S RULES OF ORDER, NEWLY REVISED

### PROCEDURE IN SMALL BOARDS

In a board meeting where there are not more than about a dozen members present, some of the formality that is necessary in a large assembly would hinder business. The rules governing such meetings are different from the rules that hold in other assemblies, in the following respects:

--Members are not required to obtain the floor before making motions or speaking, which they can do while seated.

--There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.

--Informal discussion of a subject is permitted while no motion is pending.

--Sometimes, when a proposal is perfectly clear to all present, a vote can be taken without a motion having been introduced. Unless agreed to by general consent, however, all proposed actions of a board must be approved by vote under the same rules as in other assemblies, except that a vote can be taken initially by a show of hands, which is often a better method in such meetings.

--The Chair need not rise while putting questions to vote.

--The Chair can speak in discussion without rising or leaving the chair; and, subject to rule or custom within the particular board (which should be uniformly followed regardless of how many members are present), he usually can make motions and usually votes on all questions.

#### EFFECT OF PERIODIC PARTIAL CHANGE IN BOARD MEMBERSHIP

In cases where a board is constituted so that a specific portion of it is chosen periodically (as, for example, where one third of the board is elected annually for three-year terms), it becomes, in effect, a new board each time such a group assumes board membership. Consequently, all unfinished business existing when the outgoing portion of the board vacates membership falls to the ground; and if the board is one that elects its own officers or appoints standing committees, it chooses new officers and committees as soon as the new board members have taken up their duties, just as if the entire board membership had changed. The individual replacement of persons who may occasionally vacate board membership at other times, however, does not have these effects.

###

As amended and/or readopted: 1/8/08, 1/14/14, 1/12/16, 1/9/18, 1/8/19, 1/14/20, 1/12/21, 1/11/22, 1/10/23, 1/9/24, 1/14/25, 1/13/26.)

#### In Re: Adoption of Electronic Meeting Policy

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, to approve the Electronic Meeting Policy, as presented, for 2026; the motion carried:

|      |                       |      |      |
|------|-----------------------|------|------|
| Aye: | Pattie Cooper-Jones   | Nay: | None |
|      | J. David Emert        |      |      |
|      | Llew W. Gilliam, Jr.  |      |      |
|      | Victor "Bill" Jenkins |      |      |
|      | E. Harrison Jones     |      |      |
|      | Odessa H. Pride       |      |      |
|      | Jerry R. Townsend     |      |      |
|      | Cannon Watson         |      |      |

#### **Prince Edward County Board of Supervisors Electronic Meeting Policy**

It is the policy of the Board of Supervisors of the County of Prince Edward, Virginia, that individual members of the Board of Supervisors may participate in meetings of the Board of Supervisors by electronic means as permitted by *Virginia Code §2.2-3708.3*. The procedure, as outlined below, shall apply to the entire membership and without regard to the identity of the Board member(s) requesting remote participation or the matters that will be considered or voted on at the meeting.

1. An individual Board member may participate from a remote location only if a quorum of the Board of Supervisors

is physically assembled at the primary or central meeting location, and the Board has made arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.

2. Remote participation in a meeting due to a personal matter may be approved only if, on or before the day of the meeting, the requesting Board member notifies the Chair of the Board and/or County Administrator that he/ she is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the personal matter.
3. Remote participation in a meeting due to: (a) a temporary or permanent disability or other medical condition that prevents the Board member's physical attendance, or (b) a medical condition of a member of the Board member's family that requires the Board member to provide care that prevents the Board member's physical attendance, may be approved only if, on or before the day of the meeting, the requesting Board member notifies the Chair of the Board and/or County Administrator that he/she is unable to attend the meeting due to (a) or (b) above.
4. As required by law, in the event of any such participation by a Board member from a remote location, the Board shall record in its minutes the specific nature of the personal matter, temporary or permanent disability or other medical condition of the Board member or family member, and the location, by general description, from which the Board member participated remotely.
5. As required by law, remote participation that is due to a personal matter shall be limited in each calendar year for each individual Board member to two (2) meetings or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater. This limitation shall apply separately with respect to the meetings of each of the Board's Standing Committees.
6. An individual Board member's request for participation from a remote location under this policy shall be considered approved upon receipt of the request by the Chair of the Board unless such request is in violation of this policy or §2.2- 3708.3, *Code of Virginia*, as amended. If a Board member's participation from a remote location is disapproved, such disapproval shall be recorded in the minutes with specificity.

In Re: Selection of Operating System – Committees or Committees-of-the-Whole

The Rules of the Board state that “at the January meeting of each year, the Board shall vote whether to operate with a system of standing committees during the year. If it does, the Board shall specify the name, composition, and function of each of the several committees.” If the Board would vote not to have standing committees, it may act as a “committee of the whole.”

Supervisor Watson made a motion, seconded by Supervisor Emert, to operate with a system of standing committees; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
E. Harrison Jones  
Odessa H. Pride  
Cannon Watson

Nay: Victor “Bill” Jenkins  
Jerry R. Townsend

Chairman Jones set forth the following recommendations for committee membership, as follows:

- Finance Committee: Supervisor Jones (Chair), Supervisor Cooper-Jones (Chair), Supervisor Watson
- Properties Committee: Supervisor Emert (Chair), Supervisor Gilliam, Supervisor Townsend
- Strategic Planning Committee: Supervisor Jones (Chair), Supervisor Pride, Supervisor Watson
- Personnel Committee: Supervisor Jones (Chair), Supervisor Cooper-Jones, Supervisor Pride
- Audit Committee: Supervisor Cooper-Jones (Chair), Supervisor Jenkins, Supervisor Pride, Supervisor Watson
- Public Safety Committee: Supervisor Gilliam (Chair), Supervisor Emert, Supervisor Townsend
- Ordinance Committee: Supervisor Jones (Chair), Supervisor Emert, Supervisor Gilliam

Supervisor Watson made a motion, seconded by Supervisor Emert, to accept the Committee assignments as presented; the motion carried:

|      |                                                                                                                        |      |                                            |
|------|------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>E. Harrison Jones<br>Odessa H. Pride<br>Cannon Watson | Nay: | Victor "Bill" Jenkins<br>Jerry R. Townsend |
|------|------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------|

In Re: Adoption of Board Rules of Procedure for Public Hearings

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend and carried:

|      |                                                                                                                                                                      |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

the Prince Edward County Board of Supervisors re-adopted the following procedures to govern public hearings, as amended:

**BOARD OF SUPERVISORS PUBLIC HEARINGS  
RULES OF PROCEDURE – 2026**

**PUBLIC HEARING SPEAKING ORDER**

1. The order of presentation shall be as follows, unless varied by the Board Chair.
  - a. Staff report.
  - b. Applicant's presentation.
  - c. Questions of the applicant by members of the Board of Supervisors.
  - d. Comments from members of the public. Speakers shall be heard in the order in which they registered on the public sign-in sheet.
  - e. Rebuttal by applicant/applicant's representative (time determined by Chair).
  - f. Questions by the Board members of speakers.

2. Following discussion of all matters to be considered and once the public hearing has been closed, the Board will consider one of the following three actions regarding each matter:
  - a. Approval (with conditions, as applicable);
  - b. Denial; or
  - c. Table for further review.

PUBLIC HEARING GUIDELINES

- Individuals wishing to speak should register using the sign-in sheet posted outside the Board of Supervisors room on the night of the meeting. Individuals wishing to participate remotely may register in advance with the Deputy Clerk or call into the meeting and remain on the line until acknowledged by the Board Chair.
- Speakers will be asked to stand at the lectern and address the Board, if able, unless participating remotely, and to provide their name and district.
- Speakers arriving after the commencement of the hearing or who are participating remotely, and who are not on the sign-up sheet, will be recognized after the registered speakers have finished and at the discretion of the Chair.
- The Chair may establish a time limit for each speaker and to limit or decrease time for any portion of the public hearing due to the number of potential speakers, or repetition, or any other concern.
- All comments shall be directed to the members of the Board of Supervisors. Debate is prohibited. This includes debate among speakers or speakers/Board members/staff. Citizen comments may be supplemented by written comments and/ or handouts and should bring ten copies for distribution to the Board of Supervisors.
- Speakers are asked to keep comments brief and to avoid repetitive testimony. Each speaker may speak once at a hearing. Remarks shall be confined to the matter under discussion and shall be relevant.
- The Chair has the authority to vary these guidelines as may be necessary and to end a presentation or comments that violate the rules or for other cause. The Board will not tolerate personal attacks by anyone on any participant in the proceedings.
- Once the public comment period has been closed, no further public input will be permitted unless clarification is requested by a Board member. The response shall address only those questions raised by the member.

In Re: Adoption of Board Protocol for Public Participation

On motion of Supervisor Townsend, seconded by Supervisor Cooper-Jones and carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor “Bill” Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

the Prince Edward County Board of Supervisors readopted the following Protocol for Public Participation:

## Protocol for Public Participation

- The Board of Supervisors sets aside twenty (20) minutes near the beginning of each regular board meeting for citizen comment.
- This regular agenda item is termed "Public Participation." During this period, the Board receives comment from any citizen of Prince Edward County on any matter not scheduled for a public hearing.
- This is an opportunity for citizens to speak and the Board to listen carefully to citizen expressions of concern and opinion.
- Citizens may ask questions of the Board or individual Board members; however, Public Participation is not designed to allow debate between Board members and citizens.
- Citizens are expected to conduct research on topics prior to Board meetings and this forum provides citizens with an opportunity to inform elected officials of their findings and positions on matters of public interest and concern.
- Citizens wishing to speak during Public Participation are asked to please sign the Public Participation register prior to the beginning of the meeting.
- Citizens may also participate remotely by using the call-in information: 1-844-890-7777, Access Code: 390313. Citizens participating remotely are asked to pre-register by calling the County Administrator's Office at 434-392-8837, prior to 4:00 p.m. the day of the meeting.
- Citizens are respectfully requested to state their full name and address for the record.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Citizens shall speak for a maximum of five (5) minutes, unless more time is granted by the Chair.
- In the event that more than four (4) speakers wish to be heard during citizen's time, the Chairman shall allocate the twenty (20) minutes among speakers in an equitable manner. An extension to the twenty (20) minute limit can be granted by the Chair.
- Comments from citizens who are not residents of Prince Edward County will be entertained once all County residents are heard.
- The Board asks that citizens remain seated during the meeting unless called upon to stand for recognition as a speaker, official duties, physical necessity, or to enter or leave the meeting.
- All persons attending or participating in a Board of Supervisors meeting are expected to conduct themselves in a professional and collegial manner that demonstrates respect for others and is not disruptive.
- Citizens are requested to turn off or deactivate the sound from all cell phones, pagers, or other electronic communication devices.
- Should you require special accommodations in order to participate in a Board meeting, please contact the Prince Edward County Administrator's Office at 434-392-8837.

In Re: Adoption of Protocol for Board of Supervisors Comments

On motion of Supervisor Townsend seconded by Supervisor Emert, and carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

the Prince Edward County Board of Supervisors readopted the Protocol for Board of Supervisors Comments:

**Protocol for Board of Supervisors Comments**

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during "Public Participation," if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen's concerns on matters of public interest.
- "*Board of Supervisors Comments*" is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member's comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

We are proud to recognize Thomas McDaniel as the December Employee of the Month. Thomas is a Convenience Site Worker at Prospect and was nominated by a County resident for his outstanding attitude and dedication. Thomas is always friendly, helpful, and quick to take initiative. He is seen regularly picking up trash at the convenience site, to include behind the dumpsters and outside the fence line. His energy, positivity, and strong

work ethic have made a noticeable difference and are appreciated by both staff and the community. Congratulations, Thomas!

The Board also recognizes Shawn Howard, IT Director, as the January Employee of the Month. Mr. Howard was nominated for his outstanding customer service, quick reaction time, extensive technical knowledge, and exceptional ability to troubleshoot and resolve issues efficiently. Since joining Prince Edward County in June 2023, he has consistently demonstrated professionalism, reliability, and a strong commitment to supporting County departments and operations. Thank you for all you do, Shawn!

Mr. Stanley then presented Supervisor Jenkins, the outgoing Chairman, for his efforts over 2025. He said it was an extremely busy year, and listed a few accomplishments made during 2025: Approved funding for mile-markers on U.S. 360; recognized Prince Edward County and the Town of Farmville as a storm-ready community by the National Weather Service; the Board approved creation of a joint Emergency Communications Center with the Town of Farmville, Longwood and Hampden-Sydney; the Board approved the contract of Elite Recycling Services for the County Waste Facilities; PEVRS started a 90-day trial implementation, putting a truck at the Prospect Fire Station; the County implemented the new Landfill Billing software; staff completed the Worsham Convenience site renovation; the Board approved a Special Use Permit for Dogwood Properties in Green Bay for a restaurant; and adopted the 2045 “Forward Together” Comprehensive Plan. He said Capital Improvements included adopting the 2025-2027 Capital Improvements Plan; opened Cell F at the landfill; completed the web site upgrade, and approved funding for the renovation of the Barbara Rose Johns Auditorium at Prince Edward County High School. He said the master agreement and the purchase and sale agreement was signed for the HIT Park; Wawa and Harbor Freight have been welcomed to the community; the County adopted the new Economic Development Strategic Plan; and held the grand opening at Five Pillars Meats; in addition, the County was able to collect over \$1.4 million in grant funding in 2025.

Mr. Stanley thanked the citizen volunteers who served on the County Board of Equalization for 2025: Bob Timmons, Gene Watson, Bernetta Watkins, Cheryl Whirley, and Joyce Yeatts. During 2025, the Board convened a number of times and heard 33 appeal cases; we thank them for their service and a job well done, and hope to see them back in four years. He also recognized Robert Love and Karen Fulcher who served as staff to the Board of Equalization.

In Re: Public Participation

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

Allison Crews, Farmville, presented information on Squad Care through the Prince Edward County Volunteer Rescue Squad, adding the cost is \$50, and information is available on their website. She asked that drivers use their headlights to see and be seen. She thanked the Board for holding the public hearing on the school construction financing, adding that she is grateful for Superintendent Chip Jones. Ms. Crews then said she likes the no-phones policy at the schools and here at the Board meeting. She then reported a friend had been deported after having been here for 21 years and worked with a large company as a crane operator; she said he has been detained locally since June and said he missed his wife and three children, the oldest is 17 and has numerous college acceptances and the youngest is severely autistic. She said the local facility is not housing immigrant criminals, but is housing "a lot of hard-working humans, just like us."

Howard Armistead, Farmville, presented his report on virus research and his newsletter highlighting flu information for Winter 2026. He stated the worst influenza in 25 years is currently going around; he advised all to take preventive measures and to treat it seriously. He presented several recommendations for effective treatment.

In Re: Board of Supervisors Comments

The Board members welcomed all in attendance and thanked everyone for their involvement.

Supervisor Emert said that if anyone wishes to contact him, they should call his cell, 315-3259.

Supervisor Gilliam apologized for not being present; he asked constituents to contact him at his office or via cell phone.

Chairman Jones said it is an honor to serve and asked all to hold the Board accountable.

In Re: Consent Agenda

On motion of Supervisor Emert, seconded by Supervisor Townsend, and carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

the Board accepted the minutes of the meeting held December 9, 2025.

In Re: Fiscal Year 2024-2025 Audit Report

The County's lead Auditor, Josh Roller, CPA, Robinson, Farmer, Cox Associate (RFC) presented the County's Fiscal Year 2024-2025 Audit. The Audit Committee met on January 8, 2026. RFC presented and reviewed with the committee the primary exhibits of the audit. The audit committee recommended presentation of the completed audit to the Board of Supervisors for their approval.

Mr. Roller reviewed the Governance Letter, stating there is new accounting guidance this year. He said they found no difficulties in the audit and no disagreements with management. He said the opinion is clean. He reviewed the balance sheet, stating that there were no issues and it is a clean report, with no issues of non-compliance.

Mr. Stanley stated the County has made significant strides in the past five years.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve and accept the Fiscal Year 2024-2025 Audit as presented; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

In Re: Public Hearing – Tobacco Trail Solar, LLC – Special Use Permit

This was the date and time scheduled for a public hearing to receive citizen input prior to considering a Special Use Permit request filed by Tobacco Trail Solar, LLC for the proposal to construct and operate a 150MWac solar energy facility on land totaling 2,324 +/- acres denoted as Tax Map Parcels 111-A-28, 111-A-3, 112-A-19A, 112-A-40, 120-A-2, 120-A-3, 120-A-4, 120-A-7, 120-A-8, 120-A-15, 120-A-20, 120-A-21, 120-A-29, 121-A-9, 120-A-1, 120-A-46, 120-A-5, 120-A-6, 120-A-42, 120-A-43, and 120-A-10 located north of Patrick Henry Highway (State

Route 360), east of Farmville Road (State Route 15), and just west of New Bethel Road (State Route 634), which is zoned Agricultural Conservation (A1) District. Notice of this hearing was advertised according to law in the Wednesday, December 31, 2025 and Wednesday, January 7, 2026 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Robert Love, Director of Planning and Community Development, stated the County has received an application request by Tobacco Trail Solar, LLC for a Special Use Permit to construct and operate a 150MWac solar energy facility on land totaling 2,324 +/- acres denoted as Tax Map Parcels 111-A-28, 111-A-3, 112-A-19A, 112-A-40, 120-A-2, 120-A-3, 120-A-4, 120-A-7, 120-A-8, 120-A-15, 120-A-20, 120-A-21, 120-A-29, 121-A-9, 120-A-1, 120-A-46, 120-A-5, 120-A-6, 120-A-42, 120-A-43, and 120-A-10 located north of Patrick Henry Highway (State Route 360), east of Farmville Road (State Route 15), and just west of New Bethel Road (State Route 634), which is zoned Agricultural Conservation (A 1) District.

The Board members were provided a list of adjoining property owners and the sample letter sent to each along with the letter sent to Charlotte County and Lunenburg County.

The purpose of the Special Use is to allow for the location of a solar energy facility. The applicant has stated that the proposed facility will not be seen nor heard and will not impact adjacent properties. Water quality will be addressed according to Virginia Stormwater Management Permit requirements and the site will not generate any significant amount of traffic, with the main traffic occurring temporarily during the construction phase, estimated to be nine months from start until completion.

The Planning Commission held a public hearing on November 18, 2025, where there were letters submitted and citizens that spoke who were either in support or in opposition to the project. The Commission deemed the proposal to be substantially in accord with the 2045 Comprehensive Plan and recommended approval with conditions, forwarding the request to the Board of Supervisors for Public Hearing. The Board was presented a list of Potential Conditions as recommended by the Planning Commission.

**AgriVoltaics:**

Tobacco Trail Solar aims to employ the practice of agrivoltaics where practical on site. Agrivoltaics, also known as agrisolar or dual-use solar, is the practice of collocating solar facilities and agriculture on the same land. The most common forms of agrivoltaics are raising livestock, creating pollinator habitats, or growing crops.

**Third Party Engineering/Planning Review:**

The County enlisted The Berkley Group to perform a full analysis of the application submitted by Tobacco Trail Solar, LLC. As part of their review, it was noted that the application met the minimum requirements set forth in the Prince Edward County Code, Appendix B, Article VII. - Alternate Energy Facilities (Zoning Ordinance) and the 2045 Prince Edward County Comprehensive Plan. It was their conclusion that Tobacco Trail Solar, LLC has made a good faith effort to meet the requirements of the County's applications and procedures for utility scale alternative energy facilities. The Board was presented with the full report.

Michael Zehner, Berkley Group [County Project Consultant], stated all requirements were met and the applicant is compliant with the policies outlined in the Comprehensive Plan. He said the County has a robust set of conditions and the applicant has met all 44 conditions.

Whitney St. Charles, Development Manager Tobacco Trail Solar, stated they received comments from the citizens that have been taken seriously; she said they will avoid traffic on specific roads, increased setbacks, to name a few changes. She presented a brief company overview and project overview; she said they have 26 approved solar projects, seven of which are currently under construction. They held four community meetings for the project; she said comments were received regarding rising energy costs, fire and emergency response, visibility and viewshed, impact on agriculture, stormwater management and wildlife management. She said the project is a 150MW project in the southern portion of the County; there are approximately 2,300 acres included in the application, but only 610 acres will be under panels, with an additional 500 acres disturbed for stormwater controls, but there will be 1,100 acres of conserved open space. She said there is no battery storage included in the project. She described the silicon solar panels, containing silicon wafers with silver conductors providing the channel for the electricity. Those are encapsulated in waterproofing with tempered glass on the outside, all in an aluminum frame. She said there are trackers moving the panels as the sun moves across the sky, and those are on steel posts driven into the ground.

Ms. St. Charles stated the revenue share would reach \$11.6 million over the life of the project; she said \$4 million would be made in direct payments prior to getting power on the grid. She said as it currently stands, Virginia is on track to be in deficit for power by the summer of 2026, with the potential for rolling blackouts. This project could provide 70% of the current demand of Prince Edward County. She added they worked with the Emergency Management Coordinator to provide the Safety & Emergency response to the site, with improved access [to the site].

Heather McAllister, Permitting Manager, Tobacco Trail Solar, reviewed how the project meets and exceeds standards [set by the County]. She said there would be no negative impact on the County, the screening and buffers

would be provided throughout the site, and replanting would be done where necessary to enhance the buffer which would render the site not visible.

Ms. McAllister said the use of agrivoltaics throughout the site would help Virginia farmers. She added the vegetation management, both temporary and permanent, would provide stabilizations and pollinators. She said there are 1,100 acres of reserved buffers throughout, with setbacks from all wetlands and streams; she said the setbacks of 250 feet are well over the setback requirements of 75 feet. The wildlife would be able to move safely through the acreage.

The decommission plan was reviewed; 90% of the materials will be recycled and any waste will be taken to a permitted landfill. There will be \$16.5 million in surety put in place for the decommissioning of the site.

Supervisor Gilliam questioned the public being able to receive a discount on their electric bill, and the plan to leave out 1,100 acres. Ms. St. Charles stated they did not state the public would receive a discount; she said by leaving out 1,100 acres, they are complying with the state and federal regulations with relation to wetlands, setbacks, and constraints related to topography, and the Commonwealth of Virginia has conserved open space requirements.

Supervisor Emert asked where they have a project in North Carolina. Ms. St. Charles said Strata had more than 300 projects in North Carolina.

Supervisor Emert then asked the cost in labor per acre, and stated the decommissioning cost in 30 years will be substantially more than it is currently. Ms. Tiffany Severs, Tobacco Trail Project, stated the cost is reviewed every five years in order for the costs to be updated.

Mr. Zehner stated Condition #40 states that the amount of the surety shall be 100% of the estimated decommissioning cost at each surety review date. Discussion followed.

Supervisor Gilliam questioned a section of the project being south of the train tracks. Ms. St. Charles said there are no sections for this project south of the train tracks.

Chairman Jones opened the public hearing.

Michael Johnson, Meherrin, stated this project offers the opportunity for employment and economic growth. He said there would be 300 construction jobs along with welders, carpenters, businesses and vendors. He added this would provide a direct impact to the area. These people could then find other jobs [elsewhere] and this could add jobs to other businesses.

Marcus Gray, Pittsylvania County, said he is a sheep farmer, seeking to bring business to this area. He has sheep to graze on solar farms; he said he started with 25 sheep and now has 1,300 on several fields. He is also seeking

local employees to help manage his flocks; he said sheep do well out there [on solar farms] and they have never lost an animal to the equipment. He said there is a lot of forage out there, and could support 300-400 ewes depending on the season and how long the project has been in existence; he said lambs and rams add to the flocks.

Lane Gunn, Charlotte County, presented statistics about solar projects. He said his company has worked on 11 solar projects, and said there were nine employees four years ago and now there are 44 employees that can move from project to project, having gained experience. He said these employees will look after the community because they are neighbors and friends; he said the South Central Virginia Business Alliance works with Dominion and Strata and several other EPCs across the state and understand what it means to local communities to utilize local businesses. He stated they can assist on this project and cover anywhere from aggregates to grading, to apprenticeship programs to meet the specifications. He said there is an apprenticeship program with SVCC in Keysville, and it is all generated from these projects.

Dawn Wilkerson, Leigh District, requested the Board's support said this project would benefit her and would generate revenue for the County. She said she and her late husband own 2,100 acres and had a logging business; she said Strata is an excellent company and asked the Board to support this project.

Joel Cathey, Charlotte County, said he is two miles from the site and a forester by trade. He said pine prices are less than previous years. He then stated people have private property rights, stated there are adequate buffers in place in this project. He said Virginia imports more electricity than any other state, and will need to produce more power itself, and solar is a good answer to this issue.

Allison Wickham, Fluvanna County, said she is the founder of a pollinator-focused small business. She said they are bee-keepers and install pollinators for solar projects, actively keeping bees on solar farms and producing honey, which is a bona fide agricultural activity.

Francis Hodsall, Arlington, stated he is a founder and CEO of an energy developer of solar projects. He discussed the economic opportunity that is available from these projects and how local communities benefit.

Jody Hobgood, Leigh District, thanked Supervisor Townsend for holding the town meeting as it was very informative. She said there are farmers still against losing prime agricultural land for food [growth]. She said [these projects] change the landscape, lower property value and higher taxes and utility bills. She said they say there will be lower electric bills but they are higher, stating net meter credits are less valuable than the grid power can cost. She said panels get dirty, need multiple upgrades, and leave toxic chemicals. She said there is a \$15 million lawsuit against Dominion Energy and two contractors in Louisa County.

Robin Simpson, Prospect, stated solar farms affect and ruin land forever with toxins when the solar farm is over [its usefulness]. She said the crops being pollinated will be full of this toxic waste. She said she would like to talk with others at the end of their projects, and asked the Board to vote no.

Charles Garnett, Lockett District, said the County should conserve the land and not ruin it with solar panels. He said he fights for farmers and asked the Board to vote no.

Steven Kotowisz, Cumberland County, stated he is a naturalist and is in favor of solar projects. He said he considers them protection of the land and is good for the farmland which sometimes disappears in developments. He said grazing and pollinators will help feed people.

Dorothy Zimolong, Leigh District, said she owns 26.5 acres and was just notified today [about this public hearing], and stated she did not receive a letter. She said her land is directly connected to the land [in the project], and she sees the trees that will be affected; she said deer and turkey visit the stream that crosses both properties and feeds two ponds on her property with fish. She asked how the solar project will affect the water supply and her land value. [Staff later determined this property was not adjacent to the site.]

Carl Zimolong, Leigh District, questioned the environmental impact on the open field and watershed due to the trees being cut down and land cleared. He said the property floods now, and asked where they will get the water to extinguish fires that occur on the site. He said the entrance [to the solar project] is 50-feet from his driveway.

Seth Cogbill, Henrico County, Energy Right, stated he is available to provide clear, factual information about solar power. He said Virginia is the #1 energy importer; solar provides long-term revenue, preserves farm land, and is good for the local economy.

David Peterson, Executive Director, SHINE, Richmond, said the Solar Hands-On Instructional Network of Excellence (SHINE) is a Virginia-based non-profit construction project and founded by Southside Virginia Community College (SVCC). He said currently there are 275 employees who will be able to work anywhere once they gain the skills.

Jim Bezdan, Farmville, stated this is looking at the immediate future but not looking into other energy generation technology. He then questioned the surety bonds, and said coal had similar but the cost-burden fell on the landowner. He said we need to look to the future and are putting a burden on tomorrow's children.

Stacy Wilkerson, Darlington Heights, spoke about the solar lease and said Strata has done an outstanding job putting the project together.

Denise Mayberry, Leigh District, asked the Board to protect the soil and water in the area. She said the panels do leach chemicals. She said studies have proven that toxic elements are released into the water. She said there will be 300,000 panels leaching toxins, and the County needs to require full metal and chemical spectrum testing reviews, publish those results, and must dispose of damaged panels.

David Mayberry, Leigh District, said there are two flood-control dams in the area and there will still be problems [with flooding]. He said these feed the Bush River which goes into the Appomattox River. He then stated solar reduces property value for neighbors, revenue sharing does not meet expectations, and adds to energy cost escalation. He asked the Board to say no.

Dee Hobgood, Leigh District, said his dairy farm on just under 1,000 acres on the Bush River, and there is a watershed dam which has flooded one time when there was 14" of rain in a few hours. He said he has cattle fences below the dam and they are protected. He said he is in support of this project because it will help the County and his family. He added the panels are safe.

Ann Bowman, Leigh District, stated she lives 1 ½ miles downstream [along the] Bush River and the dam; she said the dam has been beneficial in helping with the flooding. She said that 70% of these 2,000 acres in this project will still be green with trees, grass and pollinators, and the buffers will keep this project from being seen. She said the state needs electricity and other places will cut us off.

Shawn Dowler, Leigh District, stated the Meherrin Fire & Rescue neither supports nor opposes this project. He said they have received third-party training on considerations and hazard mitigation from Strata, with hands-on training on emergency response needs for the site. They have also worked to review site access and layout to ensure emergency vehicle access around and between panels; they will provide hands-on, on-going training for fire and rescue personnel following the project completion. He said Strata has understanding of the emergency response needs and on-going willingness to coordinate with the fire services.

Patrick Murphy, Prospect, State Director for the local area Virginia Farm Bureau and Executive State Board, said they are adamantly opposed to a solar project of this particular size. He said a power source that is 22-28% efficient is not acceptable on a large magnitude of land such as this. He said the majority of speakers in favor of this project have an economic interest but not a guarantee that they will be employed by the solar company. He said by locking up 1,700 acres of forested land not in solar panels is just physically unacceptable. Five hundred acres in runoff containment [will be difficult] to get stabilization. He said the logging industry as a whole, \$2 million in stumpage turn into \$21 million of economic revenue to this entire area. He said this is not a responsible way to utilize the

property. A much smaller size project could help suit to help fund the family and in turn, do great things as far as providing power. He then said 70% of power goes into the transmission line, and said that during the decommissioning process, every panel must go outside of Prince Edward County.

Karl Shaffer stated he has been in the energy industry for 60 years. He said he worked with every power generator along the east coast; he stated that currently, projections from the Department of Energy state that the demand for power is going to double in the next ten years, and if you add some of the projections for the data centers, it will be much more than that. Currently, we only have 7-10% for a total demand on solar, and it is projected by the year 2030, it could be as much as 50%. He said there are several distinctive advantages of solar, insulation costs are less expensive, it is by far the most efficient way to generate power, it is the least costly per kilowatt hour for generating electric power, and it is by far the most environmentally efficient way of generating power.

Stacie Havens stated she is 100% in favor of this project. She said she is a landowner and part of the project site. She said with the data centers already here and coming, sustainable energy is a must; she said this project would cause no harm to herself or her neighbors and will protect us in the future by providing energy to all of us, and hopefully keep energy prices lower. She said this is her property and no one wants to be told what to do with their own property. She said there are buffers and wildlife, and asked for the Board to vote yes.

William Keplinger stated he is involved in this project and walked on a few project sites; he said Mrs. Wilkerson has three-quarters of the 2,100 acres already cut and done.

Howard Armistead, Farmville, stated this is the highest and best use for the land and is revenue for the County. He said solar is a cheap, clean energy and is environmentally safer. He said this will increase the tax base and it still has agricultural function, and animals will have a path through the property.

Cornell Goldman, Cullen, said he is a small vegetable farmer in Charlotte County, and supports this project. He said landowners ought to have the right to use their land in a peaceful manner, particularly when it meets the zoning ordinance, requirements and regulations. Some want to raise cattle, or corn, or soybeans or wheat, and if a person wants to raise solar energy on their farm, it is their right to do. He said as County leaders, [the Board] is charged to bring revenue into the county; he said solar is an industry begging to be brought into rural areas, which needs open space, and low population densities.

Chantry Ranck, Leigh District, said the solar project has too much negative impact on wildlife, stating bats and birds can be hurt. He asked even if solar is clean energy, is it efficient and eco-friendly. He said according to one

source, the average efficiency for solar only reaches 15-25% annually. He said there are too many problems with [solar], and asked the Board to reject the project.

Carolyn Bowman, Lockett District, asked about the Board of Supervisors' Code of Ethics.

Donald Barber stated he is a cattle farmer and realizes that some of the land that he rents could be sold. He said he would rather look across the field and see a cow than a solar panel. He said the landowner has rights; he said the land has a lot of runoff. He stated there are turkey, bear, and deer on that land and expressed his opposition to the project.

Lorraine Agee, Lockett District, said she is one of the closest property owners, and that even with the setback of 500', she is still opposed to the project. She said a study from Virginia Tech has shown that a home within a half-mile loses resale value of 7.2%. She said there is noise and heat radiated from the solar farm. She said only 15% of the solar created goes into energy.

Dr. Mool Gupta stated he is a professor at the University of Virginia, and has been working on solar energy research for about 20 years. He said he has received funding from the federal government and from the Department of Energy to do research. He said he is willing to answer, scientifically, any questions residents may have. He said he heard from citizens that solar is toxic and efficiency is low. He said he would like to share information obtained from his scientific research.

Will Wheeler stated he has worked with solar sites for over 30 years. He said there are five pillars of construction – sediment, erosion, water, and working communication, which are the final two pillars and tie together. He discussed each briefly. He said Strata is organized, proactive, easy to communicate with, and have proven time and time again that they are great to work with and came prepared.

Del Fuller, stated he is from this area and cares deeply about the future, economic strength, and energy infrastructure. He said he is a strong supporter of the proposed solar farm project. He said this project is more than an energy development, it is an investment opportunity that doesn't come around every day. When fully built, the solar farm will have capacity to provide the majority of the County's current electrical demand. He said the project is projected to provide more than \$15 million in payments directly to the County, which is revenue that can support schools, emergency services, roads and long-term infrastructure without raising taxes on local families. He said the project will provide millions in wages and benefits, supporting new jobs for electricians, engineers, and laborers; he said this construction will also benefit local businesses, and urged the Board to support this project.

Ryan Romack, Charlotte County, said he has livestock that would benefit from agrivoltaics in the area. He stated he grazes livestock, primarily sheep, on about 1,600 acres of solar lands across Virginia, and said that every 500 acres of solar grazing has provided a full-time job to a local shepherd or multiple part-time jobs. He said long time grazing benefits the soil and environment. He said when he sees a solar facility, he sees a 30-year land use lease preserving that parcel from urban sprawl, sustainable power production and jobs for the technicians to maintain them, a pasture and the farmers that manage it, the landscapers that trim around the posts and every other local role that supports the operation.

Dr. Quincy Handy, Leigh District, stated he works with the Health Department and IDA, and said he has heard a lot of things, but stated current solar panels won't give cancer or leak toxins into the soil. This is from research coming from MIT, the #1 university in the country today. The project would help the climate and reduce greenhouse gases, bring jobs, revenue, and allows infrastructure projects; he said this is a great opportunity to bring energy and reduce costs.

Mary Whitlock, Charlotte County, stated concerns including runoff, habitat loss, property values, moisture levels and temperatures. She said her main concern is economic as the sunlight is only available 219-220 days of the year, and the jobs are not permanent. She is concerned about noise, heat and likes to look across to see the forest.

Eileen Ranck, Leigh District, said the lake effect is something that has been researched extensively by reputable research and is an issue in large industrial solar sites, because birds will dive down thinking it is a body of water. She said bat population has been decreasing near solar sites. She said that Dominion Electric has numerous violations and which Strata has some projects in, and asked the Board to vote no.

Tiffany Severs, Tobacco Trail Solar, Director of Permitting, stated they are committed to setbacks and are staying out of the flood plains and there will be no infrastructure, from roads to panels, and it is set forth in the conditions as to what may be placed there. She said for soil management, no more than 50% of the land can be disturbed at a time; she said highlights presented told of their "above and beyond" measures in trying to limit in and around the erosion and sediment control. She stated they are providing redundant measures. All plans will go to the County for review, and they will exceed all requirements. She then discussed the process used to not only meet the standards from the regulatory standpoint but also to prevent flooding downstream and prevent erosion. She said the panels have come a long way, and the panel components do not use toxic substances and do not allow broken panels. She said the agricultural land has multiple dual-use.

Ms. Severs then reviewed the decommissioning, stating assurity is an insurance policy and requires the company to follow through. She said that [the assurity] is on the company and not the landowner; all is specified in the Decommissioning Plan. She added that soil sampling is required.

Ms. St. Charles stated the Economic Impact Analysis included in the application sets forth the impact on property values in the community. She said the University of Texas surveyed appraisers across the country and found that in their professional experience, there was no impact on property values. She said that it substantiated by the University of Rhode Island, and Georgia Tech found that while there is no depreciation on value, there is often an increase in value of properties largely adjacent to transmission lines for speculative development.

There being no one further wishing to speak, Chairman Jones closed the public hearing.

Supervisor Gilliam asked if there will be a well drilled on this property for the sheep grazing on the land or will they haul water to the site, and if there will be drain tile installed. Ms. St. Charles said the site will be evaluated for the needs of the grazers, and water will be provided for agrivoltaics. She added there is no planned drain tile.

Supervisor Townsend thanked all participants; he said he toured some of the site and most [of the site] has already been cut over. He said the buffer from Route 15 is over 250' and the site cannot be seen. He added that Strata has been diligent to requests and that the Planning Commission recommended approval based on the new Comprehensive Plan; he said there are additional proffers and increased setbacks. Supervisor Townsend added there is flooding at Mt. Pleasant now, and the solar project will not cause any additional [flooding].

Supervisor Gilliam asked about the transmission lines with the railroad company and wanted to ensure it will not interfere with the track. Mr. Stanley said the 230 KV transmission line is located on the east side of this site and north of the railroad track; they will be able to interconnect to that 230 KV line without interfering in any way with the railroad track. Discussion followed.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the request by Tobacco Trail Solar, LLC for a proposed 150MWac solar energy facility as described in the Special Use Permit application with the conditions as recommended by the Planning Commission, and as amended by the Board of Supervisors to include the additional proffers and to guarantee waste and recycling outside Prince Edward County; the motion carried:

|      |                       |      |                      |
|------|-----------------------|------|----------------------|
| Aye: | Pattie Cooper-Jones   | Nay: | J. David Emert       |
|      | Victor "Bill" Jenkins |      | Llew W. Gilliam, Jr. |
|      | Odessa H. Pride       |      | E. Harrison Jones    |
|      | Jerry R. Townsend     |      |                      |
|      | Cannon Watson         |      |                      |
|      |                       |      |                      |

**Tobacco Trail Solar, LLC  
PRINCE EDWARD COUNTY, VIRGINIA  
Special Use Permit Conditions**

**SECTION I. GENERAL PROVISIONS**

1. This Special Use Permit applies to the following properties for which a special use permit application was submitted: Tax Map Parcel Identification Numbers: 111-A-2B, 111-A-3, 112-A-19A, 112-A-40, 120-A-1, 120-A-15, 120-A-2, 120-A-20, 120-A-21, 120-A-29, 120-A-3, 120-A-4, 120-A-42, 120-A-43, 120-A-46, 120-A-5, 120-A-6, 120-A-7, 120-A-8, 121-A-9, 121-A-10. The Special Use Permit application was submitted on 07/15/2025 by Tobacco Trail Solar, LLC on behalf of the owners of the said properties, and compliance with these conditions is the express duty of, and these conditions shall bind, the Applicant and any assignee of the Applicant who operates the Solar Facility
2. The Site shall be developed, constructed, operated, and decommissioned in compliance with all of the following:
  - a. All applicable federal, state, and local laws, statutes, ordinances, and regulations.
  - b. All written agreements entered into between the Applicant and the County, expressly including, but not limited to, a Solar Facility Siting Agreement.
  - c. The Site Plan approved by Prince Edward County.
  - d. The Decommissioning Plan approved by Prince Edward County.
  - e. The Emergency Response Plan approved by Prince Edward County.
  - f. The Construction Traffic Management Plan approved by Prince Edward County.
  - g. The Erosion and Sediment Control Plan approved by Prince Edward County.
  - h. The Stormwater Management Plan approved by Prince Edward County and/or DEQ.

Violation by the Applicant or by any one or more of Applicant's agents, employees or contractors of any terms, conditions, or provisions of any of the foregoing shall constitute a violation of this Special Use Permit if Applicant has failed to begin and diligently pursue (or has failed to cause its agents, employees or contractors, as applicable, to begin and diligently pursue) correction of the violation within thirty (30) days after written notice by the County to Applicant.

3. The following terms shall have the following meanings if or when used in these Conditions:
  - a. **"Abandoned"** means the discontinuation of power generation by the Solar Facility for a period of at least 180 consecutive days, except in the event of a force majeure event requiring reconstruction.
  - b. **"Applicant"** means Tobacco Trail Solar, LLC.
  - c. **"Approved Site Plan"** means the detailed drawing showing all equipment, excavation, landscaping, and other changes or improvements to be made to the real property or properties for the development of the Project following approval of the Special Use Permit Application by the Prince Edward County Planning Commission, and the Prince Edward County Board of Supervisors and administrative review and approval by Prince Edward County staff.
  - d. **"Board"** means the Board of Supervisors of Prince Edward County, Virginia.
  - e. **"Commercial Operation"** means the period beginning on the date that the sale of electricity generated from the Solar Facilities to a third party through the Grid commences pursuant to a

- Power Purchase Agreement or offtake by an investor-owned utility or Independent Power Producer and terminating contemporaneously with the commencement of Decommissioning.
- f. **"County"** means Prince Edward County, Virginia.
  - g. **"County Administrator"** means the county administrator of Prince Edward County, Virginia.
  - h. **"Decommission" or "Decommissioning" or "Decommissioning Activities"** means the work on the Solar Facility to remove improvements on the real property and to otherwise comply with the Decommissioning Plan.
  - i. **"Decommissioning Commencement Date"** means the earliest date on which Decommissioning is required to begin under the terms set forth in these Special Use Permit Conditions.
  - j. **"Decommissioning Plan"** means the plan for Decommissioning Activities submitted by Tobacco Trail Solar, LLC and approved by the County.
  - k. **"Grid"** means the interconnected network for delivering electricity from producers to consumers (consisting of generating stations, electrical substations, high voltage transmission lines, and distribution lines that connect individual customers) to which the Project is connected and provides power.
  - l. **"Investor Owned Utility Company"** means an electric utility as defined in Section 56-576 of the Code of Virginia.
  - m. **"Operator"** means any party which undertakes the management, maintenance, and operation of the Solar Facility, including, but not limited to, as assignee of the Applicant.
  - n. **"Power Purchase Agreement"** means the written agreement pursuant to which electricity generated from the Solar Facilities is sold to a third party.
  - o. **"Project"** means the Solar Facility on the parcel, including the following: (i) the development, design, procurement, construction, installation, commissioning, testing, interconnection, and start-up of the Solar Facility on the Site; (ii) the operation, repair, replacement, and maintenance of the Solar Facility on the Site; and (iii) the decommissioning and removal of the Solar Facility from the Site.
  - p. **"Related Entity" or "Related Entities"** means any two or more entities described in I.R.C. § 267(b).
  - q. **"Site" or "Solar Facility Site"** means all properties to be leased or purchased by the Applicant or any Related Entity for development in connection with the Project, identified as follows: Prince Edward County Tax Map Identification Numbers 111-A-2B, 111-A-3, 112-A-19A, 112-A-40, 120-A-1, 120-A-15, 120-A-2, 120-A-20, 120-A-21, 120-A-29, 120-A-3, 120-A-4, 120-A-42, 120-A-43, 120-A-46, 120-A-5, 120-A-6, 120-A-7, 120-A-8, 121-A-9, 121-A-10.
  - r. **"Site Plan"** means the detailed drawing showing all equipment, landscaping, roads, retention facilities, fencing, buffers, and other changes or improvements to be made to the real property or properties for the development of the Project.
  - s. **"Solar Facility" or "Solar Facilities"** means the Site together with all equipment, apparatus, or other items of personal property used for the construction, operation, or decommissioning of the Project.
  - t. **"Surety Review Date"** means the date by which the Applicant will update the cost estimate in the Decommissioning Plan every five (5) years and reimburse the County for the actual and reasonable, out-of-pocket costs of each such independent review and analysis by a licensed engineer of each decommissioning cost estimate revision.
4. The Site shall be developed in general conformance with the information and exhibits submitted with the Special Use Permit application (the "SUP" Application), except as modified by associated conditions, the Approved Site Plan, and as required by the land development ordinances of Prince Edward County. The Site shall employ the practice of agrivoltaics where practical on site.
  5. This Special Use Permit (SUP) is issued to the owners of the properties for which the special use permit application was submitted (the Properties) and shall run with the land unless and until this SUP is revoked, expires, or is voided.
  6. An Approved Site Plan shall be required for this use.

7. Prior to the issuance of construction permits, the Applicant shall record in the Circuit Court Clerk's Office of Prince Edward County, Virginia a plat of survey delineating the property boundary and total acreage.
8. The Applicant shall submit an Emergency Response Plan (the "ER Plan") with the submission of the Site Plan. The ER Plan shall include fire suppression methods that can be deployed during both the construction and operation of the project. The ER Plan shall also include a program of education and training to be provided for County emergency response staff covering onsite emergency response.
9. Unless approved in writing by the County, no signage shall be permitted on the Site; except that signage containing notices, warnings, or other information, if required by law or by applicable codes and standards, or deemed by the County to be in the interest of the safety and welfare of the community, shall be required.
10. Tobacco Trail Solar, LLC will reimburse, or cause to be reimbursed, to the County all reasonable, out-of-pocket costs and fees incurred for professional services engaged for purposes of assisting the County during the application process and during construction, including, but not limited to, legal fees and consulting fees; however legal fees shall not be assessed to Tobacco Trail, LLC after construction is completed. The purpose of the reimbursement payments is to defray the costs and expenses incurred by the County in connection with (i) the zoning and permitting processes related to the approval of the Solar Facility, (ii) the permitting process with federal and state agencies, as applicable, and (iii) the construction of the Solar Facility. Should the special use permit application submitted by Tobacco Trail Solar, LLC for the Project not be approved by the County, no reimbursement under this paragraph will be owed by Tobacco Trail Solar, LLC to the County.
11. The Project owner or operator will, in coordination with Prince Edward County Emergency Management, provide education and training on how to respond in the event of a fire or other emergency on the premises. "Knox Boxes" or coded padlocks will be added at access gate locations, so that emergency services resources can gain access inside the security fence during the construction phase of the project.
12. Terms and conditions pertaining to revenue share payments and voluntary payments shall be set forth in a siting agreement between Applicant and the County.

## **SECTION II. BUFFERS, HEIGHTS, AND SETBACKS**

13. Buffers throughout the Site shall include the following:
  - a. All setbacks shall be no less than those shown on the site plan approved by Prince Edward County.
  - b. The Site Plan will identify the maximum extent of the Project area, outside of which solar panels or other equipment will not be located. The solar panels other equipment of the Solar Facility will not be located within the standard setbacks established by Section 7-110 (D) of the County Ordinance.
  - c. The Site Plan will include a vegetative buffering plan (the "Vegetative Buffer Plan") that will limit the visibility of the Solar Facility from the public rights-of-way adjacent to the Site. For purposes of this Condition, "Solar Facility" does not include the perimeter security fencing, gravel access road, or interconnection equipment. Also, the "Solar Facility" is not an objectionable feature, within the meaning of County Ordinance Section 7-110.
  - d. All vegetative buffering areas, as shown on the Vegetative Buffer Plan, shall enable insolation of the Solar Facility and may be both natural and planted, shall be a part of the

approved Project, and should be protected from harvest so long as the Site is operated as a solar facility.

- e. Vegetative buffering areas shall be installed and, as necessary, managed to ensure health and preservation of the vegetation. Any vegetative buffering that is dead during the operating period shall be removed and replaced in conformance with the approved site plan, within a six (6) month time period during a typical planting period. The type and height of replacement vegetation shall be similar to that of which was originally planted during construction. In the event that the vegetative buffering is severely damaged due to an unusual weather occurrence or natural catastrophe, the Project shall have one year or one growing season, whichever is sooner, to replace or replant.
- f. A 15' screening buffer shall be maintained with any bordering standing timber harvested after construction of the solar facility.
- g. The Applicant shall set back all solar panels at least 500 feet from the outer boundary line of parcel 111-A-4A and at least 250 feet from the right of way of U.S. Route 15 (Farmville Road).
- h. Electrical lines leaving the solar facility shall be underground until the point of reaching the first pole outside of the facility as to not impact the screening plan unless: (a) otherwise approved by the County in the final site plan; (b) otherwise approved by the County in connection with building permit approvals, including electrical permits; (c) underground lines conflict with other applicable permitting standards, including environmental permits; or (d) underground lines are not reasonably practical given site constraints.
- i. Historical resources noted in the Virginia Department of Historic Resources Map that are listed or eligible for listing in the National Register of Historic Places must be identified, marked, and preserved at a setback approved by the Virginia Department of Historic Resources, as reflected on the Site Plan.
- j. The maximum height of ground mounted systems, equipment, and structures, as measured from the grade or base of the improvements to the highest point, shall not exceed eighteen (18) feet in height. Excluded from this height requirement are overhead electric distribution and transmission lines and poles, project substation, and utility switchyard.

### **SECTION III. CONSTRUCTION, TRAFFIC, and ROAD REPAIRS**

- 14. Subject to compliance with applicable site safety requirements and upon reasonable prior notice, the County Administrator, building official, zoning administrator, or environmental codes and compliance officer, or any party or parties designated by any one or more of those county officials, including other federal, state, or local government officials, shall be allowed to enter the Site at any time during construction. Once the facility has commenced Commercial Operation, subject to compliance with applicable Site safety requirements, County officials may enter the Site upon at least one week's advance notice to the Solar Facility liaison.
- 15. All construction entrances for the Site shall be in general conformance with the information and exhibits submitted with this Special Use Permit application and must be authorized and approved by the Virginia Department of Transportation (VDOT).
- 16. All construction activity shall be conducted during daylight hours Monday- Saturday. Activities allowed on Sundays include only the following: onsite planning, walking, and riding the Site by passenger vehicle (not heavy construction trucks or equipment), office work, and other activities that do not produce large quantities of traffic on the surrounding roads or loud construction noises within

the Site. The Applicant shall comply with the Prince Edward County Noise Ordinance Chapter 46, Article II during operation but shall not be required to do so during construction.

17. All heavy construction traffic, including, but not limited to, dump trucks, tractors and trailers, supplier vehicles, and trucks hauling equipment shall enter the site at the designated private driveway entrances.
18. The Applicant shall submit a Construction Traffic Management Plan (“CTMP”) as part of the Site Plan. The CTMP shall address traffic control measures, an evaluation of the condition of the public roads along the Delivery Routes prior to construction, and a description and an estimate of any anticipated repairs to public roads that may arise due to damages attributable to construction of the Solar Facilities. The CTMP must be reviewed by a third-party selected by the County and paid by, and at the sole cost of, the Applicant.
19. No burning of stumps and/or debris will be allowed onsite at the subject solar facility.
20. The Solar Facilities shall be enclosed within chain link security fencing not less than six (6) feet in height.
21. The Project will not utilize permanent lighting. If installed at a later date, lighting will be downward facing, motion activated security lighting located at the Project entrance gate or at the control panels near the equipment pad. Lighting of the substation and switchyard shall be limited to that minimally required for safety and operational purposes and shall be full cut-off type fixtures.
22. Prior to commencement of construction, the Applicant shall provide the County a bond equal to 100% of the cost of the anticipated repairs to be made to the public road along the Delivery Routes, as defined in paragraph 23 below, including the entire public right of way along the Delivery Route. The bond may be in the form of a letter of credit, a surety bond, or a cash bond given to the County, to be held by the County without interest, but the form of any surety bond must be approved by the County Administrator. The County will release, return, and terminate the roadway surety upon completion of construction and Commercial Operation of the Project.
23. Subject to the CTMP, Delivery Routes to the site will include a portion of U.S. Route 15 (Farmville Road), a portion of U.S. Route 360 (Patrick Henry Hwy), Cabbage Patch Road, and Ole Briery Station Road, to the proposed four (4) entrances as shown in Attachment B -Conceptual Site Plan of the SUP application.
24. The Applicant shall not use the public right-of-ways of State Route 633 (Virso Road) & (Mt. Pleasant Road), State Route 721 (Dempsey Road), or State Route 737 (CC Camp Road) as a means of access for construction of the Facility.
25. The Solar Facilities shall have received Final Site Plan approval from the County within four (4) years of approval. The Board of Supervisors may approve one extension of up to one (1) year each upon written request from the Applicant detailing the need for an extension.
26. Solar panels will be constructed, maintained, and operated in accordance with national industry standards and regulations including the National Electrical Code, International Fire Code of the International Code Council, and the National Fire Protection Association Fire Code, as provided in Va. Code 15.2-2286. In the event of a conflict between the national industry standards and these Conditions, the national industry standards shall control so that as technology advances, updated technology may be used by the Applicant. Notwithstanding any of the foregoing, the use of any of the following materials at any time, whether in construction, maintenance, or operation of the facility, is expressly prohibited: cadmium telluride, cadmium, tellurium, GEN X, field-applied Teflon® coating, or any other materials prohibited by federal or state agencies.

27. No panels, inverters, pyranometers, substations, or any other component of the Solar Facility, except fencing, shall be located in a FEMA Special Flood Hazard Area.
28. Upon completion of the construction of the Solar Facilities, the Applicant shall submit a post-construction evaluation of the condition of the roads along the Delivery Routes to the County Administrator for approval. The post-construction evaluation shall include a plan for repairing any damage caused to the public roads along the Delivery Route directly attributable to the Applicant. The Applicant shall be responsible for causing such repairs to be completed to the satisfaction of the VDOT and shall be responsible for coordination of repairs with VDOT. All roadway repairs along the Delivery Routes shall be made at the sole expense of the Applicant. Once repairs are completed, the performance bond shall be released.

#### **SECTION IV. ENVIRONMENTAL**

29. The Applicant shall submit a Stormwater Management Plan and an Erosion and Sediment Control Plan as part of the Site Plan. The Applicant shall reimburse, or cause to be reimbursed to, the County all reasonable, out-of-pocket costs incurred by the County related to retaining such third-party inspectors, plan reviewers, and advisors as reasonably necessary for project review and inspections. All such payments shall be remitted to the County within thirty (30) days of invoicing. The County shall retain the right to inspect the Site to verify the findings of the third-party inspectors upon reasonable, prior notice and subject to compliance with Site safety requirements. The phasing of land disturbance shall be detailed in the Erosion and Sediment Control plan and accompanying project narrative.
30. Stabilization of the Site shall be maintained at all times in compliance with Virginia Department of Environmental Quality (DEQ) standards, rules, requirements, and regulations. The Applicant and the Operator, or either one of them, shall notify the County within twenty-four (24) hours of receiving any DEQ notice of less than full compliance by the Project and shall, within forty-eight (48) hours of receipt, provide the County with a copy of the notice. Thereafter, the Applicant and the Operator, or either one of them, shall provide to the County within forty-eight (48) hours of transmission or receipt copies of all correspondence with DEQ regarding Project noncompliance issue until such time as the matter is fully resolved to the satisfaction of DEQ. In order to ensure orderly development of the Solar Facility and to protect the stabilization and environmental integrity and quality of the Site, no more than fifty percent (50%) of the total site development area shown on the Approved Site Plan may be disturbed at any point in time. For purposes of this condition an area for which one or more of the following is true is not considered to be disturbed: the area has established ground cover, the County has determined that the area is not disturbed, an area where temporary stabilization measures have been implemented, gravel driveways, or laydown areas.
31. Soil testing shall be conducted on the Site as follows:
  - a. Testing shall be conducted in no less than ten (10) locations on the Site, at least one location being within proximity to panels of each different type or manufacturer. Samples will be collected from a depth of six inches below ground surface.
  - b. Testing shall be conducted prior to the issuance of a land disturbance permit and annually thereafter. Testing also shall be conducted immediately prior to Decommissioning and immediately following the termination of Decommissioning.
  - c. Samples shall be analyzed for Priority Pollutant 13 Metals (arsenic, antimony, beryllium, cadmium, chromium, copper, lead, mercury, nickel, selenium, silver, thallium, and zinc) in accordance with EPA methods SW 6020, SW 6020A, SW1312, and 200.8.
  - d. Testing shall be performed by a service provider retained by the Operator but approved by the County.

- e. A test report for each testing event, including an executive summary, shall be provided to the Prince Edward County zoning administrator within ten (10) days of the completion of such report.
  - f. No costs shall be incurred by Prince Edward County for soil testing or reports of soil testing provided to Prince Edward County.
32. Any damaged solar components or portions thereof shall be collected by the facility operator and removed from the site or stored on site in a location protected from weather and wildlife and from any contact with ground or water until removal from the site can be arranged; storage shall not exceed sixty (60) days. If not returned to the manufacturer, damaged components shall be transferred directly to an approved recycling facility or disposal site in accordance with local, state, and federal laws.
33. The Applicant or the Operator shall not dispose of or recycle any solar components or portions thereof in the Prince Edward County landfill or within the boundary of Prince Edward County, Virginia.

#### **SECTION V. DECOMMISSIONING**

34. Decommissioning shall be conducted in accordance with the Decommissioning Plan approved by Prince Edward County.
35. The Applicant or the Operator shall provide a Notice of Decommission to the County Administrator of Prince Edward County within thirty days (30) of a determination to cease Operation of the Solar Facility.
36. Prior to the commencement of construction, the Applicant shall submit to the County and receive County approval of a Decommissioning Plan. The Applicant shall comply with all terms and conditions of the Decommissioning Plan as approved by the County. The Decommissioning Plan at a minimum shall include provisions regarding the following:
- a. Specifications for the removal of all solar equipment, buildings, cabling, electrical components, pads or foundations, pilings, and fencing.
  - b. A requirement that all Site real property must be restored to the condition of the property as of the date Construction commences (reasonable wear and tear excepted).
  - c. A requirement that the property must be stabilized so as to adequately control, prevent, and minimize any and all erosion or sediment runoff, consistent with the approved Erosion and Sediment Control Plan.
37. Decommissioning shall begin immediately after the Facility has, for a period of six (6) consecutive months, ceased operating as a solar energy facility distributing energy to the electrical grid and shall be diligently pursued, as determined by the County in its sole discretion, and completed within eighteen (18) months from the Decommissioning Commencement Date. Prior to its expiration, the County may extend this Decommissioning period by six (6) months if the County finds that the Operator commenced Decommissioning the Solar Facility diligently and continuously worked to Decommission the Facility throughout the Decommissioning period, and is reasonably expected to complete the Decommissioning within the additional six-month period.
38. Periods during which the Facility is not operational for maintenance, repair, repowering, or due to a catastrophic event beyond the control of Tobacco Trail Solar, LLC during which time Tobacco Trail Solar, LLC works diligently to return the Facility to full Commercial Operation, shall not constitute the cessation of operations requiring the initiation of Decommissioning requirements herein. Tobacco Trail Solar, LLC

must provide written notice and evidence of the Solar Facility status and repair efforts to the County Administrator during the period in which the Solar Facility is not fully operational. Such notice shall identify the last day on which the Facility was fully operational. Regardless of the efforts of Tobacco Trail Solar, LLC to return the Solar Facility to full Commercial Operation, if the Solar Facility does not operate as a solar energy facility distributing energy to the electrical grid after the catastrophic event for a period of eighteen (18) months, the Project shall be deemed Abandoned and Tobacco Trail Solar LLC shall commence Decommissioning no later than the 548th day after the catastrophic event unless the County Administrator finds that Tobacco Trail Solar, LLC is diligently proceeding with repairs to return the facility to operation.

39. Any change of party responsible for Decommissioning of the facility, or change in any part of the contact information, shall be reported to the County Administrator within sixty (60) days of the change(s).
40. If Decommissioning Activities are not completed within the allotted time, or if the Project is Abandoned, the County may complete or have completed at its expense the Decommissioning Activities required under the terms of the Decommissioning Plan and may recover all costs of completing those Decommissioning Activities from the surety provided as set forth herein.
41. To secure the costs of Decommissioning, Tobacco Trail Solar, LLC, or its successor shall at all times, beginning at commencement of construction and until the termination of Decommissioning, provide financial surety in a form and in an amount approved by the County.
42. The amount of the surety required shall be 100% of the estimated Decommissioning costs estimated at each Surety Review Date. The estimated costs and surety to meet the above requirements shall be reviewed by the County Administrator on each Surety Review Date, at which time the County Administrator shall determine if the estimates adequately reflect the Decommissioning costs and any scrap or repurposing value and that the surety will guarantee performance. Should the County Administrator determine that estimated costs and surety are insufficient, the County Administrator and Tobacco Trail Solar, LLC shall mutually agree to determine the correct surety amount; and Tobacco Trail Solar, LLC shall then provide the agreed, adequate surety within one hundred eighty (180) days following the Surety Review Date or, if later, within thirty (30) days after the County Administrator and Tobacco Trail Solar, LLC agree on the adequate surety amount.
43. Surety must be provided in the form of a cash bond deposited with the County; by an irrevocable letter of credit provided for the County's benefit; or by a surety bond listing the County as the obligee, a hypothecated account, an escrow account, or a guaranty issued by a credit-worthy entity, or as otherwise provided in Section 15.2- 2241.2 of the Code of Virginia.
  - a. A cash bond shall be in the form of a cashier's check or certified check deposited with the County which has cleared all issuing institutions. Any interest accruing on such funds shall be added to the total amount and retained by the County for Decommissioning. The deposit shall be accompanied by a letter agreement, acceptable to, and issued by, the County Administrator, confirming that the cash deposit is to be held by the County to guarantee the performance of the Decommissioning work required herein, and should the Solar Facility be Abandoned or should the Decommissioning work not be diligently undertaken or performed according to the requirements herein, or should the Special Use Permit be revoked, lapse, expire, or be voided due to violation thereof, the County may expend the deposited funds to undertake the Decommissioning work required herein, without more, after providing written notice to the person identified as owner of the property in the land records of Prince Edward County as of the date of the notice. Within six (6) months of the completion of the Decommissioning work required herein by a person or entity other than the County or a contractor engaged by the County, as confirmed by the County Administrator, the cash bond and accrued interest, less any amounts expended by the County as allowed herein, shall be released and paid to Tobacco Trail Solar, LLC or, if the Project has been Abandoned, to the person identified as owner of the property in land records of Prince Edward County as of the date of the completed Decommissioning or as otherwise directed by that owner of the property.

- b. An irrevocable letter of credit shall mean an instrument provided by a lending institution guaranteeing payment to the County within seventy-two (72) hours of the County's written notice to the institution that the Solar Facility has been Abandoned or the Decommissioning Activities have not been diligently undertaken or performed according to the requirements herein and demand to the institution for the funds, without more. The letter of credit shall have no expiration date or required renewal and shall remain in effect for the benefit of the County and shall under no circumstances be withdrawn before the Decommissioning Activities required herein are completed or the amount guaranteed has been fully drawn by the County. The letter of credit shall require that the County be notified thirty (30) days prior to any cancellation or alteration of the letter of credit. Should the County receive notice that the letter of credit will be cancelled or otherwise become unavailable or decrease, or should this Special Use Permit be revoked, lapse, expire or be voided due to violation thereof by Tobacco Trail Solar, LLC, the County may, immediately draw down the entirety of the letter of credit and convert the surety to a cash bond to be deposited with the County and subject to the terms herein; this shall be specifically reflected in the language of the irrevocable letter of credit. The County may expend the guaranteed funds, without more, to undertake the Decommissioning Activities required herein and required pursuant to the terms of the Decommissioning Plan after providing written notice to Tobacco Trail Solar, LLC or, if the Project is Abandoned, to the person identified as the owner of the Property in the land records of Prince Edward County as of the date of the notice. Within six (6) months following the completion of the Decommissioning Activities required herein and required pursuant to the terms of the Decommissioning Plan by a person or entity other than the County or a contractor engaged by the County, as confirmed by the County Administrator, the letter of credit shall be released by the County and any amounts drawn on the letter of credit, less any amounts expended by the County as allowed herein, shall be released and paid to Tobacco Trail Solar, LLC or, if the Project has been Abandoned, to the person identified as owner of the property in land records of Prince Edward County as of the date of the completed Decommissioning or as otherwise directed by that owner of the property.
- c. A surety bond shall mean a bond issued by a company with an AM Best rating of A++, that is treasury listed, and that is licensed to do business in the Commonwealth of Virginia. The surety bond shall list the County as an obligee and shall remain in effect for the benefit of the County and shall under no circumstances be withdrawn or cancelled before the Decommissioning Activities required herein and required by the terms of the Decommissioning Plan are completed or the amount guaranteed has been fully paid to the County. The surety bond shall require that the County be notified thirty (30) days prior to any cancellation or alteration of the bond. Should the County receive notice that the surety bond will be cancelled or otherwise become unavailable or decrease below the limits required herein, or should the Special Use Permit be revoked, lapse, expire or be voided due to violation thereof by Tobacco Trail Solar, LLC, the County may, immediately file a claim, for the entirety of the amount of the bond, the guarantor shall pay the amounts guaranteed and the County shall convert the surety to a cash bond to be deposited with the County and subject to the terms herein; this shall be specifically reflected in the language of the surety bond. The County may expend the guaranteed funds, without more, to undertake the Decommissioning Activities required herein and required pursuant to the terms of the Decommissioning Plan, after providing written notice to Tobacco Trail Solar, LLC, or, if the Project is Abandoned, to the person identified as the owner of the Property in the land records of Prince Edward County as of the date of the notice. Within six (6) months following the completion of the Decommissioning Activities required herein by a person or entity other than the County or a contractor engaged by the County, as confirmed by the County Administrator, the surety bond shall be released by the County, and the bond funds paid to the County less any amounts expended by the County as allowed herein, shall be released and paid to Tobacco Trail Solar, LLC or, if the Project has been Abandoned, to the person identified as owner of the property in land records of Prince Edward County as of the date of the completed Decommissioning or as otherwise directed by that owner of the property.

44. Should this Special Use Permit be revoked, lapse, expire, or be voided due to violation thereof, the County may immediately draw down all of the surety funds and convert them into a cash bond for purposes of Decommissioning as set forth hereunder and as set forth in the Decommissioning Plan. In such case, no contractual agreement shall be required for the cash bond. This shall be reflected in

the surety provided.

45. Should the funds guaranteed for the Decommissioning Activities for any reason not be sufficient for the County to complete the Decommissioning Activities as allowed for herein and as set forth in the Decommissioning Plan, Tobacco Trail Solar, LLC or its successor, shall be and shall remain liable to the County for the difference between the guaranteed funds and the amounts required to Decommission the Solar Facility and shall pay the difference to the County upon demand. The County shall not be liable to any party in any way for the funds drawn pursuant to the conditions set out herein and expended in relation to Decommissioning.
46. Should the Facility be Abandoned, or should the Special Use Permit be revoked, lapse, expire, or be voided due to violation thereof, or should the Decommissioning Activities not be diligently undertaken or performed, and should the County draw down the funds for the purpose of performing the Decommissioning Activities and mobilize its contractors to perform the Decommissioning Activities or otherwise incur liability to its contractors for the performance of the Decommissioning Activities, Tobacco Trail Solar, LLC, its successor or agent, shall have no right to perform the Decommissioning Activities unless specifically authorized by the County in writing that confirms that the County has incurred no liability to any contractors to perform the Activities or that any such liability is transferrable as deemed acceptable to the County. The Applicant or the Operator shall immediately, upon written demand by the County or any person or entity authorized to act on behalf of the County, without more, grant or release to the County, or any person or entity authorized to act on behalf of the County, under terms deemed acceptable by the County, all necessary real property rights, personal property rights, either or both, as determined solely by the County, other than fee simple ownership or a leasehold interest of the real property, so that the County or any person or entity authorized to act on behalf of the County may undertake any required Decommissioning Activities that have not otherwise been performed as required. This shall include, but may not be limited to, releasing any interest in the personal property, facilities, fixtures, and structures which are to be removed and recycled, disposed of, or otherwise demolished.

In Re: Public Hearing – Tobacco Trail Solar, LLC – Siting Agreement

It was announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering, pursuant to §15.2-2316.8(B) of the Code of Virginia, consideration of a siting agreement by Tobacco Trail Solar, LLC, related to a 150MWac solar energy facility on land totaling 2,324 +/- acres denoted as Tax Map Parcels 111-A-28, 111-A-3, 112-A-19A, 112-A-40, 120-A-2, 120-A-3, 120-A-4, 120-A-7, 120-A-8, 120-A-15, 120-A-20, 120-A-21, 120-A-29, 121-A-9, 120-A-1, 120-A-46, 120-A-5, 120-A-6, 120-A-42, 120-A-43, and 120-A-10 located north of Patrick Henry Highway (State Route 360), east of Farmville Road (State Route 15), and just west of New Bethel Road (State Route 634), which is zoned Agricultural Conservation (A1) District. Notice of this hearing was advertised according to law in the Wednesday, December 31, 2025 and Wednesday, January 7, 2026 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has been in negotiations with Tobacco Trail Solar, LLC for a siting agreement related to construction and operation of a 150MWac solar energy facility on land totaling 2,324 +/- acres denoted as Tax Map Parcels 111-A-28, 111-A-3, 112-A-19A, 112-A-40, 120-A-2, 120-A-3, 120-A-4, 120-A-7, 120-A-8, 120-A-15, 120-

A-20, 120-A-21, 120-A-29, 121-A-9, 120-A-1, 120-A-46, 120-A-5, 120-A-6, 120-A-42, 120-A-43, and 120-A-10 located north of Patrick Henry Highway (State Route 360), east of Farmville Road (State Route 15), and just west of New Bethel Road (State Route 634), which is zoned Agricultural Conservation (A 1) District.

Pursuant to §15.2-2316.S(B) of the Code of Virginia, the host locality shall schedule a public hearing, pursuant to subsection A of § 15.2-2204, for the purpose of consideration of such siting agreement. If a majority of a quorum of the members of the governing body present at such public hearing approve of such siting agreement, the siting agreement shall be executed by the signatures of (i) the chief executive officer of the host locality and (ii) the applicant or the applicant's authorized agent. The siting agreement shall continue in effect until it is amended, revoked, or suspended.

The list of adjoining property owners and the sample letter sent to each was provided to each Board of Supervisors member.

The agreement for the 150MWac solar site includes upfront voluntary payments of \$3,750,000 (\$25,000 per MWac) plus an annual payment of \$1,540 per MWac. In addition, once the project is operational, the applicant has proffered a payment of up to \$100,000 to benefit the Meherrin Volunteer Fire and Rescue for reimbursement of capital purchases necessary for fire equipment related to mitigating fire risks of the project. Additionally, there are proffered Community Payments that total \$472,000 to be contributed to organizations that support parks and recreation opportunities in the area of the project. The total of all of these revenue payments and the proffered payments over the life of the project equal \$15,937,143.00. Note that this excludes the value of the real estate in the panel array area which is approximately 610 acres which will be taxed at commercial/industrial land use rate instead of the current agricultural rate.

Chairman Jones opened the public hearing.

There being no one wishing to speak, Chairman Jones closed the public hearing.

Supervisor Emert questioned why only 600 acres being taxed at the commercial instead of the 2,100 acres. Mr. Love stated, pursuant to the State Code, only the paneled land; he said the open acreage cannot be assessed because Prince Edward County has land-use taxation, and forest land and open space cannot be assessed at a commercial rate. Discussion followed.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the Siting Agreement with Tobacco Trail Solar, LLC for the proposed 150MWac solar energy facility; the motion carried:

Aye: Pattie Cooper-Jones  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: Llew W. Gilliam, Jr.  
J. David Emert

In Re: Public Hearing – Elementary School Construction Financing

It was announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering a resolution authorizing the issuance of up to \$25,000,000 principal amount of general obligation school bonds of the County for the purpose of financing the design, acquisition, construction, and equipping of public school facilities. Notice of this hearing was advertised according to law in the Friday, December 26, 2025 and Friday, January 2, 2026 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

As the Board is aware, the Elementary School renovation/construction is being funded through three different sources, including a State Construction Grant of \$8.655 million, Virginia Literary Loan bond funding of \$25 million and Virginia Public School Authority General Obligation Bond.

The Board was asked to consider the draft ratifying resolution and specimen bond.

Chairman Jones opened the public hearing.

Superintendent Donald "Chip" Jones II, Prince Edward County Public Schools, requested support of this resolution, stating this is a powerful project. He thanked the Board for its support.

There being no one further wishing to speak, Chairman Jones closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the Ratifying Resolution Application for a Loan from the Literary Fund of Virginia for Renovation of Prince Edward County Elementary School; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

**RESOLUTION OF PRINCE EDWARD COUNTY BOARD OF SUPERVISORS RATIFYING  
RESOLUTION APPROVING APPLICATION FOR LOAN FROM THE LITERARY FUND OF VIRGINIA  
FOR RENOVATION OF PRINCE EDWARD COUNTY ELEMENTARY SCHOOL FOLLOWING A  
PUBLIC HEARING**

WHEREAS, the Board of Supervisors (the “Board of Supervisors”) of the County of Prince Edward, Virginia (the “County”) determined that there is an urgent need to make capital improvements to the County’s school facilities, specifically the design, acquisition, construction and equipping of Prince Edward County Elementary School and related capital improvements to school facilities (the “Project”); and

WHEREAS, the Board of Supervisors at its regular public meeting on May 14, 2024 adopted a resolution (the “Original Resolution”) approving an application (the “Application”) addressed to the Virginia Board of Education through its Department of Education (“VDOE”) for the purpose of borrowing in a loan from the Virginia Literary Fund through the Virginia Literary Loan Program (the “Literary Loan”) of \$25,000,000 to be paid over approximately 30 years, and the interest thereon at not more than 3 percent paid annually and be treated as general obligation bonds of the County for the purpose of financing the Project for school purposes;

WHEREAS, the County held a public hearing, duly noticed, on January 13, 2026, on the issuance of the Bond (as defined below) reflecting the Literary Loan and ratifying the Original Resolution, in accordance with the requirements of Section 15.2-2606, Code of Virginia 1950, as amended (the “Virginia Code”);

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE  
COUNTY OF PRINCE EDWARD, VIRGINIA:**

1. **Application for Literary Loan.** The Application of the School Board for a Literary Loan for the Project in the amount of \$25,000,000 is hereby ratified and approved.

2. **Authorization of the Bond and Documents.** The Board of Supervisors hereby affirms the findings set forth in the Original Resolution and determines that it is advisable and in the best interests of the County to enter into a Literary Loan by contracting a debt and issue and sell its general obligation bond in substantially the form attached hereto as **Exhibit A**, or such other form required by VDOE (the “Bond”) for the purpose of financing the Project and costs of issuing the Bond. The Board of Supervisors hereby authorizes the Literary Loan and in connection therewith, the issuance and sale of the Bond in accordance with the terms established pursuant to this Resolution.

3. **Details of the Bond.** The Board of Supervisors hereby approves (a) the maximum aggregate principal amount of the Bond of \$25,000,000 with a fixed interest rate not to exceed 3.00% and for an amortization of approximately 30 years from its date of issuance, subject to other terms as set forth therein with such changes, including but not limited to changes in the amounts, dates, amortization, payment dates and redemption premiums or prepayment penalties and rates as may be approved by the officer executing it whose signature shall be conclusive evidence of his approval of the same.

4. **Pledge of Full Faith and Credit.** The Bond shall be issued under the provisions of Article VII, Section 10(a) of the Constitution of Virginia. The Bond will be secured by the full faith and credit of the County. For the prompt payment of the principal of, premium, if any, and interest on the Bond as the same shall become due, the full faith and credit of the County are hereby irrevocably pledged. Pursuant to Virginia Code Section 15.2-2624 and as provided hereafter, there shall be levied and collected an annual tax upon all taxable property in the County subject to local taxation sufficient to provide for the payment of the principal of, premium, if any, and interest on the Bond as the same shall become due, which tax shall be without limitation as to rate or amount and shall be in addition to all other taxes authorized to be levied in the County to the extent other funds of the County are not lawfully available and appropriated for such purpose.

5. **Ratification of Original Resolution and Other Actions.** All other actions of officers of the County taken heretofore or hereafter conforming with the purposes and intent of the Original Resolution or this Resolution and in furtherance of entering into the Literary Loan, the issuance and sale of the Bond and the financing of the Project are approved, ratified and confirmed. The officers and representatives of the County are authorized and directed to execute and deliver all documents, agreements, undertakings, certificates and other instruments and to take all such further action as may be considered necessary or desirable in connection with the issuance, sale and delivery of the

Bond and the financing of the Project, including without limitation entering into a loan or financing agreement, if necessary, execution of any appropriate documents confirming the County’s acceptance of the proposal from VDOE, execution and delivery of IRS Form 8038-G as determined necessary by bond counsel and execution and delivery of any requisitions or other documentation of costs related to the Project and conversion of the Literary Loan from a temporary note to a permanent loan.

6. **Bond Counsel and Financial Advisor.** The Board of Supervisors hereby confirms the appointment of Sands Anderson PC to serve as Bond Counsel to the County and Davenport & Company, LLC as Financial Advisor to the County in connection with the issuance of the Bond.

7. **Limitation of Liability of Officials of the County.** No covenant, condition, agreement or obligation contained herein shall be deemed to be a covenant, condition, agreement or obligation of any officer, employee or agent of the County in his or her individual capacity, and no officer of the County executing the Bond shall be liable personally on the Bond or be subject to any personal liability or accountability by reason of the issuance thereof.

8. **Filing of Resolution.** The Clerk or any Deputy Clerk of the Board of Supervisors or other agent or employee of the County, is hereby authorized and directed to cause a certified copy of this Resolution to be filed with the Circuit Court of Prince Edward County, Virginia.

9. **Effective Date.** This Resolution and the provisions contained herein shall become effective immediately upon adoption.

\*\*\*\*\*

**CERTIFICATION OF ADOPTION OF RESOLUTION**

The undersigned Clerk of the Board of Supervisors of the County of Prince Edward, Virginia hereby certifies that the Resolution set forth above was adopted during an open meeting on January 13, 2026, by the Board of Supervisors with the following votes:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor “Bill” Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Absent:

Nay:

Abstentions:

Signed this 13<sup>th</sup> day of January,  
2026.

By: \_\_\_\_\_  
Clerk, Board of Supervisors

UNITED STATES OF AMERICA  
COMMONWEALTH OF VIRGINIA  
COUNTY OF PRINCE EDWARD, VIRGINIA

GENERAL OBLIGATION SCHOOL BOND, SERIES 2026

|                               |                                          |                                  |                                  |
|-------------------------------|------------------------------------------|----------------------------------|----------------------------------|
| <u>INTEREST RATE</u><br>3.00% | <u>MATURITY DATE</u><br>_____, 1, 20____ | <u>DATED DATE</u><br>_____, 2026 | <u>ISSUE DATE</u><br>_____, 2026 |
|-------------------------------|------------------------------------------|----------------------------------|----------------------------------|

REGISTERED HOLDER: VIRGINIA LITERARY LOAN FUND (the "Lender")

PRINCIPAL AMOUNT: [TWENTY-FIVE MILLION AND 00/100 DOLLARS (\$25,000,000.00)]

THE COUNTY OF PRINCE EDWARD, VIRGINIA, a political subdivision of the Commonwealth of Virginia (the "County"), for value received hereby promises to pay to the registered holder (named above), or assigns, on the Maturity Date (specified above), subject to prepayment or prior redemption as hereinafter provided, the Principal Sum (specified above) by wire transfer to the registered holder on the payment dates set forth below by the Prince Edward County Treasurer, Prince Edward, Virginia, (the "Paying Agent"), and to pay interest on said Principal Sum, from the date of authentication hereof until the payment of said Principal Sum by wire transfer to the registered holder on the payment dates set forth below, at the rate per annum (specified above) payable as follows:

Commencing on \_\_\_\_\_ 1, 20\_\_ and on each \_\_\_\_\_ 1 [and \_\_\_\_\_ 1] thereafter to and including the Maturity Date (each an "Interest Payment Date"), interest shall be payable at the rate set forth above. Principal of this Bond shall be payable in annual installments in the amounts and on the dates set forth in Schedule A-1 attached hereto beginning \_\_\_\_\_ 1, 20\_\_.

Principal of, premium, if any, and interest on, this Bond are payable in any coin or currency of the United States of America which at the time of payment is legal tender for public and private debts.

This Bond is issued under and pursuant to and in compliance with the Constitution and laws of the Commonwealth of Virginia, including Chapter 26, Title 15.2 of the Code of Virginia of 1950, as amended (the "Code"), the same being the Public Finance Act, and Chapter 10, Title 22.1 of the Code, the same being the Literary Fund Act, the provisions of Article VII, Section 10(a) of the Constitution of Virginia and resolutions duly adopted under the Public Finance Act and the Literary Fund Act, by the Board of Supervisors of the County on May 14, 2024 and January 13, 2026 (the "County Resolution") and the Prince Edward County School Board on May 8, 2024 (the "School Board Resolution").

This Bond shall bear interest from the date on which the Bond is authenticated. Interest on this Bond shall be computed on the basis of 30-day months and 360-day year.

This Bond is transferable only upon the registration books kept at the office of the Registrar by the registered holder hereof, or by his duly authorized attorney, upon surrender of this Bond (together with a written instrument of transfer, satisfactory in form to the Registrar, duly executed by the registered holder or its duly authorized attorney, which may be the form endorsed hereon) and subject to the limitations and upon payment of the charges, if any, as provided in the County Resolution, and thereupon as provided in the County Resolution a new Bond or Bonds, in the aggregate principal amount and in the authorized denominations and of the same series, interest rate and maturity as the Bond surrendered, shall be issued in exchange therefor. The County and the Registrar shall deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal hereof and interest due hereon and for all other purposes whatsoever.

This Bond is subject to optional redemption on any date, in whole or in part upon payment of a prepayment price equal to 100% of the outstanding principal amount of the Bond so prepaid or redeemed, plus interest accrued to the redemption date upon written notice to the holder of this Bond prior to the date fixed for redemption.

Literary Fund loans are general obligation debt of the issuer and thereby subject to the provision of state aid intercept under Section 15.2-2659 of the Code. All acts, conditions and things required or contemplated by the Constitution and laws of the Commonwealth of Virginia, including, but not limited to Sections 22.1-141 through 22.1-161 of the Code, to happen, exist or be performed precedent to and in the issuance of this Bond have happened, exist and have been performed in due time, form and manner as so required.

**THIS BOND IS A GENERAL OBLIGATION OF THE COUNTY FOR THE PAYMENT OF WHICH THE COUNTY'S FULL FAITH AND CREDIT ARE IRREVOCABLY PLEDGED. THE BOARD OF SUPERVISORS IS AUTHORIZED AND REQUIRED TO LEVY AND COLLECT ANNUALLY AT THE SAME TIME AND IN THE SAME MANNER AS OTHER TAXES OF THE COUNTY ARE ASSESSED, LEVIED AND COLLECTED, A TAX UPON ALL TAXABLE PROPERTY WITHIN THE COUNTY, OVER AND ABOVE ALL OTHER TAXES AUTHORIZED OR LIMITED BY LAW AND WITHOUT LIMITATION AS TO RATE OR AMOUNT, SUFFICIENT TO PAY WHEN DUE THE PRINCIPAL OF AND PREMIUM, IF ANY, AND INTEREST ON THE BOND, TO THE EXTENT OTHER FUNDS OF THE COUNTY ARE NOT LAWFULLY AVAILABLE AND APPROPRIATED FOR SUCH PURPOSE.**

This Bond shall not be valid or obligatory for any purpose unless the certificate of authentication hereon has been duly executed by the Registrar and the date of authentication inserted hereon.

**IN WITNESS WHEREOF**, the County of Prince Edward, Virginia, by its Board of Supervisors has caused this Bond to be signed by the Chairman and attested by the Clerk of said Board and the Prince Edward County School Board has caused this Bond to be signed by its Chairman and attested by the Clerk of the School Board, each by their manual or facsimile signatures, and their seals to be impressed or imprinted hereon, and this Bond to be dated as set forth above.

**(COUNTY SEAL)**

\_\_\_\_\_  
Clerk, Board of Supervisors

\_\_\_\_\_  
Chairman, Board of Supervisors

**(SCHOOL BOARD SEAL)**

\_\_\_\_\_  
Clerk, School Board

\_\_\_\_\_  
Chairman, School Board

**CERTIFICATE OF AUTHENTICATION**

This Bond is the Bond described in the within-mentioned Resolution.

**REGISTRAR – PRINCE EDWARD COUNTY TREASURER**

By: \_\_\_\_\_  
County Treasurer

**DATE OF AUTHENTICATION:**

\_\_\_\_\_, 2026

[FORM OF ASSIGNMENT]

For value received, the undersigned hereby sells, assigns, and transfers unto

\_\_\_\_\_

Please insert social security number or other tax identification number of assignee:

[ \_\_\_\_\_ ]

Name and address of assignee, including zip code: \_\_\_\_\_

\_\_\_\_\_ the within -mentioned Bond and hereby irrevocably constitutes and appoints \_\_\_\_\_ attorney -in-fact, to transfer the same on the registration books thereof maintained in the office of the within-mentioned Registrar with the full power of substitution in the premises.

DATED: \_\_\_\_\_

**NOTE:** The signature to this assignment must correspond with the name of the registered holder that is written on the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed

\_\_\_\_\_  
NOTICE: Signature(s) must be guaranteed by a member firm of the New York Stock Exchange or a commercial bank or trust company.

Schedule A-1

In Re: Highway Matters

Brian Lokker, VDOT Assistant Resident Engineer, presented a report on general maintenance activities done throughout the County. He said ditching, drain work and patching was done; flashing beacons are being installed on Route 460 heading westbound at its intersection with Route 307 and should be complete by the end of January. Signs will also be posted heading eastbound prior to the intersection of Routes 460 and 307. Paving and surface treating will be done in the spring; Five Forks Road is being evaluated for updates in the GPS and signage. He said Trashmore Road (Route 773) and the abandonment is upcoming; he said Convenience Center signs are being placed. He said citizens may call or report concerns on the VDOT website or call.

Supervisor Pride reported potholes on Poorhouse Road and the road is in need of work.

Supervisor Jenkins reported Pisgah Church Road and Rice Depot Road near Tharpe Trucking in Rice are very rough roads, and the shoulders on Gully Tavern Road need work.

Supervisor Gilliam reported that in Charlotte Court House at the traffic circle, the GPS sends people across the bridge and wants people to take the second exit and not the third.

Supervisor Emert asked when crews will be finished with mowing. Mr. Lokker stated they are wrapping up and will start again in the spring; he added that if there are areas that need attention, to please call.

In Re: Proposed Abandonment of State Route 773 (Trashmore Road)

As the Board is aware, the replacement of the Prince Edward County Landfill Scale House is Priority #4 on the County's FY 25-27 Capital Improvements Plan. The current scale house was installed + 10 years ago and was a "used construction trailer" when purchased. It is very old and in very poor shape and has many leaks and holes that staff are continually fixing. Dust is a very big issue, especially now with the new financial software and hardware. The doors do not close properly, which is a security/ safety issue. The restroom is not up to code. There is no central heat and air in the building and there are no floors, only plywood. The building also has problems with bugs and rodents entering.

One issue the County will have to address before replacing the scale house is the possibility that the VDOT right-of-way for State Route 773 (Trashmore Road) extends 0.23 miles into the landfill (see attached aerial map of landfill). Interestingly, at this time, neither VDOT nor that County can find where the "road right-of-way" from its intersection with State Route 648 (Hardtimes Road) to the End of State Maintenance (0.23 miles) was ever surveyed and recorded. There are Board minutes and there are also deed and plat references to RT 773.

As RT 773 solely serves as the entrance to the Prince Edward County Landfill/Tuggle Convenience Site and the County is the sole adjoining property owner, the Board may consider directing staff to coordinate with VDOT and have the County follow the abandonment process outlined in Section 33.2-909 of the Code of Virginia (copy attached). Abandonment means that the public's right to use the public right-of-way has been extinguished, and the County would resume the sole control and ownership of the land.

The process the County would follow and a proposed timeline is outlined below:

1. Board approves the attached "Resolution -Intent to Abandon" at its January meeting.
2. Board authorizes the posting and publishing of the Public Notice/Public Hearing Notice on RT 773 (per Code 33.2-909). (see attached draft public notice.)
3. At the March meeting, the Board hold a public hearing on its intent to abandon.

4. Following the PH, the Board will adopt the "Resolution -Abandonment of RT 773" (attached).
5. A copy of all documents and Board action are shared with VDOT.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve the draft Resolution for Notice of Intent to Abandon Route 773 (Trashmore Road) and authorize the County Administrator to coordinate with VDOT and follow the abandonment process as outlined above and in accordance with Section 33.2-909 of the *Code of Virginia*; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

**RESOLUTION**  
**Notice of Intent to Abandon**

**WHEREAS**, it appears to the Prince Edward County Board of Supervisors that State Secondary Route 773 (Trashmore Road) from its intersection with Route 648 (Hardtimes Road) to the end of state maintenance, a distance of approximately 0.23 miles, serves no public necessity as a public roadway and is no longer necessary as part of the Secondary System of State Highways; and

**WHEREAS**, the Prince Edward County Board of Supervisors, as the sole landowner whose property abuts Route 773 (Trashmore Road), intends to request of VDOT the conveyance of said section of abandoned highway to the County of Prince Edward for a public use;

**NOW, THEREFORE, BE IT RESOLVED**, the Clerk of the Board is directed to coordinate with VDOT and to post and publish notice of the Board's intent to abandon Route 773 (Trashmore Road), pursuant to §33.2-909 of the Code of Virginia of 1950, as amended; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Commissioner of the Virginia Department of Transportation.

**§33.2-909 – Notice of Intent to Abandon  
And Public Hearing Notice**

Pursuant to §33.2-909 of the *Code of Virginia*, the Prince Edward County Board of Supervisors will hold a public hearing on **Tuesday, March 10, 2026 at 7:30 p.m.** in the Board of Supervisors Meeting Room, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA 23901, to receive public input prior to considering the County's intent to abandon State Route 773 (Trashmore Road) as further explained below, to enable the County to make improvements to the entrance and scale house operations of the Prince Edward County Landfill.

At its regular meeting on January 13, 2026, the Prince Edward County Board of Supervisors adopted the following resolution:

**Notice of Intent to Abandon**

**WHEREAS**, it appears to the Prince Edward County Board of Supervisors that State Secondary Route 773 (Trashmore Road) from its intersection with Route 648 (Hardtimes Road) to the end of state maintenance, a distance of approximately 0.23 miles, serves no public necessity as a public roadway and is no longer necessary as part of the Secondary System of State Highways; and

**WHEREAS**, the Prince Edward County Board of Supervisors, as the sole landowner whose property abuts Route 773 (Trashmore Road), intends to request of VDOT the conveyance of said section of abandoned highway to the County of Prince Edward for a public use;

**NOW, THEREFORE, BE IT RESOLVED**, the Clerk of the Board is directed to coordinate with VDOT and to post and publish notice of the Board's intent to abandon Route 773 (Trashmore Road), pursuant to §33.2-909 of the Code of Virginia of 1950, as amended; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Commissioner of the Virginia Department of Transportation.

Citizen input for Public Hearings will be received through: (1) in-person participation; (2) remote participation by calling 1-844-890-7777, Access Code# 390313; or (3) by written comments mailed to: Board of Supervisors, P.O. Box 382, Farmville, VA 23901; or emailed to: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us); or faxed to: 434-392-6683. Written comments must be received by 2:00 p.m. the day of the public hearing. Based on the number of speakers, the Chair will determine the time allotted to each speaker. Citizens may view the monthly Board of Supervisors meetings live (no public input) at the County's YouTube channel by using the [link](#) on the County website under Meetings & Public Notices.

Additional information regarding the proposed abandonment of Route 773 is available for public review on the County's website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us) or in the Prince Edward County Administrator's Office, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA. It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator's Office at 434-392-8837.

**§33.2-909 – Secondary Route Abandonment  
With No Replacement Road Final Resolution**

**Resolution #2  
(March 2026 Board of Supervisors Meeting)**

**WHEREAS**, as prescribed under §33.2-909 of the *Code of Virginia*, the County of Prince Edward posted and published a public notice announcing this Board's intention to abandon from the Secondary System of State Highways, the segment of Route 773 (Trashmore Road) described below; and

**WHEREAS**, the County of Prince Edward published a notice and conducted a Public Hearing on March 10, 2026 to receive citizen input regarding this Board's intention to abandon from the Secondary System of State Highways, the segment of Route 773 (Trashmore Road) described below; and

**WHEREAS**, after considering all evidence available, to include that the County of Prince Edward is the sole landowners whose property abuts said highway, the Board is satisfied that no public necessity exists for the continuance of the segment of Secondary Route 773 from its intersection with Route 648 (Hardtimes Road) to the end of state maintenance, a distance of 0.23 miles; and

**WHEREAS**, the Commissioner of the Virginia Department of Transportation was provided the prescribed notice of this Board's in tent to abandon the subject segment of road; and

**WHEREAS**, the segment of Route 773 identified on the attached Form AM 4.3, is no longer needed as part of the Secondary System of State Highways;

**NOW, THEREFORE, BE IT RESOLVED**, this Board abandons the above described segment of road and removes it from the Secondary System of State Highways, pursuant to §33.2-909, *Code of Virginia*; and

**BE IT FURTHER RESOLVED**, that said section of abandoned highway shall be conveyed to the County of Prince Edward for a public use; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Resident Engineer of the Virginia Department of Transportation.

In Re: Department Year-End Updates

Solid Waste

Jeff Jones, Solid Waste General Manager, reported that the new computer system at the landfill makes figuring everything much easier. He said that during the second quarter of 2025, the County collected 864.57 tons of trash; in the third quarter, there were 10,296.40 tons of trash; and in the fourth quarter, there were 9,004.469 tons of trash. He said that over 700 tons accumulated just over the Christmas holiday of just in-county trash. Mr. Jones said Virso [Convenience Center] has been regraded and lights have been installed. He reported they recently graded the Prospect site and they will continuously keep grading and pressure washing as the weather will allow. He said the new computer system is making things easier on them and on Mrs. Stimpson in getting the bills out. He thanked the Board for their support.

Planning & Community Development

Robert Love, Director of Planning and Community Development, reported there were 202 zoning permits in 2025, 45 homes were homes, and of those, 20 were site-built, 16 manufactured homes, and 9 modulars. He said there were more than 550 permits. He said there were six regular Planning Commission meetings; one was to amend an ordinance to allow commercial kennels in a residential area; there was a rezoning on the Ellington property to allow a mini-warehouse which is still going through permitting. He said there were 10 Special Use Permit applications. He stated there were more commercial permits this year. He closed by stating they are 98% ready to take online payments.

Animal Control

Adam Mumma, Chief Animal Control Officer, reported this has been the largest year, with an intake of 533 dogs and cats. He said there were 2,300 calls (voicemails) to the shelter. He said enforcement has been stepped up throughout the County, with over 179 citations were issued from January 2025 through November 2025. He stated the three officers drove approximately 40,000 miles. He then stated Ariel Witmer, Deputy Animal Control Officer, has been working with Prince Edward County high school students for a work-based learning program, teaching them animal husbandry; and Caitlyn Moore, Deputy Animal Control Officer, completed ACO School.

Chief ACO Mumma then stated all three officers have completed three separate firearms training courses. He thanked the Board for moving ahead with the plans for the new shelter.

Finance & Human Resources

Cheryl Stimpson, Director of Finance, reported the FY25-26 budget and the FY25 Audit are complete; she said 3,400 AP checks were sent out to vendors, totaling over \$83 million, with \$23 million for the School Construction Fund, \$1 million for the Worsham Convenience Site. She said that HR has hired 21 full-time staff, 20 part-time staff; she said there were 19 employees leave or retire. Mrs. Stimpson said that the landfill billing is working well and bills were sent out in one day; she thanked the Board for approving that software. She said 2026 is already busy, and the W2s will be distributed by the end of the month.

In Re: FY26 School Appropriation

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate state funds totaling \$67,158.58 in state and federal funds to the school operating budget. There is no local match required for this appropriation.

**FY26 BUDGET AMENDMENTS**

| <b>Rev/Exp</b> | <b>Fund</b> | <b>Dept</b> | <b>Object</b> | <b>Description</b>     | <b>Debit</b> | <b>Credit</b> |
|----------------|-------------|-------------|---------------|------------------------|--------------|---------------|
| 3 (Rev)        | 250         | 024020      | 0099          | Other State Funds      |              | \$23,583.19   |
| 3 (Rev)        | 250         | 024020      | 0031          | Career & Technical     |              | \$2,209.08    |
| 3 (Rev)        | 250         | 024020      | 0013          | Industry Certification |              | \$2,839.40    |
| 3 (Rev)        | 250         | 024020      | 0109          | STEM Grant             |              | \$1,533.41    |
| 3 (Rev)        | 250         | 024020      | 0054          | CTE/STEM Grant         |              | \$575.84      |
| 3 (Rev)        | 250         | 024020      | 0128          | Workplace Readiness    |              | \$355.47      |
| 3 (Rev)        | 250         | 033020      | 0003          | Title II – Part A      |              | \$36,062.19   |
| 4 (Exp)        | 250         | 061000      | 0001          | Instruction            | \$67,158.58  |               |

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve and appropriate the FY26

Budget Amendment as outlined; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: Appropriation – PPE Grant

On December 2, 2025, Prince Edward County was awarded a Personal Protective Assistance Grant from the Virginia Department of Fire Programs in the amount of \$69,906. The grant funds will be provided on a reimbursement basis, and matching funds are not required. The Board is asked to appropriate as follows:

**FY26 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept  | Object | Description             | Debit       | Credit      |
|---------|------|-------|--------|-------------------------|-------------|-------------|
| 3 (Rev) | 100  | 24040 | 0008   | Fire Services PPE Grant |             | \$69,906.00 |
| 4 (Exp) | 100  | 32200 | 8206   | Fire Services PPE Grant | \$69,906.00 |             |

Supervisor Townsend made a motion, seconded by Supervisor Emert, to approve and appropriate the FY26

Budget Supplement as outlined; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: Appointments – Board of Supervisors

The following positions require re-appointment:

| <u>Granite Falls CDA</u> | <u>Term Expires</u> |
|--------------------------|---------------------|
| Jerry R. Townsend        | 12/31/2029          |
| Llew W. Gilliam, Jr.     | 12/31/2029          |
| J. David Emert           | 12/31/2029          |
| Cannon Watson            | 12/31/2029          |

**Va's Heartland Water & Sewer Authority**

Jerry R. Townsend  
Llew W. Gilliam, Jr.  
J. David Emert  
Cannon Watson

12/31/2029  
12/31/2029  
12/31/2029  
12/31/2029

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to approve the appointments as presented; the motion carried:

|      |                       |      |      |
|------|-----------------------|------|------|
| Aye: | Pattie Cooper-Jones   | Nay: | None |
|      | J. David Emert        |      |      |
|      | Llew W. Gilliam, Jr.  |      |      |
|      | Victor "Bill" Jenkins |      |      |
|      | E. Harrison Jones     |      |      |
|      | Odessa H. Pride       |      |      |
|      | Jerry R. Townsend     |      |      |
|      | Cannon Watson         |      |      |

**In Re: County Administrator's Report**

Mr. Stanley presented his County Administrator's report:

- *Prospect/PEVRS 90-Day Trial* – The 90-day trial that the County requested for PEVRS to place their weekday/daytime 12-Hour ambulance at the Prospect Volunteer Fire has been completed. The Public Safety Committee received a report from County EM, Trey Pyle, at their meeting on December 17th. EMS call times were cut in half (8.9 minutes vs. 18 minutes) for calls handled out of the Prospect Station. The Prospect unit provided tighter response times, predictable EMS arrival and better reliability. Calls handled out of the PEVRS Station for that portion of the County experienced a wider variation in response times, response times frequently exceeding 20 minutes. The Public Safety Committee requested that PEVRS continue to operate the unit out of the Prospect Station. PEVRS leadership indicated that they would need to meet with their Board prior to making that commitment. Most of their concerns centered on burnout and overworking the 24-hour crew still stationed at PEVRS. It was the general consensus of the Public Safety Committee that the County needs to continue working on a permanent solution in the coming FY 27 Budget deliberations.
- *Rt. 307 Lighting Project* – VDOT is close to completing a project to provide lighting and advance warning flashing signs at the 307/460 intersection. The project includes the installation of ten 30' poles and LED fixtures. The project is part of a \$1.1 million project to install lights at two locations (other is on Route 29 in Amherst) and is being paid for with District Highway Safety Improvement funds. Project expected to be operational by the end of the month.
- *School Sales Tax Bill* – County Administrator has spoken with Delegate Wright and he has pre-filed the bill to add Prince Edward County to the list of localities authorized for the \$0.01 sales tax for school capital improvements. If there is a state-wide bill entered, he will withdraw the bill (it would get merged as it has in the past). He also supports the County's other legislative requests.
- *Bobcat Attack* – On Monday, December 29th, a resident of Monroe Church Road was bitten by a bobcat. The animal was shot and the head was sent to the Health Department for rabies testing, which was positive. County Animal Control and Solid Waste assisted the Health Department with the case.

- *Worsham Convenience Site* – The renovated Worsham Convenience site was opened to the public on January 8th. Project was completed on budget and on schedule.
- *Growth and Opportunity Grant* – The Governor announced an Industrial Skills Trades Regional expansion grant of \$1,346,786 that will support the Danville Community College and Southside Virginia Community College to deliver industry-aligned programs.
- *Upcoming BOS Engagement Opportunities* – Upcoming opportunities within the community for BOS engagement include:
  - o Meherrin Volunteer Fire & Rescue Annual Banquet – 1/17 @ 6:00 PM
  - o Prospect Volunteer Fire Annual Banquet – 2/1 @ 5:00 PM
  - o STEPS Housing Project community meetings – 2/16 and 3/23 @ 4:30-6:30 PM, Woodland Community Center.
- *Industrial Skills Trades Regional Expansion Grant* - Governor Youngkin announced last week that an Industrial Skills Trades Regional Expansion Grant, approximately \$1.3 million that would support Danville Community College and Southside Virginia Community College, to deliver industry-aligned programs such as welding, electrical, carpentry, HVAC, plumbing, and industrial maintenance.

In Re: Treasurer’s Report

Donna Nunnally, Treasurer, submitted a report for the month of November 2025, which was reviewed and ordered to be filed with the Board papers.

**Prince Edward Treasurer's Report - November 2025**

| Name of Bank                  | Ref # | Int. Rate | Int. Paid   | Bank Balance    | Available Balance |
|-------------------------------|-------|-----------|-------------|-----------------|-------------------|
| Benchmark Pooled Fund Account | 7654  | 2.25%     | \$29,769.90 | \$22,174,692.26 |                   |
| Benchmark Social Services     | 9746  |           |             | \$280,894.83    |                   |
| Benchmark School Fund         | 3352  |           |             | \$2,078,410.92  |                   |
| Benchmark Food Service        | 3742  |           |             | \$133,683.47    |                   |
| TOTAL (Bank Balance)          |       |           |             |                 | \$26,667,681.48   |

\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances due to end of the fiscal year.

**Certificates of Deposit**

|                                    | Ref # | Int. Rate | Maturity   | Bank Balance    | Available Balance      |
|------------------------------------|-------|-----------|------------|-----------------|------------------------|
| <b>Benchmark</b>                   | 0994  | 1%        | 1/15/2026  | \$125,995.00    |                        |
|                                    | 0995  | 1%        | 1/15/2026  | \$125,995.00    |                        |
| Recreation Fund                    | 0998  | 3.55%     | 2/14/2027  | \$18,724.19     |                        |
| Benchmark 5 Yr CD-letter of credit | 0632  | 1%        | 1/4/2026   | \$681,565.66    | \$952,279.85           |
| <b>Farmers Bank</b>                |       |           |            |                 |                        |
| Underground Storage                | 2478  | 2.48%     | 10/27/2027 | \$23,797.20     | \$23,797.20            |
| Virginia Investment Pool           | 184   | 4.28%     |            | \$13,078,752.40 | \$13,078,752.40        |
| <b>TOTAL</b>                       |       |           |            |                 | <b>\$14,054,829.45</b> |
| <b>GRAND TOTAL</b>                 |       |           |            |                 | <b>\$38,722,510.93</b> |

In Re: Review of Accounts & Claims, Board Mileage, County Attorney Invoices

Crystal Baker, Finance Manager, submitted a report for the month of December 2025, Mileage Reports and County Attorney Invoices, which were reviewed and ordered to be filed with the Board papers.

In Re: Salaries

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

In Re: Animal Warden's Report

Mr. Adam Mumma, Chief Animal Control Officer, submitted reports for the months of November 2025 and December 2025, which were reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted reports for the months of November 2025 and December 2025, which were reviewed and ordered to be filed with the Board papers.

In Re: Cannery - Home

Mr. Rodney Scott, Cannery Manager, submitted a report for the month of December 2025, which was reviewed and ordered to be filed with the Board papers.

In Re: Emergency Communications Center

Mr. Trey Pyle, Emergency Management Coordinator, submitted a report for the month of December 2025, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted reports for the months of November 2025 and December 2025, which were reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

the meeting was adjourned at 10:42 p.m.

DRAFT



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 9  
**Department:** Economic Development & Tourism  
**Staff Contact:** Chelsey White  
**Agenda Item:** Business Partner Update

---

**SUMMARY:** The “Business Partner Update” is an opportunity for the Board to hear from the community’s employers and business leaders. At its February meeting, the Board will be joined by:

- Chris Conkwright, Countyline Vineyard & Venue

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 10  
**Department:** VDOT  
**Staff Contact:** Douglas P. Stanley/Sarah Elam Puckett  
**Agenda Item:** Highway Matters

---

**Summary:** VDOT Resident Engineer, Scott Frederick, PE, will be present at the February Board meeting.

**Attachments:**

**Recommendation:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 11  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** Community Partner Update

---

**SUMMARY:** At its February meeting, the Board will be joined by:

- Prince Edward County Sheriff Tony Epps
- Crystal Barton, Director, Farmville-Prince Edward Emergency Communications Center

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 12- a  
**Department:** Community Development  
**Staff Contact:** Robert Love/Trey Pyle  
**Agenda Item:** Public Hearing - Zoning Ordinance Text Amendment – Towers

**Summary:**

While County staff was working on the new P25 Public Safety Radio Project, it became apparent that Prince Edward County has very few existing towers of sufficient height to ensure reliable emergency services radio coverage. During this review, staff examined the current zoning requirements contained in Prince Edward County Zode Appendix B – Zoning, Article III, Section 3-100.13: Miscellaneous Uses – Towers and determined that the section is outdated and requires revision. Staff prepared recommended updates that are intended to better support critical public safety communications infrastructure while providing clear guidance for future tower development within the County to allow for exceptions to the maximum height requirement upon issuance of a Special Use Permit.

The public hearing notice was published in the January 28, 2026 and February 4, 2026 editions of the Farmville Herald, Attachment (2).

The Planning Commission held a public hearing on January 20, 2026, where there were no speakers and the County has received no comments on the matter. The Planning Commission unanimously recommended approval of the Ordinance Amendment, forwarding the request to the Board of Supervisors for Public Hearing.

**Attachments:**

- 1. Draft Ordinance Amendment
- 2. Notice of Public Hearing
- 3. Excerpt of the draft minutes of the January 20, 2026 meeting of the Planning Commission

**Recommendation:**

- 1. Conduct the public hearing and render a decision concerning the request for the Ordinance Amendment.

**Recommended Motions:**

I move that the Board of Supervisors approve the Ordinance Amendment to amend Appendix B of the Prince Edward County Code Section 3-100.13: Miscellaneous Uses – Towers.

**OR**

I move that the Board of Supervisors defer a decision on the proposed Ordinance Amendment for further discussion at the next meeting.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |

## Sec. 3-100.13. Miscellaneous uses.

### *Towers*

- (A) *Intent:* These minimum standards are intended to govern the location of all towers and the installation of antennas and accessory equipment structures.
- (B) Towers, with related unmanned equipment buildings, shall be permitted only by special use permit in zoning districts as specified in article II, District Regulations. Applicants are encouraged to consider properties owned by the county when locating towers.
- (C) *General standards:*
  - 1. No tower or related facilities shall be located within 500 feet of any residential district.
  - 2. No new tower shall be permitted unless the applicant demonstrates to the reasonable satisfaction of the board of supervisors that no existing tower or structure can accommodate the proposed antenna. Evidence submitted to demonstrate that no existing tower or structure can accommodate the applicant's proposed antenna may consist of any of the following:
    - a. No existing towers or structures are located within the geographic area required to meet the applicant's engineering requirements.
    - b. Existing towers or structures are not of sufficient height to meet the applicant's engineering requirements.
    - c. Existing towers or structures are not of sufficient structural strength to support the applicant's proposed antenna or related equipment.
    - d. The applicant's proposed antenna would cause electromagnetic interference with existing antenna, or the antenna on the existing towers, or structures would cause interference with the applicants proposed antenna.
    - e. The applicant demonstrates that there are other limiting factors that render existing towers or structures unsuitable.
  - 3. No tower shall exceed 199 feet in height, including antennas. **Requests for exceptions from this height restriction must have Board of Supervisors' approval through the special use permit process.**
  - 4. Towers shall either maintain a galvanized steel finish or, subject to any applicable standards of the FCC or FAA, be painted a neutral color.
  - 5. At any tower site, the design of the buildings and related structures shall use materials, colors, textures, screening, and landscaping that will blend the facilities to the natural setting and the built environment. The related unmanned equipment structure shall not contain more than 750 square feet of gross floor area or be more than 12 feet in height, and shall be located in accordance with the requirements of the zoning district in which located.
  - 6. Towers shall not be artificially lighted, unless required by the FCC or FAA. If lighting is required, the board of supervisors may review the available lighting alternatives and approve the design that would cause the least disturbances to surrounding views.
  - 7. All towers must meet or exceed current standards and regulations of the FAA, the FCC, and any other agency of the federal government with the authority to regulate towers. If such standards and regulations are changed, then the owners of the tower governed by this section shall bring such structures into compliance with such revised standards as required by above named agencies. Failure to bring a tower into compliance with such revised standards and regulations as required by above named agencies shall constitute grounds for the revocation of the special use permit, and removal of the tower at the owner's expense.
  - 8. The owner of any tower shall ensure that it is constructed and maintained in compliance with standards contained in applicable federal, state, and local building codes and regulations.

9. Each applicant requesting a special use permit for a new tower shall submit two copies of a scaled site plan and a scaled elevation view and other supporting drawing, calculations, and other documentation, signed and sealed by appropriate licensed professionals, showing the location and dimensions of all improvements, including information concerning topography, radio frequency coverage, height requirements, setbacks, drives, parking, fencing, landscaping, easements, adjacent uses, and any other information deemed necessary by the county to assess compliance with the regulations of this ordinance.

Additionally, the applicant shall provide actual photographs of the site from designated relevant views that include a simulated photographic image of the proposed monopole or tower. The photograph with the simulated image shall include the foreground, the mid-ground, and the background of the site.

10. An engineering report, certifying that the proposed tower and site are compatible for co-location with a minimum of three similar users including the primary user, must accompany the application. The applicant shall provide copies of their co-location policy.
11. Local government access. Owners of towers shall provide the county co-location opportunities ~~without compensation as a community benefit~~ to improve radio communications for county departments and emergency services, provided it does not conflict with the co-location requirements of this section.
12. **Telecommunications transmissions from any telecommunications tower or related facility shall not interfere with the emergency public safety communications system operated by the county or any communications system operated by the federal, state or county government.**
13. In addition to any reasonable application fees established by board of supervisors, the applicant shall be financially responsible for the cost of any professional engineering and or related services that may be procured by the county to independently verify the application information submitted by the applicant.
14. Towers, guys, and accessory facilities must satisfy the minimum zoning district setback requirements for primary structures.
15. Towers shall be enclosed by security fencing not less than six feet high and shall be equipped with an appropriate anti-climbing device.
16. Tower facilities shall be landscaped with a buffer of plant materials that effectively screens the view of the support buildings from adjacent property. The standard buffer shall consist of a landscaping strip of at least four feet wide outside the perimeter of the compound. Existing mature tree growth and natural land form on the site shall be preserved to the maximum extent possible.
17. Any tower that is not operational for a continuous period of 90 days shall be considered abandoned, and the owner of such tower shall remove same within 90 days of receipt of notice from the building official or county administrator notifying the owner of such removal requirement. Removal includes the removal of the tower, all subterranean tower and fence footers, underground cables and support buildings. The buildings may remain with the approval of the landowner. If there are two or more users of a single tower, then this provision shall not become effective until all users cease using the tower. If the tower is not removed per this section, the county may require the landowner to have it removed. In all cases, the site shall be returned as closely as possible to its original conditions.
18. Every applicant for a special use permit for a tower shall, as a condition for the issuance of the special use permit, file with the building official a continuing bond in the penal sum of not less than \$10,000.00 and conditioned for the faithful observance of the provisions of this ordinance and all amendments thereto, and of all the laws and ordinances relating to towers, and which shall indemnify and save harmless the county from any and all damages, judgments, costs, or expenses which the county may incur by reason of the removal or the causing to be removed any tower as provided for in this section.

Note: Strikethrough language is recommended by staff to be removed. Bold and underlined language is recommended new language to be added by staff.



Please publish the following public hearing notice in THE FARMVILLE HERALD on Wednesday, January 28, 2026 and Wednesday, February 4, 2026.

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### Notice of Public Hearing

Notice is hereby given that the Prince Edward County Board of Supervisors will hold a **PUBLIC HEARING** on Tuesday, February 10, 2026, at 7:30 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, Virginia, to receive citizen input prior to considering the following:

1. An ordinance amendment to amend Appendix B - Zoning of the Prince Edward County Code Section 3-100.13 Miscellaneous Uses (Towers) in order to allow tower height increase exceptions by Special Use Permit and to better support critical public safety communications infrastructure while providing clear guidance for future tower development within the County.

~ ~ ~

Citizen input for Public Hearings will be received through: (1) in-person participation; (2) remote participation by calling **1-844-890-7777**, Access Code # **390313**; or (3) by written comments mailed to: Board of Supervisors, P.O. Box 382, Farmville, VA 23901; or emailed to: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us); or faxed to: 434-392-6683. Written comments must be received by 2:00 p.m. the day of the public hearing. Based on the number of speakers, the Chair will determine the time allotted to each speaker. Citizens may view the monthly Board of Supervisors meetings live (no public input) at the *County's YouTube* channel by using the [link](#) on the County website under Meetings & Public Notices. Note: If the meeting is canceled due to inclement weather, the Public Hearing will be held on February 12, 2026 at 7:30 p.m., the Thursday immediately following the original meeting date, without further notice.

Additional information regarding the proposed ordinance amendment is available for public review on the County's website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us) or in the Prince Edward County Administrator's Office, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA. It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator's Office at 434-392-8837.

###

The following is an excerpt of the minutes of the regular meeting of the Prince Edward County Planning Commission held January 20, 2026.

**In Re: Public Hearing – Zoning Text Ordinance Amendment (Miscellaneous Uses – Towers)**

Chairman Prengaman announced this was the date and time scheduled to receive citizen input prior to considering an ordinance amendment to amend Appendix B – Zoning of the Prince Edward County Code Section 3-100.13 Miscellaneous Uses (Towers) in order to allow tower height increase exceptions by Special Use Permit and to better support critical public safety communications infrastructure while providing clear guidance for future tower development within the County. Notice of this hearing was advertised according to law in the Wednesday, January 7, 2026 and Wednesday, January 14, 2026 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

While County staff was working on the new P25 Public Safety Radio Project, it became apparent that Prince Edward County has very few existing towers of sufficient height to ensure reliable emergency services radio coverage. During this review, staff examined the current zoning requirements contained in Prince Edward County Zode Appendix B - Zoning, Article III, Section 3-100.13: Miscellaneous Uses - Towers and determined that the section is outdated and requires revision.

Staff has conducted a detailed review of the ordinance and prepared recommended updates and additions to modernize the section, align it with current industry standards, and ensure compliance with applicable state code. These proposed changes are intended to better support critical public safety communications infrastructure while providing clear guidance for future tower development within the County.

The Board of Supervisors referred the Draft Ordinance Amendment, to the Planning Commission at their December 9, 2025 Regular Meeting.

Mr. Love referenced several sections of the proposed ordinance amendment:

Section C.3. No tower shall exceed 199 feet in height, including antennas. Requests for exceptions from this height restriction must have Board of Supervisors’ approval through the special use permit process.

Section 11. Local government access. Owners of towers shall provide the county co-location opportunities without compensation as a community benefit to improve radio communications for county departments and emergency services, provided it does not conflict with the co-location requirements of this section.

Section 12. Telecommunications transmissions from any telecommunications tower or related facility shall not interfere with the emergency public safety communications system operated by the county or any communications system operated by the federal, state or county government.

Mr. Love said no one contacted him regarding this public hearing, neither for nor against.

Commissioner Fuller said all new towers must have the standard buffers of four feet in width outside the perimeter, and clarified that the materials have to be galvanized. Mr. Love said it must be galvanized and can be lattice or monopole; he said this language has been in the Code, and the only changes are those in Items 3, 5, and 11. He said there are older towers that do not have trees around; one just approved on SMI Way already had a tree buffer and if that buffer ever dies, it must be replanted.

Commissioner Gilliam stated the County can negotiate a figure to use the tower for co-location; Mr. Love said yes, and they can offer co-location to the County.

Discussion followed on requirements for towers.

Commissioner Weiss requested clarification that the definition of a “tower” remains as is set forth in Section 6-200.13. Mr. Love said the definition did not have to change.

Commissioner Weiss then asked that as is stated in Section C-3, is 199’ [tower height] still the standard in other communities. Mr. Love said a tower up to 199’ is the standard and does not have to be lit, unless it is on the top of a mountain.

Chairman Prengaman opened the public hearing.

There being no one wishing to speak, Chairman Prengaman closed the public hearing.

Commissioner Gilliam made a motion, seconded by Commissioner Hart, that the Planning Commission recommend to the Board of Supervisors approval of the Ordinance Amendment to amend Appendix B of the Prince Edward County Code Article III Section 3-100.13 – Miscellaneous Uses – Towers in order to allow tower height increase exceptions by Special Use Permit; the motion carried:

|         |                           |      |        |
|---------|---------------------------|------|--------|
| Aye:    | Ken Copeland              | Nay: | (None) |
|         | Brad Fuller               |      |        |
|         | Llew W. Gilliam, Jr.      |      |        |
|         | David Hart                |      |        |
|         | John H. Hogan             |      |        |
|         | John Prengaman            |      |        |
|         | Whitfield M. Paige        |      |        |
|         | Rhett Weiss               |      |        |
| Absent: | John “Jack” W. Peery, Jr. |      |        |

DRAFT



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 13  
**Department:** Community Development  
**Staff Contact:** Robert Love  
**Agenda Item:** Planning Commission Annual Report

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**Summary:**

An annual report is submitted as required by Title 15.2, Chapter 22, Section 2221 of the Code of Virginia, which requires an annual report be submitted to the Governing Body concerning the operation of the Planning Commission and the status of planning within Prince Edward County.

The 2025 annual report provides a summary of the Planning Commission's public hearing activities concerning zoning cases & special use permit, code amendments, major activities, and accomplishments over the past year. Also included is Community Development permitting activities and progress made on items contained in the Capital Improvement Plan (CIP).

**Attachments:**

2025 End of the Year Report

**Recommendations:**

For information and advisement only.

**Recommended Motions:**

None required.

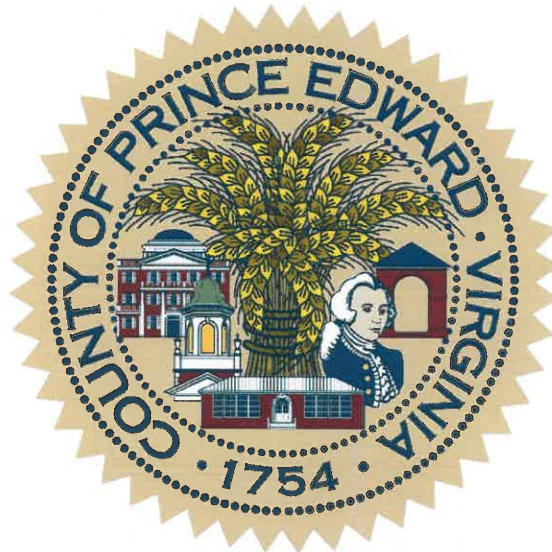
Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

PRINCE EDWARD COUNTY

# 2025 END OF THE YEAR REPORT

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ANNUAL REPORT OF THE  
PRINCE EDWARD COUNTY PLANNING  
COMMISSION



SUBMITTED BY:  
COMMUNITY DEVELOPMENT OFFICE  
P.O. BOX 382  
FARMVILLE, VA 23901

## 2025 END OF THE YEAR REPORT

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### ANNUAL REPORT OF THE PRINCE EDWARD COUNTY PLANNING COMMISSION

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#### BACKGROUND

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This report is submitted as required by Title 15.2, Chapter 22, Section 2221 of the Code of Virginia, which requires an annual report submitted to the Governing Body concerning the operation of the Planning Commission and the status of planning within Prince Edward County. This report will also include other items to aid in decision making for the year 2025.

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#### PLANNING COMMISSION

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The Prince Edward County Planning Commission held one (1) Joint Worksession Meeting and one (1) Joint Public Hearing with the Prince Edward County Board of Supervisors for consideration and adoption of the 2045 Prince Edward County Comprehensive Plan.

Additionally, the Commission held six (6) regular meetings with the following items to be considered:

##### *Amendments Considered:*

1. An Ordinance Amendment to amend Appendix B - Zoning of the Prince Edward County Code Section 2-1000.3(B) in order to allow for commercial kennels by Special Use Permit in the CR, College Residential District (*Approved*)

##### *Rezoning:*

1. Anthony & Tracey Ellington – A1 to C1, General Commercial (*Approved*)

##### *Special Use Permits:*

1. Lindsay Mulvey – Commercial Kennel (*Approved*)
2. Kevin Wilson – Commercial Campground (*Approved*)
3. Gabriel Solar, LLC – 80MWac Solar Facility w/120 MWh BESS (*Denied*)
4. Anthony & Tracey Ellington – Mini Warehouse (*Approved*)
5. Oak Lane Solar Farm, LLC – 5MWac Community Solar Facility (*Approved*)
6. Green Bay Solar Farm, LLC – 5MWac Community Solar Facility (*Approved*)
7. Dogwood Properties Green Bay VA, LLC – Restaurant (*Approved*)
8. Michael and Helen Royea – Rural Events Center (*Approved*)
9. Arcola Towers – Communications Tower (*Approved*)
10. Tobacco Trail Solar, LLC – 150MWac Solar Facility (*Approved*)

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**COMMUNITY DEVELOPMENT  
BUILDING & PLANNING / ZONING OFFICE**

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*Zoning Permits Issued:* 202

*Building Permits Issued:* See table below

| <b>Type of Permit</b>          | <b>Permits Issued</b> |
|--------------------------------|-----------------------|
| Site-built Homes               | 20                    |
| Manufactured Homes             | 16                    |
| Modular Homes                  | 9                     |
| Residential Trade - Electrical | 215                   |
| Residential Trade - Plumbing   | 65                    |
| Residential Trade - Mechanical | 83                    |
| Residential Trade - Gas        | 78                    |
| Residential Trade - Fireplace  | 1                     |
| Commercial                     | 23                    |
| Commercial Trade - Electrical  | 20                    |
| Commercial Trade - Plumbing    | 7                     |
| Commercial Trade - Mechanical  | 15                    |
| Commercial Trade - Gas         | 1                     |
| <b>TOTAL PERMITS ISSUED:</b>   | <b>553</b>            |

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**FY 2025-27 CAPITAL IMPROVEMENTS PLAN (CIP)**

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*CIP Projects:*

1. PEAC - New Animal Shelter – *(Currently in design phase)*
2. PECEM - SCBA Air Trailer – *(Completed)*
3. PECPW - Convenience Site Upgrade (Worsham) – *(Completed)*
4. PECPW - Convenience Site Upgrade (Prospect/Tuggle) - *(Currently in design phase)*
5. PECPW - Convenience Site Upgrade (Virso) – *(No action)*
6. PECPW - Scale House Replacement - *(Currently in design phase)*
7. PECGS - Courthouse – Backup Generator – *(No action)*
8. PECA - VDOT Revenue Sharing Program – *(Manor project approved)*
9. PECEM – Knox Box Project – *(No action)*
10. PECR – Voting Machines – *(No action)*



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 14  
**Department:** Community Development  
**Staff Contact:** Robert Love/Douglas P. Stanley  
**Agenda Item:** Fee Schedule Update

**Summary:**

The County of Prince Edward last adopted its Community Development Fee Schedule in 2021. These fees relate to Planning and Zoning matters such as Zoning Permits, Subdivision, Special Use Permit and Rezoning Applications, Variances and other items such as Zoning Compliance Review letters.

In my review of our current fees, I performed a fee study to determine what adjoining localities were charging in their Community Development Departments. The study showed that a majority had a fee schedule in place to account for all services where Prince Edward County was deficient or had significantly lower fees.

There are a number of direct expenses such as Public Notice advertising, site signage, and mailings that impact the annual budget. These costs have greatly risen since 2021 and are requirements of both the Prince Edward County Code and the Code of Virginia advertising guidelines. Notably the cost of review and advertisement of a Solar Energy Special Use Permit is much greater than most other uses. Farm Structures (accessory barns and storage) require less staff work other than verification of setbacks and no fee is proposed in order to encourage new agricultural development. Excluded from this would be any use requiring issuance of an SUP or Site Plan Review as well as any farm structure that has a residential use. Also note that the Subdivision Review Fee is listed in the actual code language itself in Appendix A – Subdivisions (3-7) in the amount of \$175.00 per plat plus \$10.00 for each lot in subdivisions containing five lots or more. This cannot be changed without a public hearing for ordinance amendment so it is being excluded from consideration at this time. Staff will be drafting an amendment in the future to address this fee.

It was staff recommendation that the updated Fee Schedule be approved to better position the County to recoup the rising expenses associated with development. This ensures that developers and builders pay for said services to avoid passing that cost onto the general citizenry, many of which are on fixed or low to moderate incomes.

**Attachments:**

- 1. Fee study spreadsheet
- 2. Draft Fee schedule

**Recommendations:**

- 1. Review information and render a decision concerning the proposed fee schedule.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |



**Board of Supervisors  
Agenda Summary**

**Recommended Motions:**

I move that the Board of Supervisors approve of the updated Fee Schedule with an effective date of March 1, 2026.

**OR**

I move that the Board of Supervisors do not approve the updated Fee Schedule due to the following reasons \_\_\_\_\_.

(list reasons)

**OR**

I move that the Board of Supervisors table the decision on updating the Fee Schedule until a later date due to the following reasons \_\_\_\_\_.

(list reasons)

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

## Zoning Permit Fees

| Locality          | Residential Structures | Non-Residential Structures | Accessory Structure | Sign Applications | Home Occupation Permits | Conditional Use Permits | Rezoning Applications | Zoning Text Amendments | BZA Variance / Appeal | Subdivision Review Fee                   | Site Plan Review                   | Zoning Compliance Letter |
|-------------------|------------------------|----------------------------|---------------------|-------------------|-------------------------|-------------------------|-----------------------|------------------------|-----------------------|------------------------------------------|------------------------------------|--------------------------|
| Prince Edward     | \$25.00                | \$25.00                    | \$10.00             | \$10.00           | \$10.00                 | \$300.00                | \$00 + \$25 per acrt  | \$300.00               | \$300.00              | \$175 + 10 per lot over 5 lots           | \$100 + \$10 per acrs over 5 acres | \$25.00                  |
| Amelia            | \$50.00                | \$100.00                   | \$25.00             | \$50.00           | \$1,500.00              | \$1,500.00              | \$1,500.00            | \$300.00               | \$300.00              | Minor & Major: \$500 plus \$25 per lot   | \$300 plus \$10 per acre           | \$25.00                  |
| Cumberland        | \$0.00                 | \$0.00                     | \$0.00              | \$50.00           | \$450.00                | \$450.00                | \$450.00              | \$400.00               | \$400.00              | \$150.00 + \$100 per lot                 | \$250                              | \$50                     |
| Charlotte         | \$50.00                | \$100.00                   | \$25.00             | \$50.00           | \$400.00                | \$400.00                | \$400.00              | \$400.00               | \$300.00              | Minor: \$0 Major \$300.00                | \$250                              | \$0.00                   |
| Nottoway          | \$75.00                | \$75.00                    | \$75.00             | \$75.00           | \$500.00                | \$500.00                | 500 + \$25 per acr    | \$500.00               | \$500 / \$400.0       | Minor: \$250.00 Major: \$2,000+ \$50/lot | \$200.00 + \$10/acre over 5 acres  | \$50.00                  |
| Appomattox        | \$75.00                | \$75.00                    | \$75.00             | \$75.00           | \$550.00                | \$550.00                | \$550.00              | \$550.00               | \$550.00              | \$250.00 + \$10 acre                     | \$250.00 + \$10 acre               | \$50.00                  |
| Lunenburg         |                        |                            |                     |                   | \$400.00                | \$400.00                |                       |                        |                       |                                          |                                    |                          |
| Town of Farmville |                        |                            |                     |                   | \$500.00                | \$500.00                | \$500.00              |                        | \$500.00              |                                          |                                    | \$50.00                  |

**BOARD OF SUPERVISORS**

E. Harrison Jones  
Chair  
B. VonCannon Watson  
Vice Chair  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr  
Victor "Bill" Jenkins  
Odessa H. Pride, Ed.D.  
Jerry R. Townsend



**COUNTY OF PRINCE EDWARD, VIRGINIA**

**COUNTY ADMINISTRATOR**  
Douglas P. Stanley, AICP, ICMA-CM  
Post Office Box 382  
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**FEE SCHEDULE  
(Effective March 1, 2026)**

|                                    | Existing Fee                                                                                                           | Proposed Fee                            |
|------------------------------------|------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| <b>Zoning Permits:</b>             |                                                                                                                        |                                         |
| Residential - Main                 | \$25.00                                                                                                                | \$50.00                                 |
| Residential - Accessory            | \$10.00                                                                                                                | \$25.00                                 |
| Commercial/Non-Residential         | \$25.00                                                                                                                | \$100.00                                |
| Agricultural Storage/Barns*        | \$10.00                                                                                                                | No Fee                                  |
| Signs                              | \$10.00                                                                                                                | \$25.00                                 |
| Special Use Permit**               | \$300.00                                                                                                               | \$500.00                                |
| SUP for Utility Services, Major*** | \$300.00                                                                                                               | \$2,500.00                              |
| Rezoning Applications              | \$300.00 + \$25.00/acre                                                                                                | \$500.00 + \$50.00/acre                 |
| Zoning Text Amendments             | \$300.00                                                                                                               | \$500.00                                |
| BZA Variance/Appeal                | \$300.00                                                                                                               | \$500.00                                |
| Site Plan Review                   | \$100.00 + \$10.00/acre<br>over 5 acres                                                                                | \$300.00 + \$10.00/acre<br>over 5 acres |
| Home Occupation Permit             | \$10.00                                                                                                                | \$25.00                                 |
| Zoning Compliance Letter           | \$25.00                                                                                                                | \$50.00                                 |
| Subdivision Review                 | \$175.00 + \$10.00/lot over 5 lots                                                                                     |                                         |
| Professional Review                | The cost for any professional consulting<br>required by the County shall be borne by the<br>applicant in its entirety. |                                         |

\*Excludes any use that requires a Site Plan, Special Use Permit, or has a residential use within the structure.

\*\*Excludes Utility Services, Major

\*\*\*Includes Solar Energy Facilities and related accessory use such as Battery Energy Storage Facilities (BESS).



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 15  
**Department:** Finance Committee/Board of Supervisors  
**Staff Contact:** Douglas P. Stanley/Phillip Moore  
**Agenda Item:** Building Permit Fees

**SUMMARY:**

The building department is proposing some modifications and additions to our current fee schedule. Several changes were made to the format of the existing fee schedule. These are to align with requests from our current permitting software provider and to assist the Treasurer’s office in assigning fees to align with their system. All changes or additions that are new from the previous approved fees schedule are highlighted in red. These changes are to add administrative related fees and rebalance our current fee schedule. The new fee schedule should result in a neutral to slight increase in fees received, and will bring our fee structure in line with neighboring localities.

In the last fiscal year, the existing fee schedule has mostly covered department expenses. The fiscal budget for 2025 was \$257,469 and our fees received were \$256,933.87. These figures don’t include approximately \$18,000 in fees waived for enterprise zone projects; however, it’s important to remember these favorable results are due to the increased fees from local solar farm projects. We have several more solar projects approved and should they get permitted and built then the potential is for future fees to meet our planned budget as well.

Below I have included a brief statement for each proposed fee change:

**Residential Fees:**

Fee reduction: accessory structures (sheds, garages, carports etc.) and pools to the remodel line item. Currently we charge the same fee as a new structure; however, these projects generate fewer inspections and by moving them to the same charge as a remodel it would provide some fee relief for our residential customers.

Fee addition: Add tents **under the residential and commercial category** (removing from under the miscellaneous category). This is not a fee increase from the current fee schedule; however, this aligns our fees with our permitting software, so fees can be properly processed and allow for more accurate reporting through our new system.

Fee Addition: Adding sign fee under the residential and commercial category to align with the software system(removing from miscellaneous category).

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

Residential continued: Fee Addition: Adding a \$50 plan review fee for new residential structures. This is to cover the additional time needed to review and process plans as part of the permitting process.

**Commercial Fees:**

Fee increase: Increase commercial plan review fee from \$100 to \$200. Again, due to the increasing complexity of the building codes plan reviews require more time.

Fee Change/addition: This would bring the permit fee for new towers and collocations to \$1,000. This would increase the Collocation fee from \$750 to \$1,000. Most collocations are exempt from needing a permit and would only be required when making new structural improvements or changes to an existing tower.

**Administrative Fees:**

Fee increase: Increase Local Appeals Board Application from \$200 to \$400. An appeal requires significant staff hours, increased mailing costs, potential for after-hours staffing and increased legal costs. This increase is intended to help cover these extra costs.

Based on the most recent appeal the additional staff time and office expenses are as follows:

- Total hours prepare the appeal request, process letters and prepare public notices to be posted – 2.25 hours
- Prepare agenda and summary package for board package (LBBCA Board) - 2 hours
- Re-send notification prior to meeting per requirements. 1 hour
- Prepare for hearing the day of and schedule deputies to be present during meeting. .5 hours
- Appeal hearing, write up of decision of the board, process written decision and mailed 1.5
- Write up draft minutes for next meeting. 1.5 hours
- Building Official provide documentation of decision being appealed approx. 1-1.5 hours.
- Hearing time – can be .5 hours to 90 minutes per decision being appealed. Based on the time allowed for presenting the grievance, rebuttal by the official, discussion and board rendering their decision. Estimate 2 hours.
- Total staff hours 11 hours
- Mailing costs: \$67.90
- Other expenses not covered by the building department – County Attorney presence and deputies for security purposes.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

**Fee addition:** Add a Code modification fee for \$75. This fee would apply to issued permits and the customer is making amendments or changes to the existing permit/plans. These are requests for modifications to the code and require a fair amount of office staff hours to review and process.

**Fee addition: Plan review revision \$25 residential/\$75 commercial.** This adds an administrative fee for reviewing changes to existing building plans, representing increased time to re-review and amend an issued permit.

**Fee addition: Amendments to or to add a Mechanics Lien agent.** This is an additional \$50 fee for adding and processing a mechanics lien agent request. As above these requests require extra time to amend the permits and process these change requirements.

**Fee addition: Permit extension/changes/transfers/reinstatement Residential \$75/Commercial \$150.** When a permit expires currently a customer must pay 20% of the original permit fees. This fee is inconsistent and can range \$20 to several hundred dollars. This would provide a consistent fee and cover the costs of reviewing the permit for compliance under new codes, state levy fees already processed to the state and cover the extra office time in re-issuing the permit.

**Fee addition: Temporary Certificate of Occupancy - \$75 residential/\$150 commercial.** When a temporary occupancy is requested and granted, it requires additional administrative and field time to complete these requests. This would allow us to recoup some of that cost.

**Refund (within 1 yr of permit issued)** Request must be in writing & no work/inspections completed 80%. Currently our fee is open ended, no prescribed time limit on requesting a refund. This change provides a definite time limit for these requests.

**ATTACHMENT:**  
Current Building Permit Fee Schedule, Proposed Building Permit Fee Schedule

**RECOMMENDATION:**  
Staff recommends adoption of the revised Building Permit fee schedule with an effective date of February 10, 2026.

**SAMPLE MOTION:**  
I move that the Board of Supervisors adopt the proposed Building Permit fee schedule, as proposed, with an **effective date of March 1, 2026.**

OR  
I move that the Board of Supervisors table the proposed Building Permit fee schedule until the next Board meeting for further discussion.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_



**PRINCE EDWARD COUNTY  
BUILDING FEES**

Per action of the Prince Edward County Board of Supervisors on fees effective **September 12, 2023**. Inspections will only be performed during normal business hours, Monday – Friday, 8:00 a.m.– 4:00 p.m.

**ALL RESIDENTIAL DWELLINGS AND ACCESSORY STRUCTURES BUILT UNDER THE VIRGINIA RESIDENTIAL CODE:** *This includes additions, decks, porches, modular and manufactured homes, garages, and industrialized buildings. The square footage for each floor, basement, garage, pools, decks and porches. (Note: Singlewide manufactured homes will only be charged one trade fee for installations of used or new singlewides.)*

| <u>Category</u>                                          | <u>Fee</u>            |
|----------------------------------------------------------|-----------------------|
| New Structure.....                                       | \$100 + \$0.25/sq.ft. |
| Renovation/Repairs .....                                 | \$100 + \$0.20/sq.ft. |
| Trade Permits (electric, mech., plumbing, etc.) ...      | \$100 + \$0.03/sq.ft. |
| Foundation/Basement Encapsulation: .....                 | \$100+\$0.15/sq.ft.   |
| Demolition.....                                          | \$100                 |
| Farm Buildings: (Must provide tax form Schedule F) ..... | No Fee                |

**COMMERCIAL PROJECTS AND STRUCTURES COMPLETED UNDER THE VIRGINIA BUILDING CODE:**

| <u>Category</u>                                         | <u>Fee</u>            |
|---------------------------------------------------------|-----------------------|
| New Structures, additions, structural renovations ..... | \$150 + \$0.35/sq.ft. |
| Non-Structural Renovations (Non-Structural) .....       | \$150 + \$0.20/sq.ft. |
| Commercial re-roof (Non-Structural Improvements) .....  | \$150+\$0.15/sq. ft.  |
| Trades (electric, plumbing, mechanical etc.) .....      | \$150 + \$0.03/sq.ft. |
| Demolition .....                                        | \$100+\$0.03/sq.ft.   |
| Towers New .....                                        | \$1000                |
| Towers Collocation .....                                | \$750                 |
| Plan Review.....                                        | \$100/Plan            |
| Solar Energy Facility .....                             | \$0.33/sq. ft.        |

**MISCELLANEOUS FEES:**

| <u>Category</u>                                                             | <u>Fee</u>                             |
|-----------------------------------------------------------------------------|----------------------------------------|
| Tents .....                                                                 | \$100                                  |
| Signs (non-lighted wall mounted) ...                                        | \$50                                   |
| Re-inspection fees - 2 <sup>nd</sup> failed inspection same issue .....     | \$50                                   |
| Worked started without required permit .....                                | \$200                                  |
| Local Appeals Board Application... ..                                       | \$200                                  |
| Amusement Rides .....                                                       | Per Amusement Device Regulations, VDAR |
| Occupancy .....                                                             | \$100                                  |
| State Levy.....                                                             | 2%                                     |
| Refund.....Request must be in writing and no work or inspections completed. | 80%                                    |

**DOUGLAS P. STANLEY, AICP IMCA-CM  
CLERK OF THE BOARD  
COUNTY ADMINISTRATOR**



**PRINCE EDWARD COUNTY BUILDING FEES  
EFFECTIVE: TBD**

Per action of the Prince Edward County Board of Supervisors on \_\_\_\_\_, the following fee schedule is effective \_\_\_\_\_. Inspections will only be performed during normal business hours, Monday – Friday, 8:00 a.m. – 4:00 p.m.

**ALL RESIDENTIAL DWELLINGS AND ACCESSORY STRUCTURES BUILT UNDER THE VIRGINIA RESIDENTIAL CODE:** *This includes additions, decks, porches, modular and manufactured homes, garages, and industrialized buildings. The square footage for each floor, basement, garage, pools, decks and porches.*

| <u>Category</u>                                 | <u>Fee</u>            |
|-------------------------------------------------|-----------------------|
| New Structure                                   | \$100 + \$0.25/sq.ft. |
| Remodel/ <b>Accessory Structures/Pools</b>      | \$100 + \$0.20/sq.ft. |
| Trade Permits (electric, mech., plumbing, etc.) | \$100 + \$0.03/sq.ft. |
| Demolition                                      | \$100                 |
| <b>Plan Review</b>                              | <b>\$50</b>           |
| <b>Tents</b>                                    | <b>\$100</b>          |
| <b>Signs</b>                                    | <b>\$50</b>           |

**COMMERCIAL PROJECTS AND STRUCTURES COMPLETED UNDER THE VIRGINIA BUILDING CODE:**

| <u>Category</u>                                   | <u>Fee</u>            |
|---------------------------------------------------|-----------------------|
| New Structures, additions, structural renovations | \$150 + \$0.30/sq.ft. |
| Non-Structural Renovations                        | \$150 + \$0.20 sq.ft. |
| Trades (electric, plumbing, mechanical etc.)      | \$150 + \$0.03/sq.ft. |
| Towers New <b>and/or collocation</b>              | \$1000                |
| Demolition                                        | \$100 + \$0.03/sq.ft. |
| <b>Plan Review</b>                                | <b>\$200</b>          |
| <b>Tents</b>                                      | <b>\$100</b>          |
| <b>Signs</b>                                      | <b>\$50</b>           |

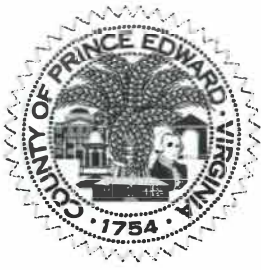
**MISCELLANEOUS FEES:**

| <u>Category</u> | <u>Fee</u>                         |
|-----------------|------------------------------------|
| Amusement Rides | Amusement Device Regulations, VDAR |

**ADMINISTRATIVE FEES:**

| <u>Category</u>                                                                                                 | <u>Fee</u>                                 |
|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| Re-inspection fees 2 <sup>nd</sup> failure                                                                      | \$50                                       |
| Worked started without required permit                                                                          | \$200                                      |
| Local Appeals Board Application                                                                                 | \$400                                      |
| <b>Code modification – after permit has been issued</b>                                                         | <b>\$75</b>                                |
| <b>Plan Review Revision – Plans Previously Reviewed</b>                                                         | <b>Residential \$25/Commercial \$75</b>    |
| <b>Amendments to Permits or Add Mechanics Lein Agent</b>                                                        | <b>\$50</b>                                |
| <b>Permit Extension /Renewal (after 1 year – additional 6 months)</b>                                           | <b>Residential \$75 / Commercial \$150</b> |
| <b>Temporary Certificate of Occupancy</b>                                                                       | <b>Residential \$75 / Commercial \$150</b> |
| State Levy                                                                                                      | 2%                                         |
| <b>Refund (within 1 year of permit issued) – Request must be in writing and no work or inspection completed</b> | <b>80%</b>                                 |

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 16  
**Department:** Economic Development  
**Staff Contact:** Chelsey White  
**Agenda Item:** Economic Development & Tourism Department Report

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**Summary:** Director Chelsey White will provide the Board an update on activities of the Office of Economic Development & Tourism.

**ATTACHMENT:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

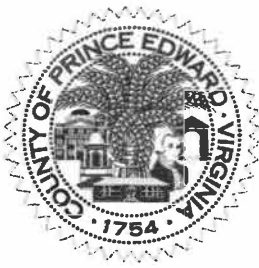
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2025  
**Item #:** 17  
**Department:** Economic Development and Tourism  
**Staff Contact:** Chelsey White  
**Agenda Item:** Resolution: Tobacco Commission Grant - Prince Edward Business Park Pad Development Project

**SUMMARY:** Staff would like to apply to the Tobacco Region Revitalization Commission (TRRC) FY26 Southern Virginia Program – 2nd Round to fund the Prince Edward Business Park Pad Development Project. This project falls under Category C: Sites and Infrastructure for the Southern Virginia Program. Now that Enterprise Lane is complete, site accessibility has improved. The next step is to make the site more attractive to prospective developers by completing the necessary clearing and grading of the site to make it pad-ready. A layout showing the site’s location and pad options is attached.

This project will likely be completed in phases. Staff is awaiting a cost estimate for this project from the Timmons Group to determine the feasibility, scope, and timeline. An update regarding these details will be provided. A resolution in support of the project from the Board of Supervisors is required to apply for this grant. Due to the impending application deadline of February 25, 2026, staff requests that the Board of Supervisors adopt the attached resolution in support of the grant application for this project so that the application can be submitted before the deadline. The board will have the final authority to accept or deny the grant if it is awarded. A draft resolution is attached.

Mr. Alexander McCoy, Executive Director of Virginia’s Heartland Regional Economic Development Alliance (VHREDA), has provided a letter of support for this project, which is attached. His letter emphasizes the importance of developing product (pad-ready sites and shell buildings) to compete with other locations and ultimately secure economic development projects.

**ATTACHMENT(S):** Draft Resolution  
Prince Edward Business Park Access Road and Lot Layout  
Letter of Support from Mr. Alexander McCoy, VHREDA

**RECOMMENDATION:** Adopt the proposed resolution.

**SAMPLE MOTION:** I move that the Prince Edward County Board of Supervisors adopt the proposed resolution for the Tobacco Region Revitalization Commission FY26 Southern Virginia Program - 2<sup>nd</sup> Round to fund the Prince Edward Business Park Pad Development Project and authorize the Chairman and County Administrator/Clerk to sign all necessary documents.

OR

I move that the Prince Edward County Board of Supervisors table this item for further discussion.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |

BOARD OF SUPERVISORS

E. Harrison Jones  
Chair  
B. VonCannon Watson  
Vice Chair  
Pattie Cooper-Jones  
J. David Emert  
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Jerry R. Townsend



COUNTY ADMINISTRATOR  
Douglas P. Stanley, AICP, ICMA-CM  
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COUNTY OF PRINCE EDWARD, VIRGINIA

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
COUNTY OF PRINCE EDWARD, VIRGINIA

VIRGINIA TOBACCO INDEMNIFICATION AND COMMUNITY  
REVITALIZATION COMMISSION

PROJECT ENDORSEMENT RESOLUTION

**WHEREAS**, the Virginia Tobacco Indemnification and Community Revitalization Commission was created to help foster economic development in the tobacco-dependent communities of Southside and Southwest Virginia; and

**WHEREAS**, the County of Prince Edward Board of Supervisors would like to submit a grant application for \$\_\_\_\_\_ to the Virginia Tobacco Indemnification and Community Revitalization Commission from the "Southern Virginia Program Grant Fund" due by February 25, 2025, which, if awarded, will help fund the Prince Edward Business Park Pad Development Project.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby support a grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission, for the purpose of growing entrepreneurial systems that result in a diversified regional economy; and

**BE IT FURTHER RESOLVED** that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby authorize the Board of Supervisors Chairman, and/or County Administrator, and/or Clerk, to execute the application, and sign all necessary grant documents, grant reports, and grant contract.

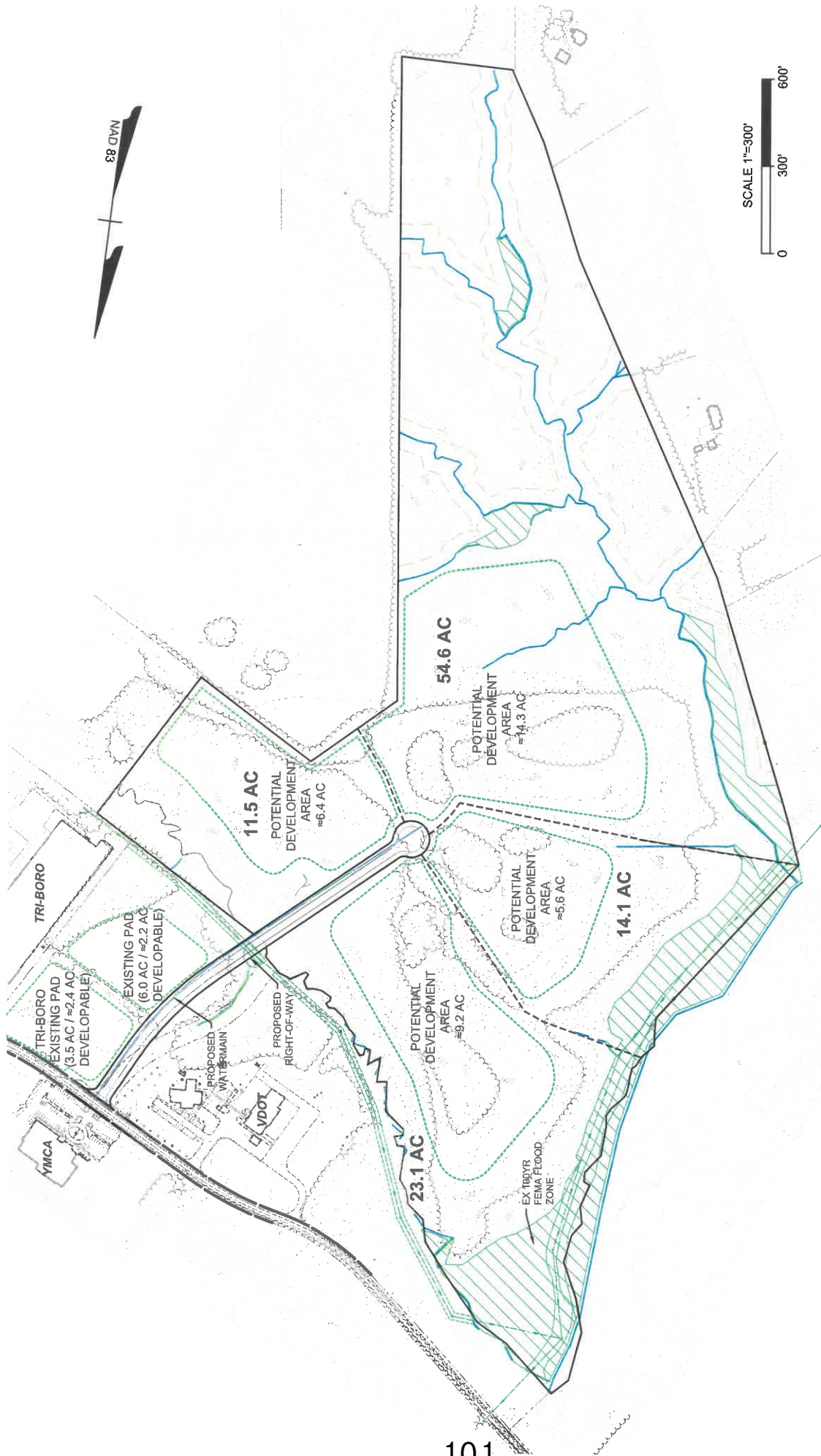
Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia, at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present, and that same was passed this 10<sup>th</sup> day of February 2026.

\_\_\_\_\_  
E. Harrison Jones, Chair

ATTEST:

\_\_\_\_\_  
Douglas P. Stanley, County Administrator



# PRINCE EDWARD BUSINESS PARK

Prince Edward, VA - Access Road & Lot Layout - June 8, 2023



*Virginia's Heartland Regional Economic Development Alliance*  
116 South St. / P.O. Box 93  
Farmville, VA 23901

February 3, 2026

Douglas P. Stanley, AICP – County Administrator  
111 N. South Street, Third Floor  
Farmville, VA 23901

Re: Pad Site Development in PEC Business Park

Mr. Stanley,

I want to share my support for the development of a ready pad site in the Prince Edward Business Park.

I began my career in economic development in 2002 and have had the pleasure of representing communities in several states. All those states have some basic operational procedures in common. One shared procedure is the basic criteria for buildings and sites that are recommended to their prospects. The Commonwealth of Virginia appears to fall in line with other states I've been, and the likelihood of a site being recommended is impacted by its level of development. I believe this is an appropriate policy, because the economic development process must be centered on meeting the needs of the prospect / company for a successful outcome to result.

There are three (3) key pillars to a prospect focused economic development process. First, the prospect is profit motivated. They seek a reasonable return on their investment for themselves and/or investors. Second, the prospect has determined there is a needed product or service, and they believe they can meet this need. Yet, they have a limited window of opportunity to bring this product to market before potential competitors realize the opportunity exists and meet the need before they can. Anything a community can do that shortens the development process (building speculative buildings or pad sites) gives their prospects an advantage in getting to the market quicker. Last, companies don't build facilities in communities, rather they build them on sites! Communities that don't have real estate that can be developed in a reasonable time get left behind. Prospects must locate on a piece of property, and it is very risky for them to choose a site with a low level of prior development. Risks include: sites may not be suitable for development; sever engineering issues or high cost to bring needed infrastructure to a site; running afoul of endangered species, environmentally sensitive areas, or impacting archaeological sites; and local political backlash to a site not previously considered for development.

In addition to the three (3) pillars discussed above, sites in a community's inventory must be relevant to the prospect. For example, a prospect seeking an existing building with 40' clear height ceilings; 400,000 SF; cross dock configuration; and within six (6) miles of an Interstate interchange would likely view touring a building with 16' ceilings; 60,000 SF; 30 miles from an Interstate interchange; fully insulated with asbestos; originally built to support America's WWII effort, as a waste of their time. To help Virginia's Heartland region understand what modern relevant product looks like, I received from VEDP a spreadsheet containing prospect's requests for proposals from January 2024 through May 2025. Averaging prospect data that contained a strong manufacturing component, there were 114 prospects and the average building they required was 192,916.75 SF.

In short, I strongly believe that sites which are further along the development process create more value for prospects and are more likely to be recommended by a state's department of commerce. Because prospects are both risk adverse and facing time constraints, having a ready pad site that is immediately available for construction with necessary infrastructure to the property's boundary greatly reduces risk and saves the prospect time. Both of these factors are the greatest economic development incentive for any prospect.

If I can be of further assistance, please let me know.

Sincerely,



Alexander M. McCoy, MBA, CEcD, EDFP, IOM



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2025  
**Item #:** 18  
**Department:** Economic Development and Tourism  
**Staff Contact:** Chelsey White  
**Agenda Item:** **Resolution: Tobacco Commission Grant: Beef Producer Equipment Support Project**

**SUMMARY:** Staff would like to apply to the Tobacco Region Revitalization Commission (TRRC) FY26 Southern Virginia Program – 2nd Round for \$5,026.67 to fund the Beef Producer Equipment Support Project. This proposed project is a partnership with Charlotte County to purchase a portable cattle handling system and scale. The system will be available for check out by producers in Prince Edward County and Charlotte County. Everything, including the checkout system and equipment, will be managed by the Prince Edward County Extension Office, Agriculture and Natural Resources agent. The system will help small and mid-sized local beef producers prepare animals for processing so they can utilize the USDA-inspected meat processing facilities, such as 5 Pillar Meats. Beef cattle production is emerging as a leading agricultural enterprise in Prince Edward County and the surrounding Southside Virginia region; however, many small- and mid-sized producers lack access to safe and modern cattle handling equipment. Many of these producers rely on aging or inadequate facilities, limiting their ability to properly manage livestock. This can negatively impact herd health, productivity, and profitability. This project will aim to address these needs and support local cattle farmers, processors, and ancillary agricultural businesses.

This project was awarded a matching grant of \$20,106 in January from the Governor’s Agriculture and Forest Industries Development (AFID) Fund Infrastructure Development Program. Additional match funding for \$5,026.66 is required from Prince Edward and Charlotte Counties combined, and the TRRC request is for \$5,026.67. All of the previously mentioned amounts equate to the total project cost of \$30,160 to purchase the cattle handling system.

Staff requests that the Board of Supervisors adopt the attached resolution in support of the grant application for this project.

**ATTACHMENT(S):** Resolution

**RECOMMENDATION:** Adopt the proposed resolution.

**SAMPLE MOTION:** I move that the Prince Edward County Board of Supervisors adopt the resolution for the Tobacco Region Revitalization Commission grant to fund the Beef Producer Equipment Support Project and authorize the Chair or County Administrator to sign all documents.

OR

I move that the Prince Edward County Board of Supervisors table this item for further discussion.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |

BOARD OF SUPERVISORS

E. Harrison Jones  
Chair  
B. VonCannon Watson  
Vice Chair  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr  
Victor "Bill" Jenkins  
Odessa H. Pride, Ed.D.  
Jerry R. Townsend



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR  
Douglas P. Stanley, AICP, ICMA-CM  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901  
Office: (434) 392-8837  
Fax: (434) 392-6683  
dstanley@co.prince-edward.va.us  
www.co.prince-edward.va.us

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
COUNTY OF PRINCE EDWARD, VIRGINIA

VIRGINIA TOBACCO INDEMNIFICATION AND COMMUNITY  
REVITALIZATION COMMISSION

PROJECT ENDORSEMENT RESOLUTION

**WHEREAS**, the Virginia Tobacco Indemnification and Community Revitalization Commission was created to help foster economic development in the tobacco-dependent communities of Southside and Southwest Virginia; and

**WHEREAS**, the County of Prince Edward Board of Supervisors would like to submit a grant application for \$5,026.67 to the Virginia Tobacco Indemnification and Community Revitalization Commission for the "FY26 - Southern Virginia Program - 2nd Round" due by February 2026. If received, this grant will help fund the Beef Producer Equipment Support Project.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby support a grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission, for the purpose of growing entrepreneurial systems that result in a diversified regional economy; and

**BE IT FURTHER RESOLVED** that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby authorize the Board of Supervisors Chairman, and/or County Administrator, and/or Clerk, to execute the application, and sign all necessary grant documents, grant reports, and grant contract.

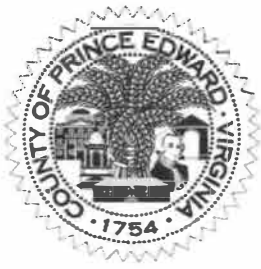
Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia, at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present, and that same was passed this 10<sup>th</sup> day of February 2026.

\_\_\_\_\_  
E. Harrison Jones, Chair

ATTEST:

\_\_\_\_\_  
Douglas P. Stanley, County Administrator



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 19  
**Department:** Emergency Management  
**Staff Contact:** Trey Pyle  
**Agenda Item:** Affirmation of Declaration of Local Emergency

---

**Summary:** Section 44-146.21 of the *Code of Virginia* requires that a Declaration of Local Emergency be confirmed by the governing body at its next regularly scheduled meeting or at a special meeting within 45 days of the declaration, whichever occurs first.

Attached for your consideration is a draft resolution affirming the recent declaration of local emergency for Winter Storm Fern. Also attached are a copy of the Declaration of Local Emergency and the Declaration Terminating the Local Emergency.

**Attachment:** Draft Resolution

**Recommendation:** See Sample Motion.

**SAMPLE MOTION:** I move the Board of Supervisors to approve the Resolution Affirming the Declaration of Local Emergency for Winter Storm Fern.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

**BOARD OF SUPERVISORS**

E. Harrison Jones  
Chair  
B. VonCannon Watson  
Vice Chair  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr  
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**COUNTY OF PRINCE EDWARD, VIRGINIA**

**COUNTY ADMINISTRATOR**  
Douglas P. Stanley, AICP, ICMA-CM  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901  
Office: (434) 392-8837  
Fax: (434) 392-6683  
[dstanley@co.prince-edward.va.us](mailto:dstanley@co.prince-edward.va.us)  
[www.co.prince-edward.va.us](http://www.co.prince-edward.va.us)

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**~ AFFIRMING DECLARATION OF LOCAL EMERGENCY ~**

**WHEREAS**, effective 1:30 p.m. on Friday, January 23, 2026, Douglas P. Stanley, County Administrator, as the Director of Emergency Management of the County of Prince Edward, found that the County of Prince Edward, Virginia, could face dangerous public safety conditions due to Winter Storm Fern, which necessitated a Declaration of Local Emergency; and

**WHEREAS**, the National Weather Service had forecasted significant accumulations of snow, sleet and freezing rain followed by an extended period of sub-freezing temperatures, which created elevated public safety risks for citizens and first responders; and

**WHEREAS**, Section 44-146.21 of the *Code of Virginia* requires that such Declaration of Local Emergency be approved and affirmed by Board of Supervisors, as the governing body of the County of Prince Edward, Virginia, within forty-five days of the declaration;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County of Prince Edward, Virginia, that said Declaration of Local Emergency, dated January 23, 2026 and terminated January 27, 2026, attached hereto and incorporated herein fully by reference, is hereby approved and affirmed.

*Certification*

*I do hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_ in favor and \_\_\_ opposed, this 10<sup>th</sup> day of February, 2026.*

\_\_\_\_\_  
E. Harrison Jones, Chair

ATTEST:

\_\_\_\_\_  
Douglas P. Stanley, County Administrator



**DECLARATION OF LOCAL EMERGENCY**  
**County of Prince Edward, Virginia**

**WHEREAS**, as County Administrator and Director of Emergency Management of the County of Prince Edward, Virginia, I do hereby find:

1. Winter Storm Fern will impact the area beginning the evening of Saturday, January 24, 2026 evening and continuing into the morning of Monday, January 26, 2026. Impacts from this storm will likely last into next week and potentially beyond.
2. Dangerous to potentially devastating icing is looking increasingly likely over much of southern Virginia, to include the County of Prince Edward. Areas that see heavy ice will experience widespread power outages that could last for days, widespread downed trees and nearly impossible travel.
3. Bitterly cold air will also move into the region in the wake of the storm for all of next week. Snow and ice will be very slow to melt through next week resulting in prolonged impacts.
4. The National Weather Service has high confidence that the County of Prince Edward will experience impactful accumulations of both snow and ice.
5. These conditions have the potential to impact life safety, cause peril to property and create significant widespread hazardous conditions, which necessitates the proclamation of the existence of a local emergency.
6. Under the authority of Section 44-146.21 of the *Code of Virginia*, as Director of Emergency Management, I do hereby declare a Local Emergency for the County of Prince Edward, Virginia.

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED** that effective the date and time below, an emergency exists throughout the County of Prince Edward, Virginia; and

**IT IS FURTHER PROCLAIMED AND ORDERED** that during the existence of said emergency, the powers, functions, and duties of the Emergency Management Organization of the County of Prince Edward, Virginia, shall be those prescribed by State Law and the Ordinances, Resolutions, and approved plans of the Prince Edward County Board of Supervisors in order to mitigate the effects of said emergency.

**Effective Date: January 23, 2026**

**Effective Time: 1:30 p.m.**

Douglas P. Stanley, County Administrator  
Director of Emergency Management  
County of Prince Edward, Virginia



**TERMINATION OF DECLARATION OF LOCAL EMERGENCY  
County of Prince Edward, Virginia**

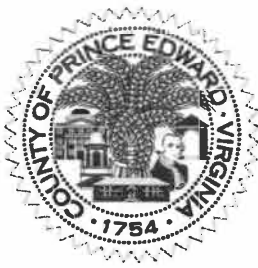
**WHEREAS**, as County Administrator and Director of Emergency Management of the County of Prince Edward, Virginia, I do hereby find:

1. Winter Storm Ferns caused significant and widespread hazardous conditions in the County of Prince Edward, Virginia; and
2. These severe weather conditions, which created elevated public safety risks for citizens and first responders and necessitated a Declaration of Local Emergency, effective January 23, 2026 at 1:30 p.m., have now abated;

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that an emergency no longer exists in the County of Prince Edward, Virginia, and under the authority of § 44-146.21 of the *Code of Virginia*, the Declaration of Local Emergency is terminated, effective immediately.

**Effective Date: January 27, 2026**  
**Effective Time: 11:30 a.m.**

Douglas P. Stanley, County Administrator  
Director of Emergency Management  
County of Prince Edward, Virginia



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 20  
**Department:** Emergency Management  
**Staff Contact:** Trey Pyle  
**Agenda Item:** Fire Association Loan Request – Hampden-Sydney VFD

---

**Summary:** In 2011, the Board of Supervisors approved the creation of the Fire Association Financing Fund. At that time the Board voted to provide a total of up to \$600,000 to members of the Fire Association for low interest loans for the purchase of apparatus and other equipment. Section 15.2-954 of the *Code of Virginia* authorizes any locality to make loans to any nonprofit organization furnishing firefighting or rescue services.

The Master Agreement signed by all the VFD and the Rescue Squad contains the procedures by which the Fire Association will request funds to be borrowed and for which organization and the County will create a promissory note, which provides that in the event of a default each member of the Association guarantees repayment of the loan.

Hampden Sydney is requesting a loan of \$100,000 to assist with the purchase of a 2014 Pierce Freightliner Engine to replace their current 1997 Pierce International Engine. The total cost of the purchase is \$186,750.00, with Hampden Sydney Fire providing the additional funds.

At its January, 2026 meeting the Fire Association approved the request from the Hampden Sydney VFD for a loan of up to \$100,000 to finance a fire truck from the Fire Department Capital Expenditure Financing Fund - Attachment (1).

Currently, there are no outstanding loans.

**Attachments:**

1. Letter Affirming approval by Prince Edward County Area Firefighters Association
2. Draft Promissory Note for \$100,000 for Hampden-Sydney VFD
3. Excerpt, July 12, 2022 Board Minutes
4. Master Agreement

**Recommendations:** See sample motion.

**Sample Motion:** I move the Board approve the request of the Hampden-Sydney Volunteer Fire Department, as affirmed by the Prince Edward Area Firefighters Fire Association, and authorize the Chair and/or County Administrator to execute the loan agreement for \$100,000 on behalf of the County.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |



**PRINCE EDWARD AREA FIREFIGHTERS ASSOCIATION**

**POST OFFICE BOX 143  
FARMVILLE, VIRGINIA 23901**



February 3, 2026

Doug Stanley  
County Administrator  
111 N. South Street  
Farmville, Virginia 23901

Mr. Stanley

At the Association meeting held on January 28, 2025, a request was presented by the Hampden-Sydney Volunteer Fire Department to borrow \$100,000 from the Fire Department Capital Equipment Financing Fund established by Prince Edward County Board of Supervisors. The funds will be used to purchase a 2014 Freightliner Pierce Engine to replace their existing 1997 International Pierce Engine.

The Association unanimously approved this request.

Thank you for your continued support of the emergency services serving Prince Edward County.

Al Mason  
President

## PROMISSORY NOTE

\$100,000.00

Farmville, Virginia  
February 10, 2026

FOR VALUE RECEIVED, the undersigned, Hampden-Sydney Volunteer Fire Department, promise(s) to pay to the County of Prince Edward, Virginia, or order, the principal sum of One Hundred Thousand Dollars (\$100,000), with interest from date at the rate of three percent (3.00%) per annum on the unpaid balance until paid. The said principal and interest shall be payable at the office of the Prince Edward County Administrator at P.O. Box 382, Farmville, Virginia 23901, or at such place as the holder may designate in writing, in annual installments of principal and interest beginning on March 1, 2027 in the amount of \$23,000.00; on March 1, 2028 in the amount of \$22,400.00; on March 1, 2029 in the amount of \$21,800.00; on March 1, 2030 in the amount of \$21,200.00 and on March 1, 2031 a final payment of \$20,600.00. Hampden-Sydney Volunteer Fire Department shall have the right to pre-pay this note without penalty.

If default is made in any payment as above provided, the unpaid balance of this Note, with all accrued interest thereon, may, at the option of the holder, be declared due and payable at once. Failure to exercise this option shall not constitute a waiver of the right to exercise the same in the event of any subsequent default.

Each and every maker or endorser of this note severally waives presentment, demand, protest and notice of dishonor, as well as the benefit of any exemption under the homestead laws, and agrees to remain bound for the payment hereof notwithstanding any agreement or agreements for the extension of the due date of any said installments, in whole or in part, made by the holder, before, on or after maturity thereof, even though without their or any of their consent, or without notice to them or any of them, but reserve the right of

anticipation and agrees to pay a twenty per cent attorney's fee if placed in the hands of an attorney for collection.

**NOTICE:** THE DEBT SECURED HEREBY IS SUBJECT TO CALL IN FULL OR THE TERMS THEREOF BEING MODIFIED IN THE EVENT OF SALE OR CONVEYANCE OF THE PROPERTY SECURED HEREBY.

WITNESS the following signature and seal.

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

BY \_\_\_\_\_ SEAL  
Fire Chief

**STATE OF VIRGINIA,**

**AT LARGE, to-wit:**

I, the undersigned, a Notary Public in and for the jurisdiction aforesaid, whose commission expires \_\_\_\_\_, do hereby certify that \_\_\_\_\_, whose name is signed to the foregoing Promissory Note bearing the date of \_\_\_\_\_, 2026, has acknowledged the same before me in my jurisdiction aforesaid on this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Notary Public

# HAMPDEN-SYDNEY VFD

## LOAN AMORITIZATION SCHEDULE

Loan Amount 100,000.00  
 Annual Interest Rate 3.00%  
 Loan Period in Years 5  
 Number of Payments Per Year 1  
 Start Date of Loan 10-Feb-26

| Pmt No. | Payment Date | Beginning Balance | Scheduled Payment | Principal  | Interest | Ending Balance | Cumulative Interest |
|---------|--------------|-------------------|-------------------|------------|----------|----------------|---------------------|
| 1       | 3/1/2027     | 100,000.00        | 23,000.00         | 20,000.00  | 3,000.00 | 80,000.00      | 3,000.00            |
| 2       | 3/1/2028     | 80,000.00         | 22,400.00         | 20,000.00  | 2,400.00 | 60,000.00      | 5,400.00            |
| 3       | 3/1/2029     | 60,000.00         | 21,800.00         | 20,000.00  | 1,800.00 | 40,000.00      | 7,200.00            |
| 4       | 3/1/2030     | 40,000.00         | 21,200.00         | 20,000.00  | 1,200.00 | 20,000.00      | 8,400.00            |
| 5       | 3/1/2031     | 20,000.00         | 20,600.00         | 20,000.00  | 600.00   | -              | 9,000.00            |
| TOTAL   |              |                   | 109,000.00        | 100,000.00 | 9,000.00 |                |                     |

Note: Interest is charged based on a 360 day year.

July 12, 2011

The following is an excerpt of the minutes of the regular meeting of the Prince Edward County Board of Supervisors held July 12, 2011.

In Re: Fire Department Capital Equipment Financing Committee Report

Supervisor Gantt thanked the Fire and Rescue Squad members for attending the meeting. He stated the Fire Department Capital Equipment Financing Committee, comprising himself, Supervisor McKay and Supervisor Wilck, met with the Fire Association on July 6, 2011 to discuss the draft Capital Expenditure/Finance Agreement. The draft agreement met the majority of the requirements discussed by the Board of Supervisors; the Committee added three requirements and made it clear that this funding is a one-time event and will not be an annual donation.

Discussion followed regarding Prince Edward Volunteer Rescue Squad becoming a member of the Fire Association, and regarding the anticipated specifics of the process in which the funding would be used.

Supervisor Simpson made a motion to allocate \$100,000 to be used by the Prince Edward Volunteer Rescue Squad with the same stipulations set forth in the draft Capital Expenditure/Finance Agreement. After some discussion, Supervisor Simpson withdrew his motion.

Supervisor Simpson then made a motion to allocate an additional \$100,000 to the \$500,000 already available to the Firefighters Association for the low financing rate through the Fire Department Capital Equipment Financing Fund; the motion carried:

|      |                                                                                                                                          |           |                             |
|------|------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------------------|
| Aye: | William G. Fore, Jr.<br>Don C. Gantt, Jr.<br>Robert M. Jones<br>Charles W. McKay<br>Howard F. Simpson<br>Jim R. Wilck<br>Mattie P. Wiley | Nay: None | Abstain: Howard M. Campbell |
|------|------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------------------|

Supervisor Wilck made a motion to approve the concept of the Prince Edward County Firefighters Association Capital Expenditure/Finance Agreement, and to have the County Attorney draw up a formal contract to present to the Board for final approval; the motion carried:

Aye: William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

Abstain: Howard M. Campbell

**Prince Edward County Firefighters Association  
Capital Expenditure/Finance Agreement**

**Purpose:** To provide low interest finance to the Prince Edward County Firefighters Association Department Members, for the upgrading and purchase of apparatus. (Apparatus: Pumpers, Tankers, and Specialty Vehicles approved by Association.)

**Funds:** Funding will be provided to this project from Prince Edward County Board of Supervisors at an annual interest rate of 1.5% annually. This rate will remain in effect annually and reviewed each year at the counties regular June meeting. Any changes required to the rate will take effect July of that calendar year.

**Amount:** The County will provide funding, up to \$600,000, for capital purchases approved by the association membership. At no time shall the total of a loan/ or loans from any member department exceed the fund amount minus \$50,000. It is the intent of the association to maintain a reserve of \$50,000 for use by Department Members in cases of emergency.

**Terms:** 5 years/60 months for all purchases

**Payments:** Monthly, Annually, Semi-Annually, or Quarterly

**Interest:** Prince Edward Rate 1.5% + Association Rate 1.5% annually = Current Rate 3.0%

**Additional Requirements:**

1. Prince Edward County will hold title to vehicle purchased
2. Prince Edward County agrees that the 1.5% interest charges, for the Association, will be rolled back into the fund (\$500,000) to increase the amount of available capital for additional purchases.

**Administration:**

1. Members must request money at a regular monthly business meeting of Prince Edward Firefighters Association.
2. Requested monies will be approved by the chiefs within the association or their designee at a special called meeting by the President of the association, provided the Treasurer has confirmed that funds are available for the project.
3. The President of the Association will make the request for the money from Prince Edward County Board or their designated committee.

4. Members agree to pay off all loan activities within the 5 year/60 month cycle, or seek additional funding on their own to pay off such loan, if they are unable to complete their obligation within the terms provided by the Association.
5. Members can pay off the loan early with no additional fees or interest charges, other than interest due during the time of the loan.
6. Prince Edward County will provide an amortization schedule, and payment amount for each purchase.
7. If payments are not made, the Board of Supervisors at their own discretion could:
  - a. Defer payment
  - b. Hold back the annual contribution
  - c. Take possession of the truck
8. Funding is also to be made available to rescue squads.

CERTIFIED TRUE COPY

  
W. W. Bartlett  
County Administrator

## AGREEMENT

**THIS AGREEMENT**, made this 12<sup>th</sup> day of July, 2011, by and the **COUNTY OF PRINCE EDWARD, VIRGINIA**, (hereinafter referred to as "County"); the **PRINCE EDWARD AREA FIREFIGHTERS ASSOCIATION, INC.**, a Virginia Corporation, (hereinafter referred to as "Association"); the **PRINCE EDWARD VOLUNTEER RESCUE SQUAD, INC.**, a Virginia Corporation, (hereinafter referred to as the "Squad"); the **HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT, INC.**, a Virginia Corporation, (hereinafter referred to as "Hamptden-Sydney"); the **PROSPECT VOLUNTEER FIRE DEPARTMENT, INC.**, a Virginia Corporation, (hereinafter referred to as "Prospect"); the **RICE VOLUNTEER FIRE DEPARTMENT, INC.**, a Virginia Corporation, (hereinafter referred to as "Rice"), the **DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT, INC.**, a Virginia Corporation, (hereinafter referred to as "Darlington Heights"); the **PAMPLIN VOLUNTEER FIRE DEPARTMENT & EMS, INC.**, a Virginia Corporation, (hereinafter referred to as "Pamplin"); and the **MEHERRIN VOLUNTEER FIRE & RESCUE, INC., ENGINE CO. NO. 5**, a Virginia Corporation, (hereinafter referred to as "Meherrin").

**WHEREAS**, County has expressed a desire to provide a fund of \$600,000.00, from which it will make low interest loans to the parties hereto for the purpose of purchasing needed equipment and other capital expenditures in order to continue to provide for the safety of

the citizens of Prince Edward County; and

**WHEREAS**, Squad, Hampden-Sydney, Prospect, Rice, Pamplin, Darlington Heights and Meherrin have formed the Association for the mutual benefit of the parties hereto in order to determine the amount of any loan from the fund as well as the priority of the equipment needs of the various departments; and

**WHEREAS**, the parties hereto wish to establish the guidelines and procedures which will be used in order to secure a loan from said fund;

**NOW THEREFORE**, in consideration of the premises and the mutual covenants contained herein, the parties do hereby agree as follows:

1. Upon the execution of this agreement by all of the parties hereto, County will appropriate the sum of \$600,000.00 to be used as a loan fund for the parties hereto for the purchase of equipment.
2. The Association shall make all decisions concerning the priorities and the amounts of any loans from the fund to any of the parties hereto.
3. Upon receipt of a written notice from the Association which advises County of the party to whom money is to be lent from the fund and the amount of the loan request, County will cause a promissory note to be prepared for execution by the borrowing party. Said promissory note shall be in the amount stated in the notice from Association and shall bear simple interest at the rate of three per cent (3%) per annum and shall be payable in equal monthly installments of principle and interest to County over a term not to exceed sixty (60) months. Each member of the Association which executes this document does hereby guarantee the repayment of said loan and shall be liable for 14.285 per cent(14.285%) of the outstanding balance of principle and interest due in the event of a default by the maker of the note. In the event that a default shall occur, each

signatory department shall have thirty days from the date of receipt of written notice of default to remit to County the full amount of their share of the principle and interest due. In the event that said payment is not received within the said thirty day period, County may withhold said payment amount from any funds that have been or will be appropriated by County to the said member.

4. All written notices required by the terms of this agreement shall be sent to County c/o County Administrator, 111 South Street, Farmville, Virginia 23901 and to the other parties hereto at the registered address of the other parties hereto as reflected in the records of the State Corporation Commission and shall be by certified mail with return receipt requested.

5. In the event that the maker of the note shall make all payments due thereon annually in a timely fashion and there are no other events of default which occur during the term of the note, County will pay to the Association an amount equal to fifty per cent (50%) of the interest received by County during the preceding twelve months.

6. Each maker of a note under this agreement shall name County as a co-insured on any property and casualty insurance policy and any liability insurance policy placed on said equipment and shall provide County with evidence of said insurance and a copy of any endorsement thereto which names County as a co-insured. Failure to provide evidence of insurance shall constitute an event of default and County shall have the right to purchase insurance on said equipment and add the expense thereof to the balance due on said note and receive interest thereon.

7. The parties to this agreement represent that they have the authority to enter into this agreement as evidenced by the resolutions attached hereto and made a part hereof by reference.

**IN WITNESS WHEREOF**, the parties have set their hands and seals.

**PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS**

BY   
**Chairman**


Attest:

  
Clerk

**PRINCE EDWARD COUNTY  
FIREFIGHTERS ASSOCIATION, INC.**

BY   
**President**


Attest:

  
Secretary

**PRINCE EDWARD VOLUNTEER  
RESCUE SQUAD, INC.**

BY   
**President**

Attest:

  
Secretary

**HAMPDEN-SYDNEY VOLUNTEER  
FIRE DEPARTMENT, INC.**

BY   
**President**

Attest:

Secretary

*[Handwritten Signature]*

**PROSPECT VOLUNTEER FIRE DEPARTMENT, INC.**

BY

President

*[Handwritten Signature]*

Attest:

Secretary

*[Handwritten Signature]*

**RICE VOLUNTEER FIRE DEPARTMENT, INC.**

BY

*[Handwritten Signature]*

Attest:

Secretary

*[Handwritten Signature]*

**DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT, INC.**

BY

President

*[Handwritten Signature]*

Attest:

Secretary

*[Handwritten Signature]*

**PAMPLIN VOLUNTEER FIRE DEPARTMENT & EMS, INC.**

BY

President

*[Handwritten Signature]*

Attest:

  
Secretary

**MEHERRIN VOLUNTEER FIRE &  
RESCUE, INC., ENGINE CO. NO. 5**

BY   
President

Attest:

  
Secretary



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 21-a  
**Department:** Emergency Management  
**Staff Contact:** Trey Pyle/Sarah Puckett  
**Agenda Item:** Public Safety Committee Report: Volunteer Fire & EMS Incentive

**Summary:** The Public Safety Committee has been working with staff and the Prince Edward Area Firefighters Association for the past year on structuring an incentive program that will help recruit and retain volunteer fire fighters and volunteer EMTs. Following numerous meetings and a lot of discussion and research, the Public Safety Committee (Gilliam, Emert, Townsend) is recommending that the Board move forward with the establishment of a volunteer incentive program by authorizing public hearings on the proposed amendments to the following three sections County Code:

1. **Chapter 70. TAXATION. Section 70-2.** Creates a new class of personal property exempt from taxation by the County. One vehicle per active volunteer member of a county fire or EMS agency would be eligible for up to \$500 of personal property tax exemption.
2. **Chapter 70. TAXATION. Section 70-7.** Outlines the specific parameters of the exemption for the tax classification for motor vehicle owned or leased by active volunteer members of county volunteer fire department and rescue squads and the responsibilities of implementation by the Commissioner of the Revenue and each volunteer agency.
3. **Chapter 74. TRAFFIC AND VEHICLES. Section 74-54.** Clarifies the language for the license tax (formerly known the county decal) that has been historically offered to ALL fire and EMS volunteers in the County (vs. the proposed “active volunteer member” incentive).

Additionally, attached is the draft “Policy for the Administration of County Incentives Provided to Qualifying Members of County Volunteer Fire Departments/Rescue Squads.” which is uncodified. It provides the definitions for active volunteer members and active volunteer auxiliary member/administrative member and outlines the administrative process for the incentive program and point system that will be used to determine a volunteer’s eligibility in each calendar year.

**Attachments:** Section 70-2  
Section 70-7  
Section 74-54  
Draft Policy for Administration

**Recommendation:** See sample motion.

**SAMPLE MOTION:** I move the Board authorize public hearings for the proposed amendments to Sections 70-2, 70-7 and 74-54 of the County Code.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |

## Chapter 70 TAXATION<sup>1</sup>

### ARTICLE I. IN GENERAL

#### Sec. 70-1. Due date of returns; penalty.

- (a) In accordance with Code of Virginia, § 58.1-3916, which authorizes the governing body of any county to provide by ordinance the time for filing annual returns of taxable tangible personal property, machinery and tools, and merchants' capital, the board of supervisors directs that annual returns of tangible personal property, machinery and tools, and merchants' capital shall be due on May 1 of each year. The commissioner of revenue, at his or her discretion, may grant an extension of the time to file the annual return; such extension shall not exceed 60 days.
- (b) It shall be unlawful for any person to willfully fail or refuse to file such returns at the time required herein or for making false statements in such returns with the intent to defraud.
- (c) Any person who shall violate subsection (b) of this section and the amount of the tax lawfully assessed in connection with the return is \$1,000.00 or less shall be guilty of a class 3 misdemeanor and shall be subject to a fine of up to \$500.00. Any person who shall violate subsection (b) of this section and the amount of the tax lawfully assessed in connection with the return is more than \$1,000.00 shall be guilty of a class 1 misdemeanor and shall be subject to a fine of up to \$2,500.00 and up to 12 months imprisonment, either or both.

(Ord. of 11-12-86, § VIII(23-43), (23-44); Ord. of 9-14-04; Ord. of 8-12-08)

#### Sec. 70-1.1. Personal property tax.

All tangible personal property with situs in the county, not exempted under the Code of Virginia, as amended, or by this article, shall be assessed and taxed at a rate or rates established annually by resolution of the board of supervisors.

(Ord. of 9-10-13)

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<sup>1</sup>Cross reference(s)—Annual tax levy saved from repeal, § 1-8(4); administration, ch. 2; license tax for animals, § 10-51 et seq.; businesses, ch. 22; license tax on utilities, § 22-31 et seq.; license tax on vehicles, § 74-51 et seq.

State law reference(s)—County property tax to pay for contract with city or county for fire protection, Code of Virginia, § 27-3; priority of taxes in distribution of assets of person or corporation, Code of Virginia, § 58.1-6 et seq.; Setoff Debt Collection Act, Code of Virginia, § 58.1-520 et seq.; local sales and use taxes, Code of Virginia, § 58.1-605 et seq.; local bank franchise tax, Code of Virginia, § 58.1-1208 et seq.; local taxes generally, Code of Virginia, § 58.1-3000 et seq.; enforcement, collection, refunds, remedies and review of local taxes, Code of Virginia, § 58.1-3900 et seq.

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**Sec. 70-1.2. Situs.**

The situs for personal property tax shall be as set forth in the Code of Virginia, as amended.

(Ord. of 9-10-13)

**Sec. 70-1.3. Assessment.**

The assessed value of all tangible personal property shall be as of January 1 each year and shall be determined as prescribed by the Code of Virginia, as amended.

(Ord. of 9-10-13)

**Sec. 70-2. Personal property exempt from taxation.**

The following classes of personal property are exempt from taxation by the county:

- (1) Bicycles.
- (2) Household and kitchen furniture, including gold and silver plates, plated ware, watches and clocks, sewing machines, refrigerators, automatic refrigerating machinery of any type, vacuum cleaners and all other household machinery, books, firearms and weapons of all kinds.
- (3) Pianos, organs and all other musical instruments; phonographs, record players and records to be used therewith; and radio and television instruments and equipment.
- (4) Oil paintings, pictures, statuary, curios, articles of virtu and works of art.
- (5) Diamonds, cameos or other precious stones and all precious metals used as ornaments or jewelry.
- (6) Sporting and photographic equipment.
- (7) Clothing and objects of apparel.
- (8) Antique motor vehicles as defined in Code of Virginia, § 46.2-100, which may not be used for general transportation purposes.
- (9) All other tangible personal property used by an individual or a family or household incident to maintaining an abode.

**(10) Each vehicle that qualifies for the personal property tax exemption for active volunteer members of county volunteer fire departments and rescue squads in accordance with County Code Section 70.7 is eligible for up to \$500 of tax exemption. For purposes of this chapter, an "active volunteer member" shall be defined as one meeting the specific eligibility standards for such designation as approved by the Prince Edward County Board of Supervisors. For the purposes of this chapter, a county volunteer fire department and rescue squad shall be defined as one listed in County Code Section 50-1.**

(Ord. of 6-7-66, § VII(23-41))

State law reference(s)—Authority for above section, Code of Virginia, § 58.1-3504.

(Supp. No. 4)

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### **Sec. 70-3. Exemption of certified pollution control equipment and facilities from taxation.**

- (a) Certified pollution control equipment and facilities are declared to be a separate class of property that shall constitute a classification for local taxation separate from other such classification of real, personal, or machinery and tools property.
- (b) Certified pollution control equipment and facilities shall be exempt from county taxation.
- (c) Soundproofing controls, materials or such construction in buildings and pollution devices required for vehicles are not eligible for assistance under this section.
- (d) The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

*Certified pollution control equipment and facilities* means any property, including real or personal property, equipment, facilities or devices, used primarily for the purpose of abating or preventing pollution of the atmosphere or waters of the commonwealth and which the state certifying authority having jurisdiction with respect to such property has certified to the state department of taxation as having been constructed, reconstructed, erected or acquired in conformity with the state program or requirements for abatement or control of water or atmospheric pollution or contamination.

*State certifying authority* means the state water control board, for water pollution; the state air pollution control board, for air pollution; the department of mines, minerals and energy, for coal, oil and gas production, including gas, natural gas, and coalbed methane gas; and the state waste management board, for waste disposal facilities; and shall include any interstate agency authorized to act in place of a certifying authority of the commonwealth.

(Ord. of 7-11-95)

State law reference(s)—Authority of county to exempt pollution control equipment, Code of Virginia, § 58.1-3660.

### **Sec. 70-4. Personal property tax relief.**

- (a) *Purpose; definitions; relation to other ordinances.*
  - (1) The purpose of this section is to provide for the implementation of the changes to PPTRA effected by legislation adopted during the 2004 Special Session I and the 2005 Regular Session of the General Assembly of Virginia.
  - (2) Terms used in this section that have defined meanings set forth in PPTRA shall have the same meanings as set forth in Code of Virginia, § 58.1-3523, as amended.
  - (3) To the extent that the provisions of this section conflict with any prior ordinance or provision of the county Code, this section shall control.
- (b) *Method of computing and reflecting tax relief.*
  - (1) For tax years commencing in 2006, the county adopts the provisions of item 503.E of the 2005 Appropriations Act, providing for the computation of tax relief as a specific dollar amount to be offset against the total taxes that would otherwise be due but for PPTRA and the reporting of such specific dollar relief on the tax bill.
  - (2) The board of supervisors shall by resolution, annually set the rate of tax relief at such a level that it is anticipated fully to exhaust PPTRA relief funds provided to the county by the commonwealth.

- 
- (3) Personal property tax bills shall set forth on their face the specific dollar amount of relief credited with respect to each qualifying vehicle, together with an explanation of the general manner in which relief is allocated.

(c) *Allocation of relief among taxpayers.*

- (1) Allocation of PPTRA relief shall be provided in accordance with the general provisions of this section, as implemented by the specific provisions of the county's annual budget relating to PPTRA relief.
- (2) Relief with respect to qualifying vehicles with assessed values of \$1,000.00 or less shall be provided at a percentage, annually fixed that, together with item (3), is estimated to fully use all available state PPTRA relief allocated to the county. The board shall establish the percentage annually by resolution.
- (3) Relief with respect to qualifying vehicles with assessed values of more than \$1,000.00 shall be provided at a percentage, annually fixed and applied to the first \$20,000.00 in assessed value of each such qualifying vehicle, that, together with item (2), is estimated to fully use all available state PPTRA relief allocated to the county. The board of supervisors shall establish the percentage annually by resolution.

(d) *Transitional provisions.*

- (1) Pursuant to authority conferred in item 503.D of the 2005 Appropriations Act, the county treasurer is authorized to issue a supplemental personal property tax bill, in the amount of 100 percent of tax due without regard to any former entitlement to state PPTRA relief, plus applicable penalties and interest, to any taxpayer whose taxes with respect to a qualifying vehicle for tax year 2005 or any prior tax year remain unpaid on September 1, 2006, or such date as state funds for reimbursement of the state share of such bill have become unavailable, whichever earlier occurs.
- (2) Penalty and interest with respect to bills issued pursuant to subsection (a) of this section shall be computed on the entire amount of tax owed. Interest shall be computed at the rate provided in chapter 70 of the county Code, from the original due date of the tax.

(Ord. of 12-13-05)

### **Sec. 70-5. Application of payments.**

Any payment of taxes or fees received by the treasurer, the collection of which is not subject to a defense of an applicable statute of limitations, shall be credited by the treasurer in the following order:

- (1) Delinquent real estate taxes and penalty and interest thereon;
- (2) Current real estate taxes;
- (3) Delinquent personal property taxes and penalty and interest thereon;
- (4) Current personal property taxes;
- (5) License fees;
- (6) Delinquent special levies and assessments;
- (7) Special levies and assessments.

(Ord. of 2-8-11)

State law reference(s)—Authority for this section, Code of Virginia, § 58.1-3913.

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**Sec. 70-6. Due date; interest; collection fee.**

- (a) Tax payments for real estate, personal property, and machinery and tools taxes shall be due and payable to the treasurer of the county on December 5 of each year.
- (b) A penalty of ten percent of the tax past due or \$10.00, whichever is the greater, shall be added to any tax not paid by the due date, provided that in no case may the penalty exceed the amount of the tax assessable.
- (c) Interest shall be added to any delinquent taxes and penalties at the rate of ten percent per year with interest commencing on the first day following the date by which taxes are due to be paid.
- (d) The penalty for late payment and interest imposed upon late payment for tax year 2022 shall not be imposed until January 6, 2023. On January 6, 2023, a penalty of ten percent or \$10.00 or whichever is greater, of the amount of such taxes which have not yet been paid, provided that in no case may the penalty exceed the amount of tax payable and the interest upon late payment shall be zero percent until January 6, 2023, after which interest shall accrue upon such taxes and any penalties imposed thereon at a rate of ten percent per annum.
- (e) The due date for real estate taxes upon principal residences and for personal property taxes on qualifying vehicles (as defined in the Code of Virginia, § 58.1-3523) of active-duty military personnel who are deployed overseas on the due dates described in subsection A, above, shall be extended without penalty or interest until 90 days after such active-duty military personnel returns to the United States from such overseas deployment.
- (f) In the event an attorney (including, but not limited to, the county attorney) or collection agency is employed by the treasurer for the collection of delinquent taxes, penalties and interest, an additional fee equal to twenty percent of the taxes and other charges due and owing shall be imposed and added to cover administrative costs and reasonable attorney's or collection agency's fees actually contracted for.

**SEC. 70-7. Tax classification for motor vehicles owned or leased by active volunteer members of county volunteer fire departments and rescue squads.**

The items of property set forth below are each declared to be a separate class of property and shall constitute a classification for local taxation separate from other classifications of tangible personal property:

- (1) Pursuant to § 58.1-3506 of the Code of Virginia, 1950, as amended, one motor vehicle which is regularly used by each "active volunteer member" of a "county volunteer fire department or rescue squad" to respond to calls as therein defined and classified, is hereby declared to be a separate class of property for local taxation separate from other classifications of tangible personal property, provided that in January of each year the volunteer fire department or rescue squad shall furnish the Commissioner of Revenue of Prince Edward County, on a form prescribed by her, with a certification by the chief or head of the volunteer organization that said volunteer is an active volunteer member of the volunteer rescue squad or volunteer fire department, who regularly responds to calls or regularly performs other duties for the volunteer rescue squad or volunteer fire department and the motor vehicle is identified as regularly used for such purpose; and provided that the volunteer organization to which the member belongs is listed in Section 50-1 of the County Code and is authorized to provide volunteer emergency fire and rescue services in the county.
- (2) The maximum exemption under this separate tax classification is \$500 per active volunteer member.
- (3) The commissioner of revenue shall be authorized, in her discretion, and for good cause shown and without fault on the part of the member, to accept such certification after the January 31 deadline.

- 
- (4) For purposes of this chapter, an "active volunteer member" shall be defined as one meeting specific eligibility standards for such designation as approved by the Prince Edward County Board of Supervisors and a member in good standing of a county volunteer fire department and/or rescue squad, defined as one listed in Section 50-1.

- CODE  
Chapter 74 - TRAFFIC AND VEHICLES  
ARTICLE II. - VEHICLE LICENSE  
DIVISION 2. LICENSE TAX

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***DIVISION 2. LICENSE TAX<sup>1</sup>***

**Sec. 74-51. Levy of license tax.**

- (a) For each year beginning with January 1 thereof and ending with December 31 following until otherwise changed, there is hereby levied and there shall be collected from every person owning a licensed motor vehicle, trailer or semitrailer, which is normally garaged, stored or parked within the county, a license tax on such licensed motor vehicle, trailer or semitrailer, at the rates set forth in this division.
- (b) If it cannot be determined where the licensed motor vehicle, trailer or semitrailer is normally garaged, stored or parked, or if the owner is a student attending an institution of higher learning, the situs for the imposition of this license tax shall be the domicile of the owner. For the purposes of this division the term "domicile" shall mean:
  - (1) A place of abode in the county of more than 60 days irrespective of any intention on the part of that person to return to or establish a residence outside the county at some future date; or
  - (2) The office or place of business in the county of any corporation or firm.

(Ord. of 10-12-04; Ord. of 3-9-10)

Editor's note(s)—An ordinance of October 12, 2004, amended the Code by repealing former § 74-51, and adding a new § 74-51. Former § 74-51 pertained to individuals who are liable for license tax, and derived from an Ord. of May 11, 1976.

**Sec. 74-52. Date license tax due.**

The license tax provided for in this division shall be due and payable annually on the same date as the county personal property tax, as allowed by the state.

(Ord. of 5-11-76, § 23-20; Ord. of 1-8-08; Ord. of 3-9-10)

**Sec. 74-53. Amount of license tax.**

An annual license tax to be paid to the county by owners of motor vehicles and trailers shall be as follows:

| Class Code | Description                 | License Tax |
|------------|-----------------------------|-------------|
| 01         | Automobiles                 | \$35.00     |
| 07         | Farm trucks                 | 35.00       |
| 09         | Trucks less than 7,500 lbs. | 35.00       |
| 11         | Motorcycles                 | 25.00       |
| 13         | Trailers                    | 18.00       |
| 25         | Motor homes                 | 35.00       |

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<sup>1</sup>Cross reference(s)—Taxation, ch. 70.

|    |                                |       |
|----|--------------------------------|-------|
| 45 | Antique vehicle first year     | 35.00 |
| 51 | Trucks greater than 7,500 lbs. | 45.00 |
| NG | National Guard                 | 15.00 |

(Ord. of 5-11-76, § 23-17; Ord. of 8-11-92; Ord. of 3-9-10; Ord. of 5-11-10; Ord. of 6-8-10)

### **Sec. 74-54. Exemptions.**

Specifically exempt from the terms of this division are the following:

- (1) All persons who are residents of the Town of Farmville or Town of Pamplin and have paid a motor vehicle license tax on vehicles to the Town of Farmville or Town of Pamplin.
- (2) Any motor vehicle, trailer or semitrailer owned by a nonresident and used exclusively for transporting into and within the county for sale, in person or by employees, wood, meats, poultry, fruits, flowers, vegetables, milk, butter, cream or eggs produced or grown by that individual and not purchased for sale.
- (3) Any vehicle exempt from licensing requirements by the commonwealth.
- (4) Motor vehicles, trailers or semitrailers owned by an officer or employee of the commonwealth who is a nonresident of the county and uses the vehicle in the performance of his duties for the commonwealth under an agreement for such use.
- (5) Any motor vehicle, trailer or semitrailer owned by a dealer or manufacturer for sale or sales demonstration.
- (6) ~~All active members of volunteer fire departments and rescue squads located in or serving the county on one automobile owned by such active member~~ One vehicle owned or leased by a volunteer member in good standing of a county volunteer fire department or rescue squad as defined in Section 50-1, but such volunteer shall secure license plates and decals as required by this article and pay license fees on all other vehicles owned by such active-volunteer member.
- (7) Any motor vehicle owned by a new resident moving to the county from another state locality and having paid a license fee to that locality for that motor vehicle shall be exempt until the prior locality's expiration date.

(Ord. of 5-11-76, § 23-18; Ord. of 6-8-76; Ord. of 10-12-04; Ord. of 3-9-10)

### **Sec. 74-55. Payment of county property tax.**

The license tax provided for in this division shall be in addition to any other county property tax. No motor vehicle shall be licensed under this division until the applicant for such license shall have paid all personal property taxes properly assessed or assessable against the applicant by the county.

(Ord. of 5-11-76, § 23-25; Ord. of 5-14-02; Ord. of 3-9-10)

### **Sec. 74-56. Refunds.**

There shall be no refund or proration of any license tax paid for any vehicle disposed of or moved out of the county after January 1 of each year.

(Ord. of 3-9-10)



## COUNTY OF PRINCE EDWARD, VIRGINIA

### Policy for the Administration of County Incentives Provided to Qualifying Members of County Volunteer Fire Departments/Rescue Squads

- I. **Objective:** This program is identified as an incentive program with the objective of recruiting and retaining emergency response and auxiliary/administrative volunteers for County Fire Departments and Rescue Squads.
- II. **Incentives:** The Board of Supervisors offers each qualifying active volunteer member and active volunteer auxiliary/administrative member of county volunteer fire departments and rescue squads the opportunity to earn the following incentives:
  - Up to \$500 of personal property tax exemption, subject to certification provisions, for one vehicle licensed in Prince Edward County;
  - A motor vehicle license tax exemption of \$35.00 for one vehicle licensed in Prince Edward County;
  - On-Duty Accident & Injury coverage provided by VFIS; and
  - Line of Duty Act coverage.
- III. **Eligibility:** Any active volunteer member or active volunteer auxiliary/administrative member of a county volunteer fire department or rescue squad who is 16 years or older and who meets the established criteria and point system may participate, subject to the certification provisions.
- IV. **Certification:** The chief or head of the volunteer organization shall be responsible for assuring that each of their members who submit an application for the personal property tax exemption meets all requirements of the program. Each department shall develop a mechanism to track volunteer participation and to verify and certify the qualification of each member. Such records are subject to review by the Commissioner of Revenue and the County Administrator or his/her designee.
- V. **Definitions:**
  - **Active Volunteer Member (\$500.00):** A member in good standing of any county volunteer fire department or rescue squad who accumulates a minimum of 6 points per month and not less than 100 points per year for emergency response, training, fund raising, work details, administrative activities and other contributive duties, as approved and certified by the chief or head of the volunteer organization.
  - **Active Volunteer Auxiliary/Administrative Member (\$250.00):** A member in good standing of any county volunteer fire department or rescue squad who accumulates a minimum of 3 points per month and not less than 50 points per year for emergency response support, training support, fund raising, work details, administrative activities and other contributive duties, as approved and certified by the chief or head of the volunteer organization.

- County Volunteer Fire Department and Rescue Squad: Departments/agencies listed in Section 50-1 of the *Prince Edward County Code*.

VI. Point System: The table below shall be used to determine a member’s eligibility in each calendar year.

| <b>Event/Activity</b>  | <b>Point(s)</b>    | <b>Event/Activity</b> | <b>Point(s)</b>   |
|------------------------|--------------------|-----------------------|-------------------|
| Policy Compliance      | 1 point / month    | Monthly Meetings      | 1 point / meeting |
| Incident Response      | 1 point / incident | Special Meetings      | 1 point / meeting |
| Station Duty           | 1 point / 6 hours  | Elected Officers      | 1 point / month   |
| In-House Dept Training | 1 point / hour     | Special Activities    | 1 point / 2 hours |
| Cert/Non-Cert Training | 1 point / 4 hours  |                       |                   |

Points tracking shall be documented on the Department Tracking Spreadsheet.

- VII. Abuse: Any volunteer who is found to have purposely abused the program by providing false information to receive or give points or benefits shall be expelled from the program and may be subject to disciplinary action by the volunteer agency and/or to criminal prosecution.
- VIII. This incentive program is voluntary.

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 22  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley/Sarah Elam Puckett  
**Agenda Item:** Regional Water Supply Plan – Proposal for Engineering Services

**SUMMARY:** Attached for the Board’s consideration is a fee proposal from the Timmons Group to provide the County data collection and accuracy review support for the Regional Water Supply Plan (RWSP) that is required by the State.

According to the Virginia DEQ website, “The Water Supply Planning (WSP) program was created after the 2001-2002 drought. Its goal is to ensure adequate and safe drinking water is available to all Virginians, while encouraging, promoting, and protecting aquatic life, recreation, and other beneficial uses. The water supply planning process is a long-term collaborative effort involving a variety of state and local stakeholders. Localities take the lead role in identifying the needs of their communities and DEQ provides technical analysis and oversight.”

Effective Nov. 8, 2025, localities are now mandated to update their water supply plans per amendments to the Local and Regional Water Supply Planning Regulations. The updated regional plan is due October 9, 2029. For the purposes of water supply planning, Prince Edward County is located in a region with Charlotte, Lunenburg and Nottoway Counties. The Commonwealth Regional Council is assisting with this regional planning effort and has coordinated with the U.S. Army Corps of Engineers to write the plan at no cost to the localities. However, each county must provide very detailed information to the Corps on current sources, current uses, forecasted demand and multiple other data sets related to water use/demand for their jurisdiction.

As Timmons has been the County’s engineer for the Sandy River Water project, (they are also regionally procured by the CRC to provide engineer services to the regional) they have the most knowledge and experience on water issues for the County. The data collection portion of the proposed scope of work will begin immediately and last for the next 12-14 weeks. The review and response period portion of the scope of work will be at some point in the future, once the Corps of Engineers has completed the draft plan.

**COST:** \$35,000 (Funds are included in FY 26 County Budget)

**ATTACHMENTS:** Timmon Proposal

**RECOMMENDATIONS:** Approval

**SAMPLE MOTION:** I move that the Board of Supervisors approve the fee proposal from Timmons for provide assistance with the Regional Water Supply Plan.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |



February 3, 2026

By Email

Mr. Douglas P. Stanley, County Administrator  
Prince Edward County  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901

**RE: Prince Edward County – Regional Water Supply Plan Support – Proposal**

Dear Mr. Stanley:

Timmons Group offers the following *scope & fee proposal* to provide support towards a Regional Water Supply Plan (RWSP) that is required by the State.

#### **PROJECT BACKGROUND, UNDERSTANDING AND APPROACH**

Timmons Group is pleased to assist the County with limited preparatory aspects of the Regional Water Supply Plan for its Regional Planning Unit. Timmons Group will help the County collect the data on existing water sources and existing water use. Timmons Group will also review the completed draft RWSP to ensure its accuracy and that Prince Edward's interests are fairly considered.

The Local and Regional Water Supply Planning regulation (9VAC25-780) designates Regional Planning Areas (RPAs) for each locality in Virginia. The regulation requires each locality in an RPA to assist its Regional Planning Unit (RPU) in developing and submitting a single jointly produced regional water supply plan (Plan) to DEQ within five years from the effective date of the regulation, October 9, 2029. Plans include information on water sources, water use, and water resources, as well as water demand projections, water management actions, drought response and contingency plans, and the identification of water supply risks and proposal of regional strategies to address such risks.

Amendments to the Local and Regional Water Supply Planning Regulation (9VAC25-780) became effective on October 9, 2024. Section 62.1-44:38:1 of the Code of Virginia, which was amended primarily by Chapter 1105 of the 2020 Acts of Assembly, changed certain aspects of the comprehensive water supply planning process. The statute directed the State Water Control Board to adopt regulations designating Regional Planning Areas based primarily on river basins. Adopted regulations additionally identified the particular Regional Planning Area in which each locality shall participate. Section 62.1-44.38:1 now requires localities within a Regional Planning Area to submit a single, jointly developed regional water supply plan, and requires that regional water supply plans identify water supply risks and propose regional strategies to address these risks.

*Copyright © 2026 Timmons Group – This proposal shall be considered confidential and proprietary until such time as Client has executed a contract with Timmons Group.*

**I. SCOPE OF SERVICES**

**Task 1: Regional Water Supply Plan – Supporting Data Collection (Time & Materials)**

Timmons Group will not be preparing the RWSP for Prince Edward County or its Regional Planning Unit that is in accordance with the Local and Regional Water Supply Planning regulation of the Virginia Administrative Code, 9VAC25-780. However, Timmons Group will support Prince Edward County through a data collection effort. Timmons Group will review the DEQ provided spreadsheet and will collect additional information that will be required in the RWSP.

Timmons Group will collect readily available information to help the County develop the following pieces that will be part of the Plan:

- A description of existing water sources, in accordance with the requirements of 9VAC25-780-70.
- A description of existing water use, in accordance with the requirements of 9VAC25-780-80.

Timmons Group will provide an assessment of projected water demand, in accordance with the requirements of 9VAC25-780-100, only as it pertains to water demands forecast in the surface water withdrawal permit application submitted for the Sandy River Reservoir as part of the Sandy River Water Project.

Timmons Group will develop a brief technical memorandum to document the collected data to help the RWSP preparer incorporate Prince Edward data into the Plan.

**Task 2: Review & Response Period (Time & Materials)**

Once a draft of the RWSP has been completed by others, Timmons Group offers their services to review the draft RWSP before submission to DEQ. Timmons Group will review the Plan under the following categories:

- Check the Plan’s accuracy with respect to Prince Edward County data,
- Review the Plan to ensure its representative of Prince Edward County plans, especially with regard to the future Sandy River Water Project and use of the Sandy River Reservoir,
- Assess how fairly the Plan takes into account Prince Edward’s interests, goals, and planned uses of water resources with respect to the other members of the Planning Unit.

Timmons Group will not review the aspects of the Plan that pertain to other Counties in the Planning Unit. Timmons Group will provide a comment response letter with the results of their review.

**II. ANTICIPATED FEE STRUCTURE**

We propose to perform this work consistent with the fee schedule below. Invoices will be prepared monthly based upon work completed. Invoices will include a narrative outlining the work completed during the previous month and identify any necessary action items required on behalf of the Authority.

**TIME & MATERIALS (T&M) TASKS**

|                                                                                    |                 |
|------------------------------------------------------------------------------------|-----------------|
| Task 1: Regional Water Supply Plan – Supporting Data Collection (Time & Materials) | \$28,300        |
| Task 2: Review & Response Period (Time & Materials)                                | \$6,700         |
| <b>T&amp;M Budget Total</b>                                                        | <b>\$35,000</b> |

The above listed fees for time & materials tasks are based on the scope of services presented in this proposal and are budget estimates. Should the scope of services expand or substantially vary in such a way that scope and effort required increases, Timmons Group may request an additional fee for the increase in scope.

### **III. ASSUMPTIONS AND CLARIFICATIONS**

Timmons Group provides the following assumptions and clarifications regarding the Scope of Services.

- This evaluation will not include any field work to complete the RWSP. This is a desktop data collection effort only.
- It is assumed that the information required to complete the RWSP is readily available and will be provided to Timmons Group, or is already in Timmons Group's possession. Otherwise, sound engineering judgment will be used to make assumptions, or those portions of the required data will not be completed. Timmons Group has no control over other entities that may need to provide the requested data, including, but not limited to, local colleges and universities, County farming and irrigation users, or private well users for which data may be kept with the local health department.
- This scope excludes the following items that will be needed to develop the RWSP, it is assumed they are by others:
  - A description of existing water resource conditions, in accordance with the requirements of VAC25-780-90.
  - A statement of need for the regional planning unit, in accordance with the requirements of 9VAC25-780-100.
  - An alternatives analysis to address projected deficits in water supplies, in accordance with the requirements of 9VAC25-780-100.
  - A description of water management actions, in accordance with the requirements of 9VAC25-780-110 and 9VAC25-780-120.
  - A description of drought response and contingency plans for each local government in the RPU, in accordance with the requirements of 9VAC25-780-120.
  - An identification of water supply risks and regional strategies to address identified risks, in accordance with the requirements of 9VAC25-780-125.
  - A map identifying important elements discussed in the water supply plan that may include existing environmental resources, existing water sources, significant existing water uses, and proposed new sources.
- It is assumed that, in accordance with 9VAC25-780-55, Public Participation in Regional Water Supply Plans, the County will implement the requirements outlined in this section of the regulation. If Timmons Group is requested to present at a public informational meeting, then additional scope and fee will be required.
- It is assumed that, in accordance with 9VAC25-780-150, Public Notice and Public Comment Period, that a public meeting will not be requested during the 30 day public notice period. If a public meeting is required, and Timmons Group is requested to attend, then additional scope and fee will be required.

### **IV. ANTICIPATED SCHEDULE**

From the written Notice to Proceed, it is anticipated that Task 1 will be completed in 12 to 14 weeks. Task 2 schedule is dependent on completion of the Water Supply Plan by others. Once the draft Plan is received by Timmons Group, review will occur within 4 weeks.

**Prince Edward County – Regional Water Supply Plan Support – Scope & Fee Proposal – Feb 2026**

Thank you for allowing Timmons Group the opportunity to provide you with this proposal. We look forward to the opportunity of working with you. Should you have any questions or need any additional information, please don't hesitate to call.

Respectfully submitted,



**Matt Miller, PE**  
**Senior Project Manager**

Accepted by: **Prince Edward County**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Exhibit A**

**2026 BILLING RATES\***

Rates in effect 1/1/2026 - 12/31/2026

**Civil Engineering & Surveying**

| <b>TEAM MEMBER</b>                     | <b>Hourly Rate</b> | <b>TEAM MEMBER</b>            | <b>Hourly Rate</b> |
|----------------------------------------|--------------------|-------------------------------|--------------------|
| <b><u>Engineering</u></b>              |                    | <b><u>Environmental</u></b>   |                    |
| Engineer Technician                    | \$110.00           | Environmental Technician      | \$100.00           |
| Project Engineer I                     | \$130.00           | Environmental Scientist I     | \$120.00           |
| Project Engineer II / Designer         | \$145.00           | Environmental Scientist II    | \$130.00           |
| Project Engineer III / Sr. Designer    | \$170.00           | Environmental Scientist III   | \$140.00           |
| Project Manager / Sr. Project Engineer | \$195.00           | Sr. Environmental Scientist   | \$160.00           |
| Sr. Project Manager                    | \$235.00           | Environmental Project Manager | \$195.00           |
| Principal                              | \$290.00           |                               |                    |
| Sr. Principal                          | \$340.00           |                               |                    |
| <b><u>Construction Services</u></b>    |                    | <b><u>Right of Way</u></b>    |                    |
| Laboratory Manager                     | \$110.00           | Document Specialist           | \$100.00           |
| Materials Technician                   | \$85.00            | Right of Way Specialist       | \$145.00           |
| Sr. Materials Technician               | \$95.00            | Right of Way Manager          | \$160.00           |
| Construction Inspector                 | \$105.00           |                               |                    |
| Sr. Construction Inspector             | \$115.00           |                               |                    |
| Const. Material Testing Manager        | \$145.00           |                               |                    |
| <b><u>Survey</u></b>                   |                    | <b><u>Support Staff</u></b>   |                    |
| Survey Technician                      | \$115.00           | Field Intern                  | \$70.00            |
| Sr. Survey Technician                  | \$145.00           | Engineering Intern            | \$80.00            |
| SUE Project Manager                    | \$165.00           | Clerical                      | \$105.00           |
| Licensed Land Surveyor                 | \$190.00           |                               |                    |
| 1 Person Crew w/ Robot                 | \$170.00           |                               |                    |
| 2 Person Crew                          | \$190.00           |                               |                    |
| 3 Person Crew                          | \$265.00           |                               |                    |

**REIMBURSABLE EXPENSES:**

1. Any expenses, such as, printing, courier, telephone and outside consultants not listed in the Services above will be invoiced as "Time and Material"
2. Mileage will be billed at the IRS approved rate at the time services are provided.

**NOTES:**

1. Hourly rates will be utilized for Time & Materials services performed.
2. Timmons Group will provide rates for specific Construction Materials field equipment & lab tests upon request.
3. Rates will be subject to change at the beginning of each calendar year.
4. Subconsultants will be billed at cost plus 10%

**Exhibit B – Terms and Conditions**

1. **SCOPE OF SERVICES:** The Scope of Services performed under this Agreement shall be as described above. Separate Change Orders signed by authorized representatives of Timmons Group and the Client may, from time to time, describe additional or different services to be performed under this Agreement, such Change Orders are incorporated by reference herein. These Terms and Conditions shall apply to the Change Orders except to the extent expressly modified by such Change Order. Timmons Group services with regard to the specific properties covered by this Agreement and subsequent Change Orders, if any, shall hereinafter be referred to as the “Project” or “Projects.”
2. **PROCUREMENT:** Timmons Group services have been procured via the Virginia’s Growth Alliance Term Contract dated August 29, 2019.
3. **STANDARD OF CARE AND CODE COMPLIANCE:** Timmons Group shall provide its services under this Agreement consistent with the professional skill and care ordinarily provided by members of the same profession practicing in the same or similar locality under the same or similar circumstances. Timmons Group shall exercise usual and customary professional care in its efforts to comply with all applicable codes, laws, regulations and the policies of regulatory agencies in effect as of the date of the Agreement (collectively, “legal requirements”). Design changes made necessary by newly enacted codes, laws, regulations and the policies of regulatory agencies after the date of this Agreement shall be treated as an additional service subject to an executed Change Order, and Timmons Group shall be entitled to appropriate additional compensation. Timmons Group shall not be liable for any damages arising from conflicting interpretations of any legal requirements by different officials. In the event of a conflict between legal requirements applicable to the Project, Timmons Group shall notify the Client of the nature and impact of such conflict, and the Client agrees to cooperate and work with Timmons Group in an effort to resolve the conflict.
4. **INSTRUMENTS OF SERVICE:** All documents, including, but not limited to, drawings, specifications, plans, reports and other forms of electronic data prepared and furnished by Timmons Group, are Instruments of Service pursuant to this Agreement and remain the property of Timmons Group. Client may retain one such copy of all such documents, for record purposes, which documents may only be used for the Project. Any adaptation by Client of said documents, whether intentional or inadvertent, without Timmons Group’s verification shall be at Client’s sole risk and without liability or legal exposure to Timmons Group or Timmons Group’s employees. Client agrees to assume all risks associated therewith and to hold Timmons Group harmless and indemnify it from and against any claims, liabilities, damages, losses and costs, including but not limited to attorney’s fees, arising therefrom or in connection therewith.
5. **GOVERNING LAW:** This Agreement shall be governed according to the laws of the of the place of the Project, without regard to its conflicts of laws provisions.
6. **THIRD PARTY RIGHTS:** This Agreement shall not create any rights or benefits to parties other than the Client and Timmons Group.
7. **ASSIGNMENT:** This Agreement may not be assigned without the prior written consent of the Client and Timmons Group, such consent not to be unreasonably withheld.
8. **PROJECT SITE SAFETY:** Timmons Group’s Project site responsibilities are limited solely to the activities of Timmons Group and Timmons Group’s employees on the Project site. These responsibilities shall not be inferred by any party to mean that Timmons Group has responsibility for Project site safety. The Client and Timmons Group agree that Project site safety is the sole and exclusive responsibility of the Project’s owners or contractor(s). The parties likewise agree that the Project contractor(s) is solely responsible for Project means, methods, techniques, sequences of operation and procedures, and that Timmons Group shall have no obligations relating to these contractor(s) duties.
9. **LIMITATION OF LIABILITY:** To the fullest extent permitted by law, except as expressly stated in this Agreement, Timmons Group makes no representations or warranties, express or implied. Notwithstanding any other provision of this Agreement, the maximum liability, in the aggregate, to the Client and anyone claiming by or through the Client, of Timmons Group and its officers, directors, shareholders, partners, employees, agents and subconsultants, and any of them, for any and all claims, losses, or damages, including attorney’s fees, in any way related to or arising from

**Prince Edward County – Regional Water Supply Plan Support – Scope & Fee Proposal – Feb 2026**

the Project or this Agreement, shall not exceed Timmons Group's total fee under this Agreement, or \$50,000, whichever is less.

- 10. DISPUTE RESOLUTION:** In the event of any action or proceeding brought by either party against the other under this Agreement, other than default on payment, the prevailing party shall be entitled to recover all costs and expenses, including its court reporter fees, expert witness fees, and reasonable attorney's fees. In the event the account is forwarded for collection based on default of payment, the Client will be responsible for all costs incurred including attorney's fees in an amount equal to 33% of the outstanding balance. The parties agree to litigation in a court of competent jurisdiction in the jurisdiction where the Project is located.
- 11. INDEMNIFICATION:** Timmons Group agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees, against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, to the extent caused solely and directly by the negligent performance of professional services by Timmons Group or its agents under this Agreement. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Timmons Group, its officers, directors, employees and agents, against all damages, costs and liabilities, including reasonable attorney's fees, caused solely by the Client's negligent acts in connection with the Project or that of its Contractor(s), subcontractors or consultants or anyone for whom the Client is legally liable. Neither Timmons Group nor the Client shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.
- 12. MISCELLANEOUS:** This Agreement constitutes the entire agreement of the Parties. All prior agreements, whether written or oral, are merged herein and shall be of no force or effect. This Agreement cannot be changed, modified or discharged orally, but only in an agreement in writing. If any term, condition, or provision of this Agreement is found unenforceable by a court of law or equity, this Agreement shall be construed as though that term, condition, or provision did not exist, and its unenforceability shall have no effect whatsoever on the rest of this Agreement. **This represents drafting by both parties and in the event of ambiguities, the principle of interpretation against the drafter shall not apply.**



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 23  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Agenda Item:** Appointments – Board of Supervisors to Outside Agencies

---

**Summary:**

a. Staff inadvertently overlooked the re-appointment to the Poplar Hill CDA, as follows:

|                                             |                             |
|---------------------------------------------|-----------------------------|
| <u>Poplar Hill CDA – 4 Years/Concurrent</u> | <u>Current Term Expired</u> |
| Cannon Watson                               | 12/31/2025                  |

b. Additionally, Supervisor Watson is having to resign from the Board of Piedmont Senior Resources and a Board member replacement will be needed to fill his unexpired term:

|                                  |                                 |
|----------------------------------|---------------------------------|
| <u>Piedmont Senior Resources</u> | <u>Three-Year Term Expiring</u> |
| Vacancy                          | 06/30/2027                      |

**Recommendation:** Make appointments, as noted above.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 24-a  
**Department:** Finance/HR  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** FY 26 School Appropriation

**Summary:**

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate funds totaling \$272,880.45 in federal and state funds to the school operating budget as described below. There is no local match required for this appropriation.

**FY26 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept   | Object | Description                        | Debit        | Credit       |
|---------|------|--------|--------|------------------------------------|--------------|--------------|
| 3 (Rev) | 250  | 033020 | 0030   | Career & Technical (Perkins Grant) |              | \$11,953.74  |
| 3 (Rev) | 250  | 033020 | 0099   | Other Federal Funds                |              | \$104,752.00 |
| 3 (Rev) | 250  | 033020 | 0099   | Other Federal Funds                |              | \$110,000.00 |
| 3 (Rev) | 250  | 024020 | 0099   | Other State Funds                  |              | \$46,174.71  |
| 4 (Exp) | 250  | 061000 | 0001   | Instruction                        | \$272,880.45 |              |

**Attachment: Request from Superintendent Dr. Donald (Chip) Jones, Jr.**

**Recommendation:** Approve the FY26 Budget supplement and appropriate the same funds.

**SAMPLE MOTION: I MOVE THAT THE BOARD OF SUPERVISORS APPROVE THE BUDGET SUPPLEMENT REQUEST AND APPROPRIATE THE SAME FUNDS.**

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
 Jenkins \_\_\_\_\_  
 Jones \_\_\_\_\_

Pride \_\_\_\_\_  
 Townsend \_\_\_\_\_  
 Watson \_\_\_\_\_

# PRINCE EDWARD COUNTY PUBLIC SCHOOLS

**Donald (Chip) Jones, Jr., Ed.D.**

**Superintendent**

January 14, 2026

Prince Edward County  
Mr. Doug Stanley, County Administrator  
P. O. Box 382  
Farmville, VA 23901

Dear Mr. Stanley:

The Prince Edward County School Board respectfully submits this request for the appropriation of federal and state funds in the total amount of \$272,880.45 to the School Operating Budget for the FY2025-2026 fiscal year. Please note that no local match is required for this appropriation.

| <b>FY2025-2026 Updated Budget</b>            |                 |
|----------------------------------------------|-----------------|
| School Operating Budget (Original)           | \$33,014,882.00 |
| Previous Additional Appropriations           | 2,251,242.73    |
| New School Operating Budget                  | \$35,266,124.73 |
| Additional Appropriations – January 14, 2026 | 272,880.45      |
| Revised School Operating Budget              | \$35,539,005.18 |

Thank you for your consideration of this request.

Respectfully submitted,



Dr. Donald (Chip) Jones, Jr.  
Superintendent



Mrs. Lucy Carson  
Chairperson, School Board

DCJ/vmj

pc: School Board Members

Attachment

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**UNITED IN EXCELLENCE**

**Action Item 14A: Local Funds (FY2025-2026)**

**Subject:**

Request for Appropriation of Additional State and Federal Funds

**Recommendation:**

It is recommended that the Prince Edward County School Board formally request the Prince Edward County Board of Supervisors to appropriate additional state and federal funds to the School Operating Budget for the FY2025-2026 school year.

**Requested Increase:**

- \$11,953.74 – Carl Perkins Grant – Additional Appropriation – Federal
- \$46,174.71 – Restraint and Seclusion Regulations Training – Region 8 – New Appropriation – State
- \$104,752.00 – Comprehensive Literacy State Development (CLSD) Grant – Middle School – New Appropriation – Federal
- \$110,000.00 – Comprehensive Literacy State Development (CLSD) Grant – Elementary School – New Appropriation – Federal

**Rationale:**

Prince Edward County Public Schools has been awarded an additional \$272,880.45 in state and federal funds for Fiscal Year 2025-2026. These funds are designated to enhance programs and services that promote student achievement. As this funding was not incorporated into the school division’s originally adopted FY2025-2026 operating budget, approval and appropriation by the Board of Supervisors is needed to recognize the additional revenue and authorize its expenditure.

| <b>FY2025-2026 Updated Budget</b>            |                 |
|----------------------------------------------|-----------------|
| School Operating Budget (Original)           | \$33,014,882.00 |
| Previous Additional Appropriations           | 2,251,242.73    |
| New School Operating Budget                  | \$35,266,124.73 |
| Additional Appropriations – January 14, 2026 | 272,880.45      |
| Revised School Operating Budget              | \$35,539,005.18 |

**Budget:**

- Revenues – School Operating
- Expenditure – Instruction

**Legal Reference:**

Prince Edward County School Board Policies

- DA – Management of Funds

DB – Annual Budget

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# PRINCE EDWARD COUNTY PUBLIC SCHOOLS

## School Board

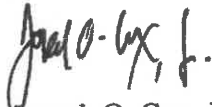
June 25, 2025

Prince Edward County  
Mr. Doug Stanley, County Administrator  
P. O. Box 382  
Farmville, VA 23901

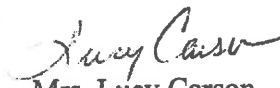
Dear Mr. Stanley:

The Prince Edward County School Board is respectfully requesting a local fund appropriation of \$345,637.55 for the School Operating budget for the FY2025-2026 school year. This amount represents the reimbursement of indirect costs through the Cares Act funding. The allocated funds will be utilized for capital improvements. Thank you for your consideration of this request.

Respectfully submitted,



Dr. Joseph O. Cox, Jr.  
Acting Superintendent



Mrs. Lucy Carson  
Chairperson, School Board

JOC/vmj

pc: School Board Members

Attachment

---

UNITED IN EXCELLENCE

35 Eagle Drive Farmville, VA 23901 | Telephone: 434-315-2150 | Fax: 434-392-1911

**Action Item 2B: Local (FY2025-2026) – Capital Improvement**

**Subject:** Request of Appropriation of Additional Funds

**Recommendation:** It is recommended that the School Board request from the Prince Edward County Board of Supervisors to appropriate \$345,637.55 to the Local Operating Budget for FY2025-2026 school year from the Cares Act Indirect Cost of FY2024-2025 school year. These funds will be used for capital improvement.

Increase: \$345,637.55 – Capital Improvement – Local Operating

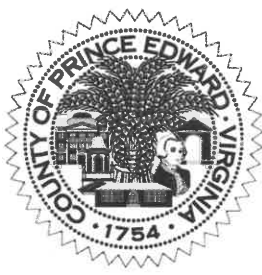
**Rationale:** Prince Edward County Public Schools is requesting funds in the amount  
\$345,637.55 be appropriated to the Local Operating Budget for FY2025-2026 school year.

**Budget:** Revenues  
Expenditure

**Legal Reference:** Prince Edward County School Board Policies

DA – Management of Funds  
DB – Annual Budget

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 25  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** County Administrator's Report

---

**SUMMARY:**

The County Administrator will provide the Board an update on additional matters or concerns of the County.

**COST:**

**ATTACHMENT:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 26-a  
**Department:** Board of Supervisors  
**Staff Contact:** Donna Nunnally  
**Agenda Item:** Treasurer's Report

---

**SUMMARY:**

The Treasurer's Report is attached.

**Cost:**

**Attachments:** Treasurer's Report

**Recommendation:**

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

**Prince Edward Board of Supervisors Treasurer's Report  
December 2025**

| <b>Bank Account Balances</b>  |              |                  |  |                  |                     |                          |
|-------------------------------|--------------|------------------|--|------------------|---------------------|--------------------------|
| <b>Name of Bank</b>           | <b>Ref #</b> | <b>Int. Rate</b> |  | <b>Int. Paid</b> | <b>Bank Balance</b> | <b>Available Balance</b> |
| Benchmark Pooled Fund Account | 7654         | 2.25             |  | \$52,660.91      | \$ 26,137,437.77    |                          |
| Benchmark Social Services     | 9746         |                  |  |                  | \$ 245,534.38       |                          |
| Benchmark School Fund         | 3352         |                  |  |                  | \$ 2,339,568.85     |                          |
| Benchmark Food Service        | 3742         |                  |  |                  | \$ 220,169.44       |                          |
| <b>TOTAL</b>                  |              |                  |  |                  |                     | <b>\$ 28,942,710.44</b>  |

| <b>Certificates of Deposit</b>     |              |                  |             |                 |                     |                          |
|------------------------------------|--------------|------------------|-------------|-----------------|---------------------|--------------------------|
|                                    | <b>Ref #</b> | <b>Int. Rate</b> | <b>Term</b> | <b>Maturity</b> | <b>Bank Balance</b> | <b>Available Balance</b> |
| <b>Benchmark</b>                   |              |                  |             |                 |                     |                          |
|                                    | 0994         | 1.00             | 24          | 01/15/26        | \$ 125,995.00       |                          |
|                                    | 0995         | 1.00             | 24          | 01/15/26        | \$ 125,995.00       |                          |
| Recreation Fund                    | 0998         | 3.55             | 36          | 02/14/27        | \$ 18,724.19        |                          |
| Benchmark 5 Yr CD-letter of credit | 0632         | 1.00             | 60          | 01/04/26        | \$ 681,565.66       | \$ 952,279.85            |
|                                    |              |                  |             |                 |                     |                          |
|                                    |              |                  |             |                 |                     |                          |
| <b>Farmers Bank</b>                |              |                  |             |                 |                     |                          |
| Underground Storage                | 2478         | 2.48             | 36          | 10/27/27        | \$ 23,797.20        | \$ 23,797.20             |
|                                    |              |                  |             |                 |                     |                          |
| Virginia Investment Pool           | 184          | 4.20             |             |                 | \$13,122,536.12     | \$13,122,536.12          |
|                                    |              |                  |             |                 |                     |                          |
|                                    |              |                  |             |                 |                     |                          |
| <b>TOTAL</b>                       |              |                  |             |                 |                     | <b>\$ 14,098,613.17</b>  |

|                    |  |  |  |  |  |                         |
|--------------------|--|--|--|--|--|-------------------------|
| <b>GRAND TOTAL</b> |  |  |  |  |  | <b>\$ 43,041,323.61</b> |
|--------------------|--|--|--|--|--|-------------------------|

**Prince Edward Board of Supervisors Treasurer's Report  
December 2024**

| <b>Bank Account Balances</b>  |              |                  |  |                  |                     |                         |
|-------------------------------|--------------|------------------|--|------------------|---------------------|-------------------------|
| <b>Name of Bank</b>           | <b>Ref #</b> | <b>Int. Rate</b> |  | <b>Int. Paid</b> | <b>Bank Balance</b> |                         |
| Benchmark Pooled Fund Account | 7654         | 2.75             |  | \$53,205.34      | \$ 23,687,018.01    |                         |
| Benchmark Social Services     | 9746         |                  |  |                  | \$ 238,239.14       |                         |
| Benchmark School Fund         | 3352         |                  |  |                  | \$ 2,819,336.14     |                         |
| Benchmark Food Service        | 3742         |                  |  |                  | \$ 136,174.64       |                         |
| <b>TOTAL</b>                  |              |                  |  |                  |                     | <b>\$ 26,880,767.93</b> |

\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances due to end of the fiscal year.

| <b>Certificates of Deposit</b>     |              |                  |             |                 |                     |                          |
|------------------------------------|--------------|------------------|-------------|-----------------|---------------------|--------------------------|
|                                    | <b>Ref #</b> | <b>Int. Rate</b> | <b>Term</b> | <b>Maturity</b> | <b>Bank Balance</b> | <b>Available Balance</b> |
| <b>Benchmark</b>                   |              |                  |             |                 |                     |                          |
|                                    | 0994         | 1.00             | 24          | 01/15/26        | \$ 124,743.62       |                          |
|                                    | 0995         | 1.00             | 24          | 01/15/26        | \$ 124,743.62       |                          |
| Recreation Fund                    | 0998         | 3.55             | 36          | 02/14/27        | \$ 18,083.17        |                          |
| Benchmark 5 Yr CD-letter of credit | 0632         | 1.00             | 60          | 01/04/26        | \$ 674,796.88       | \$ 942,367.29            |
| Benchmark Investment Acct          | L796         | 3.02             | 36          | 05/13/25        | \$ 2,206,359.62     | \$ 2,206,359.62          |
| <b>Farmers Bank</b>                |              |                  |             |                 |                     |                          |
| Underground Storage                | 2478         | 2.48             | 36          | 10/27/27        | \$ 23,216.06        |                          |
| Virginia Investment Pool           | 184          | 5.00             |             |                 | \$10,562,256.51     | \$ 10,562,256.51         |
| <b>TOTAL</b>                       |              |                  |             |                 |                     | <b>\$ 13,710,983.42</b>  |

|                    |  |  |  |  |  |                         |
|--------------------|--|--|--|--|--|-------------------------|
| <b>GRAND TOTAL</b> |  |  |  |  |  | <b>\$ 40,591,751.35</b> |
|--------------------|--|--|--|--|--|-------------------------|

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 26-b  
**Department:** County Administration  
**Staff Contact:** Crystal Baker  
**Agenda Item:** Review of Accounts & Claims

---

**SUMMARY:**

The Bill List, Mileage Reports, and County Attorney Invoices are attached.

**Cost:**

**Attachments:**

**Recommendation:**

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

ACCOUNTS PAYABLE CHECKS  
PRINCE EDWARD

FROM DATE- 1/01/2026  
TO DATE- 1/31/2026

2/02/2026

| FUND NO. | DESCRIPTION                  | \$\$\$ PAY \$\$\$ |
|----------|------------------------------|-------------------|
| 100      | GENERAL FUND                 | \$3,586,047.33    |
| 115      | CDA SPECIAL LEVY FUND        | \$100,231.00      |
| 205      | EMS DISTRICT FUND            | \$678.54          |
| 501      | WATER FUND                   | \$40.57           |
| 502      | SEWER FUND                   | \$44.85           |
| 520      |                              | \$236,312.60      |
| 741      | PIEDMONT COURT SERVICES FUND | \$5,253.04        |
| 745      |                              | \$763,876.18      |
|          | TOTAL                        | 4,692,484.11      |

| MAJOR#<br>ACCT#<br>011010 | VENDOR<br>NUMBER<br>BOARD OF SUPERVISORS                                                                                                        | VENDOR<br>NAME            | INV#                                                     | DESCRIPTION                                                                                           | AMOUNT                                               |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|----------------------------------------------------------|-------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| 3160                      | 11250 BENCHMARK COMMUNITY BANK<br>21756 LETTERPRESS COMMUNICATIONS<br>25942 PUCKETT FUNERAL HOME INC<br>32724 WINN BUS LINE INC                 | Professional Services     | 1554 ADMIN 0126<br>3462                                  | AWARD BOS<br>MAIL CHIMP<br>CREAMATION<br>TRANSPORT TO DC                                              | 66.32<br>33.13<br>1,175.00<br>3,619.00<br>4,893.45 * |
| 3161                      | 21756 LETTERPRESS COMMUNICATIONS                                                                                                                | Strategic Planning        | 3462                                                     | CTY COMM HRS DEC 25                                                                                   | 4,117.50<br>4,117.50 *                               |
| 5530                      | 11250 BENCHMARK COMMUNITY BANK<br>11250 BENCHMARK COMMUNITY BANK                                                                                | Travel-Subsistence & Lodg | 1554 ADMIN 0126<br>1554 ADMIN 0126                       | CATER TRIP TO DC<br>BOS DRINKS                                                                        | 405.00<br>143.42<br>548.42 *                         |
| 6040                      | 31339 VERIZON WIRELESS                                                                                                                          | ADP Equipment             | 242374982 1225                                           | BOARD OF SUPERVISOR                                                                                   | 557.66<br>557.66 *<br>10,117.03 **                   |
| 012110                    | COUNTY ADMINISTRATOR                                                                                                                            |                           |                                                          |                                                                                                       |                                                      |
| 2700                      | 31421 VACORP                                                                                                                                    | Worker's Compensation     | 116482 WK AUDIT                                          | WORKERS COMP AUDIT                                                                                    | 16.20<br>16.20 *                                     |
| 3160                      | 13099 DAVENPORT & COMPANY LLC<br>19947 JULIE L BASIC                                                                                            | Professional Services     | PF25-462<br>JLB-KR-02                                    | FINANCIAL ADVIS SVCS<br>KINGSVILLE ROUNDABT                                                           | 13,116.17<br>800.00<br>13,916.17 *                   |
| 5230                      | 31339 VERIZON WIRELESS                                                                                                                          | Telecommunications        | 242374982 1225                                           | COUNTY ADMIN                                                                                          | 112.41<br>112.41 *                                   |
| 6001                      | 18863 TANYA SINGLETON<br>18863 TANYA SINGLETON<br>18863 TANYA SINGLETON<br>29793 MULTI SERVICE TECHNOLOGY S<br>29793 MULTI SERVICE TECHNOLOGY S | Office Supplies           | 1227 ADMIN<br>1380<br>1445 ADMIN<br>DB3E651F<br>962850A4 | RENTAL (1) UNIT<br>(1) WATER 3RD FLOOR<br>RENTAL (1) UNIT<br>COFFEE CTY ADMIN<br>REFRESHMNTS FOR MTGS | 9.00<br>7.50<br>9.00<br>39.74<br>8.42<br>73.66 *     |
| 6009                      | 11250 BENCHMARK COMMUNITY BANK                                                                                                                  | Vehicle & Powered Equip S | 3197 ADMIN 0126                                          | DMV REGISTRATION FEE                                                                                  | 5.00<br>5.00 *<br>14,123.44 **                       |
| 012210                    | LEGAL SERVICES                                                                                                                                  |                           |                                                          |                                                                                                       |                                                      |
| 3160                      | 28062 SANDS ANDERSON PC<br>28062 SANDS ANDERSON PC                                                                                              | Professional Services     | 767121 110729<br>772405 110729                           | J R THARPE TRUCKING<br>J R THARPE TRUCKING                                                            | 541.00<br>5,935.00                                   |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                    | INV#            | DESCRIPTION         | AMOUNT       |
|-----------------|-------------------------------------------------------------|-----------------|---------------------|--------------|
| 012220          | PERSONNEL                                                   |                 |                     |              |
| 3130            | Service Awards<br>11250 BENCHMARK COMMUNITY BANK            | 781156 110729   | J R THARPE TRUCKING | 11,621.00    |
| 3199            | Purchase of Services<br>11250 BENCHMARK COMMUNITY BANK      | 1083 SEPT 25    | LEGAL SERVICES      | 3,150.00     |
|                 |                                                             |                 | ACCOUNT TOTAL       | 21,247.00 *  |
|                 |                                                             |                 | MAJOR TOTAL         | 21,247.00 ** |
| 012310          | COMMISSIONER OF REVENUE                                     |                 |                     |              |
| 2700            | Worker's Compensation<br>31421 VACORP                       | 1554 ADMIN 0126 | SERVICE AWARDS      | 335.00 *     |
| 6001            | Office Supplies<br>10259 AMAZON CAPITAL SERVICES            | 1554 ADMIN 0126 | BACKGROUND CHECK    | 15.00 *      |
|                 |                                                             |                 | ACCOUNT TOTAL       | 15.00 *      |
|                 |                                                             |                 | MAJOR TOTAL         | 350.00 **    |
| 012320          | ASSESSOR                                                    |                 |                     |              |
| 3600            | Advertising<br>15241 FARMVILLE HERALD                       | 116482 WK AUDIT | WORKERS COMP AUDIT  | 8.80 *       |
| 5530            | Travel-Subsistence & Lodg<br>11250 BENCHMARK COMMUNITY BANK |                 |                     | 8.80 *       |
|                 |                                                             |                 | ACCOUNT TOTAL       | 43.69        |
|                 |                                                             |                 | MAJOR TOTAL         | 29.24        |
| 012410          | TREASURER                                                   |                 |                     |              |
| 2700            | Worker's Compensation<br>31421 VACORP                       | 13TL-DJ1G-RHP3  | DESK FILE ORGANIZER | 16.90        |
| 3171            | Land Sale Expense - TACS<br>29041 TACS, P.C.                | 13TL-DJ1G-RHP3  | CORRECTION TAPE     | 43.69        |
| 3600            | Advertising<br>15241 FARMVILLE HERALD                       | 13TL-DJ1G-RHP3  | DESK FILE ORGANIZER | 29.24        |
|                 |                                                             |                 | ACCOUNT TOTAL       | 162.76 *     |
|                 |                                                             |                 | MAJOR TOTAL         | 171.56 **    |
| 3600            | Advertising<br>15241 FARMVILLE HERALD                       | 222498 2079091  | BRD OF EQUAL MTG AD | 197.06 *     |
|                 |                                                             |                 | ACCOUNT TOTAL       | 197.06 *     |
| 3600            | Advertising<br>15241 FARMVILLE HERALD                       | 8378 BLDG 0126  | FOOD BZA MEETING    | 106.05       |
|                 |                                                             |                 | ACCOUNT TOTAL       | 106.05 *     |
|                 |                                                             |                 | MAJOR TOTAL         | 303.11 **    |
| 2700            | Worker's Compensation<br>31421 VACORP                       | 116482 WK AUDIT | WORKERS COMP AUDIT  | 9.82 *       |
| 3171            | Land Sale Expense - TACS<br>29041 TACS, P.C.                |                 |                     | 9.82 *       |
| 3600            | Advertising<br>15241 FARMVILLE HERALD                       | INV10935        | TACS FEES           | 400.00 *     |
|                 |                                                             |                 | ACCOUNT TOTAL       | 400.00 *     |
|                 |                                                             |                 | MAJOR TOTAL         | 282.67 *     |
|                 |                                                             |                 | ACCOUNT TOTAL       | 282.67 *     |



| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                      | INV#            | DESCRIPTION          | AMOUNT                                               |
|-----------------|------------------|-----------------------------------------------------|-----------------|----------------------|------------------------------------------------------|
| 3161            | 12302            | Records Pres Grant Archiv<br>CLERK OF CIRCUIT COURT | CWWARTHEN 1025  | RECORDS GRANT        | 19,995.00 *                                          |
| 6001            | 20600            | Office Supplies<br>KEY OFFICE SUPPLY                | 8868 601450     | TONER/FILING CABINET | 1,162.28<br>1,162.28 *<br>21,158.78 **               |
| 021200          | GENERAL          | DISTRICT COURT                                      |                 |                      | ACCOUNT TOTAL                                        |
| 3160            | 18863            | Professional Services<br>TANYA SINGLETON            | 1224 GDC        | RENTAL (1)           | 9.00                                                 |
|                 | 18863            | TANYA SINGLETON                                     | 1383 GDC        | (2) WATER            | 15.00                                                |
|                 | 18863            | TANYA SINGLETON                                     | 1442 GDC        | RENTAL (1)           | 9.00                                                 |
| 6001            | 10259            | Office Supplies<br>AMAZON CAPITAL SERVICES          | 16GD-CP1C-MGH1  | INK CARTRIDGE        | 33.00 *<br>14.80<br>14.80 *<br>47.80 **              |
| 021250          | JUVENILE         | & DOMESTIC COURT                                    |                 |                      | ACCOUNT TOTAL                                        |
| 5210            | 26125            | Postal Services<br>QUADIENT LEASING USA, INC.       | Q2153834        | LEASE PAYMENT PSTG   | 438.17<br>438.17 *                                   |
| 6001            | 18863            | Office Supplies<br>TANYA SINGLETON                  | 1229 JUVENILE   | RENTAL (1) UNIT      | 9.00                                                 |
|                 | 18863            | TANYA SINGLETON                                     | 1380            | (3) WATER JDR        | 22.50                                                |
|                 | 18863            | TANYA SINGLETON                                     | 1447 JUVENILE   | RENTAL (1) UNIT      | 9.00                                                 |
| 021300          | SPECIAL          | MAGISTRATES                                         |                 |                      | ACCOUNT TOTAL<br>MAJOR TOTAL                         |
| 5230            | 31339            | Telecommunications<br>VERIZON WIRELESS              | 242374982 1225  | MAGISTRATE           | 40.50 *<br>478.67 **<br>37.47<br>37.47 *<br>37.47 ** |
| 021600          | CLERK OF THE     | CIRCUIT COURT                                       |                 |                      | ACCOUNT TOTAL<br>MAJOR TOTAL                         |
| 2700            | 31421            | Worker's Compensation<br>VACORP                     | 116482 WK AUDIT | WORKERS COMP AUDIT   | 14.86<br>14.86 *                                     |
| 5210            | 26124            | Postal Services<br>QUADIENT FINANCE USA, INC.       | 8012 6828 PSTG  | POSTAGE CIRCUIT CRT  | 500.00<br>500.00 *                                   |
| 5230            | 21319            | Telecommunications<br>BRIGHTSPEED                   | 309863799 1225  | CIRCUIT COURT CLERK  | 65.91<br>65.91 *                                     |

| MAJOR# | VENDOR NUMBER           | VENDOR NAME               | INV#            | DESCRIPTION          | ACCOUNT TOTAL | AMOUNT   |
|--------|-------------------------|---------------------------|-----------------|----------------------|---------------|----------|
| 6001   | 999999                  | Jurors/Witnesses          | JUROR 92425 DUP | JUROR                |               | 50.00 *  |
|        |                         | Office Supplies           |                 |                      |               | 50.00 *  |
|        | 18863                   | TANYA SINGLETON           | 1228 CCC        | RENTAL (1)           |               | 9.00     |
|        | 18863                   | TANYA SINGLETON           | 1384 CIRCUIT    | (2) WATER            |               | 15.00    |
|        | 18863                   | TANYA SINGLETON           | 1446 CCC        | RENTAL (1)           |               | 9.00     |
|        | 20600                   | KEY OFFICE SUPPLY         | 601671          | COPY PAPER           |               | 399.75   |
|        | 20600                   | KEY OFFICE SUPPLY         | 601672          | LEGAL PAPER          |               | 89.95    |
|        | 20600                   | KEY OFFICE SUPPLY         | 601673          | PENS/ENVE/TONER/FLAG |               | 1,116.72 |
|        | 20600                   | KEY OFFICE SUPPLY         | 601692          | TONER                |               | 69.00    |
|        |                         |                           |                 | ACCOUNT TOTAL        | 1,708.42 *    |          |
| 6012   | 29038                   | T&N PRINTING              | 527687          | 5 PLATS              |               | 28.78    |
|        | 29241                   | THOMSON REUTERS-WEST      | 852979869       | PROBATE HANDBOOK     |               | 1,133.00 |
|        |                         |                           |                 | ACCOUNT TOTAL        | 1,161.78 *    |          |
|        |                         |                           |                 | MAJOR TOTAL          | 3,500.97 **   |          |
| 021800 | LAW LIBRARY             |                           |                 |                      |               |          |
| 6012   | 22211                   | RELX INC. DBA LEXIS NEXIS | 3096209670      | DECEMBER PAYMENT     |               | 500.00   |
|        |                         |                           |                 | ACCOUNT TOTAL        | 500.00 *      |          |
|        |                         |                           |                 | MAJOR TOTAL          | 500.00 **     |          |
| 022100 | COMMONWEALTH'S ATTORNEY |                           |                 |                      |               |          |
| 2700   | 31421                   | Worker's Compensation     | 116482 WK AUDIT | WORKERS COMP AUDIT   |               | 17.68    |
|        |                         |                           |                 | ACCOUNT TOTAL        | 17.68 *       |          |
| 5510   | 12296                   | Travel-Mileage            | MILEAGE 1225    | TRAVEL MILEAGE       |               | 135.80   |
|        | 29792                   | CLARK MEGAN               | MILEAGE 1225 1  | TRAVEL MILEAGE       |               | 119.00   |
|        | 29792                   | TRENT, ELIZABETH          | MILEAGE 1225 2  | TRAVEL MILEAGE       |               | 102.20   |
|        |                         |                           |                 | ACCOUNT TOTAL        | 357.00 *      |          |
| 5530   | 11250                   | Travel-Subsistence & Lodg | 2255 CWA 0126   | HOTEL M CLARK        |               | 261.40   |
|        | 11250                   | BENCHMARK COMMUNITY BANK  | 2255 CWA 0126   | HOTEL E TRENT        |               | 261.40   |
|        | 29792                   | TRENT, ELIZABETH          | REIMB 1225 1    | DINNER EXEC CONFERNC |               | 35.04    |
|        |                         |                           |                 | ACCOUNT TOTAL        | 557.84 *      |          |
| 5899   | 11250                   | Miscellaneous             | 2255 CWA 0126   | CHRISTMAS PARTY MEAL |               | 136.51   |
|        |                         |                           |                 | ACCOUNT TOTAL        | 136.51 *      |          |
| 6001   | 10259                   | Office Supplies           | 1NJ4-FVM4-NXRV  | WALL CALENDAR        |               | 13.35    |
|        | 10259                   | AMAZON CAPITAL SERVICES   | 1NJ4-FVM4-NXRV  | POST IT TABS         |               | 14.54    |
|        | 10259                   | AMAZON CAPITAL SERVICES   | 1NJ4-FVM4-NXRV  | AA BATTERIES         |               | 17.40    |
|        | 10259                   | AMAZON CAPITAL SERVICES   | 1NJ4-FVM4-NXRV  | POST IT NOTES        |               | 43.22    |
|        | 10259                   | AMAZON CAPITAL SERVICES   | 1NJ4-FVM4-NXRV  | ADDRESS LABELS       |               | 23.87    |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME          | INVOICE#        | DESCRIPTION          | AMOUNT      |
|-----------------|-----------------------------------|-----------------|----------------------|-------------|
| 022210          | VICTIM WITNESS ASSIST STATE FUNDS |                 |                      |             |
| 2700            | Workers Comp - State Fund         |                 |                      |             |
| 31421           | VACORP                            | 116482 WK AUDIT | WORKERS COMP AUDIT   | 2.23 *      |
| 5810            | Dues & Assoc Member - Sta         |                 |                      |             |
| 31848           | VVAN                              | 03383 DUES 26   | MEMBERSHIP RENEWAL   | 2.23 *      |
| 6001            | Office Supplies - State F         |                 |                      |             |
| 20600           | KEY OFFICE SUPPLY                 | 601568          | TONER/LGL PADS       | 150.00 *    |
| 031200          | SHERIFF                           |                 |                      | 150.00 *    |
| 2700            | Worker's Compensation             |                 |                      |             |
| 31421           | VACORP                            | 116482 WK AUDIT | WORKERS COMP AUDIT   | 351.61 *    |
| 3110            | Animal Care/Services              |                 |                      |             |
| 28596           | FARMERS COOPERATIVE, INC.         | 1324051         | DOG FOOD             | 351.61 *    |
| 28596           | FARMERS COOPERATIVE, INC.         | 1324861         | DOG FOOD             | 503.84 **   |
| 3160            | Professional Services             |                 |                      |             |
| 28022           | SAFE HARBOR COUNSELING GRO        | EVAL 1225       | PROFESSIONAL SERVICE | 3,206.88 *  |
| 3110            | Repairs & Maint-Auto & Eq         |                 |                      |             |
| 14300           | EAST END MOTOR CO INC             | 0258736         | OIL CHNGE/PADS/ROTOR | 3,206.88 *  |
| 14300           | EAST END MOTOR CO INC             | 0258959         | INSPECTION/BULB      | 139.47      |
| 14300           | EAST END MOTOR CO INC             | 0259115         | BRKS/ROTRS/TPMS SENS | 71.99       |
| 14300           | EAST END MOTOR CO INC             | 0259160         | CODE RESET           | 211.46 *    |
| 14915           | EXPRESS CARE                      | 20101           | WIPR BLDS/OIL CHNGE  | 300.00      |
| 14915           | EXPRESS CARE                      | 20206           | OIL CHANGE           | 300.00 *    |
| 14915           | EXPRESS CARE                      | 20253 0126      | AIR FLTR/OIL CHANGE  | 1,001.93    |
|                 |                                   |                 |                      | 39.75       |
|                 |                                   |                 |                      | 1,188.86    |
|                 |                                   |                 |                      | 57.20       |
|                 |                                   |                 |                      | 155.96      |
|                 |                                   |                 |                      | 124.96      |
|                 |                                   |                 |                      | 124.97      |
|                 |                                   |                 | ACCOUNT TOTAL        | 1,167.48 *  |
|                 |                                   |                 | MAJOR TOTAL          | 2,236.51 ** |
|                 |                                   |                 | ACCOUNT TOTAL        | 2.23        |
|                 |                                   |                 | ACCOUNT TOTAL        | 2.23 *      |
|                 |                                   |                 | ACCOUNT TOTAL        | 150.00      |
|                 |                                   |                 | ACCOUNT TOTAL        | 150.00 *    |
|                 |                                   |                 | ACCOUNT TOTAL        | 351.61      |
|                 |                                   |                 | MAJOR TOTAL          | 351.61 *    |
|                 |                                   |                 | ACCOUNT TOTAL        | 503.84 **   |
|                 |                                   |                 | ACCOUNT TOTAL        | 3,206.88    |
|                 |                                   |                 | ACCOUNT TOTAL        | 3,206.88 *  |
|                 |                                   |                 | ACCOUNT TOTAL        | 139.47      |
|                 |                                   |                 | ACCOUNT TOTAL        | 71.99       |
|                 |                                   |                 | ACCOUNT TOTAL        | 211.46 *    |
|                 |                                   |                 | ACCOUNT TOTAL        | 300.00      |
|                 |                                   |                 | ACCOUNT TOTAL        | 300.00 *    |
|                 |                                   |                 | ACCOUNT TOTAL        | 1,001.93    |
|                 |                                   |                 | ACCOUNT TOTAL        | 39.75       |
|                 |                                   |                 | ACCOUNT TOTAL        | 1,188.86    |
|                 |                                   |                 | ACCOUNT TOTAL        | 57.20       |
|                 |                                   |                 | ACCOUNT TOTAL        | 155.96      |
|                 |                                   |                 | ACCOUNT TOTAL        | 124.96      |
|                 |                                   |                 | ACCOUNT TOTAL        | 124.97      |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME             | INV#            | DESCRIPTION           | AMOUNT     |
|-----------------|------------------|----------------------------|-----------------|-----------------------|------------|
| 3320            | 14915            | EXPRESS CARE               | 20265           | WIPR BLDS/OIL CHNGE   | 154.96     |
|                 | 14915            | EXPRESS CARE               | 20379           | OIL CHANGE            | 84.47      |
|                 | 14915            | EXPRESS CARE               | 31902           | OIL CHANGE            | 100.98     |
|                 | 14915            | EXPRESS CARE               | 32398           | OIL CHANGE            | 98.98      |
|                 | 14915            | EXPRESS CARE               | 32497           | OIL CHNGE/WIPER BLDS  | 154.96     |
|                 | 14915            | EXPRESS CARE               | 32563           | OIL CHANGE            | 103.98     |
|                 | 14915            | EXPRESS CARE               | 32822           | OIL CHANGE            | 103.98     |
|                 |                  |                            |                 | ACCOUNT TOTAL         | 3,495.94 * |
|                 | 12297            | Maintenance Service Contr  | 237083          | MONTHLY TIME BILLING  | 141.84     |
|                 | 12779            | CBIZ BENEFITS & INSURANCE  | 22848           | EVO LICENSE RENEWAL   | 383.00     |
|                 | 21767            | COMPUTER EXCHANGE          | 1100241994      | MONTHLY SUBSCRIPTION  | 200.00     |
|                 | 31339            | LEXISNEXIS RISK DATA MANAG | 6132112196      | MDT CHARGES           | 1,241.33   |
|                 |                  |                            |                 | ACCOUNT TOTAL         | 1,966.17 * |
| 3600            | 32985            | Advertising                | 640 00011 1225  | CHRISTMAS GREETING    | 95.00      |
|                 |                  | WVHL                       |                 |                       | 95.00 *    |
| 5210            | 11894            | Postal Services            | 0555SHERIFF1225 | POSTAGE               | 27.74      |
|                 |                  | BUSINESS CARD              |                 |                       | 27.74 *    |
| 5230            | 10102            | Telecommunications         | 77451 1225      | CELL. SVC/GPS TRACKER | 1,876.79   |
|                 | 20904            | AT&T MOBILITY              | 2601-0072973    | REMOTE BU/FIBER CONN  | 119.95     |
|                 | 21319            | KINEX NETWORKING SOLUTION  | 309468839 0126  | PHONE                 | 9.87       |
|                 | 21319            | BRIGHTSPEED                | 309558628 0126  | VCIN                  | 7.59       |
|                 |                  |                            |                 | ACCOUNT TOTAL         | 2,014.20 * |
| 5530            | 11894            | Travel-Subsistence & Lodg  | 0555SHERIFF1225 | MEALS                 | 14.50      |
|                 |                  | BUSINESS CARD              | REIMB 1225      | MEAL REIMBURSEMENT    | 20.93      |
|                 | 23232            | MCMILLIAN, MATT            |                 |                       | 35.43 *    |
| 5540            | 11894            | Travel-Convention and Edu  | 0555SHERIFF1225 | TRAINING              | 173.25     |
|                 |                  | BUSINESS CARD              |                 |                       | 173.25 *   |
| 5801            | 29137            | Accreditation              | 96636158943     | ROLLER MAINT. KIT     | 486.35     |
|                 |                  | THE PRODUCT CENTER         |                 |                       | 486.35 *   |
| 6001            | 11894            | Office Supplies            | 0555SHERIFF1225 | OFFICE SUPPLIES       | 161.89     |
|                 | 18863            | BUSINESS CARD              | 1223 SHERIFF    | RENTAL (2)            | 18.00      |
|                 | 18863            | TANYA SINGLETON            | 1441 SHERIFF    | RENTAL (2)            | 18.00      |
|                 | 20600            | KEY OFFICE SUPPLY          | 545 601594      | TONER                 | 150.47     |
|                 | 20600            | KEY OFFICE SUPPLY          | 545 601645      | TONER/FOLDERS         | 309.31     |
|                 | 20600            | KEY OFFICE SUPPLY          | 545 601668      | CUPS                  | 130.60     |
|                 | 29793            | MULTI SERVICE TECHNOLOGY S | CA9D5C40        | KNIVES                | 19.97      |
|                 | 29793            | MULTI SERVICE TECHNOLOGY S | C41B4A77        | OFFICE SUPPLIES       | 129.29     |
|                 |                  |                            |                 | ACCOUNT TOTAL         | 937.53 *   |
| 6004            | 28640            | Virso Comm Center Crime P  | 526776002 1225  | VIRSO SHERIFF         | 16.68      |
|                 |                  | SOUTHSIDE ELECTRIC COOP    |                 |                       | 16.68 *    |



| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                | INV#            | DESCRIPTION           | AMOUNT       |
|-----------------|------------------|-------------------------------|-----------------|-----------------------|--------------|
| 7005            | 14700            | ELLINGTON ENERGY SERVICE      | 325G 91059      | PROPANE               | 500.13       |
|                 | 14700            | ELLINGTON ENERGY SERVICE      | 325G 92100      | PROPANE               | 480.64       |
|                 | 14700            | ELLINGTON ENERGY SERVICE      | 325G 92101      | PROPANE               | 262.06       |
|                 | 15560            | FARMVILLE WHSALE ELECTRIC     | 827045          | PIPE HEAT CABLE       | 36.62        |
|                 | 28640            | SOUTHSIDE ELECTRIC COOP       | 38156001 0126   | DARLINGTON HGTS VFD   | 466.46       |
|                 |                  | Payment to Hampden-Sydney     |                 |                       | 3,536.37 *   |
|                 | 12781            | COMMAND FIRE APPARATUS        | 2014 INTL/FERRA | 20% DOWNPAYMENT       | 28,698.75    |
| 7007            | 14940            | IIA FIRE DEPARTMENT TESTIN    | INITAFD7201     | HOSE/LADDER TESTING   | 2,755.38     |
|                 | 15656            | FIRE & SAFETY EQUIP CO        | 141838          | FIRE EXT INSPECTION   | 83.75        |
|                 | 15656            | FIRE & SAFETY EQUIP CO        | 142939          | SCBA CY HYDROTEST     | 1,298.04     |
|                 | 15656            | FIRE & SAFETY EQUIP CO        | 143505          | LENS GI FACEPIECE     | 454.92       |
|                 | 15656            | FIRE & SAFETY EQUIP CO        | 143650          | SCBA CYL HYDROTEST    | 39.13        |
|                 | 15656            | FIRE & SAFETY EQUIP CO        | 144043          | FIRE EXT INSPECTION   | 232.50       |
| 7010            |                  | First Responders              |                 |                       | 4,863.72 *   |
|                 | 17776            | HAMPDEN-SYDNEY VOL FIRE       | 25-26 SUPRT 2/2 | 25-26 SUPPORT         | 2,500.00     |
| 7015            |                  | Fire Programs/ATL-Hampden     |                 |                       | 2,500.00 *   |
|                 | 12781            | COMMAND FIRE APPARATUS        | 2014 INTL/FERRA | 20% DOWNPAYMENT       | 8,651.25     |
| 7041            | 15908            | VFD Fuel                      | 2329455         | DIESEL MVFD           | 627.87       |
|                 | 17139            | FOSTER FUELS INC              | 133337 1225     | FUEL HSVFD            | 13.80        |
|                 | 17139            | HAMPDEN SYDNEY COLLEGE        | 133337 1225 2   | DIESEL HSVFD          | 312.46       |
| 8010            |                  | PE Firefighters Assoc         |                 |                       | 954.13 *     |
|                 | 25720            | PRINCE EDWARD AREA FIRE-      | 25-26 SUPRT 2/2 | 25-26 SUPPORT         | 4,000.00     |
| 032300          |                  | AMBULANCE AND RESCUE SERVICES |                 |                       | 4,000.00 *   |
| 7005            | 25880            | Prince Edward Rescue Squa     | 25-26 SUPRT 3/4 | 25-26 SUPPORT         | 61,809.96 ** |
| 7008            | 22349            | Meherrin Rescue               | 25-26 SUPRT 3/4 | 25-26 SUPPORT         | 24,500.00    |
|                 |                  | EMERGENCY SERVICES            |                 |                       | 24,500.00 *  |
| 3160            | 29280            | Professional Service E-91     | 384591 34335102 | PEC ADDRESS DATA MAIN | 6,250.00     |
| 5230            | 31339            | Telecommunications            | 242374982 1225  | EMERGENCY SERVICES    | 6,250.00 *   |
|                 |                  | VERIZON WIRELESS              |                 |                       | 30,750.00 ** |
|                 |                  | ACCOUNT TOTAL                 |                 |                       | 1,077.50     |
|                 |                  | ACCOUNT TOTAL                 |                 |                       | 1,077.50 *   |
|                 |                  | ACCOUNT TOTAL                 |                 |                       | 30.02        |
|                 |                  | ACCOUNT TOTAL                 |                 |                       | 30.02 *      |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                    | INVOICE#        | DESCRIPTION          | AMOUNT        |
|-----------------|-------------------------------------------------------------|-----------------|----------------------|---------------|
| 5420            | 25803 MARY K JENKINS<br>Lease/Comms Towers                  | LEASE PMT 0126  | LEASE PMT JAN 2026   | 500.00        |
|                 | 25803 MARY K JENKINS                                        | LEASE PMT 0226  | LEASE PMT FEB 2026   | 500.00        |
|                 |                                                             |                 | ACCOUNT TOTAL        | 1,000.00 *    |
| 5530            | 11250 BENCHMARK COMMUNITY BANK<br>Travel - Subsistence & Lo | 1554 ADMIN 0126 | FOOD EMS SAFETY MTG  | 143.63        |
|                 |                                                             |                 | ACCOUNT TOTAL        | 143.63 *      |
|                 |                                                             |                 | MAJOR TOTAL          | 2,251.15 **   |
| 033200          | REGIONAL JAIL & DETENTION                                   |                 |                      |               |
| 3196            | Purchase of Services - JD                                   |                 |                      |               |
|                 | 25375 PIEDMONT RGNL JUVENILE                                | 2412            | JUVENILE DETENTION   | 4,250.00      |
|                 | 25375 PIEDMONT RGNL JUVENILE                                | 2419            | JUVENILE DETENTION   | 500.00        |
|                 |                                                             |                 | ACCOUNT TOTAL        | 4,750.00 *    |
| 7001            | Piedmont Regional Jail                                      |                 |                      |               |
|                 | 25380 PIEDMONT REGIONAL JAIL                                | 4855            | INMATE DAYS 3RD FY26 | 560,840.78    |
|                 |                                                             |                 | ACCOUNT TOTAL        | 560,840.78 *  |
|                 |                                                             |                 | MAJOR TOTAL          | 565,590.78 ** |
| 034100          | BUILDING OFFICIAL                                           |                 |                      |               |
| 2700            | Worker's Compensation                                       |                 |                      |               |
|                 | 31421 VACORP                                                | 116482 WK AUDIT | WORKERS COMP AUDIT   | 108.80        |
|                 |                                                             |                 | ACCOUNT TOTAL        | 108.80 *      |
| 5230            | Telecommunications                                          |                 |                      |               |
|                 | 31339 VERIZON WIRELESS                                      | 242374982 1225  | BUILDING             | 77.48         |
|                 |                                                             |                 | ACCOUNT TOTAL        | 77.48 *       |
| 5540            | Travel-Convention & Educa                                   |                 |                      |               |
|                 | 29051 TATE TINA M                                           | REIMB 1225      | MONTHLY SEMINAR      | 20.00         |
|                 |                                                             |                 | ACCOUNT TOTAL        | 20.00 *       |
| 5810            | Dues & Association Member                                   |                 |                      |               |
|                 | 11250 BENCHMARK COMMUNITY BANK                              | 8378 BLDG 0126  | MEMBERSHIP WICE      | 41.60         |
|                 | 11250 BENCHMARK COMMUNITY BANK                              | 8378 BLDG 0126  | MEMBERSHIP RENEWAL   | 25.00         |
|                 | 19102 JMBCOA                                                | 2026 DUES       | ASSOCIATION DUES     | 50.00         |
|                 |                                                             |                 | ACCOUNT TOTAL        | 116.60 *      |
| 6001            | Office Supplies                                             |                 |                      |               |
|                 | 10259 AMAZON CAPITAL SERVICES                               | 1QFM-1NRY-H16V  | RECLOSE POLY BAGS    | 39.98         |
|                 | 10259 AMAZON CAPITAL SERVICES                               | 1QFM-1NRY-H16V  | BINDER CLIPS         | 5.53          |
|                 | 10259 AMAZON CAPITAL SERVICES                               | 1QFM-1NRY-H16V  | TONER                | 221.98        |
|                 | 10259 AMAZON CAPITAL SERVICES                               | 1QFM-1NRY-H16V  | STIR STICKS          | 7.49          |
|                 |                                                             |                 | ACCOUNT TOTAL        | 274.98 *      |
| 6017            | Service Fees                                                |                 |                      |               |
|                 | 11250 BENCHMARK COMMUNITY BANK                              | 8378 BLDG 0126  | PAYFLOW/PAYPAL       | 10.00         |
|                 |                                                             |                 | ACCOUNT TOTAL        | 10.00 *       |
|                 |                                                             |                 | MAJOR TOTAL          | 607.86 **     |
| 035100          | ANIMAL CONTROL                                              |                 |                      |               |
| 2700            | Worker's Compensation                                       |                 |                      |               |
|                 | 31421 VACORP                                                | 116482 WK AUDIT | WORKERS COMP AUDIT   | 84.80         |
|                 |                                                             |                 | ACCOUNT TOTAL        | 84.80 *       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                     | INV#            | DESCRIPTION           | AMOUNT             |
|-----------------|------------------|----------------------------------------------------|-----------------|-----------------------|--------------------|
| 3110            | 27524            | RIDGE ANIMAL HOSPITAL<br>Vet Care                  | 13113 407860    | VET CARE              | 420.98             |
|                 | 27524            | RIDGE ANIMAL HOSPITAL                              | 13113 407861    | VET CARE              | 813.34             |
|                 | 27524            | RIDGE ANIMAL HOSPITAL                              | 13113 408232    | VET CARE              | 248.72             |
|                 |                  |                                                    |                 | <b>ACCOUNT TOTAL</b>  | <b>1,483.04 *</b>  |
| 5230            | 21319            | Telecommunications<br>BRIGHTSPEED                  | 310119726 0126  | ANIMAL CONTROL        | 76.58              |
|                 | 31339            | VERIZON WIRELESS                                   | 242374982 1225  | ANIMAL CONTROL        | 112.41             |
|                 |                  |                                                    |                 | <b>ACCOUNT TOTAL</b>  | <b>188.99 *</b>    |
| 5899            | 16911            | Miscellaneous<br>JERRY A BROWN                     | 187377          | TRANQUILZE/CAPTRÉ DOG | 200.00             |
|                 |                  |                                                    |                 | <b>ACCOUNT TOTAL</b>  | <b>200.00 *</b>    |
| 6002            | 11250            | Supplies for Shelter<br>BENCHMARK COMMUNITY BANK   | 1554 ADMIN 0126 | PATTERSON VET ACO     | 158.31             |
|                 | 29793            | MULTI SERVICE TECHNOLOGY S                         | 3F87686E        | CAT LITTER            | 38.72              |
|                 |                  |                                                    |                 | <b>ACCOUNT TOTAL</b>  | <b>197.03 *</b>    |
| 6003            | 29793            | Shelter Food<br>MULTI SERVICE TECHNOLOGY S         | 3F87686E        | DOG FOOD              | 177.83             |
|                 |                  |                                                    |                 | <b>ACCOUNT TOTAL</b>  | <b>177.83 *</b>    |
|                 |                  |                                                    |                 | <b>MAJOR TOTAL</b>    | <b>2,331.69 **</b> |
| 043200          |                  | GENERAL PROPERTIES                                 |                 |                       |                    |
| 2700            | 31421            | Worker's Compensation<br>VACORP                    | 116482 WK AUDIT | WORKERS COMP AUDIT    | 277.55             |
|                 |                  |                                                    |                 | <b>ACCOUNT TOTAL</b>  | <b>277.55 *</b>    |
| 3310            | 10172            | Repairs/Maintenance<br>AIR CONDITIONING EQUIPMNT   | 355000508       | MS4 -TH REPLACEMENT   | 1,245.00           |
|                 | 12408            | CHEMTREAT INC                                      | CIN010959060    | JANUARY 2026          | 145.21             |
|                 | 14068            | EAGLE FIRE INC                                     | IN00159721      | FIRE SPRINKLER INSP   | 598.00             |
|                 | 24086            | OK TERMITÉ & PEST CONTROL                          | AG BLDG 1225    | PEST CONTROL          | 75.00              |
|                 | 24086            | OK TERMITÉ & PEST CONTROL                          | 56 SMI WAY 1225 | PEST CONTROL          | 75.00              |
|                 | 31167            | VALLEY BOILER INC                                  | 36173           | BOILER REPAIR         | 1,227.43           |
|                 | 31167            | VALLEY BOILER INC                                  | 36280           | PREVENT MAINT FEB 26  | 550.00             |
|                 |                  |                                                    |                 | <b>ACCOUNT TOTAL</b>  | <b>3,915.64 *</b>  |
| 3311            | 14300            | Repairs & Maint-Auto & Eq<br>EAST END MOTOR CO INC | 0259220         | INSP/OILCHNGE/WINMTR  | 784.39             |
|                 | 14300            | EAST END MOTOR CO INC                              | 0259379         | INSPECTION 14 FORD    | 20.00              |
|                 |                  |                                                    |                 | <b>ACCOUNT TOTAL</b>  | <b>804.39 *</b>    |
| 5110            | 28640            | Electrical Services<br>SOUTHIDE ELECTRIC COOP      | 114379002 0126  | SANDY RIVER           | 27.44              |
|                 | 31846            | DOMINION ENERGY VIRGINIA                           | 2786281903 0126 | COURTHOUSE            | 12,765.40          |
|                 | 31846            | DOMINION ENERGY VIRGINIA                           | 4883315659 0126 | STEPS                 | 878.17             |
|                 | 31846            | DOMINION ENERGY VIRGINIA                           | 6669158583 1225 | LIGHTS @ RICE         | 169.19             |
|                 | 31846            | DOMINION ENERGY VIRGINIA                           | 8105475944 0126 | AG BUILDING           | 2,763.32           |
|                 |                  |                                                    |                 | <b>ACCOUNT TOTAL</b>  | <b>16,603.52 *</b> |
| 5120            | 25247            | Heating Services<br>PARKER OIL COMPANY INC         | 452236 63792K10 | PROPANE COUNTY SHOP   | 712.47             |
|                 | 25247            | PARKER OIL COMPANY INC                             | 470933 63792K 2 | #2 HEATING OIL        | 814.99             |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                                                                                                                                                                                                                                                                                                                                                                                                                   | INVOICE#                                                                                                                                                                                                                          | DESCRIPTION                                                                                                                                                                                                                                                                                                     | AMOUNT                                                                                                                                     |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| 5130            | 25247 PARKER OIL COMPANY INC<br>Water & Sewer<br>TOWN OF FARMVILLE<br>TOWN OF FARMVILLE<br>TOWN OF FARMVILLE<br>TOWN OF FARMVILLE                                                                                                                                                                                                                                                                                                                          | 471695 63792K 2                                                                                                                                                                                                                   | #2 HEATING OIL                                                                                                                                                                                                                                                                                                  | 6,059.63<br>7,587.09 *                                                                                                                     |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                 | 13,646.72                                                                                                                                  |
| 5230            | 21319 BRIGHTSPEED<br>31339 VERIZON WIRELESS<br>Telecommunications                                                                                                                                                                                                                                                                                                                                                                                          | 310441360 1225<br>242374982 1225                                                                                                                                                                                                  | ELEVATOR<br>PUBLIC WORKS                                                                                                                                                                                                                                                                                        | 131.82<br>37.47<br>169.29 *                                                                                                                |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                 | 199.29                                                                                                                                     |
| 5303            | 15895 FOREMOST INSURANCE CO<br>Flood Insurance                                                                                                                                                                                                                                                                                                                                                                                                             | FLOOD INS 0126                                                                                                                                                                                                                    | POLICY 8718644169                                                                                                                                                                                                                                                                                               | 8,572.00<br>8,572.00 *                                                                                                                     |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                 | 8,572.00                                                                                                                                   |
| 5440            | 11270 BAYS TRASH REMOVAL INC<br>Portable Toilet Rental                                                                                                                                                                                                                                                                                                                                                                                                     | 343927                                                                                                                                                                                                                            | MONTHLY SERVICE                                                                                                                                                                                                                                                                                                 | 475.00<br>475.00 *                                                                                                                         |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                 | 475.00                                                                                                                                     |
| 5530            | 11250 BENCHMARK COMMUNITY BANK<br>Travel-Subsistence & Lodg                                                                                                                                                                                                                                                                                                                                                                                                | 3197 ADMIN 0126                                                                                                                                                                                                                   | LUNCH SNOW WORK                                                                                                                                                                                                                                                                                                 | 62.50<br>62.50 *                                                                                                                           |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                 | 62.50                                                                                                                                      |
| 6001            | 20600 KEY OFFICE SUPPLY<br>29793 MULTI SERVICE TECHNOLOGY S<br>Office Supplies                                                                                                                                                                                                                                                                                                                                                                             | 415 601976<br>962850A4                                                                                                                                                                                                            | PLANNER<br>CUTLERY                                                                                                                                                                                                                                                                                              | 14.95<br>7.97<br>22.92 *                                                                                                                   |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                 | 22.92                                                                                                                                      |
| 6005            | 13367 DIAMOND PAPER COMPANY<br>13367 DIAMOND PAPER COMPANY<br>27922 CINTAS CORPORATION #524<br>27922 CINTAS CORPORATION #524<br>27922 CINTAS CORPORATION #524<br>27922 CINTAS CORPORATION #524<br>Janitorial Supplies                                                                                                                                                                                                                                      | 361331<br>361713<br>4253541842<br>4254317402<br>4254884766<br>4255697973                                                                                                                                                          | JANITORIAL SUPPLIES<br>JANITORIAL SUPPLIES<br>JANITORIAL<br>JANITORIAL<br>JANITORIAL<br>JANITORIAL                                                                                                                                                                                                              | 661.26<br>622.12<br>78.94<br>78.94<br>78.94<br>78.94<br>1,599.14 *                                                                         |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                 | 1,599.14                                                                                                                                   |
| 6007            | 10259 AMAZON CAPITAL SERVICES<br>10259 AMAZON CAPITAL SERVICES<br>10259 AMAZON CAPITAL SERVICES<br>10259 AMAZON CAPITAL SERVICES<br>10259 AMAZON CAPITAL SERVICES<br>11250 BENCHMARK COMMUNITY BANK<br>11250 BENCHMARK COMMUNITY BANK<br>15560 FARMVILLE WHSALE ELECTRIC<br>16671 GRAINGER<br>16671 GRAINGER<br>18863 TANYA SINGLETON<br>18863 TANYA SINGLETON<br>18863 TANYA SINGLETON<br>21005 KORMAN SIGNS<br>21811 LOWE'S<br>Repairs and Maintenance S | 1CW6-MYJF-KQ1P<br>1CW6-MYJF-KQ1P<br>1CW6-MYJF-KQ1P<br>1CW6-MYJF-KQ1P<br>1CW6-MYJF-KQ1P<br>3197 ADMIN 0126<br>3197 ADMIN 0126<br>826489<br>9734980973<br>9758694013<br>1227 ADMIN<br>1380<br>1445 ADMIN<br>409969<br>974546-QBTEWI | RIBBON BOWS<br>CHRISTMAS BULBS<br>SALT SPREADER MOTOR<br>SALT SPREADER HUB<br>GLOVES<br>LIQUID DENATURANT<br>POINSETTIA PLANTS<br>CIRCUIT BREAKER ACO<br>SALT SPREADER/COVER<br>CEILING HEATER ACO<br>RENTAL (2) 2ND/GRND<br>(4) WATER GRND/2NDFL<br>RENTAL (2) 2ND/GRND<br>STREET SIGNS/RIVETS<br>2032 BATTERY | 15.99<br>31.98<br>178.92<br>34.89<br>17.09<br>31.91<br>143.52<br>14.56<br>1,126.87<br>685.16<br>18.00<br>30.00<br>18.00<br>240.50<br>16.13 |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                 | 1,599.14                                                                                                                                   |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME            | INV#            | DESCRIPTION           | AMOUNT       |
|-----------------|------------------|---------------------------|-----------------|-----------------------|--------------|
| 6011            | 21811            | LOWE'S                    | 979024-QAMVVZ   | CHRISTMAS TREE        | 127.27       |
|                 | 21811            | LOWE'S                    | 985555-QCHYFP   | MAINTENANCE SUPPLIES  | 87.24        |
|                 | 21811            | LOWE'S                    | 986617-QCMFEI   | PAINT/DOORLOCK/TAPE   | 41.46        |
|                 | 21811            | LOWE'S                    | 990045-QCUDWW   | CAULK GUN             | 12.05        |
|                 | 21811            | LOWE'S                    | 990045-QCUDWW   | TOOL BLADE            | 28.48        |
|                 | 21811            | LOWE'S                    | 990045-QCUDWW   | CAULK                 | 8.34         |
|                 | 21811            | LOWE'S                    | 990045-QCUDWW   | PUTTY KNIFE           | 5.68         |
|                 | 21811            | LOWE'S                    | 990287-QCUDXB   | MAINTENANCE SUPPLIES  | 48.77        |
|                 | 21811            | LOWE'S                    | 997147-PZUQVG   | MAINT SUPPLIES        | 53.74        |
|                 | 21811            | LOWE'S                    | 997381-PZUQVO   | MAINT SUPPLIES        | 53.90        |
|                 | 25680            | PRICE SUPPLY CO INC       | 2512-231656     | FLNGE/GSKT/COUPLING   | 36.13        |
|                 | 25680            | PRICE SUPPLY CO INC       | 2512-232065     | STOP REPAIR KIT       | 25.52        |
|                 | 25680            | PRICE SUPPLY CO INC       | 2512-232373     | MULTIFRM ALLANSON     | 128.97       |
|                 | 25680            | PRICE SUPPLY CO INC       | 2512-232377     | WEDGE/STOP RPR KIT    | 24.27        |
|                 | 25680            | PRICE SUPPLY CO INC       | 2512-232380     | OIL FILTERS           | 18.30        |
|                 | 28895            | MSTS RECEIVABLES LLC      | ED9960F2        | WRNCHS/PWRCORD/BLADE  | 90.94        |
|                 |                  |                           |                 | ACCOUNT TOTAL         | 3,394.58 *   |
| 043400          |                  | Uniforms & Wearing Appare |                 |                       |              |
|                 | 27922            | CINTAS CORPORATION #524   | 4253541842      | UNIFORM RENTAL        | 52.96        |
|                 | 27922            | CINTAS CORPORATION #524   | 4254317402      | UNIFORM RENTAL        | 52.96        |
|                 | 27922            | CINTAS CORPORATION #524   | 4254884766      | UNIFORM RENTAL        | 52.96        |
|                 | 27922            | CINTAS CORPORATION #524   | 42555697973     | UNIFORM RENTAL        | 52.96        |
|                 |                  |                           |                 | ACCOUNT TOTAL         | 211.84 *     |
|                 |                  |                           |                 | MAJOR TOTAL           | 43,946.35 ** |
| 043400          |                  | CANNERY                   |                 |                       |              |
| 2700            | 31421            | Worker's Compensation     | 116482 WK AUDIT | WORKERS COMP AUDIT    | 25.41 *      |
| 3161            | 31653            | Professional Services-Can | 1085            | COMM CANNERY CONTRACT | 2,916.67 *   |
|                 |                  | VIRGINIA FOOD WORKS       |                 |                       | 2,916.67 *   |
| 5110            | 28640            | Electrical Services       | 44435001 0126   | CANNERY               | 515.13 *     |
|                 |                  | SOUTHSIDE ELECTRIC COOP   |                 |                       | 515.13 *     |
| 5230            | 20904            | Telecommunications        | 2601-0073934    | CANNERY               | 94.90 *      |
|                 |                  | KINEX NETWORKING SOLUTION |                 |                       | 94.90 *      |
| 051100          |                  | HEALTH DEPARTMENT         |                 |                       |              |
| 5610            | 25840            | Payment To Local Health D | 25-26 SUPRT 3/4 | 25-26 SUPPORT         | 45,250.00 *  |
|                 |                  | PRINCE EDWARD HEALTH DPT  |                 |                       | 45,250.00 *  |
| 052500          |                  | CHAPTER X BOARD           |                 |                       |              |
| 5640            | 12928            | Payment to Crossroad Ser  | 25-26 SUPRT 3/4 | 25-26 SUPPORT         | 45,250.00 ** |
|                 |                  | CROSSROAD SERVICES BOARD  |                 |                       | 45,250.00 ** |
|                 |                  |                           |                 | ACCOUNT TOTAL         | 25,000.00 *  |
|                 |                  |                           |                 | MAJOR TOTAL           | 25,000.00 ** |

| MAJOR# | ACCT#  | VENDOR NUMBER | VENDOR NAME                | DESCRIPTION          | INV#            | AMOUNT   |
|--------|--------|---------------|----------------------------|----------------------|-----------------|----------|
| 3160   | 053500 |               | COMPREHENSIVE SERVICES ACT |                      |                 |          |
|        |        |               | CSA Programs               |                      |                 |          |
|        |        | 10121         | ACEWALL SCHOLARS           | PROFESSIONAL SERVICE | CSANO 0827 1225 | 1,900.00 |
|        |        | 10121         | ACEWALL SCHOLARS           | PROFESSIONAL SERVICE | CSANO 0827 1225 | 1,825.00 |
|        |        | 10121         | ACEWALL SCHOLARS           | PROFESSIONAL SERVICE | CSANO 2123 1225 | 1,900.00 |
|        |        | 10121         | ACEWALL SCHOLARS           | PROFESSIONAL SERVICE | CSANO 7974 1225 | 1,900.00 |
|        |        | 10121         | ACEWALL SCHOLARS           | PROFESSIONAL SERVICE | CSANO 9839 1225 | 1,900.00 |
|        |        | 11147         | BANDY REBECCA              | PROFESSIONAL SERVICE | 11967363 1225   | 56.12    |
|        |        | 12929         | CROSSROADS SERVICES BD     | PROFESSIONAL SERVICE | CSANO 0827 1225 | 367.31   |
|        |        | 12929         | CROSSROADS SERVICES BD     | PROFESSIONAL SERVICE | CSANO 1600 1225 | 550.00   |
|        |        | 12929         | CROSSROADS SERVICES BD     | PROFESSIONAL SERVICE | CSANO 2105 1225 | 550.00   |
|        |        | 12929         | CROSSROADS SERVICES BD     | PROFESSIONAL SERVICE | CSANO 2123 1225 | 367.31   |
|        |        | 12929         | CROSSROADS SERVICES BD     | PROFESSIONAL SERVICE | CSANO 3062 1225 | 550.00   |
|        |        | 12929         | CROSSROADS SERVICES BD     | PROFESSIONAL SERVICE | CSANO 3810 1225 | 367.31   |
|        |        | 12929         | CROSSROADS SERVICES BD     | PROFESSIONAL SERVICE | CSANO 3816 1225 | 367.31   |
|        |        | 12929         | CROSSROADS SERVICES BD     | PROFESSIONAL SERVICE | CSANO 4310 1225 | 550.00   |
|        |        | 12929         | CROSSROADS SERVICES BD     | PROFESSIONAL SERVICE | CSANO 9839 1225 | 367.31   |
|        |        | 12929         | CROSSROADS SERVICES BD     | PROFESSIONAL SERVICE | 21221544 1225   | 550.00   |
|        |        | 12964         | CUMBERLAND HOSPITAL LLC    | PROFESSIONAL SERVICE | CSANO 1600 1225 | 4,590.00 |
|        |        | 15965         | FULCRUM COUNSELORS, LLC    | PROFESSIONAL SERVICE | CSANO 2583 1225 | 1,015.00 |
|        |        | 15965         | FULCRUM COUNSELORS, LLC    | PROFESSIONAL SERVICE | CSANO 3645 1225 | 1,400.00 |
|        |        | 15965         | FULCRUM COUNSELORS, LLC    | PROFESSIONAL SERVICE | CSANO 3810 1225 | 1,190.00 |
|        |        | 15965         | FULCRUM COUNSELORS, LLC    | PROFESSIONAL SERVICE | CSANO 3816 1225 | 665.00   |
|        |        | 15965         | FULCRUM COUNSELORS, LLC    | PROFESSIONAL SERVICE | CSANO 4876 1225 | 560.00   |
|        |        | 15965         | FULCRUM COUNSELORS, LLC    | PROFESSIONAL SERVICE | CSANO 5273 1225 | 892.50   |
|        |        | 15965         | FULCRUM COUNSELORS, LLC    | PROFESSIONAL SERVICE | CSANO 5642 1225 | 87.50    |
|        |        | 15965         | FULCRUM COUNSELORS, LLC    | PROFESSIONAL SERVICE | 35536112802IDBC | 735.00   |
|        |        | 22505         | MITCHELL MELVIN            | PROFESSIONAL SERVICE | 11902270 1225   | 861.00   |
|        |        | 23872         | NORTH SPRING BEHAVIORAL    | PROFESSIONAL SERVICE | CSANO 2105 1225 | 4,550.70 |
|        |        | 23872         | NORTH SPRING BEHAVIORAL    | PROFESSIONAL SERVICE | CSANO 3062 1225 | 4,550.70 |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | CSANO 1164 1225 | 4,307.10 |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | CSANO 2664 0625 | 293.00   |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | CSANO 2664 1225 | 4,307.10 |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | CSANO 4258 0625 | 364.00   |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | CSANO 4258 1225 | 5,350.80 |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | CSANO 4310 1225 | 4,110.75 |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | CSANO 6490 1225 | 5,350.80 |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | CSANO 9440 0625 | 293.00   |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | CSANO 9440 1225 | 4,307.10 |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | CSANO1164 06252 | 293.00   |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | VCSA 1164 0825  | 3,076.50 |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | VCSA 1164 0925  | 6,460.65 |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | VCSA 1164 1025  | 6,768.30 |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | VCSA 2664 0825  | 3,076.50 |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | VCSA 2664 0925  | 6,460.65 |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | VCSA 2664 1025  | 6,768.30 |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | VCSA 4258 0825  | 3,822.00 |
|        |        | 27578         | SH VARSITY ACQUISITION SUB | PROFESSIONAL SERVICE | VCSA 4258 0925  | 8,026.20 |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME      | INVENTORY#      | DESCRIPTION   | AMOUNT        |
|-----------------|-------------------------------|-----------------|---------------|---------------|
| 053501          | OTHER WELFARE/SOCIAL SERVICES |                 |               |               |
| 5608            | SCOPE/Meals on Wheels         | 25-26 SUPRT 2/2 | 25-26 SUPPORT | 2,500.00 *    |
| 5609            | Piedmont Senior Resources     | 25-26 SUPRT 3/4 | 25-26 SUPPORT | 7,738.25 *    |
| 5610            | STEPS Inc                     | 25-26 SUPRT 3/4 | 25-26 SUPPORT | 5,000.00 *    |
| 5613            | Jolly Glee Senior Citizen     | 25-26 SUPRT 2/2 | 25-26 SUPPORT | 1,500.00      |
| 5615            | STEPS-Community Action Pr     | 25-26 SUPRT 3/4 | 25-26 SUPPORT | 1,500.00 *    |
| 5637            | FACES                         | 25-26 SUPRT 2/2 | 25-26 SUPPORT | 5,542.75 *    |
| 5651            | STEPS Madeline's House        | 25-26 SUPRT 3/4 | 25-26 SUPPORT | 3,750.00 *    |
| 5652            | Heart of Virginia Free Cl     | 25-26 SUPRT 2/2 | 25-26 SUPPORT | 5,000.00 *    |
| 5654            | Habitat for Humanity          | 25-26 SUPRT 2/2 | 25-26 SUPPORT | 3,000.00      |
| 5662            | Southside VA ASAP             | 25-26 SUPRT 2/2 | 25-26 SUPPORT | 2,500.00 *    |
| 5670            | Piedmont Area Veterans C      | 25-26 SUPRT 3/4 | 25-26 SUPPORT | 3,750.00      |
|                 | PIEDMONT AREA VETERANS COU    |                 |               | 42,781.00 **  |
|                 |                               |                 | ACCOUNT TOTAL | 11,592.00 *   |
|                 |                               |                 | MAJOR TOTAL   | 186,069.65 ** |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME            | INV#            | DESCRIPTION          | ACCOUNT TOTAL | AMOUNT       |
|-----------------|------------------|---------------------------|-----------------|----------------------|---------------|--------------|
| 061100          | 14466            | ELDER FRIEDMAN & ALLEN PC | 11252           | CARTER ALLEN REC CRT | 5,000.00 *    | 5,000.00 *   |
| 3163            |                  | Defense Attorney          |                 |                      |               |              |
| 5230            | 19810            | JONES-CHAMBERS TATIANA    | REIMB 1225      | STRAIGHT TALK PLAN   | 32.22         | 32.22        |
|                 | 31339            | VERIZON WIRELESS          | 242374982 1225  | RECOVERY COURT       | 37.47         | 37.47        |
| 6024            | 27159            | Drug Testing Kits         | 865360          | TESTING MATERIALS    | 418.94        | 418.94       |
|                 |                  | REDWOOD TOXICOLOGY LAB    |                 |                      | 418.94 *      | 418.94 *     |
| 068100          |                  | CONTRIBUTIONS TO COLLEGES |                 |                      | 5,488.63 **   | 5,488.63 **  |
| 5640            | 28960            | Payment To Community Coll | 25-26 SUPRT 2/2 | 25-26 SUPPORT        | 4,381.00      | 4,381.00 *   |
| 5643            | 21824            | Longwood Small Bus Dev Ce | 25-26 SUPRT 2/2 | 25-26 SUPPORT        | 3,000.00      | 3,000.00 *   |
|                 |                  | LONGWOOD SMALL BUSINESS   |                 |                      | 3,000.00 *    | 3,000.00 *   |
| 072200          |                  | MUSEUMS                   |                 |                      | 7,381.00 **   | 7,381.00 **  |
| 5641            | 27650            | Robert R. Moton Museum    | 25-26 SUPRT 2/2 | 25-26 SUPPORT        | 4,250.00      | 4,250.00 *   |
|                 |                  | ROBERT RUSSA MOTON MUSEUM |                 |                      | 4,250.00 *    | 4,250.00 **  |
| 073500          |                  | PUBLIC LIBRARY            |                 |                      | 81,034.00     | 81,034.00 *  |
| 5640            | 15400            | Contribution To Library   | 25-26 SUPRT 3/4 | 25-26 SUPPORT        | 81,034.00 *   | 81,034.00 ** |
|                 |                  | FARMVILLE-PE COMM LIBRARY |                 |                      | 81,034.00 **  | 81,034.00 ** |
| 081100          |                  | PLANNING                  |                 |                      | 253.99        | 253.99 *     |
| 2700            | 31421            | Worker's Compensation     | 116482 WK AUDIT | WORKERS COMP AUDIT   | 253.99 *      | 253.99 *     |
| 5230            | 31339            | Telecommunications        | 242374982 1225  | PLANNING             | 435.03        | 435.03 *     |
|                 |                  | VERIZON WIRELESS          |                 |                      | 435.03 *      | 435.03 *     |
| 6001            | 18863            | Office Supplies           | 1443 COM DEV    | RENTAL (1) UNIT      | 9.00          | 9.00 *       |
|                 |                  | TANYA SINGLETON           |                 |                      | 9.00 *        | 9.00 **      |
|                 |                  |                           |                 |                      | 698.02 **     | 698.02 **    |

| MAJOR#<br>ACCT#<br>081200 | VENDOR<br>NUMBER<br>COMMUNITY DEVELOPMENT | VENDOR<br>NAME                                          | INV#            | DESCRIPTION           | AMOUNT       |
|---------------------------|-------------------------------------------|---------------------------------------------------------|-----------------|-----------------------|--------------|
| 5648                      | 29332                                     | Farmville Airport<br>TOWN OF FARMVILLE                  | 25-26 SUPRT 2/2 | 25-26 SUPPORT         | 3,800.00 *   |
| 5650                      | 29332                                     | Farmville Area Bus<br>TOWN OF FARMVILLE                 | 25-26 SUPRT 3/4 | 25-26 SUPPORT         | 3,800.00 *   |
| 5655                      | 13763                                     | Downtown Farmville<br>DOWNTOWN FARMVILLE                | 25-26 SUPRT 2/2 | 25-26 SUPPORT         | 6,250.00 *   |
| 081500                    |                                           | ECONOMIC DEVELOPMENT                                    |                 |                       | 4,000.00     |
| 2700                      | 31421                                     | Worker's Compensation<br>VACORP                         | 116482 WK AUDIT | WORKERS COMP AUDIT    | 4,000.00 *   |
| 5230                      | 31339                                     | Telecommunications<br>VERIZON WIRELESS                  | 242374982 1225  | ECONOMIC DEV          | 14,050.00 ** |
| 5530                      | 11250                                     | Travel-Subsistence & Lodg<br>BENCHMARK COMMUNITY BANK   | 8386 ED 0126    | MEAL CONFERENCE       | 2.24         |
|                           | 11250                                     | BENCHMARK COMMUNITY BANK                                | 8386 ED 0126    | MEAL CONFERENCE       | 2.24 *       |
|                           | 11250                                     | BENCHMARK COMMUNITY BANK                                | 8386 ED 0126    | MEAL CONFERENCE       | 37.47        |
|                           | 11250                                     | BENCHMARK COMMUNITY BANK                                | 8386 ED 0126    | WESTIN HOTEL CONFERN  | 37.47 *      |
| 6001                      | 10259                                     | Office Supplies<br>AMAZON CAPITAL SERVICES              | 1CNT-PNR6-GT93  | HAND SANITIZER        | 8.75         |
| 081600                    |                                           | TOURISM                                                 |                 |                       | 67.40        |
| 2700                      | 31421                                     | Worker's Compensation<br>VACORP                         | 116482 WK AUDIT | WORKERS COMP AUDIT    | 56.30        |
| 3600                      | 21756                                     | Advertising<br>LETTERPRESS COMMUNICATIONS               | 3462            | TRSM IMPLE HRS 1225   | 353.12       |
| 3700                      | 21756                                     | Transient Occupancy Tax E<br>LETTERPRESS COMMUNICATIONS | 3462            | TRMS PR MLTWTJR JAN26 | 485.57 *     |
|                           | 28068                                     | SANDRA C HANGER                                         | 20250050        | 2021 0057 PEC WAYFND  | 15.32 *      |
| 5130                      | 29332                                     | Water & Sewer<br>TOWN OF FARMVILLE                      | VSTR CTR 1225   | WATER/SEWER           | 15.32 *      |
| 5230                      | 20904                                     | Telecommunications<br>KINEX NETWORKING SOLUTION         | 2601-0073931    | VISITOR CENTER        | 540.60 **    |
|                           |                                           | ACCOUNT TOTAL                                           |                 |                       | 2.57         |
|                           |                                           | ACCOUNT TOTAL                                           |                 |                       | 2.57 *       |
|                           |                                           | ACCOUNT TOTAL                                           |                 |                       | 472.50       |
|                           |                                           | ACCOUNT TOTAL                                           |                 |                       | 472.50 *     |
|                           |                                           | ACCOUNT TOTAL                                           |                 |                       | 175.00       |
|                           |                                           | MAJOR TOTAL                                             |                 |                       | 1,260.00     |
|                           |                                           | ACCOUNT TOTAL                                           |                 |                       | 1,435.00 *   |
|                           |                                           | ACCOUNT TOTAL                                           |                 |                       | 53.04        |
|                           |                                           | ACCOUNT TOTAL                                           |                 |                       | 53.04 *      |
|                           |                                           | ACCOUNT TOTAL                                           |                 |                       | 111.85       |
|                           |                                           | ACCOUNT TOTAL                                           |                 |                       | 111.85 *     |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                     | INV#            | DESCRIPTION           | AMOUNT      |
|-----------------|------------------|------------------------------------|-----------------|-----------------------|-------------|
| 5897            | 31903            | VIRGINIA'S RETREAT                 | 25-26 SUPRT 2/2 | 25-26 SUPPORT         | 2,250.00 *  |
|                 |                  | Office Supplies                    |                 |                       | 2,250.00 *  |
| 6001            | 10259            | AMAZON CAPITAL SERVICES            | 1CNT-PNR6-GT93  | HAND SANITIZER        | 14.18       |
|                 | 10259            | AMAZON CAPITAL SERVICES            | 1CNT-PNR6-GT93  | HAND SANITIZER        | 14.08       |
|                 | 10259            | AMAZON CAPITAL SERVICES            | 1CNT-PNR6-GT93  | HDMI CABLE 10FT       | 5.12        |
|                 |                  |                                    |                 |                       | 33.38 *     |
|                 |                  |                                    |                 |                       | 4,358.34 ** |
|                 |                  |                                    |                 | ACCOUNT TOTAL         |             |
|                 |                  |                                    |                 | MAJOR TOTAL           |             |
| 082400          |                  | SOIL & WATER CONSERVATION DISTRICT |                 |                       |             |
| 5641            | 25440            | PIEDMONT SOIL & WATER              | 25-26 SUPRT 3/4 | 25-26 SUPPORT         | 2,960.00 *  |
|                 |                  | Donation - PS&WCD                  |                 |                       | 2,960.00 *  |
|                 |                  |                                    |                 |                       | 2,960.00 ** |
|                 |                  |                                    |                 | ACCOUNT TOTAL         |             |
|                 |                  |                                    |                 | MAJOR TOTAL           |             |
| 083500          |                  | COOPERATIVE EXTENSION OFFICE       |                 |                       |             |
| 5230            | 21319            | BRIGHTSPEED                        | 309520098 1225  | PE COOP EXT SVC       | 114.14 *    |
|                 |                  | Telecommunications                 |                 |                       | 114.14 *    |
| 5540            | 14802            | ERIN SMALL                         | AIRFARE 0126    | AIRFARE/BAGS/PARK     | 548.37      |
|                 | 14802            | ERIN SMALL                         | HOTEL 0126      | AIR B&B CONFERENCE    | 738.87      |
|                 | 14802            | ERIN SMALL                         | RENTAL 0126     | RENTAL CAR CONFERENCE | 135.11      |
|                 |                  |                                    |                 |                       | 1,422.35 *  |
|                 |                  |                                    |                 |                       | 1,536.49 ** |
|                 |                  |                                    |                 | ACCOUNT TOTAL         |             |
|                 |                  |                                    |                 | MAJOR TOTAL           |             |
| 091000          |                  | GENERAL EXPENSE                    |                 |                       |             |
| 5230            | 10162            | ADVERNOLOGY, INC                   | H0607           | JANUARY EMAIL HOST    | 44.99       |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073937    | COUNTY ADMIN          | 140.30      |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073938    | PLANNING/BUILDING     | 17.45       |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073939    | SHERIFF               | 102.20      |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073940    | MAGISTRATE            | 55.35       |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073941    | COMMISSIONER OF REV   | 71.80       |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073942    | VICTIM WITNESS        | 15.45       |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073943    | TREASURER             | 70.85       |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073944    | PIEDMONT HEALTH DIST  | 60.30       |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073945    | GENERAL DIST COURT    | 70.30       |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073946    | COMMONWEALTH ATTY     | 71.80       |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073947    | JUVENILE PROB/PAROLE  | 55.85       |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073948    | HEALTH DEPT           | 88.75       |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073949    | REGISTRAR             | 55.35       |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073950    | CIRCUIT COURT CLERK   | 116.20      |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073951    | CIRCUIT COURT         | 55.35       |
|                 | 20904            | KINEX NETWORKING SOLUTION          | 2601-0073952    | JUVENILE DOMESTIC     | 55.35       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME         | INVT#           | DESCRIPTION          | AMOUNT          |
|-----------------|----------------------------------|-----------------|----------------------|-----------------|
| 5803            | Internal Fuel Account            |                 |                      |                 |
|                 | 15908 FOSTER FUELS INC           | 546715 001 0126 | INTERNET             | 632.00          |
|                 | 15908 FOSTER FUELS INC           | 546715 003 0126 | HEALTH DEPT WIFI     | 132.64          |
|                 | 15908 FOSTER FUELS INC           |                 |                      | 1,912.28 *      |
|                 |                                  |                 | ACCOUNT TOTAL        |                 |
|                 |                                  |                 |                      | 2,577.67        |
|                 |                                  |                 |                      | 2,083.59        |
|                 |                                  |                 |                      | 2,398.66        |
|                 |                                  |                 | ACCOUNT TOTAL        | 7,059.92 *      |
|                 |                                  |                 | MAJOR TOTAL          | 8,972.20 **     |
| 094000          | CAPITAL PROJECTS                 |                 |                      |                 |
| 0002            | Computer System                  |                 |                      |                 |
|                 | 10259 AMAZON CAPITAL SERVICES    | 1W4V-HQKQ-LWG4  | (6) DOCUMENT SCANNER | 1,302.00        |
|                 | 10259 AMAZON CAPITAL SERVICES    | 1W4V-HQKQ-LWG4  | PRINTER              | 305.89          |
|                 | 10259 AMAZON CAPITAL SERVICES    | 1W4V-HQKQ-LWG4  | (6) PROTECT PLANS    | 227.94          |
|                 |                                  |                 | ACCOUNT TOTAL        | 1,835.83 *      |
| 0053            | Capital Improvement Plan         |                 |                      |                 |
|                 | 27868 SUB-AQUATICS INC           | INV-NC8005      | MOBILE BREATH AIR TR | 158,127.67      |
|                 |                                  |                 | ACCOUNT TOTAL        | 158,127.67 *    |
| 0250            | School - CIP                     |                 |                      |                 |
|                 | 14747 ENGLISH CONSTRUCTION COMPA | PMT APP 12      | PEC SCHL ADD/RENO    | 2,016,101.21    |
|                 | 22740 MOSELEY ARCHITECTS PC      | 622844-131      | 622844 RENO PEC SCHL | 82,037.51       |
|                 | 32697 WILLIAMS SCOTSMAN INC      | 9025314537      | ELEMENTARY SCHL PRJT | 7,275.00        |
|                 | 32697 WILLIAMS SCOTSMAN INC      | 9025314556      | ELEMENTARY SCHL PRJT | 7,275.00        |
|                 | 32697 WILLIAMS SCOTSMAN INC      | 9025314573      | ELEMENTARY SCHL PRJT | 7,275.00        |
|                 | 32697 WILLIAMS SCOTSMAN INC      | 9025314592      | ELEMENTARY SCHL PRJT | 7,275.00        |
|                 | 32697 WILLIAMS SCOTSMAN INC      | 9025378081      | ELEMENTARY SCHL PRJT | 7,275.00        |
|                 | 32697 WILLIAMS SCOTSMAN INC      | 9025378091      | ELEMENTARY SCHL PRJT | 7,275.00        |
|                 | 32697 WILLIAMS SCOTSMAN INC      | 9025378100      | ELEMENTARY SCHL PRJT | 7,275.00        |
|                 | 32697 WILLIAMS SCOTSMAN INC      | 9025378110      | ELEMENTARY SCHL PRJT | 7,474.00        |
|                 | 32697 WILLIAMS SCOTSMAN INC      | 9025378120      | ELEMENTARY SCHL PRJT | 2,380.00        |
|                 | 32697 WILLIAMS SCOTSMAN INC      | 9025378132      | ELEMENTARY SCHL PRJT | 2,380.00        |
|                 | 32697 WILLIAMS SCOTSMAN INC      | 9025378140      | ELEMENTARY SCHL PRJT | 2,380.00        |
|                 | 32697 WILLIAMS SCOTSMAN INC      | 9025378150      | ELEMENTARY SCHL PRJT | 2,380.00        |
|                 |                                  |                 | ACCOUNT TOTAL        | 2,166,057.72 *  |
| 0302            | Radio Project-Countywide         |                 |                      |                 |
|                 | 12944 CTA CONSULTANTS, LLC       | 1036            | EMS COMM SYSTEM      | 15,000.00       |
|                 |                                  |                 | ACCOUNT TOTAL        | 15,000.00 *     |
|                 |                                  |                 | MAJOR TOTAL          | 2,341,021.22 ** |
|                 |                                  |                 | FUND TOTAL           | 3,586,047.33    |

AP375H  
2/02/2026  
FUND # - 115

CDA SPECIAL LEVY FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/01/2026 -- 1/31/2026

AFTER CHECKS  
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| MAJOR# | VENDOR NUMBER    | VENDOR NAME                                        | INV#            | DESCRIPTION   | AMOUNT        |
|--------|------------------|----------------------------------------------------|-----------------|---------------|---------------|
| 012110 | CDA SPECIAL LEVY |                                                    |                 |               |               |
| 0001   | 25545            | Special Levy Payment to C<br>POPLAR HILL COMMUNITY | SPECIALLEVY0126 | CDA LEVY      | 100,231.00    |
|        |                  |                                                    |                 | ACCOUNT TOTAL | 100,231.00 *  |
|        |                  |                                                    |                 | MAJOR TOTAL   | 100,231.00 ** |
|        |                  |                                                    |                 | FUND TOTAL    | 100,231.00    |

| MAJOR# | ACCT#  | VENDOR NUMBER | VENDOR NAME            | INV#           | DESCRIPTION     | AMOUNT    |
|--------|--------|---------------|------------------------|----------------|-----------------|-----------|
| 7010   | 032301 | 11491         | Hampden Sydney EMS     |                |                 |           |
|        |        | 15656         | ARC3 GASES             | 0012526250     | OXYGEN/TEST     | 129.71    |
|        |        | 17004         | FIRE & SAFETY EQUIP CO | 146034         | STETHOSCOPE     | 115.00    |
|        |        | 31284         | HALEY AUTO MALL        | 66927766/1     | 2011 CHEV TAHOE | 233.83    |
|        |        |               | VIRGINIA ASSOC OF      | 1393244-860572 | DUES            | 200.00    |
|        |        |               |                        |                | ACCOUNT TOTAL   | 678.54 *  |
|        |        |               |                        |                | MAJOR TOTAL     | 678.54 ** |
|        |        |               |                        |                | FUND TOTAL      | 678.54    |

AP375H  
2/02/2026  
FUND # - 501

WATER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/01/2026 -- 1/31/2026

AFTER CHECKS  
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| MAJOR# | VENDOR NUMBER | VENDOR NAME                     | INV#            | DESCRIPTION   | AMOUNT   |
|--------|---------------|---------------------------------|-----------------|---------------|----------|
| 043200 | 29332         | GENERAL PROPERTIES              |                 |               |          |
| 5130   | 29332         | Water Service TOWN OF FARMVILLE |                 |               |          |
|        |               |                                 | WATER TANK 1225 | WATER/SEWER   | 40.57    |
|        |               |                                 |                 |               | 40.57 *  |
|        |               |                                 |                 |               | 40.57 ** |
|        |               |                                 |                 | ACCOUNT TOTAL |          |
|        |               |                                 |                 | MAJOR TOTAL   |          |
|        |               |                                 |                 | FUND TOTAL    | 40.57    |

| MAJOR# | VENDOR NUMBER | VENDOR NAME                                     | INV#       | DESCRIPTION   | AMOUNT   |
|--------|---------------|-------------------------------------------------|------------|---------------|----------|
| 5110   | 31846         | Electrical Services<br>DOMINION ENERGY VIRGINIA | 4148700281 | SEWER PUMP    | 44.85    |
|        |               |                                                 |            |               | 44.85 *  |
|        |               |                                                 |            |               | 44.85 ** |
|        |               |                                                 |            | ACCOUNT TOTAL | 44.85    |
|        |               |                                                 |            | MAJOR TOTAL   | 44.85    |
|        |               |                                                 |            | FUND TOTAL    | 44.85    |

| MAJOR# | ACCT#  | VENDOR NUMBER | VENDOR NAME                                          | INVOICE#        | DESCRIPTION          | ACCOUNT TOTAL | AMOUNT     |
|--------|--------|---------------|------------------------------------------------------|-----------------|----------------------|---------------|------------|
| 2700   | 042300 | 31421         | VACORP<br>Workers Compensation                       | 116482          | WK AUDIT             |               | 1,639.39 * |
| 3310   |        | 14300         | EAST END MOTOR CO INC<br>Repairs/Maintenance         | 0258504         | EXHST PRESSURE SENSR |               | 218.40     |
|        |        | 21830         | LUCK STONE CORPORATION                               | IV-102303492    | VDOT #26 PROSPECT    |               | 276.00     |
|        |        | 22234         | THC ENTERPRISES                                      | SWO028547-1     | RPR COMPACTOR PROSPC |               | 639.60     |
|        |        | 22910         | ANTHONY DEMARCO                                      | 000570          | (5) 24X18 SS YS      |               | 100.00     |
|        |        | 28895         | MSTS RECEIVABLES LLC                                 | 94724FF2        | RAKE/BROOM/TORCH/    |               | 70.96      |
| 3311   |        | 21811         | LOWE'S<br>Repairs & Maint-Auto & Eq                  | 986354-QCMFFO   | HMR/BIT/ANCHR/WASHRS |               | 1,304.96 * |
| 3840   |        | 10254         | REPUBLIC SERVICES #974<br>Contract Landfill - POS    | 0974-000669531  | TRASH COLLECTION     |               | 597.65     |
|        |        | 10254         | REPUBLIC SERVICES #974                               | 0974-000669532  | TRASH COLLECTION     |               | 210.21     |
|        |        | 10254         | REPUBLIC SERVICES #974                               | 0974-000669533  | TRASH COLLECTION     |               | 210.21     |
| 3841   |        | 14574         | ELITE RECYCLING LLC<br>Purchase of Service - Rec     | 073919          | RECYCLING            |               | 1,018.07 * |
|        |        | 14723         | EMANUEL TIRE MANAGEMENT AP                           | ETAP-WP4037     | TIRE RECYCLING       |               | 3,698.20   |
| 5110   |        | 28640         | SOUTHSIDE ELECTRIC COOP<br>Electrical Services       | 114379001 0126  | DARLINGTON HTGS SITE |               | 113.75     |
|        |        | 28640         | SOUTHSIDE ELECTRIC COOP                              | 114379003 1225  | RECYCLE CENTER       |               | 140.41     |
|        |        | 31846         | DOMINION ENERGY VIRGINIA                             | 1658773 0126    | NEW WORSHAM SITE     |               | 61.46      |
|        |        | 31846         | DOMINION ENERGY VIRGINIA                             | 19649370 0126   | WORSHAM TEMP SITE    |               | 77.54      |
|        |        | 31846         | DOMINION ENERGY VIRGINIA                             | 5181167213 1225 | SCLHSE LEACHATE PUMP |               | 62.14      |
|        |        | 31846         | DOMINION ENERGY VIRGINIA                             | 5242362 0126    | RICE CONV SITE       |               | 201.94     |
| 5230   |        | 20904         | KINEX NETWORKING SOLUTION<br>Telecommunications      | 2601-0073932    | RICE CONV SITE       |               | 657.24 *   |
|        |        | 20904         | KINEX NETWORKING SOLUTION                            | 2601-0073935    | DARLINGTON HGTS SITE |               | 94.90      |
|        |        | 20904         | KINEX NETWORKING SOLUTION                            | 2601-0073936    | PROSPECT CONV SITE   |               | 94.90      |
|        |        | 21319         | BRIGHTSPEED                                          | 309480181 1225  | GREEN BAY CONV SITE  |               | 79.95      |
|        |        | 21319         | BRIGHTSPEED                                          | 309615846 1225  | TUGGLE CONV SITE     |               | 61.43      |
|        |        | 21319         | BRIGHTSPEED                                          | 310039285 0126  | WORSHAM CONV SITE    |               | 61.43      |
|        |        | 31337         | VERIZON                                              | 743213759 1225  | VIRSO CONV SITE      |               | 22.51      |
|        |        | 31339         | VERIZON WIRELESS                                     | 242374982 1225  | REFUSE TRK/WIFI      |               | 67.01      |
| 5440   |        | 11270         | Portable Toilet Rental<br>BAYS TRASH REMOVAL INC     | 343927          | MONTHLY SERVICE      |               | 68.39      |
| 6009   |        | 12311         | CLARKSVILLE AUTO SUPPLY<br>Vehicle & Powered Equip S | 28005 312407    | DSL EXHAUST FLUID    |               | 550.52 *   |
|        |        | 12311         | CLARKSVILLE AUTO SUPPLY                              | 28005 313276    | TOWLS/WINDSHLD WASH  |               | 700.00     |
|        |        | 14300         | EAST END MOTOR CO INC                                | 0257899         | (1) TIRE             |               | 700.00 *   |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                                                                                                                                                                                                                           | INV#                                                                                                        | DESCRIPTION                                                                                                                                               | AMOUNT                                                                                                   |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| 8301            | 22234 THC ENTERPRISES<br>22503 MOORE'S MACHINE CO., INC.                                                                                                                                                                                                           | 0258033<br>1952<br>1958<br>ESA001893-1<br>28179                                                             | (4) TIRES<br>SENSORS/VALVE T440<br>REFUSE TRUCK REPAIRS<br>3YD COMPACTOR<br>MODIFY DUMPSTER                                                               | 1,988.32<br>2,164.21<br>10,901.20<br>16,186.03 *<br>32,848.10<br>2,500.00<br>35,348.10 *<br>61,943.83 ** |
| 042400          | LANDFILL OPERATIONS                                                                                                                                                                                                                                                |                                                                                                             |                                                                                                                                                           | ACCOUNT TOTAL                                                                                            |
| 3160            | Professional Services<br>12299 CLARK RICKY<br>21105 LABELLA ASSOCIATES, D.P.C.<br>21105 LABELLA ASSOCIATES, D.P.C.<br>21105 LABELLA ASSOCIATES, D.P.C.<br>21105 LABELLA ASSOCIATES, D.P.C.<br>22504 STELLAR PROGRAMMING & CONS<br>22504 STELLAR PROGRAMMING & CONS | REIMB 1225<br>291082 2260052<br>291083 22540521<br>291084 2255620<br>291085 2254052<br>3378<br>3378 FC 2025 | PHYSICAL REIMBURSMNT<br>PEC SWMP UPDATE<br>PEC 26 ENG ANNL SVC<br>PEC NEW GRNDWTR PMPS<br>PEC 26 ENV ANNL SVCS<br>CC CONFIGURE/INSTALL<br>FINANCE CHARGES | 100.00<br>2,700.00<br>5,800.00<br>475.00<br>5,689.64<br>9,000.00<br>288.49<br>24,053.13 *                |
| 3310            | Repairs/Maintenance<br>15656 FIRE & SAFETY EQUIP CO<br>28895 MSTs RECEIVABLES LLC                                                                                                                                                                                  | 145586<br>94724FF2                                                                                          | FIRE EXT INSPECTION<br>EPOXY/ROPE/HOSE                                                                                                                    | 117.50<br>44.97<br>162.47 *                                                                              |
| 3311            | Equipment Repairs & Maint<br>11491 ARC GASES<br>12282 CAVALIER HOSE & FITTINGS<br>12311 CLARKSVILLE AUTO SUPPLY<br>18863 TANYA SINGLETON<br>18863 TANYA SINGLETON<br>18863 TANYA SINGLETON<br>19221 JAMES RIVER EQUIPMENT                                          | 0012579979<br>61954<br>28005 311346<br>1230 LANDFILL<br>1380<br>1448 LANDFILL<br>P49083                     | INDUSTRIAL LEASE (4)<br>HOSE AND FITTINGS<br>GLOVES/HAND CLEANER<br>RENTAL (1) UNIT<br>(1) WATER LANDFILL<br>RENTAL (1) UNIT<br>SCREWS/WASHERS            | 432.00<br>336.48<br>23.98<br>9.00<br>7.50<br>9.00<br>311.77<br>1,129.73 *                                |
| 5230            | Telecommunications<br>20904 KINEX NETWORKING SOLUTION<br>31339 VERIZON WIRELESS                                                                                                                                                                                    | 2601-0073933<br>242374982 1225                                                                              | LANDFILL<br>LANDFILL                                                                                                                                      | 94.90<br>77.48<br>172.38 *                                                                               |
| 6001            | Office Supplies - Landfill<br>20600 KEY OFFICE SUPPLY                                                                                                                                                                                                              | 415 601566                                                                                                  | TONER FOR PRINTER                                                                                                                                         | 295.48<br>295.48 *                                                                                       |
| 6008            | Fuel<br>14700 ELLINGTON ENERGY SERVICE<br>14700 ELLINGTON ENERGY SERVICE<br>14700 ELLINGTON ENERGY SERVICE<br>14700 ELLINGTON ENERGY SERVICE                                                                                                                       | FIN CHG 1225<br>21022T 2216<br>21022T 2243<br>21022T 8026                                                   | FINANCE CHARGE<br>DIESEL<br>KEROSENE<br>KEROSENE                                                                                                          | 3.72<br>39.00<br>78.51<br>64.95<br>186.18 *                                                              |
| 6009            | Vehicle & Powered Equip S<br>12311 CLARKSVILLE AUTO SUPPLY                                                                                                                                                                                                         | 28005 311474                                                                                                | OIL/ADDITIVES                                                                                                                                             | 52.23                                                                                                    |

| MAJOR# | ACCT#                   | VENDOR NUMBER | VENDOR NAME                | INV#           | DESCRIPTION               | AMOUNT        |                |        |
|--------|-------------------------|---------------|----------------------------|----------------|---------------------------|---------------|----------------|--------|
| 6011   | 094000                  | 12311         | CLARKSVILLE AUTO SUPPLY    | 28005          | CONNECT/PWRSTR FLUID      | 25.76         |                |        |
|        |                         | 12311         | CLARKSVILLE AUTO SUPPLY    | 28005          | OIL FILTER                | 15.50         |                |        |
|        |                         | 13000         | CURTIS LANE HOLDINGS, LLC  | P08557         | VARIOUS FILTERS           | 462.74        |                |        |
|        |                         | 19221         | JAMES RIVER EQUIPMENT      | P49385         | CHAIN/NUTS/BOLTS          | 4,111.37      |                |        |
|        |                         | 21297         | LANGLOIS PAUL              | HG REIMB 1225  | REPAIR OF CYLINDER        | 443.68        |                |        |
|        |                         | 21811         | LOWE'S                     | 990302-QCUDXC  | WOOD/BRKTS/STAIN          | 71.03         |                |        |
|        |                         | 21811         | LOWE'S                     | 994549-PYWLBO  | SHOP HEATER               | 613.64        |                |        |
|        |                         | 23246         | NAPA AUTO PARTS (APPOMATTO | 1003 309166    | 15W40 55GAL               | 935.00        |                |        |
|        |                         | 23246         | NAPA AUTO PARTS (APPOMATTO | 1003 309419    | BATTERY                   | 144.95        |                |        |
|        |                         | 25596         | K1 POWELL'S BODY LLC       | R2174          | RENT 24 INT LT625         | 1,040.34      |                |        |
|        |                         | 28895         | MSTS RECEIVABLES LLC       | ED9960F2       | LOAD TESTER/GLOVES        | 76.91         |                |        |
|        |                         | 28895         | MSTS RECEIVABLES LLC       | 7CD7C25E       | GAS CAN/FUNNELS/WRNC      | 112.48        |                |        |
|        |                         | 28895         | MSTS RECEIVABLES LLC       | 94724FF2       | RETAIN RING/PLIERS        | 82.98         |                |        |
|        |                         |               |                            |                | ACCOUNT TOTAL             | 8,188.61 *    |                |        |
|        |                         | 0010          | 094000                     | 27922          | Uniforms & Wearing Appare | 4253541842    | UNIFORM RENTAL | 98.23  |
|        |                         |               |                            | 27922          | CINTAS CORPORATION #524   | 4254317402    | UNIFORM RENTAL | 110.48 |
|        |                         |               |                            | 27922          | CINTAS CORPORATION #524   | 4254884766    | UNIFORM RENTAL | 66.74  |
| 27922  | CINTAS CORPORATION #524 |               |                            | 42555697973    | UNIFORM RENTAL            | 66.74         |                |        |
|        |                         |               | ACCOUNT TOTAL              | 342.19 *       |                           |               |                |        |
|        |                         |               | MAJOR TOTAL                | 34,530.17 **   |                           |               |                |        |
| 0010   | 094000                  | 12897         | Compactor Site Improvemen  | 111762         | WORSHAM SITE LIGHTING     | 50,900.00     |                |        |
|        |                         | 12897         | CREATIVE ELECTRIC CONTRCT  | 111779         | WORSHAM LIGHTING          | 14,535.00     |                |        |
|        |                         | 21811         | LOWE'S                     | 988246-QCQKPM  | GUTTER MATERIALS          | 131.11        |                |        |
|        |                         | 21811         | LOWE'S                     | 988605-QCQKPV  | GUTTER/ELBW/JOIN/WD       | 39.52         |                |        |
|        |                         | 21811         | LOWE'S                     | 989321-QCQKOO  | ELBOWS FOR GUTTER         | 9.36          |                |        |
|        |                         | 21811         | LOWE'S                     | 990045-QCUDWW  | GUTTER ELBOW              | 3.12          |                |        |
|        |                         | 29002         | SUNBELT RENTALS            | 172179930-0005 | FENCING WORSHAM           | 437.00        |                |        |
|        |                         | 29280         | TIMMONS GROUP              | 388008 74320   | WORSHAM CONV SITE         | 2,450.00      |                |        |
|        |                         | 31846         | DOMINION ENERGY VIRGINIA   | 2057066 1225   | NEW WORSHAM CONV SITE     | 5,807.46      |                |        |
|        |                         | 32285         | WEBB DEVELOPMENT LLC       | PMT APP 5      | WORSHAM CONV SITE         | 65,526.03     |                |        |
|        |                         |               |                            |                | ACCOUNT TOTAL             | 139,838.60 *  |                |        |
|        |                         |               |                            |                | MAJOR TOTAL               | 139,838.60 ** |                |        |
|        |                         |               |                            |                | FUND TOTAL                | 236,312.60    |                |        |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                                                                                        | INV#                               | DESCRIPTION                                          | AMOUNT                       |
|-----------------|---------------------------------------------------------------------------------------------------------------------------------|------------------------------------|------------------------------------------------------|------------------------------|
| 021400          | PIEDMONT COURT SERVICES                                                                                                         |                                    |                                                      |                              |
| 2700            | Worker's Compensation<br>31421 VACORP                                                                                           | 116482 WK AUDIT                    | WORKERS COMP AUDIT                                   | 16.28 *                      |
| 3199            | Purchase of Services - Ot<br>27159 REDWOOD TOXICOLOGY LAB<br>28095 ALERE TOXICOLOGY SERV INC<br>28095 ALERE TOXICOLOGY SERV INC | 866149<br>L427336<br>L429446       | DRUG TESTS<br>LAB CONFIRMATIONS<br>LAB CONFIRMATIONS | 1,057.37<br>103.30<br>103.30 |
| 5110            | Electrical Service<br>31846 DOMINION ENERGY VIRGINIA<br>31846 DOMINION ENERGY VIRGINIA                                          | 4324962309 1225<br>7218131923 1225 | PCS<br>PCS                                           | 117.53<br>247.32             |
| 5230            | Telecommunications<br>20904 KINEX NETWORKING SOLUTION                                                                           | 2601-0073281                       | PCS                                                  | 364.85 *                     |
| 5420            | Lease/Rent of Building<br>28724 SRP CORPORATION LLC                                                                             | RENT JAN 2026                      | JANUARY 2026 RENT                                    | 74.94<br>74.94 *             |
| 5510            | Travel - Mileage<br>27170 REESE-THOMAS A ROCQUELLE                                                                              | MILEAGE 0126                       | TRAVEL MILEAGE                                       | 3,000.00<br>3,000.00 *       |
| 5810            | Dues and Assoc Membership<br>31306 VCCJA                                                                                        | 2026 DUES                          | 5 MEMBRSHPS/3 NEW                                    | 158.00<br>158.00 *           |
|                 |                                                                                                                                 |                                    | ACCOUNT TOTAL                                        | 375.00                       |
|                 |                                                                                                                                 |                                    | ACCOUNT TOTAL                                        | 375.00 *                     |
|                 |                                                                                                                                 |                                    | MAJOR TOTAL                                          | 5,253.04 **                  |
|                 |                                                                                                                                 |                                    | FUND TOTAL                                           | 5,253.04                     |

AP375H  
2/02/2026  
FUND # - 745

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/01/2026 -- 1/31/2026

AFTER CHECKS  
PAGE 28

| MAJOR#<br>ACCT#<br>096000 | VENDOR<br>NUMBER | VENDOR<br>NAME                                        | INV#       | DESCRIPTION    | AMOUNT        |
|---------------------------|------------------|-------------------------------------------------------|------------|----------------|---------------|
| 0068                      | 10106            | Remittances to Abyon-Tran<br>ABYON TRANSPORTATION LLC | TRANS 1025 | TRANSPORTATION | 372,589.20    |
|                           | 10106            | ABYON TRANSPORTATION LLC                              | TRANS 1125 | TRANSPORTATION | 391,286.98    |
|                           |                  |                                                       |            | ACCOUNT TOTAL  | 763,876.18 *  |
|                           |                  |                                                       |            | MAJOR TOTAL    | 763,876.18 ** |
|                           |                  |                                                       |            | FUND TOTAL     | 763,876.18    |
|                           |                  |                                                       |            | TOTAL DUE      | 4,692,484.11  |

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



THE LAW OFFICES OF  
**TERRI ATKINS WILSON, P.C.**

117 North Main Street  
 Farmville, VA 23901  
 Phone 434-392-1422  
 Fax 434-392-1777  
 tawilson@tawlaw.net  
 www.terriatkinswilsonlaw.com

January 30, 2026

Prince Edward County, Virginia  
 P.O. Box 382  
 Farmville, VA 23901

dstanley@co.prince-edward.va.us

finance@co.prince-edward.va.us

cbaker@co.prince-edward.va.us

danderson@co.prince-edward.va.us

**FOR PROFESSIONAL SERVICES RENDERED:**

**Invoice #1084-October 2025**

General Legal Representation:

|                 |                                                                                                                                                                                                             |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| October 1, 2025 | Receipt of the email from Crystal Baker with completed submission in order to participate with the hearing for Dominion Virginia Power. .25 hour                                                            |
| October 1, 2025 | Email from Doug Stanley concerning the final oversized plat for the new road in the Business Park. Delivery of extra copy to Doug Stanley. .25 hour                                                         |
| October 1, 2025 | Signature by Mr. Mottley for sign easement on the Prince Edward/Buckingham County line. .25 hour                                                                                                            |
| October 2, 2025 | Receipt and review of emails concerning the Virginia' Dominion Hearings. .25 hour                                                                                                                           |
| October 5, 2025 | Draft and send initial copy of sign easement for State Route 307 to Doug Stanley for review and comment. Follow up email from Sarah Puckett on 10/6/25 concerning language for fence construction. .75 hour |

|                  |                                                                                                                                                 |          |
|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| October 5, 2025  | Modify the contract of purchase submitted for possible real estate to be used for County future needs.                                          | .50 hour |
| October 6, 2025  | Receipt and review of potential cell phone tower lease agreement for County radio system. Discussion with staff concerning the details of same. | .75 hour |
| October 6, 2025  | Emails from Doug concerning the policy manual for the Board of Building Code Appeals and return the review of the policy manual for same.       | .75 hour |
| October 6, 2025  | Receipt and review of email from State Corporation Commission of documents for Virginia Dominion Energy Hearing.                                | .25 hour |
| October 7, 2025  | Receipt and review of upcoming Agenda for Board of Supervisors Meeting on 10/14/2025 for comment to Sarah Puckett.                              | .25 hour |
| October 7, 2025  | Email from Mackenzie Tate concerning the upcoming Board of Building Appeals meeting on October 29, 2025.                                        | .25 hour |
| October 8, 2025  | Email from Loudoun County on the Virginia Dominion Power case with the State Corporation Commission                                             | .25 hour |
| October 9, 2025  | Email and response to setting of a date of October 29, 2025 for Board of Building Code Appeals and notice of quorum.                            | .25 hour |
| October 10, 2025 | Email from Karin Everhart with the Board packet for the October 14, 2025 meeting of the Board of Supervisors. Addendum received on 10/14/25     | .75 hour |
| October 10, 2025 | Email update from possible real estate offer for the County and email to Doug Stanley to give him an update on the matter.                      | .25 hour |
| October 10, 2025 | Receipt and review of documents for the Virginia Dominion Power hearing with the SCC.                                                           | .25 hour |
| October 11, 2025 | Receipt and review for the City of Alexandria's response concerning Virginia Dominion Power hearing with the SCC.                               | .25 hour |

October 13, 2025 Receipt and review of email for the Clean Energy Solutions regarding the hearing of the Virginia Dominion Power hearing with the SCC. .25 hour

October 13, 2025 Receipt of email from Seller's representative on the real estate offer and a counter offer was made. Delivered the news to Doug Stanley for delivery to the Board. .25 hour

October 16, 2025 Receipt and review of information on deceased person, Delaney, from the Sheriff's office together with a bill from Shorter Funeral Home. Preparation and filing of the petition and order. Email discussion of home ownership by Delaney. .75 hour

October 17, 2025 Receipt and review of email for filing of documents in the hearing for Dominion Virginia Power and the SCC. .25 hour

October 17, 2025 Email and conversation with Mackenzie Tate concerning approval of manual for the Building Code Appeals hearing. .25 hour

October 17, 2025 Receipt and review of email from Doug Stanley for new siting agreement for solar lease. Review and advise of any changes and concerns. 1.75 hour

October 17, 2025 Receipt of tear sheets, invoice from the Farmville Herald for the public notice required for the horse which was running at large. .50 hour

October 17, 2025 Receipt and review of 4<sup>th</sup> set of discovery Documents for the Virginia Dominion Power and SCC hearing. ,25 hour

October 17, 2025 Receipt and review of email concerning hearing of Virginia Dominion Power and SCC .25 hour

October 20, 2025 Adam Mumma with animal control to discuss neighbor's dog that lady 3195 Chappel Road, Lust was her neighbor. Two dogs inside the house. Mother inside the house. Lust might have the dogs. Redcloud Rhonda. .25 hour

October 21, 2025 Receipt and review of email from Virginia Dominion Power Hearing with the SCC. .25 hour

|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                          |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| October 23, 2025   | Review of Tobacco Trail Solar Siting Agreement from Strata and advise Doug Stanley and Robert Love of completion.                                                                                                                                                                                                                                                                                                                                                                                          | .75 hour                 |
| October 22, 2025   | Receipt and review of email from Doug Stanley for request to review agreement.                                                                                                                                                                                                                                                                                                                                                                                                                             | 1.00 hour                |
| October 23, 2025   | Email from Melinda Toney concerning the order for the unclaimed body of Patricia Delaney. Emails to obtain the correct copy of order.                                                                                                                                                                                                                                                                                                                                                                      | .25 hour                 |
| October 28, 2025   | Receipt of letter from Doug Stanley concerning my billing of the County and time period enforcement.                                                                                                                                                                                                                                                                                                                                                                                                       | .25 hour                 |
| October 28, 2025   | Receipt of email and reply email to Doug Stanley with request for more details concerning the clean up of property on Railroad Avenue in Prospect. Email from Robert Love concerning notices delivered.                                                                                                                                                                                                                                                                                                    | .50 hour                 |
| October 28, 2025   | Receipt of email from Cheryl Stimpson concerning the attendance at the November 6, 2025 Board meeting.                                                                                                                                                                                                                                                                                                                                                                                                     | .25 hour                 |
| October 28, 2025   | Receipt and review of email from Sarah Puckett with review of verbal and oral disclosure for upcoming Board of Supervisors meeting concerning the possible COIA issue on agenda. Edits sent on both documents.                                                                                                                                                                                                                                                                                             | .25 hour                 |
| October 28, 2025   | Email from Sarah Puckett concerning an agenda summary concerning a lease which will be discussed at the Board of Supervisors Meeting on November 6, 2025. Review and edit sent. Email from Doug Stanley with request to review several lease documents concerning Stockton Lake project. Initial review of standing in the Circuit Court records and with the State Corporation Commissioner. Initial email to Doug and Sarah and Trey. cursory review of the lease agreements due to missing information. | 1.00 hour                |
| October 29, 2025   | Attendance at Board of Zoning Appeals for appeal matter.                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 1.00 hour                |
| October 30, 2025   | Meeting with Sarah Puckett and Doug Stanley at Doug Stanley's office.                                                                                                                                                                                                                                                                                                                                                                                                                                      | 1.00 hour                |
| Total Hours =      | 17.75hrs. @ \$200.00/hour                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$3,550.00               |
| Total Flat Fee     | Did not attend                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$ 0.00                  |
| <b>BALANCE DUE</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b><u>\$3,550.00</u></b> |

**DUE UPON RECEIPT**

Please make check payable to Terri Atkins Wilson, P.C.

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 26-c  
**Department:** County Administration  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** Salaries

---

**SUMMARY:**

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**COST:**

**ATTACHMENTS:** None.

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 10, 2026  
**Item #:** 27  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Monthly Reports

---

**SUMMARY:**

Please see attachments.

**COST:**

**ATTACHMENTS:**

- a. Animal Control
- b. Tourism & Visitor Center

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



**Animal Control Monthly Report**

**"January 2026"**

**Dogs**

|                         |    |
|-------------------------|----|
| IN Picked Up            | 10 |
| Surrendered             | 7  |
| Seized                  | 1  |
| Bite Case               |    |
| Other                   |    |
| OUT Transferred to SPCA | 6  |
| Transferred In State    |    |
| Claimed By Owner        | 2  |
| Adopted                 | 1  |
| Euthanized              | 9  |
| Injured / Euth.         |    |

**Fees Collected** \$0.00

**Cats**

|                         |   |
|-------------------------|---|
| IN Picked Up            | 4 |
| Surrendered             | 3 |
| Bite case               |   |
| OUT Transferred to SPCA | 4 |
| Claimed By Owner        |   |
| Adopted                 | 2 |
| Euth - Injury           |   |
| Euthanized              | 1 |
| Other                   |   |

**Fees Collected** \$0.00

**Wildlife**

|              |   |
|--------------|---|
| Handled      | 0 |
| Euthanized   | 0 |
| Rabies Case  | 0 |
| Injured/Euth | 0 |

**Livestock**

|                      |   |
|----------------------|---|
| Livestock Complaints | 0 |
| Returned to Owner    | 0 |
| Sold at Market       | 0 |
| Adopted              | 0 |

**Fees Collected** \$0.00

**Other Companion Animals**

|                   |   |
|-------------------|---|
| Returned to Owner | 0 |
| Surrendered       | 0 |
| Transferred       | 0 |
| Adopted           | 0 |

**Miles Driven** 3,061

**Days at or above capacity** 30

**Number of Calls to Shelter** 162

**Summons Issued** 5

**Warrants Served** 0

**Days in Court** 0

**Nuisance Dogs** 0

**Dangerous Dogs** 0

**Calls After Hours/Comp Time** 20

**Dogs Brought in by Farmville PD** 0

**Total Fees Collected** \$100.00

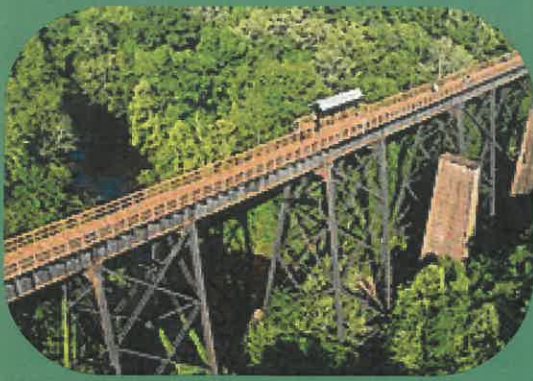
**Donations** \$0.00

**Total Fees Collected and Billed** \$100.00

|                                   |          |
|-----------------------------------|----------|
| <b>Bill the Town of Farmville</b> |          |
| <b>Total Billed:</b>              | \$100.00 |

*Adam Mumma, Chief Animal Control Officer*  
*Ariel Witmer, Deputy Animal Control Officer*  
*Kaitlyn Moore, Deputy Animal Control Officer*

**Notes:** \_\_\_\_\_



# Board of Supervisors Report:

- The new tourism website will be launched within the month.
- December was the highest-grossing month for TOT revenue in 2025, followed by June and July.
- Staff is working on proposals for the next round of VTC grants.
- Applications have been received for a part-time Travel Counselor, and interviews will begin soon. Hiring a Travel Counselor will ensure more regular weekend hours for the Visitor Center and a fully staffed department.
- The highest post of the FB for Jan. was a call to action to book seminars/conferences in PEC. This backs VTC data, which recommends promoting conference availability.
- Upcoming tourism-focused events can be submitted for inclusion on the Explore Prince Edward County social media platforms using the link/QR code:  
<https://tinyurl.com/yc2kv6r7>



**EXPLORE**  
 PRINCE EDWARD COUNTY  
 VIRGINIA

## PEC Tourism & Visitor Center Monthly Report for the end of January 2026

| HEARTLAND REGIONAL VISITOR CENTER ATTENDANCE |                 |              |                 |              |                             |
|----------------------------------------------|-----------------|--------------|-----------------|--------------|-----------------------------|
|                                              | Virginia Guests | Other States | Other Countries | Total Guests | Average Visitors per Month: |
| Dec                                          | 25              | 1            | 0               | 26           | 26                          |

| PHONE INQUIRIES |        |               |          |                |               |
|-----------------|--------|---------------|----------|----------------|---------------|
| Jan 26          | Jan 25 | % Differences | year YTD | Prior year YTD | % Differences |
| 18              | 19     | -5%           | 18       | 19             | -5            |



### Webpage Stats



**Total Users**  
**41**



**Total Sessions**  
**93**



**Engagement Rate**  
 Wedding Site: 32%  
 PEC Site: 40%



**Average Time**  
 15 seconds  
**199**



#### Users by Location

US  
 China  
 Ireland



#### Sessions by Traffic Source

47 Direct  
 16 Organic Social  
 11 Referral  
 8 Paid search  
 6 Organic Search

#### Key Takeaways & Recommendations

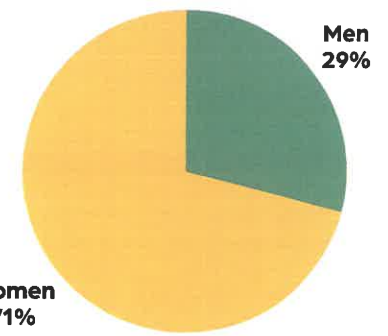
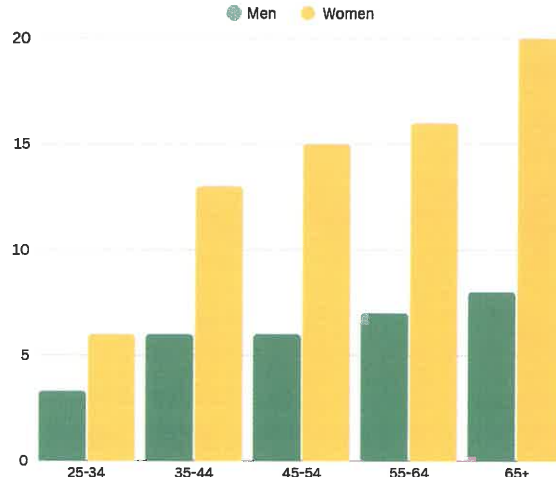
- Target Richmond, NOVA, Roanoke areas in state.
- Focus on conferences, and seminar hosting.



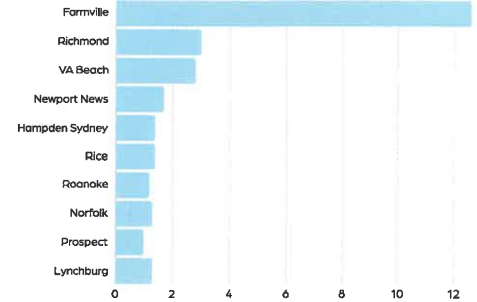
# Social Media Stats Facebook Followers

# 1,789

## Top Post



Women  
71%



3.9k Reached



11 Followers



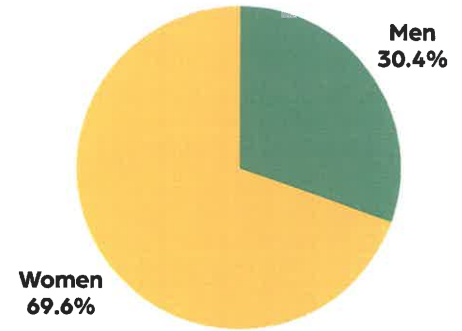
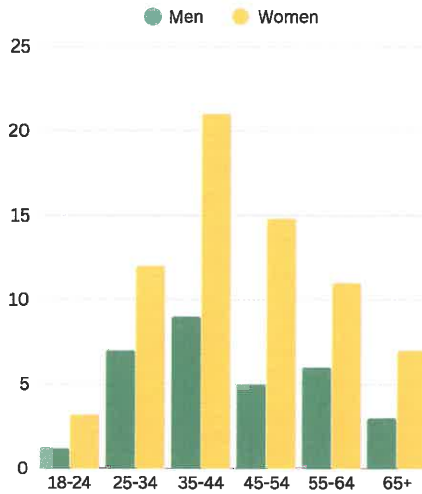
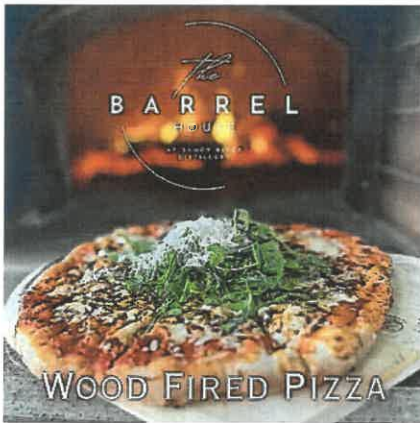
130 Visits



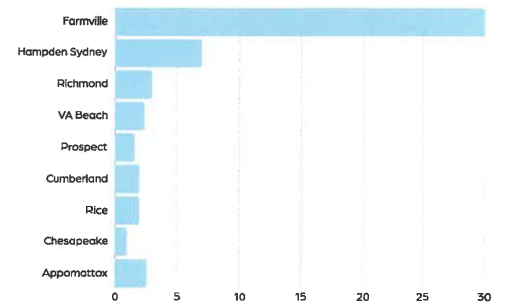
# Social Media Stats Instagram Followers

# 372

## Top Post



Women  
69.6%



299 Reach



11 New Page Likes



32 visits

## GOOGLE MY BUSINESS



| Phone Calls | Directions        | Website Visits |
|-------------|-------------------|----------------|
| 2           | 200 <sup>61</sup> | 3              |